

Climate & Environment Advisory Committee

Terms of Reference

Background

The overall purpose of the Climate & Environment Advisory Committee as determined by Council is to provide leadership and guidance on climate change mitigation, adaptation, and environmental stewardship initiatives. The committee provides feedback and engages in community outreach on issues and projects related to environmental sustainability within the Town.

Committee Mandate

The responsibilities of the Climate & Environment Advisory Committee shall include:

- (a) Review the Greenhouse Gas Reduction Action Plan and recommend updates to Council.
- (b) Receive updates from staff on the implementation of the Greenhouse Gas Reduction Action Plan and the Council's Strategic Plan as it relates to environmental leadership, and progress toward established targets, and make related recommendations to Council.
- (c) Identify opportunities for innovative climate change mitigation and adaptation projects and promote sustainability and environmental stewardship within the Town.
- (d) Promote communication of the Greenhouse Gas Reduction Action Plan and ongoing climate change and environmental initiatives to the local community.
- (e) Identify opportunities for grants, funding and partnerships as approved by Council.
- (f) Coordinate with the FCM Partners for Climate Protection Program and advise Council of the Town's progress in this regard.

The Committee discharges its responsibilities via recommendations to Council, which independently considers the recommendations of the committee. Should Council approve a Committee recommendation, Town staff and resources can be allocated to support the Committee's mandate.

The Committee is expected to conduct an annual review of the Greenhouse Gas Reduction Action Plan and recommend a related work plan to Council for the following year.

The Climate & Environment Advisory Committee shall generally meet quarterly.

Committee Membership

The membership of the Climate & Environment Advisory Committee shall include:

- Two members of the Town Council;
- The Climate and Energy Program Manager (non-voting);
- The CAO (non-voting);
- Up to five public members as appointed by Council. This may include stakeholders from areas of the Municipality of the District of Lunenburg abutting the Town, or members of academic or non-profit organizations with an environmental mandate.

In the selection of public members preference will be given to applicants with a demonstrated knowledge of sustainability and climate change.