



## TEMPORARY STREET or SIDEWALK CLOSURE PERMIT APPLICATION

Per the Town of Mahone Bay Streets and Sidewalks Bylaw s.12-16, a Temporary Street or Sidewalk Closure Permit may be issued up completion of this form.

<b>Name of Applicant:</b>			
<b>Phone:</b>		<b>Email:</b>	
<b>Mailing Address:</b>			
<b>Name of Owner (if different)</b>			
<b>Location and Civic Number</b>			
<b>Start Date:</b>		<b>End Date:</b>	
<b>Reason for closure:</b>			

### **Application Requirements**

1. Attach a sketch of proposed work or street use details.
2. A security deposit equal to the approximate value of the work on the street may be required prior to a permit being issued. Minimum security deposit is \$300 returned to the applicant once the work is completed to the satisfaction of the Manager.
3. Provide notification of the work or event being done to all property owners abutting the route of the closure, including times and specific locations of the closure, a minimum of 14 calendar days prior to the commencement of work or event.
4. Provide proof to the Town that the notification to abutters has been circulated.
5. Work with abutting businesses and residents to minimize inconvenience.

<b>Applicant's Signature:</b>	<b>Date:</b>



Temporary Street or Sidewalk Closure Permit Number: YYYY - 00

**To be Completed by Town of Mahone Bay**

**The Manager of Public Works and Transportation is responsible for reviewing applications and granting Street or Sidewalk Closure Permits on behalf of the Town.**

Permit Regulations

- a. The permit temporarily closes any street or part of a street while work or other activity is being carried out or as deemed advisable to do so.
- b. No person shall travel on any portion of a street which has been temporarily closed.

Please reference the following additional bylaw and policy on our website that may affect planned work:

- Streets and Sidewalks Bylaw (2025)

**Permit Approval – Manager of Public Works and Transportation**

Signature:	Date:
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Permit valid for the following date(s): \_\_\_\_\_

<b>FOR TOWN USE ONLY</b>		
Date of Receipt:	Deposit Amount:	Init.
Date of Issue:	Date of Expiry:	