



**STORMWATER DRAINAGE ALTERATION  
PERMIT APPLICATION**

Location/Civic Number: \_\_\_\_\_

Location PID: \_\_\_\_\_

Proposed Start Date: \_\_\_\_\_ Proposed Completion Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Applicant Name: \_\_\_\_\_

Applicant Phone #: \_\_\_\_\_ Email Address: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Contractor Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Is this application in relation to a Building Permit?  Yes  No

The Town of Mahone Bay Stormwater Management Bylaw requires property owners to ensure that stormwater discharge from their property is ultimately directed to the Town’s stormwater drainage system, when available. A Stormwater Drainage Alteration Permit, signed by the Manager of Public Works & Transportation, is required prior to the commencement of work.

APPLICATION REQUIREMENTS

1. Attach a sketch of proposed work and construction details showing elevations referenced from Town street(s) level. Proposal shall be designed and constructed in accordance with the provisions of the Stormwater Management By-Law and the Town’s Municipal Specifications.

APPROVAL REQUIREMENTS

2. Manager of Public Works & Transportation may require additional supporting documentation prior to issuing a permit, including survey documents or stamped engineering drawings. A site visit may also be required.
3. A security deposit equal to the approximate value of the work on the street may be required prior to a permit being issued. Minimum security deposit is \$300.
4. After installation the Owner must notify the Manager to schedule an inspection of the new or altered stormwater management system to confirm compliance with the permit application.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_



STORMWATER DRAINAGE  
ALTERATION PERMIT &  
APPROVAL

**1. Permit Approval – Manager of Public Works & Transportation**

**The Town of Mahone Bay approves the submitted stormwater drainage alteration plans supplied by the Owner for the proposed lot.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Final Approval – Manager of Public Works & Transportation**

**The Town of Mahone Bay has completed the final inspection of the new or altered stormwater management system and is satisfied that the installation conforms to the plans supplied.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

FOR TOWN USE ONLY

Date of Receipt: \_\_\_\_\_ Deposit Amount: \$ \_\_\_\_\_

Date of Issue: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_

Construction Completion Date: \_\_\_\_\_ Amount Due: \$ \_\_\_\_\_