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The Regular Meeting of Town Council for the Town of Mahone Bay was held on Thursday, October 30, 2025 at 7:00 p.m. in Council Chambers and broadcast via YouTube live.

Present:

Mayor S. Lohnes-Croft  
Deputy Mayor C. Kingsmill  
Councillor P. Carver  
Councillor J. Feeney  
Councillor B. Palfreyman  
Councillor R. Twanow  
Councillor K. Wilson  
CAO, D. Heide  
Deputy CAO, E. Levy

Absent:

Online & 0 in-person gallery

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

Call to Order

1. Agenda

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, "THAT the agenda be approved as presented." Motion carried.

2. Minutes

There were no errors or omissions in the minutes.

3. Announcements by Council Members

Councillor Palfreyman noted an article in the Telegraph from England discussing Mahone Bay and the fall feeling with the festivals happening this time of year.

Councillor Carver made an announcement the anti-racism and anti-discrimination committee is getting their feet on the ground and is well underway.

The Mayor noted that BayBoo, a fundraiser at Bayview Community School, was a huge success this past weekend.

The Mayor also noted that the Veteran's Banners will be going up on light posts during Veterans Week.

#### 4. Public Input Session

There was no public input.

#### 5. Presentations

Tim Merry provided a presentation on Mahone Bay United and how the agreement with the Town for the operation of the soccer field has been going during the three-year trial and how they see as moving forward as a soccer club. The soccer club won the Excellence Award from Recreation Nova Scotia in 2025.

#### 6. Correspondence

##### 6.1 Karen Pinsent

Council received correspondence from Karen Pinsent with some suggested changes to the Edgewater trail.

##### 6.2 Veryan Haysom

Council received correspondence from Veryan Haysom with some suggested changes to the Edgewater trail.

##### 6.3 Valerie Hearder, Talking Trees

Council received correspondence from Valerie Hearder of Talking Trees with some suggested changes to the Edgewater trail.

##### 6.4 Craig Stewart and Laurie Laplante

Council received correspondence from Craig Stewart and Laurie Laplante with suggestions concerning plantings along the Edgewater trail.

##### 6.5 Rosemary and Alan MacEachen, Sweet Ride Cycling

Council received correspondence from Rosemary and Alan MacEachen, owners of Sweet Ride Cycling, with concerns about the possibility of cyclists being excluded from using the Edgewater trail.

## 6.6 Michael Brown, President, Mahone Bay Legion

Council received a request from the Mahone Bay Legion for financial support to assist with the costs of this year's Remembrance Day Luncheon.

A motion by Councillor Feeney, seconded by Councillor Twanow, "THAT Council provide the annual \$250 donation to the Royal Canadian Legion Branch 49. Motion carried.

A motion by Councillor Wilson, seconded by Councillor Twanow, "THAT Council refer items 6.1 to 6.5 to the Edgewater Landscaping Working Group." Motion carried.

## 7. Staff Reports

### 7.1 Staff Report to Council – September 25, 2025

Council received the October 30, 2025 Staff Report to Council.

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, "THAT Council accept the Staff Report to Council for information." Motion carried.

### 7.2 Memo – Appointment of Development Officer

Council received a memo from staff with a request to appoint a new Development Officer for the Town.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council appoint Trevor Hume as a Development Officer for the Town of Mahone Bay, effective October 30, 2025 and until such time as the appointment is revoked." Motion carried.

### 7.3 Staff Report – Community ACCESS-Ability Program Application 2026-27

Council received a staff report with a recommendation to apply to the 2026-27 Community ACCESS-Ability Program.

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, "THAT Council direct staff to submit an Expression of Interest to the Department of Communities, Culture, Tourism & Heritage Community ACCESS-Ability Program for accessibility improvement to Tiny Tots Playground in Jubilee Park." Motion carried.

## 8. Council Items

### 8.1 Mayor Lohnes-Croft – Draft 2026 Council & Committee Meeting Calendar

Council received the draft meeting calendar for 2026.

A motion by Councillor Wilson, seconded by Councillor Twanow, "THAT Council adopt the 2026 Council and Committee meeting calendar as amended." Motion carried.

## 8.2 Councillor Carver – Request for Review of Flag Policy

Council received a request from Councillor Carver to have staff review the Town's Flag Policy.

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, "THAT Council direct staff to review the Flag Policy with a Diversity and Anti-Racism lens and to propose a list of recurring special awareness days or periods during which representational flags will be flown at the Community Flagpole." Motion carried.

## 9. Committee Reports

### 9.1 South Shore Open Doors Association

Council received the September 2025 monthly report from the South Shore Open Doors Association.

### 9.2 Lunenburg County Accessibility Advisory Committee

Council received the minutes from the September 3, 2025 meeting of the Lunenburg County Accessibility Advisory Committee.

### 9.3 Asset Management Committee

Council received the draft minutes of the October 16, 2025 meeting of the Asset Management Committee.

### 9.4 Audit and Finance Committee

Council received the draft minutes of the October 23, 2025 meeting of the Audit and Finance Committee.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, "THAT Council direct staff to bring an overview report on Asset Retirement Obligations to the Audit Committee." Motion carried.

A motion by Councillor Palfreyman, seconded by Councillor Wilson, "THAT Council accept the Committee Reports." Motion carried.

## 10. New Business

Councillor Carver provided a notice of motion regarding the Mahone Bay United Presentation.

## 11. Questions/Comments

## 12. Closed Session

A motion by Councillor Twanow, at 8:34 p.m., seconded by Deputy Mayor Kingsmill, "THAT Council go into Closed Session to discuss Acquisition, Sale, Lease and Security of

Municipal Property and Contract Negotiations permitted in the Municipal Government Act sections 22(2)(a) and 22(2)(e) respectively.” Motion carried.

Council arose from Closed Session at 10:20 p.m.

13. Business arising from closed session

A motion by Councillor Feeney, seconded by Councillor Palfreyman, “THAT Council accept Change Order #1 from CBCL in the amount of \$51,700+HST for post-award engineering design changes on the Edgewater Project.” Motion carried.

A motion by Councillor Wilson, seconded by Deputy Mayor Kingsmill, “THAT Council accept the proposed plan for the landscaping concrete work to be completed on Edgewater Street excepting the proposed concrete pad adjacent to the public washroom building with anticipated \$44,000 cost reduction.” Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, “THAT Council direct staff to bring the policy for street closure required by MGA S.315 in association with the Edgewater Project for Council’s consideration.” Motion carried.

A motion by Councillor Carver, seconded by Councillor Wilson, “THAT Council approve the Fathom Studios Stormwater Park proposal in the amount of \$25,000+HST.” Motion carried.

A motion by Councillor Wilson, seconded by Councillor Twanow, “THAT Council increase the annual staff Christmas bonus to \$100.” Motion carried.

A motion by Councillor Feeney, seconded by Councillor Wilson, “THAT Council direct the Fire Chief to arrange a fire drill as soon as reasonably possible, to test response time to the intersection of Mader’s Cove Road and Herman’s Island Road as a demonstration of the Department’s response time, and to report the statistics to Town and the Mader’s Cove Fire Commission.” Motion carried.

Council adjourned at 10:25 p.m. on conclusion of business.

TOWN OF MAHONE BAY

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Mayor, Suzanne Lohnes-Croft

Town Clerk, Kelly Munroe