

TOWN OF MAHONE BAY EXPENSE CLAIM

Mileage Rate 0.4231 per KM

MONTH December, 2016

NAME Karl Nauss

| TRAVEL - OWN VEHICLE | | | | |
|-------------------------|-----------------------|-----------------|-----|--------------|
| DATE | TO | PURPOSE OF TRIP | KMS | Cost |
| 2-Dec-16 | Halifax (return trip) | UNSM Conference | 176 | 74.47 |
| | | | | - |
| | | | | - |
| | | | | - |
| | | | | - |
| TOTAL-OWN TRAVEL | | | | 74.47 |

| OTHER TRAVEL COSTS | | | |
|--|--------------------|-------|--------------|
| Type | Dates | Notes | Cost |
| Taxi/Bus/ Ferries/ Bridge Tolls (include tips) | | | |
| Parking | Nov. 29 - Dec 2/16 | | \$ 68.82 |
| AirFare including Fees | | | |
| Rental Car | | | |
| Gas for Rental Car | | | |
| TOTAL-OTHER TRAVEL | | | 68.82 |

| ACCOMODATIONS (All room costs except meals) (no alcohol to be included) | | | |
|---|--------------------|--|--------|
| Name of Hotel/Motel | Dates | | Cost |
| 12/2/2016 Four Points Sheraton | Nov. 29 - Dec 2/16 | | 489.15 |

| MEALS (not included in Event Registration) include tips (no alcohol to be included) | | | |
|---|---------------------------------|--|--------------|
| Date | Breakfast/Lunch/Dinner | | Cost |
| 11/29/2016 | Meals while away for conference | | \$ 59.90 |
| 12/2/2016 | | | |
| | | | |
| | | | |
| TOTAL-MEALS | | | 59.90 |

| Other Expenses | | | |
|-----------------------------|-------------------------|-----------------|---------------|
| Date | Item/Description | | Cost |
| 12/14/2016 | Conference Registration | UNSM Conference | \$ 517.50 |
| 12/14/2016 | Carbon Offset Fee | UNSM Conference | \$ 5.00 |
| | Registration/Dues | | |
| TOTAL-OTHER EXPENSES | | | 522.50 |

| | | |
|-----------------------------------|---|-----------------|
| TOTAL- EXPENSES THIS CLAIM | | 1,214.84 |
| LESS: | Personal expenses/spouse, non claimable expenses etc | |
| LESS: | Paid direct by the Town by Cheque or Town Credit Card | 522.50 |

| | | |
|---|--|---------------|
| NET AMOUNT PAYABLE TO COUNCILLOR OR EMPLOYEE | | 692.34 |
|---|--|---------------|

I certify that the above expense claim is correct and accurate and to the best of my knowledge all expenses claimed are in accordance with the Town of Mahone Bay expense policy.

Date Feb 27/17

Signature Karl Nauss
Approved by [Signature]

Union of NS Municipalities

Suite 1304, 1809 Barrington St
Halifax, Nova Scotia B3J 3K8

INVOICE

Invoice No.: 5269
Date: 12/14/2016
Page: 1

Sold to:

Town of Mahone Bay
P.O. Box 530
Mahone Bay, Nova Scotia
B0J 2E0

Ship to:

Town of Mahone Bay
P.O. Box 530
Mahone Bay, Nova Scotia
B0J 2E0

Business No.: 108150616

| Item No. | Unit | Quantity | Description | Tax | Unit Price | Amount |
|--|------|----------|---|-----|---------------------|-----------------|
| 2 | | | UNSM 2016 CONFERENCE DELEGATE FEE Karl Nauss & David Devenne | H | 450.00 | 900.00 |
| 1 | | | EXTRA BANQUET TICKET | H | 65.00 | 65.00 |
| 2 | | | CARBON OFFSET FEE | E | 5.00 | 10.00 |
| | | | E - HST exempt H - HST 15% HST | | | 144.75 |
| | | | 00-379-010 \$65.00 HST 9.75 | | | |
| | | | 00-211-900 455.00 HST 67.50 | | | |
| | | | 00-211-400 455.00 HST 67.50 | | | |
| Union of NS Municipalities HST: #108150616 | | | | | | |
| Comment: | | | | | Total Amount | 1,119.75 |

Four Points Halifax
 1496 Hollis Street
 Halifax, NS B3J 3Z1
 Canada
 Tel: 902 423 4444 Fax: 902 423 2327



Deputy Mayor Karl Naus
 Union Of Nova Scotia Municipal

Page Number : 1 Invoice # : 207181
 Confirmation : 612971
 Folio ID : D
 29-NOV-16 15:08
 02-DEC-16 07:55
 1
 4027

13358 - Naus, Deputy Mayor Karl

Tax ID : 804893568RT0001
 Four Points Halifax JAN-05-2017 11:04 EB

| Date | Reference | Description | Charges/Refunds (CAD) | Paymnts/Adimnts (CAD) |
|-----------|-----------|--------------------------|-----------------------|-----------------------|
| 29-NOV-16 | RT4027 | Room Charge - GOVT GROUP | 139.00 | |
| 29-NOV-16 | RT4027 | HRM Marketing Levy | 2.78 | |
| 29-NOV-16 | RT4027 | HST | 20.85 | |
| 29-NOV-16 | RT4027 | Levy HST | 0.42 | |
| 30-NOV-16 | RT4027 | Room Charge - GOVT GROUP | 139.00 | |
| 30-NOV-16 | RT4027 | HRM Marketing Levy | 2.78 | |
| 30-NOV-16 | RT4027 | HST | 20.85 | |
| 30-NOV-16 | RT4027 | Levy HST | 0.42 | |
| 01-DEC-16 | RT4027 | Room Charge - GOVT GROUP | 139.00 | |
| 01-DEC-16 | RT4027 | HRM Marketing Levy | 2.78 | |
| 01-DEC-16 | RT4027 | HST | 20.85 | |
| 01-DEC-16 | RT4027 | Levy HST | 0.42 | |
| 02-DEC-16 | A/R Trans | Xfer To A/R | | -489.15 |
| | | ** Total | 489.15 | -489.15 |
| | | *** Balance | 0.00 | |

As a Starwood Preferred Guest, you could have earned 99 Starpoints for this visit. Please provide your member number or enroll today.

Did you know that SPG Points transfer to Aeroplan? We hope you enjoyed your stay in Halifax, come back soon!

HST. \$ 63.81

Four Points Halifax
 1496 Hollis Street
 Halifax, NS B3J 3Z1
 Canada
 Tel: 902 423 4444 Fax: 902 423 2327



Deputy Mayor Karl Nauss
 Union Of Nova Scotia Municipal

Page Number : 1 Invoice # : 208973
 Confirmation : 615409
 Folio ID : A
 07-DEC-16
 07-DEC-16 12:55
 1

13358 - Nauss, Deputy Mayor Karl

Tax ID : 804893568RT0001
 Four Points Halifax JAN-05-2017 11:06 EB

| Date | Reference | Description | Charges/Refunds (CAD) | Paymnts/Adjmnts (CAD) |
|-----------|-----------|--------------------|-----------------------|-----------------------|
| 07-DEC-16 | A/R Trans | Xfer To A/R | 489.15 | |
| 07-DEC-16 | MC | Mastercard | | -489.15 |
| | | ** Total | 489.15 | -489.15 |
| | | *** Balance | 0.00 | |

As a Starwood Preferred Guest, you could have earned 0 Starpoints for this visit. Please provide your member number or enroll today.

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Four Points Halifax
 1496 Hollis Street
 Halifax, NS B3J 3Z1
 Canada
 Tel: 902 423 4444 Fax: 902 423 2327



Deputy Mayor Karl Nauss
 Union Of Nova Scotia Municipal
 Mahone Bay, NS, B0j 2e0

Page Number : 1 Invoice # : 207180
 Confirmation : 612971
 Folio ID : A
 29-NOV-16 15:08
 02-DEC-16 07:55
 1
 4027

Tax ID : 804893568RT0001

Four Points Halifax DEC-02-2016 08:00 JOT

| Date | Reference | Description | Charges/Refunds (CAD) | Payments/Adjmnts (CAD) |
|-----------|-----------|-------------------------|-----------------------|------------------------|
| 29-NOV-16 | 2069 | Niche Rest - Dinner | 17.90 | |
| 29-NOV-16 | 2069 | Niche Rest - Beer | 7.90 | |
| 29-NOV-16 | 2069 | Niche Rest - HST | 3.87 | |
| 29-NOV-16 | 2069 | Niche Rest - Gratuities | 4.00 | |
| 29-NOV-16 | RT4027 | Guest Parking | 19.95 | |
| 29-NOV-16 | RT4027 | HST Parking | 2.99 | |
| 30-NOV-16 | 3001 | Niche Rest - Breakfast | 12.50 | |
| 30-NOV-16 | 3001 | Niche Rest - HST | 1.88 | |
| 30-NOV-16 | 3001 | Niche Rest - Gratuities | 4.00 | |
| 30-NOV-16 | RT4027 | Guest Parking | 19.95 | |
| 30-NOV-16 | RT4027 | HST Parking | 2.99 | |
| 01-DEC-16 | 2002 | Niche Rest - Breakfast | 12.50 | |
| 01-DEC-16 | 2002 | Niche Rest - Breakfast | | -5.00 |
| 01-DEC-16 | 2002 | Niche Rest - HST | 1.13 | |
| 01-DEC-16 | 2002 | Niche Rest - Gratuities | 2.00 | |
| 01-DEC-16 | RT4027 | Guest Parking | 19.95 | |
| 01-DEC-16 | RT4027 | HST Parking | 2.99 | |
| 02-DEC-16 | 3001 | Niche Rest - Breakfast | 8.75 | |
| 02-DEC-16 | 3001 | Niche Rest - Breakfast | | -5.00 |
| 02-DEC-16 | 3001 | Niche Rest - HST | 0.56 | |
| 02-DEC-16 | 3001 | Niche Rest - Gratuities | 2.00 | |
| 02-DEC-16 | MC | Mastercard | | -137.81 |
| | | ** Total | 147.81 | -147.81 |
| | | *** Balance | 0.00 | |

Continued On The Next Page

HST @ 16.41

Four Points Halifax
1496 Hollis Street
Halifax, NS B3J 3Z1
Canada
Tel: 902 423 4444 Fax: 902 423 2327



Deputy Mayor Karl Nauss
Union Of Nova Scotia Municipal
Mahone Bay, NS, B0j 2e0

| | | | | | |
|--------------|---|-----------|-----------|---|--------|
| Page Number | : | 2 | Invoice # | : | 207180 |
| Confirmation | : | 612971 | | | |
| Folio ID | : | A | | | |
| | | 29-NOV-16 | 15:08 | | |
| | | 02-DEC-16 | 07:55 | | |
| | | 1 | | | |
| | | 4027 | | | |

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Crystal Berringer

From: Crystal Berringer
Sent: Thursday, December 29, 2016 4:22 PM
To: Maureen Hughes
Cc: Jim Wentzell
Subject: K.Nauss Hotel Charges

Karl brought in his credit card statement showing the following charges:

| | |
|---------------------------------|---|
| Dec 3 – Four Points by Sheraton | \$137.81 (Parking, 4 breakfast, 2 supper) |
| Dec 8 – Four Points by Sheraton | \$489.15 (Hotel Room) |

I looked at our Mastercard transactions online today and we were not charged for these.

Crystal Berringer

493 Main Street
PO Box 530
Mahone Bay, NS B0J 2E0
Phone: 902-624-8327
Fax: 902-624-8069



www.townofmahonebay.ca