
Chapter 16
Town of Mahone Bay
Distribution of Town Pins

1. PURPOSE

This purpose of this policy is to establish a procedure for the distribution of Town of Mahone Bay lapel pins known as “town pins”.

2. DEFINITIONS

2.1 “Pins”, “town pins”; “lapel pins” mean official pins of the Town of Mahone Bay.

2.2 “Retail” means the total cost to the town plus 100%.

2.3 “Wholesale” means the total cost per pin plus 25%.

3. PROCEDURE

3.1 Pins will be under the care and control of the CAO, Clerk or designates.

From time to time the CAO shall purchase “town pins” to have in inventory for promotional purposes, wholesale sales and retail sales.

3.2 Members of Council and the CAO may at their discretion give pins free of charge to individuals, organizations and companies for the promotion of Mahone Bay.

3.3 For budget control purposes, the maximum number of pins allocated to the CAO and each member of Council shall not exceed 50 pins in any fiscal year.

3.4 Individuals, organizations and companies may purchase pins from the town at a wholesale rate for promotional or resale purposes. Wholesale lots shall number not less than 25 pins.

3.5 Town pins will also be made available for retail sale to the general public at the Town Office.

4. HST

Sale of “town pins” shall be subject to HST.

Clerk’s Annotation For Official Policy Book

Date of Notice to Council Members of Intent to

Consider {7 days minimum notice}:

April 28, 2016

Date of Passage of Current Policy:

May 10, 2016


Clerk/CAO

May 10, 2016
Date