



Michael O' Connor Memorial Bandstand Usage Application/Permit

Event Details

Name of Permit Holder: _____

Purpose of Booking: _____

Date(s) and Time(s) Requested: _____

Access to electrical panel required? ()Yes ()No

Contact Details

Contact Person(s) Responsible: _____

Address: _____

Phone Number(s): _____ Email: _____

Private Event () Public Event ()

Insurance

Private Booking permit holders shall either:

a) supply a certificate of insurance naming the Town of Mahone Bay as certificate holder. The certificate of insurance must evidence limits of not less than \$5,000,000.00 (\$5 million) and provide 30 days notice of cancellation or material change harmful to the interests of the Town.

or;

b) For user groups who are not members or associated with a recognized body which provides member insurance, the Town maintains a Facility User Insurance Program offering appropriate insurance at reasonable rates available to the Organizers/User groups. See attached fee schedule for current rates according to the nature of your event.

Insurance for Public Events is covered by the Town of Mahone Bay.

Terms of Agreement

It is agreed and understood that the above named contact person and/or permit holder accepts responsibility for the cost of repairs or replacement (at current market value) of any structure, amenities, ancillary service and site grounds which are damaged as a result of improper or negligent use of the applicable structure and site grounds by themselves or their guests.

This Permit is subject to all regulations, terms and conditions as shown in the Schedule of Fees below

By signing here I agree that I have read and agree to all regulations, terms and conditions as outlined in the agreement and have paid all appropriate fees:

It is agreed and understood that the above-named contact person and/or permit holder accepts responsibility for the rental.

Signature: _____ Date: _____

For Town Hall Office Use Only

Service	Cost	Amount Due	Received Yes/No Not Applicable
Bandstand Rental (Public Event)	\$0	\$0	
Bandstand Rental (Private Event)	\$25		
Key Deposit (for use of electrical)	\$50		
SOCAN/ReSound Fee – Music only	Contact us		
SOCAN/ReSound Fee Fee – Music and Dancing	Contact us		
Insurance (Private Bookings only)			
SubTotal			

Insurance paperwork received (if applicable)? Yes/No

Total Fees Paid: \$_____ Paid by: Cash | Cheque | EMT | Credit

Authorized by: _____ Date: _____

Deposit(s) Return Date: \$_____ Returned by: Cash | Cheque | EMT

Schedule of Fees

Private Event

- \$25 booking fee
- \$5 million insurance naming the Town of Mahone Bay as an additional insured. Insurance policy may be arranged using the Town's insurance provider if you do not have your own. See the rate schedule below for the amounts charged.

Public Event

- There is no charge for bookings for public events.
- Insurance is covered by the Town of Mahone Bay.

Key Deposit

- A \$50 deposit for key and use of electrical panel. This amount will be reimbursed once the key is returned to the Town Hall.

SOCAN/ReSound Fees for Playing Music

- Varies with type of event
- It depends on whether music is played with or without dancing.
- Varies with live music and recorded music.
- EnTandem is a joint venture between Re:Sound (for the musical performers) and SOCAN (for the music creators), created to administer the licensing process so facilities can play music legally. The fees are set by the Copyright Board of Canada.

Rules and Regulations for Bandstand Property Usage

- The Bandstand can be booked between April 15th and November 30th each year. Bookings outside of these dates will be considered for a special permit, on a case-by-case basis.
- Seasonal or regular bookings should be made prior to April 15th to facilitate the scheduling of events.
- The Town of Mahone Bay reserves the right to book the bandstand as deemed appropriate.
- The Town of Mahone Bay reserves the right to cancel usage due to inclement weather, or in any instance when in the opinion of the Town, the property is unfit for use.
- The Town of Mahone Bay reserves the right to cancel usage for purposes of conducting construction or maintenance work.
- Any promotional material for an event (e.g. banners) must be removed within 12 hours of the end of the event.

NON SPORTING EVENTS – MEETINGS, SEMINARS, WORKSHOPS, CHURCH MASS, CHESS CLUBS, BINGO, KENO, EUCHRE, BRIDGE, WEIGHT LOSS CLINICS, PRAYER MEETINGS			
NO ALCOHOL SERVED – MEETING RATE PER SINGLE MEETING, NOT TO EXCEED 8 HOURS			
NUMBER OF PEOPLE	RATE – \$2,000,000 LIMIT PER EVENT, PER OCCURRENCE	NUMBER OF PEOPLE	RATE – \$5,000,000 LIMIT PER EVENT, PER OCCURRENCE
Up to 100	\$ 2.10 per meeting	Up to 100	\$ 2.84 per meeting
101 TO 250	\$ 3.57 per meeting	Up TO 250	\$ 4.83 per meeting
251 TO 500	\$ 7.14 per meeting	251 TO 500	\$ 9.56 per meeting
ALL-SEASON MEETINGS, SEMINARS, WORKSHOPS, CHURCH MASS, CHESS CLUBS, BINGO, KENO, EUCHRE, BRIDGE, WEIGHT LOSS CLINICS, PRAYER MEETINGS, NO ALCOHOL SERVED			
\$2,000,000 LIMIT PER OCCURRENCE		\$5,000,000 LIMIT PER OCCURRENCE	
# OF PARTICIPANTS	Rate per Group (not per person)	# OF PARTICIPANTS	Rate per Group (not per person)
1-25	\$ 107.10	1-25	\$ 141.75
26-100	\$ 141.75	26-100	\$ 177.45
101-250	\$ 177.45	101-250	\$ 214.20
251 +	REFER TO BFL	251 +	REFER TO BFL
CHILD / ADULT PARTIES, COOKING CLASSES, BABY & BRIDAL SHOWERS, BAPTISMS, FUNERALS, -NO ALCOHOL SERVED			
NUMBER OF PEOPLE	LIMIT \$2,000,000 PER OCCURRENCE	LIMIT \$5,000,000 PER OCCURRENCE	
Up to 75 – 1 hour or less	\$ 7.77 per event	\$14.39 per event	
Up to 75 – up to 4 hours or less	\$11.03 per event	\$17.64 per event	
Up to 75 – up to 8 hours or less	\$21.00 per event	\$35.28 per event	
76 – 150, 151- 250, 251-500, Over 500 people	For rates see DANCES WEDDINGS, ETC. directly below		
<ul style="list-style-type: none"> • With alcohol book under dances, weddings, and reception rates 			
NON-SPORTING EVENTS - DANCES, WEDDINGS, ETC. (NO RAVES OR ALL NIGHT PARTIES) NOTE: BEER GARDENS ARE EXCLUDED. REFER TO BFL FOR SEPARATE QUOTE.			
\$2,000,000 LIMIT PER EVENT, PER OCCURRENCE			
NUMBER OF PEOPLE	NO ALCOHOL	CONTINGENT ALCOHOL	❖ WITH ALCOHOL
UP TO 75, Single Day Event	\$ 28.35	\$ 39.90	\$ 177.45
76-150, Single Day Event	\$ 35.70	\$ 107.10	\$ 214.20
151-250, Single Day Event	\$ 71.40	\$ 214.20	\$ 284.55
251-500, Single Day Event	\$ 107.10	\$ 226.80	\$ 355.95
\$5,000,000 LIMIT PER EVENT, PER OCCURRENCE			
NUMBER OF PEOPLE	NO ALCOHOL	CONTINGENT ALCOHOL	❖ WITH ALCOHOL
UP TO 75, Single Day Event	\$ 58.00	\$ 142.00	\$ 245.00
76-150, Single Day Event	\$ 71.00	\$ 193.00	\$ 269.00
151-250, Single Day Event	\$ 142.00	\$ 230.00	\$ 308.00
251-500, Single Day Event	\$ 192.00	\$ 308.00	\$ 383.00
CONTINGENT ALCOHOL COVERAGE TO BE USED WHERE THERE IS A CATERER WHO HAS LIQUOR LIABILITY COVERAGE			
❖ COPY OF LIQUOR LICENSE WITH RENTER'S SIGNATURE MUST BE KEPT ON FILE BY THE MUNICIPALITY AND THE PERMIT NUMBER MUST APPEAR ON THE MONTHLY REPORT			
❖ SPECIAL OCCASION PERMIT MUST BE ISSUED TO THE INDIVIDUAL OBTAINING THE INSURANCE COVERAGE			

