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The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, April 8, 2025 at 9:00 a.m. in Council Chambers and broadcast via YouTube live.

**Present:**

Mayor S. Lohnes-Croft  
Deputy Mayor C. Kingsmill  
Councillor P. Carver  
Councillor J. Feeney  
Councillor B. Palfreyman  
Councillor R. Twanow  
CAO, D. Heide  
Town Clerk, K. Munroe

**Absent:**

Councillor K. Wilson (regrets)  
Deputy CAO, E. Levy (regrets)

**Gallery:**

Online & 1 in-person gallery

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

**Call to Order**

1. Agenda

A motion by Councillor Twanow, seconded by Deputy Mayor Kingsmill, "THAT the agenda be approved as amended to add item 8.3 Councillor Carver - 2025-2029 Strategic Plan Public Feedback and item 9.7 Audit and Finance Committee Report."  
Motion carried.

2. Minutes

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, "THAT the minutes of the March 21, 2025 special Council meeting be approved as circulated."  
Motion carried.

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, “THAT the minutes of the March 27, 2025 regular Council meeting be approved as circulated.”

Motion carried.

### 3. Announcements by Council Members

No announcements.

### 4. Public Input Session

Nick Pavlinic, 26 Hawthorn Road – Thanked staff for collaboration on his LUB amendment request.

### 5. Presentations

There were no presentations.

### 6. Correspondence

#### 6.1 Karen Pinsent, Mahone Bay Signature Festivals

Council received correspondence from Karen Pinsent, of Mahone Bay Signature Festivals, requesting that the operating dates of the Visitor Information Centre and the Comfort Stations be extended to the 7<sup>th</sup> of December. Staff will follow up in this regard with the Mahone Bay Tourism & Chamber of Commerce.

A motion by Councillor Feeney seconded by Deputy Mayor Kingsmill, “THAT item 6.1 be received and filed.”

Motion carried.

#### 6.2 Honourable Kim Masland, Department of Emergency Management

Council received correspondence from Hon. Kim Masland informing them that \$1,000 has been deposited in the Town’s bank account from the 911 Cost Recovery Fund, as traditionally takes place on an annual basis.

### 7. Staff Reports

#### 7.1 Staff Report to Council – April 8, 2025

Council received the April 8, 2025 Staff Report to Council.

#### 7.2 MJSB Memo – PCAP Funding Decision

Council received a memo from MJSB requesting a resolution supporting the Municipal Joint Service Board’s submission of a Provincial Capital Assistance Program (PCAP) funding application to offset a portion of the compost tipping floor replacement project at a total project cost of \$150,000.

A motion by Councillor Feeney, seconded by Councillor Carver, “THAT Council direct staff to write a letter of support under, the Mayor’s signature, for the Municipal Joint

Services Board's (MJSB) application to the Provincial Capital Assistance Program (PCAP)." Motion carried.

7.3 Staff Report – Public Participation in Planning Policy Amendment

Council received a staff report with a recommendation for amendments to the Public Participation in Planning Policy.

A motion by Councillor Palfreyman, seconded by Deputy Mayor Kingsmill, "THAT Council adopt the amended Public Participation in Planning Policy as presented." Motion carried.

7.4 Staff Report – Sustainable Communities Challenge Fund

Council received a staff report to provide them with a recommendation to apply for funding from the Flood Risk Infrastructure Investment Program (FRIIP) and from the Sustainable Communities Challenge Fund (SCCF).

A motion by Councillor Carver, seconded by Councillor Feeney, "THAT Council direct staff to apply for the SCCF and FRIIP funding for the project entitled Managed Watershed Conservation Area for Ernst Brook." Motion withdrawn.

A motion by Councillor Twanow, seconded by Deputy Mayor Kingsmill, "THAT item 7.4 be deferred to follow the closed session." Motion carried.

7.5 Staff Report – Symbols of Recognition

Council received a staff report providing them with information on a potential policy concerning crosswalk painting and provide alternative to existing decorative crosswalks.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council refer this report to the Lunenburg County Anti-Racism and Anti-Discrimination Advisory Committee for their recommendation back to Council." Motion carried.

Deputy Mayor Kingsmill made a Notice of Motion concerning public input on the concept of belonging and what that means in Mahone Bay.

8. Council Items

8.1 Mayor Lohnes-Croft – Appointment of Alternate to Lunenburg County Anti-Racism and Anti-Discrimination Committee

Mayor Lohnes-Croft requested that an alternate committee member be appointed to the Lunenburg County Anti-Racism and Anti-Discrimination Committee.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, “THAT item 8.1 be deferred to the April 24<sup>th</sup> regular meeting of Council.” Motion carried.

### 8.2 Councillor Palfreyman – Referral to Policy & Strategy Committee

Councillor Palfreyman requested that Council refer the discussion of a long-term off-street public parking action plan to the Policy and Strategy Committee.

A motion by Councillor Palfreyman, seconded by Councillor Carver, “THAT Council refer discussion around the development of a comprehensive long term off-street public parking action plan to the Policy and Strategy Committee.” Motion carried.

### 8.3 Mayor Lohnes-Croft – Strategic Plan Public Feedback

Council discussed feedback from their draft 2025-2029 Strategic Plan.

A motion by Councillor Carver, seconded by Councillor Feeney, “THAT public feedback on the draft 2025-2029 Strategic Plan be referred to the April 28<sup>th</sup> meeting of the Policy and Strategy Committee.” Motion carried.

## 9. Committee Reports

### 9.1 Municipal Joint Services Board

Council received the minutes from the March 26, 2025 meeting of the Municipal Joint Services Board.

### 9.2 Lunenburg County Senior Safety Program

Council received the March 2025 monthly report of the Lunenburg County Senior Safety Program.

### 9.3 Policy and Strategy Committee

Council received draft minutes of the March 24, 2025 Policy and Strategy Committee meeting.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, “THAT items 9.1 – 9.3 be received and filed.” Motion carried.

### 9.4 Planning Advisory Committee

Council received the draft minutes of the April 1, 2025 Planning Advisory Committee meeting.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, “THAT Council give first reading to the Land Use Bylaw with amendments to Sections 6.4.1 and 16.2.1(i) as presented.” Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, “THAT Council give first reading to the Land Use Bylaw with amendment to the current Zoning Map to include the area of Hawthorn Road in the Residential Unserviced (RU) zone.”

Motion carried.

#### 9.5 Climate and Environment Committee

Council received the draft minutes of the March 12, 2025 meeting of the Climate and Environment Committee.

#### 9.6 Climate and Environment Committee

Council received the draft minutes of the April 2, 2025 meeting of the Climate and Environment Committee.

A motion by Councillor Carver, seconded by Councillor Palfreyman, “THAT Council refer the Climate and Environment Committee’s recommendation to allocate \$3,000 to provide the committee with capacity to lever Mahone Bay as an Adaptive and Resilient Community initiatives to the draft 2025-26 budget.”

Motion carried.

A motion by Councillor Carver, seconded by Councillor Twanow, “THAT Council refer the discussion of the allocation of \$88,420, in respect of the various external funding commitments, outlined in the 2025-26 Work Plan and Budget document, to the draft 2025-26 budget.”

Motion carried.

A motion by Councillor Carver, seconded by Councillor Palfreyman, “THAT Council invite the Climate and Environment Committee to present at the April 24, 2025 meeting of Council.”

Motion carried.

#### 9.7 Report – Audit and Finance Committee

Councillor Feeney reported on the April 7, 2025 meeting of the Town’s Audit and Finance Committee.

A motion by Councillor Feeney, seconded by Deputy Mayor Kingsmill, “THAT Council accept the 2022-23 financial statements as amended.”

Motion carried.

#### 10. New Business

No new business.

#### 11. Questions/Comments

#### 12. Closed Session

A motion by Councillor Palfreyman, at 10:30 a.m., seconded by Councillor Carver, “THAT Council go into Closed Session to discuss Acquisition, Sale, Lease and Security of

Municipal Property and Contract Negotiations and as permitted in the Municipal Government Act section 22(2)(a) and 22(2)(e), respectively." Motion carried.

Council arose from closed session at 12:48 p.m.

13. Business Arising from Closed Session

A motion by Councillor Carver, seconded by Deputy Mayor Kingsmill, "THAT Council approve the issuance of a letter of credit from BMO to the Department of Fisheries and Oceans." Motion carried.

A motion by Deputy Mayor Kingsmill, seconded by Councillor Twanow, "THAT Council approve the CBCL construction services contract proposal." Motion carried.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council direct staff to apply for the SCCF funding for the project entitled Managed Watershed Conservation Area for Ernst Brook." Motion carried.

Council adjourned at 12: 52 p.m. on conclusion of business.

TOWN OF MAHONE BAY

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Mayor, Suzanne Lohnes-Croft

Town Clerk, Kelly Munroe