



A special meeting of the Policy & Strategy Committee for the Town of Mahone Bay was held on Monday, December 2, 2024 at 7:00 p.m. in Council Chambers.

Present:

Mayor Suzanne Lohnes-Croft
Deputy Mayor Colin Kingsmill
Councillor Kelly Wilson
Councillor Joseph Feeney
Councillor Penny Carver
Councillor Rebecca Twanow
Councillor Bryan Palfreyman
CAO, Dylan Heide
Deputy CAO, Eric Levy

Absent:

Let us begin by acknowledging that we are gathered today in Mi'km a'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Approval of Agenda

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT the agenda be approved as circulated.”** **Motion carried.**

2. Agenda Items

2.1 Committee Appointments

Mayor Lohnes-Croft introduced proposed Council member appointments – both internal and external – which were discussed by the Committee.

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT the Committee recommend to Council that staff draft a letter to the Mahone Bay Tourism & Chamber of Commerce for the Mayo’s signature, inquiring if MBTCC would like a Town Council representative on their Board.”** **Motion carried.**

A motion by Councillor Carver, seconded by Councillor Feeney, **“THAT Com m ittee recom m end to Council that a subcom m ittee consisting of the Deputy CAO, Deputy Mayor Kingsm ill and Councillor Twanow be established to recom m end Terms of Reference for a new com m unications com m ittee.”** Motion carried.

A motion by Councillor Wilson, seconded by Deputy Mayor Kingsmill , **“THAT the Com m ittee recom m end to Council appointm ents as attached.”** Motion carried.

Asset Management	Carver, Palfreyman, Wilson
Audit & Finance – All members	All Council
Climate & Environment	Carver, Twanow
Heritage Advisory	Kingsmill, Palfreyman
Police Advisory Board	Twanow, Lohnes-Croft
Watershed Advisory	Wilson, Palfreyman
Region 6	Kingsmill, Wilson (member & alternate)
MJSB (alternate)	Palfreyman
Joint Accessibility	Carver, Twanow (member & alternate)
SSHAC	Carver, Twanow (alternate)
Senior Safety	Lohnes-Croft
REMO	Wilson, Palfreyman, Carver (2 members & alternate)
Anti-Racism and Anti-Discrimination Advisory Committee	
Mahone Bay Chamber	On hold
Pool Society	On hold
Nominations Committee	Wilson, Twanow
Planning Advisory Committee	Wilson, Palfreyman, Lohnes-Croft
Cemetery	Feeney, Lohnes-Croft, Twanow

2.2 Council and Committee Meeting Calendar

Committee members reviewed and discussed the proposed calendar and provided input to staff.

A motion by Councillor Twanow, seconded by Councillor Wilson, **“THAT the Committee recommend to Council that regular Council meetings held on Tuesdays be at 9:00am.”**

Motion carried.

2.3 Strategic Plan Survey

The Committee reviewed the draft survey developed by staff, as well as a proposal from Deputy Mayor Kingsmill. It was agreed that the Deputy CAO and Deputy Mayor Kingsmill would collaborate on a version of the draft survey to be discussed at the Committee’s December 16th meeting.

2.4 Town Council Policy

Deferred to the next meeting.

2.5 Public Participation in Planning Policy

The CAO reviewed the proposed amended policy with Council in the role of the Planning Advisory Committee as requested for discussion. Committee members discussed the potential change and agreed that the Planning Advisory Committee would remain in the role defined by its Terms of Reference – considering planning matter referred by Council – for the time being, requesting a revised amended policy explicitly referencing the role of the Planning Advisory Committee.

A motion by Councillor Wilson, seconded by Deputy Mayor Kingsmill, **“THAT staff proceed with recruitment for the Planning Advisory Committee and Cemetery Committee“**

Motion carried.

3. Next meeting

3.1 Date and Time

The next regular meeting of the Policy and Strategy Committee will be held at 7pm on Monday December 16, 2024.

3.2 Agenda for next meeting

Town Council Policy, Public Participation in Planning Policy, Strategic Plan Survey

4. Adjournment

With no further agenda items, the meeting adjourned at 9:11pm .

TOWN OF MAHONE BAY

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Chair, Mayor Suzanne Lohnes-Croft

Deputy CAO, Eric J. Levy