



A meeting of the Policy & Strategy Committee for the Town of Mahone Bay was held on Monday, November 18, 2024 at 7:00 p.m. in Council Chambers.

Present:

Mayor Suzanne Lohnes-Croft
Deputy Mayor Colin Kingsmill
Councillor Kelly Wilson
Councillor Penny Carver
Councillor Rebecca Twanow
Councillor Bryan Palfreyman
CAO, Dylan Heide
Deputy CAO, Eric Levy

Absent:

Councillor Joseph Feeney (regrets)

Let us begin by acknowledging that we are gathered today in Mi'km a'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Approval of Agenda

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT the agenda be approved as circulated.”** Motion carried.

2. Minutes

A motion by Deputy Mayor Kingsmill, seconded by Councillor Wilson, **“THAT the minutes of the July 22, 2024 Meeting of the Policy and Strategy Committee be approved as circulated.”**

Motion carried.

3. Agenda Items

3.1 Review and Confirm Strategic Planning Timeline and Scope

The CAO introduced the timeline attached to the package and the potential of an external consultant to help guide the process.

It was consensus of the Committee that the public consultation on the strategic plan would be done at the beginning of the process with the “What we heard” documents as a guide. There was also consensus that initial public engagement would be done by staff as a survey, and a facilitator would work with Council to take the information to create a strategic plan then have a resulting presentation to the public.

3.2 Sharing ‘What we Heard’

Each Councillor shared what they heard from the public during the election campaign, and will follow up with the Deputy CAO via email to inform the public engagement survey for the strategic planning process.

3.3 Committees Recruitment

The Committee discussed the composition of future Committees of Council to inform staff on the process of recruiting public members of committees.

3.4 New Code of Conduct

The Deputy CAO reviewed the process for adopting the Code of Conduct and fielded questions.

3.5 Policies Review: Town Council Policy Amendment

The Committee discussed some of the potential amendments, but did not complete the review. The Committee will resume the conversations starting at section 4.13 in the Policy.

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT item 3.5 Town Council Policy Amendment be deferred to continue at a special Policy and Strategy Meeting in December.**

3.6 ‘Town Council’ Newsletter

The Committee consensus was to name the newsletter “Town Hall News.”

3.7 Proposed Special Meeting in December

December 2, 2024.

4. Next meeting

4.1 Date and Time

A Special Meeting of the Policy and Strategy Committee will be held on December 2, 2024 at 7:00pm at Town Hall.

The next regular meeting of the Policy and Strategy Committee will be held at 7pm on Monday December 16, 2024.

4.2 Agenda for next meeting

Continued Discussion on the Town Council Policy
Public Engagement Survey on Strategic Planning
Committee Appointments

5. Adjournment

With no further agenda items, the meeting adjourned at 9:12pm .

TOWN OF MAHONE BAY

Chair, Mayor Suzanne Lohnes-Croft

TOWN OF MAHONE BAY

Deputy CAO, Eric J. Levy