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The regular meeting of the Town of Mahone Bay's Asset Management Committee for the Town of Mahone Bay was held on Thursday, July 20, 2024, at 12:00 PM.

**Present:**

Mayor, D. Devenne

CAO, D. Heide

Councilor, R. Nowe

Manager of Finance, A. Yeadon-Wentzell

Manager of Water and Wastewater, S. Hoyt

N. Pavlinic

D. Waterfield

H. Baxter

**Absent:**

Climate & Energy Program Manager, L. Clark (with regrets)

**Gallery:**

None

**Land Acknowledgement**

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

**Approval of Agenda**

A motion by, R. Nowe seconded by N. Pavlinic, "THAT the agenda be approved as presented." Motion Carried

**Approval of Minutes**

A motion by R. Nowe, seconded by N. Pavlinic, "THAT the minutes of the May 16, 2024, Asset Management Committee be approved as presented." Motion Carried

**Hydrant Service Discussion**

Discussion lead by D. Heide and S. Hoyt regarding the assets and applicability to both the Water Utility and the Fire Department. The desirability of an updated external assessment, perhaps in 2026 or 2027, was discussed. Staff addressed questions.

#### Capital Project Financing

Discussion lead by D. Heide regarding the funding of future capital projects.

Transportation was determined to be the most demanding area for anticipated capital funding requirements – despite the lower overall asset value compared to water or wastewater – due to the relatively short lifespan of the assets. With roads in Mahone Bay typically lasting longer than design estimates – due to low traffic volumes, etc. – some assumptions in the system may need to be modified to bring down anticipated required annual spending levels for transportation.

#### Draft Asset Management Plans

Discussion lead by D. Heide regarding the Town's asset management system. The current approved 24/25 CIP is to be added to the system before the next scheduled Asset Management Meeting, enabling the production of updated draft plans to be considered.

#### Municipal Specifications Update

WSP is expected to provide a draft by August 2024. Expected that recommendations will be in line with other municipalities with some additional specifications as requested by the Town.

#### Training Opportunities

Upcoming Natural Asset Initiative workshop was discussed.

#### Committee Membership

Recruitment is expected after the October election, at the discretion of the incoming Council.

#### Next Meeting

July 16, 2024 @ 2pm

The meeting adjourned upon conclusion of business at 1:50 PM

TOWN OF MAHONE BAY

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Mayor, David Devenne

Ashley Yeadon - Wentzell, Recording Secretary