



TOWN COUNCIL AGENDA

February 23, 2023

7:00 p.m.

YouTube Live

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

Call to Order

1 Approval of Agenda

2 Minutes

2.1 Regular Meeting – February 7, 2023

3 Presentations

3.1 Tim Merry and Dave Stephens – Community sports field

4 Correspondence – Action Items

5 Correspondence – Information Items

5.1 Dale Krueger – Solar Power Array

6 Staff Reports

6.1 Staff Report to Council – February 23, 2023

6.2 REMO 2023/24 Operating Budget

6.3 Staff Report – COVID-19 Vaccination Policy

6.4 Staff Report – Noise By-law

7 Council Items

7.1 Mayor DeVenne – Anti Racism Task Force Request for Support

7.2 Mayor DeVenne – Committee Appointment (Heritage Advisory Committee)

8 Committee Reports

8.1 Climate and Environment – February 1, 2023 – Draft Minutes

8.2 Police Advisory Board – February 2, 2023 – Draft Minutes

a. RCMP Quarterly Report

8.3 Lunenburg County Senior Safety Program – Monthly Report – January 2023

9 New Business

10 Closed Session

10.1 MGA 22(2)(g) - legal advice eligible for solicitor-client privilege.



The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, February 7, 2023 at 7:00 p.m. in Council Chambers and broadcast via YouTube live.

Present:

Mayor D. DeVenne

Deputy Mayor F. Kangata (via electronic facilities)

Councillor P. Carver

Councillor J. Feeney

Councillor R. Nowe

Councillor K. Wilson

Councillor S. Lohnes-Croft

CAO, D. Heide

Town Clerk & Deputy CAO, M. Hughes

Gallery: Online & 0 in-person gallery

Public Input Session

Council received comments from John Bain of Mahone Bay, who commented that at the time the decision was made to borrow money to build a new firehall, he believed that the public had the understanding that when a new firehall was built, the old firehall would be used for public works.

Council received comments from Karl Nauss of Mahone Bay, who commented that for the old firehall to be used for a non-municipal purpose it would have to be declared surplus and he felt that there is a municipal need for the building as a public works space and that he believes that there is a history of the Town planning for that use for the old fire hall once a new one was built.

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Agenda

A motion by Councillor Carver, seconded by Councillor Wilson, "THAT the agenda be approved as amended to add additional closed session items, personnel matters and contract negotiations which are permitted under MGA 22(2)(c) and (e) respectively."

Motion carried.

2. Minutes

A motion by Councillor Carver, seconded by Councillor Lohnes-Croft, "THAT the minutes of the January 26, 2023 regular meeting of Council be approved as amended."

Motion carried.

A motion by Deputy Mayor Kangata, seconded by Councillor Feeney, "THAT the discussion of the RCMP service that the Town contracts through the provincial government be rescheduled from March 24, 2023 to May 19, 2023." Motion carried.

3. Presentations

No presentations.

4. Correspondence – Action

4.1 Doris Cook – Request for reimbursement (deferred from January 26, 2023).

A motion by Councillor Carver, seconded by Councillor Wilson, "THAT Council direct staff to provide a credit on the water bill in the amount of \$1,778 for the water utility customer at 32 Zwicker Lane and further that staff place information on all water bills regarding the Town's lack of liability for damage done by reason of interruption of supply, variation of pressure, or turning on or turning off the water for any purpose, as is detailed in the Rules and Regulations contained in the Town's Order from the Nova Scotia Utility and Review Board." Motion carried.

4.2 Tony Sampson – solar garden site runoff.

Council referred the discussion of this correspondence until the discussion of the Solar Garden Stormwater Update, item 6.6 on the agenda.

4.3 Peter Hackett, Department of Public Works – Ferry Service Main to Yarmouth.

A motion by Councillor Feeney, seconded by Councillor Lohnes-Croft, "THAT Council direct staff to respond to the letter from Mr. Hackett indicating Council's interest in being kept up to date on the ongoing public consultation regarding the Ferry Service from Main to Yarmouth." Motion carried.

5. Correspondence – Information Items

No correspondence information items.

6. Staff Reports

6.1 Council Report

Council received the February 7, 2023 Staff Report to Council.

A motion by Councillor Feeney, seconded by Councillor Nowe, "THAT Council accept the February 7, 2023 Staff Report to Council for information." Motion carried.

6.2 Staff Report – Marina Wharf (deferred from January 26, 2023)

Council received a final staff report with an update concerning the Town-owned wharf at the Mahone Bay Civic Marina.

A motion by Councillor Carver, seconded by Councillor Feeney, "THAT Council refer the replacement of the pumping unit, repairs to the boardwalk area, and capital repairs to the wharf structure to the 2023-24 budget." Motion carried.

6.3 Staff Report – MBDFD Purchases

Council received a staff report with recommendations for the budgeted purchase of capital items for the Mahone Bay & District Fire Department.

A motion by Councillor Wilson, seconded by Councillor Carver, "THAT Council approve the acceptance of the HUB Fire Engines & Equipment Ltd proposal for the supply of a new pumper truck for the Mahone Bay and District Fire Department, priced at \$1,170,632 plus taxes; and further THAT Council approve the purchase of SCBA packs and bottles from Cumings Fire & Safety Equipment Ltd. for \$67,200 plus taxes." Motion carried.

6.4 Public Engagement Plan – Strategic Plan Review

Council received a draft Strategic Plan Review Public Engagement Plan.

A motion by Councillor Wilson, seconded by Councillor Lohnes-Croft, "THAT Council approve the Strategic Plan Public Review Engagement Plan as presented." Motion carried.

6.5 Community Solar Garden – Monthly Update

Council received the December 2022 Monthly Update from the Community Solar Garden project.

6.6 Solar Garden Stormwater Update

Council received a staff report on the performance of the stormwater management system and the additional measures that AREA and their contractor will add.

A motion by Councillor Lohnes-Croft, seconded by Councillor Nowe, "THAT Council direct staff and AREA staff to continue the dialogue with Mr. Sampson and work with him to best manage site runoff, and that staff be directed to review the approved storm water management plan for the solar garden site and bring recommendations for its improvement to Council." Motion carried.

6.7 Winter 2023 Transportation Update

Council received a staff report with updates on the implementation of transportation projects and initiatives previously approved by Council.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council direct staff to proceed with the recommended tee-up of the Pleasant Street and Main Street intersection (rather than the 3-way stop as previously directed)." Motion carried.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council direct staff to carry out an assessment of the location of accessible parking spaces and no parking zones and report to Council in this regard prior to the issuance of the 2023 painting tender." Motion carried.

A motion by Councillor Feeney, seconded by Councillor Lohnes-Croft, "THAT Council direct staff to prepare a communications package for the community regarding the upcoming 2023 transportation projects." Motion carried.

6.8 Accessibility Audits

Council received a staff report to present Council with a recommendation concerning the conducting of accessibility audits of Town facilities.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council direct staff to apply to the Community ACCESS-Ability Program for funding to support the conduct of accessibility audits of Town facilities." Motion carried.

7. Council Items

7.1 Mayor DeVenne – Committee Appointments

A motion by Councillor Wilson, seconded by Councillor Carver, "THAT Council appoint the following citizens to Committees of Council: Nick Pavlinic to the Asset Management Committee; Amanda Montgomery to the Climate and Environment Committee; Nick Pavlinic to the Community Logo Development Steering Team; and Helga Baxter to the Planning and Advisory Committee." Motion carried.

7.2 Mayor DeVenne – Lunenburg County Accessibility Advisory Committee

Appointments

A motion by Councillor Carver, seconded by Councillor Wilson, “THAT Council appoint Jeanne Faye to the Lunenburg County Accessibility Advisory Committee for a term of three years.” Motion carried.

7.3 Councillor Feeney – Kenyan Flag

A motion by Councillor Feeney, seconded by Councillor Nowe, “THAT Council direct staff to consult with the MacLeod Group and identify appropriate flags to be used at future events which will be held in Mahone Bay to welcome the international healthcare workers who will be joining the Mahone Bay Nursing Home staff.” Motion carried.

8. Committee Reports

8.1 Policy and Strategy Committee

Council received the draft minutes of the January 30, 2023 meeting of the Policy and Strategy Committee.

A motion by Councillor Carver, seconded by Councillor Feeney, “THAT Council direct staff to conduct an inventory of kindness meters on Town property.” Motion carried.

A motion by Councillor Wilson, seconded by Councillor Nowe, “THAT Council set the agenda for the February 27, 2023 meeting of the Policy and Strategy Committee to include the Employee Conduct Policy and the Respectful Workplace Policy.” Motion carried.

9. New Business

No new business.

10. Closed Session

A motion by Councillor Feeney, at 9:10 pm, seconded by Councillor Nowe, to go into Closed Session to discuss legal advice eligible for solicitor client privilege, contract negotiations, and personnel matters as permitted by the Municipal Government Act section 22(2), (g), (e), and (c) respectively. Motion carried.

Council returned to Open Session at 10:50 pm.

11. Business Arising from Closed Session

A motion by Councillor Wilson, seconded by Councillor Carver, “THAT Council direct staff to write to the Minister of Public Works, the Minister of Municipal Affairs and Housing, and the Minister of Environment and Climate Change and cc the MLA, to request funding to extend the living shoreline to Kedy’s Bridge.” Motion carried.

A motion by Councillor Carver, seconded by Deputy Mayor Kangata, “THAT Council direct staff to write to the Minister of Communities, Culture, and Heritage, and the Minister of Municipal Affairs and Housing, and cc the MLA, to request funding to conduct a study on the accessibility of the public pool.” Motion carried.

Council adjourned upon motion at 10:55 pm.

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Mayor, David Devenne

Town Clerk, Maureen Hughes



APPLICATION
REQUEST FOR PUBLIC
PRESENTATION TO COUNCIL

Meetings of Mahone Bay Town Council and Town Committees regularly take place at the Town Hall Office, Council Chambers, 493 Main Street, Mahone Bay, Nova Scotia. Please call the Town Hall Office to confirm meeting dates at (902)624-8327, email the clerk at clerk@townofmahonebay.ca or check the Town of Mahone Bay website at www.townofmahonebay.ca.

No more than two public presentations will be scheduled on the agenda of each Council meeting. Each presentation is limited to ten minutes. Presentations are scheduled on a first come, first serve basis.

This completed form must be submitted no later than five business days prior to the meeting at which you wish to appear.

Name of Presenter: TIM MERRY + DAVE STEPHENS

Address: [REDACTED]

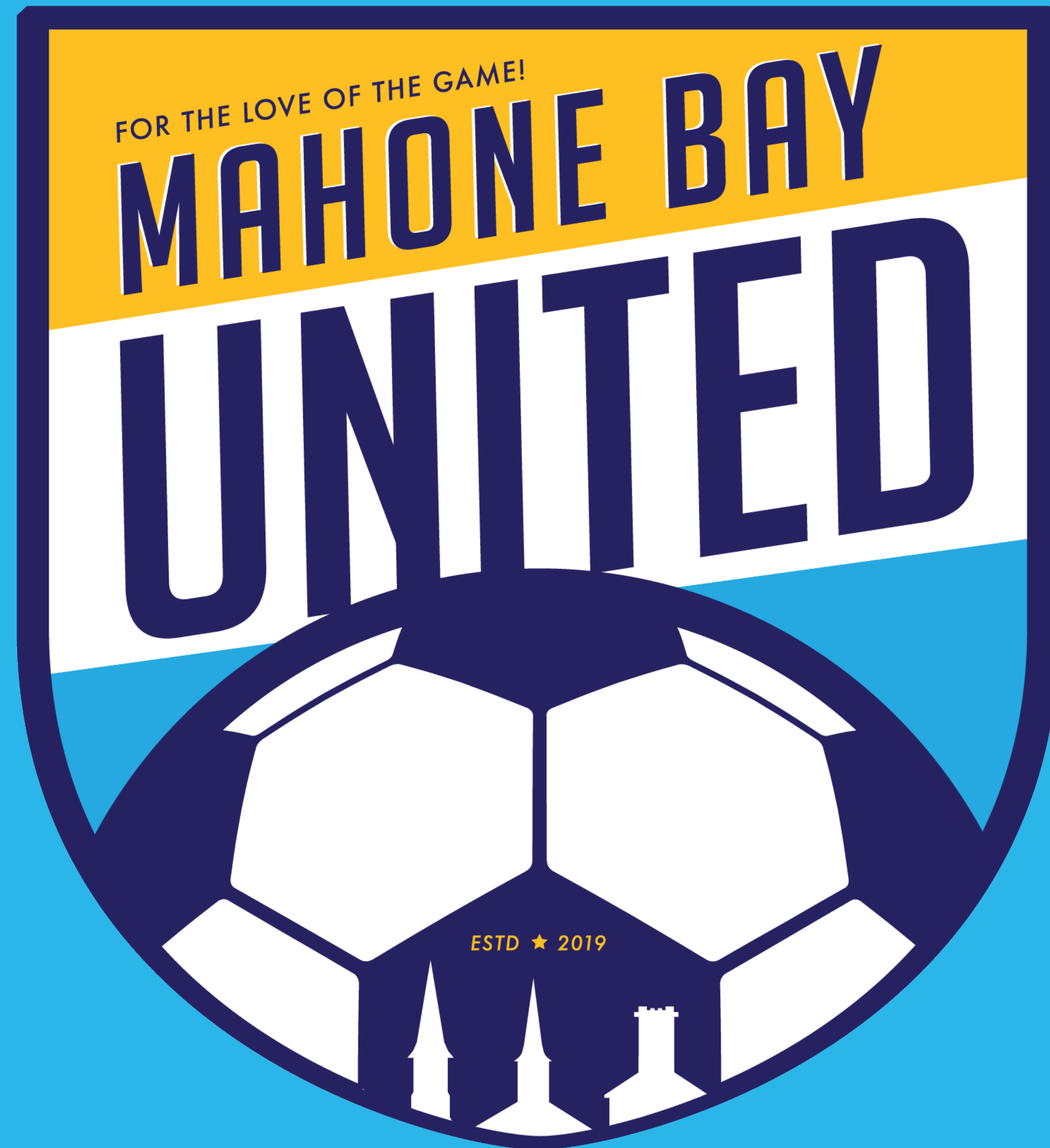
Phone: [REDACTED] Email: [REDACTED]

Reason you wish to appear before Council (please provide a brief summary of presentation and identify specific requests for funding, if any):

- 1) update on MBU Activity 2023/4
- 2) update on field Project (capital)
- 3) Proposal for going forward (operation)

Date of Council meeting at which you wish to appear:

23rd FEB.



*“An all inclusive club
for anyone
who loves soccer.”*



- “No obstacles to play”
- Represents & contributes to our growing town
- Player development (not winning) at the heart



“Meeting a need in the community ...”

| | 2018/19 | 2019/20 | 2020/21 | 2021/22 | 2022/23 | 2022/23 |
|-----------------------|---------|---------|---|--|---|--|
| REGISTERED PLAYERS | 16 | 35 | 75 | 155 | 225 | ... |
| COACHES & VOLUNTEERS | 2 | 6 | 11 | 21 | 40 | ... |
| OPERATIONS FUNDRAISED | \$1700 | \$7,500 | \$9,000 | \$14,500 | \$22,712 (22 Organizations, 28 Individual) | \$25,000 TARGET |
| FACILITIES FUNDRAISED | 0 | 0 | \$15,600 (\$3,600 B-ball Court \$10,000 New Goals \$2,000 for MB Pool) | \$78,700 (Field Upgrade BCS Equity Fund MB Food Bank) | \$50,050 (Field Upgrade) | \$28,000 TARGET (Field Maintenance & Equipment Loan) |



22 + 18

organizations

personal
gifts
In 2021/22

OPERATIONS INCOME

(Donations, Gifts + Fees)

\$22,712

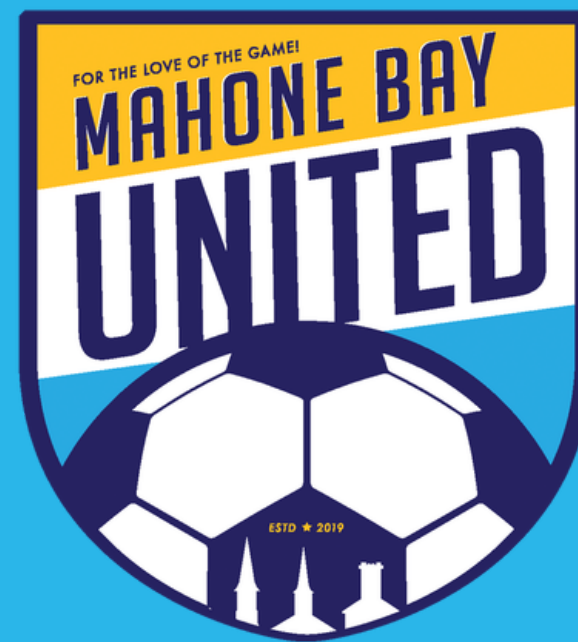
OPERATIONS EXPENSES

(Operations, Programs + Events)

\$19,748



The Field Upgrade



Already achieved ...

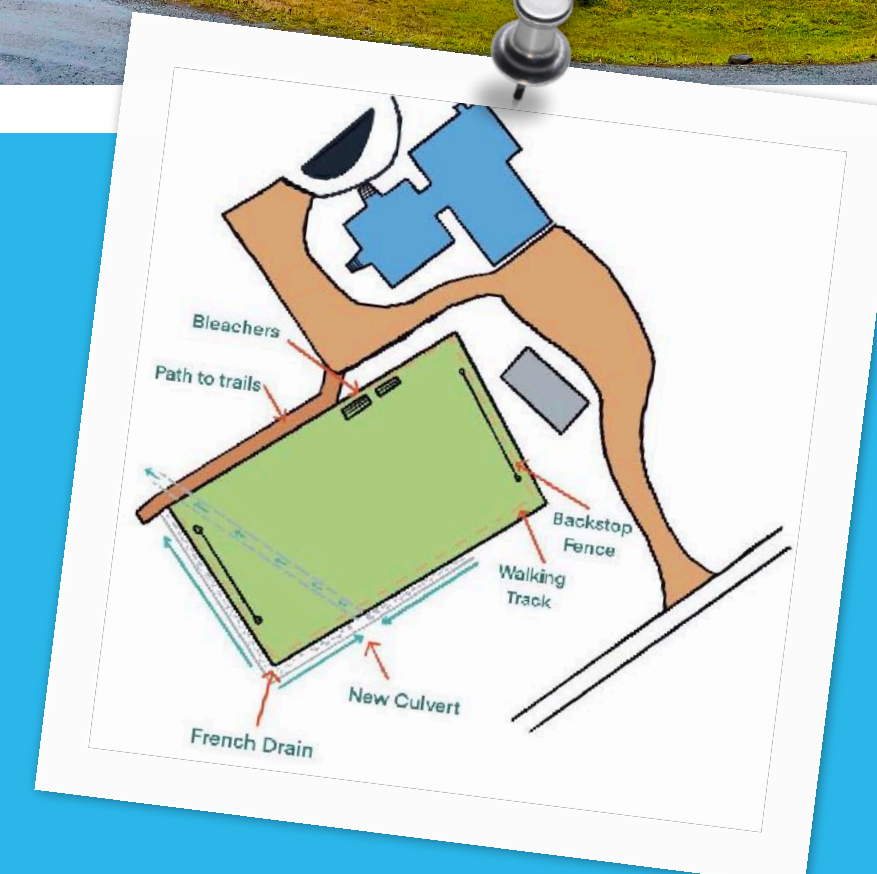


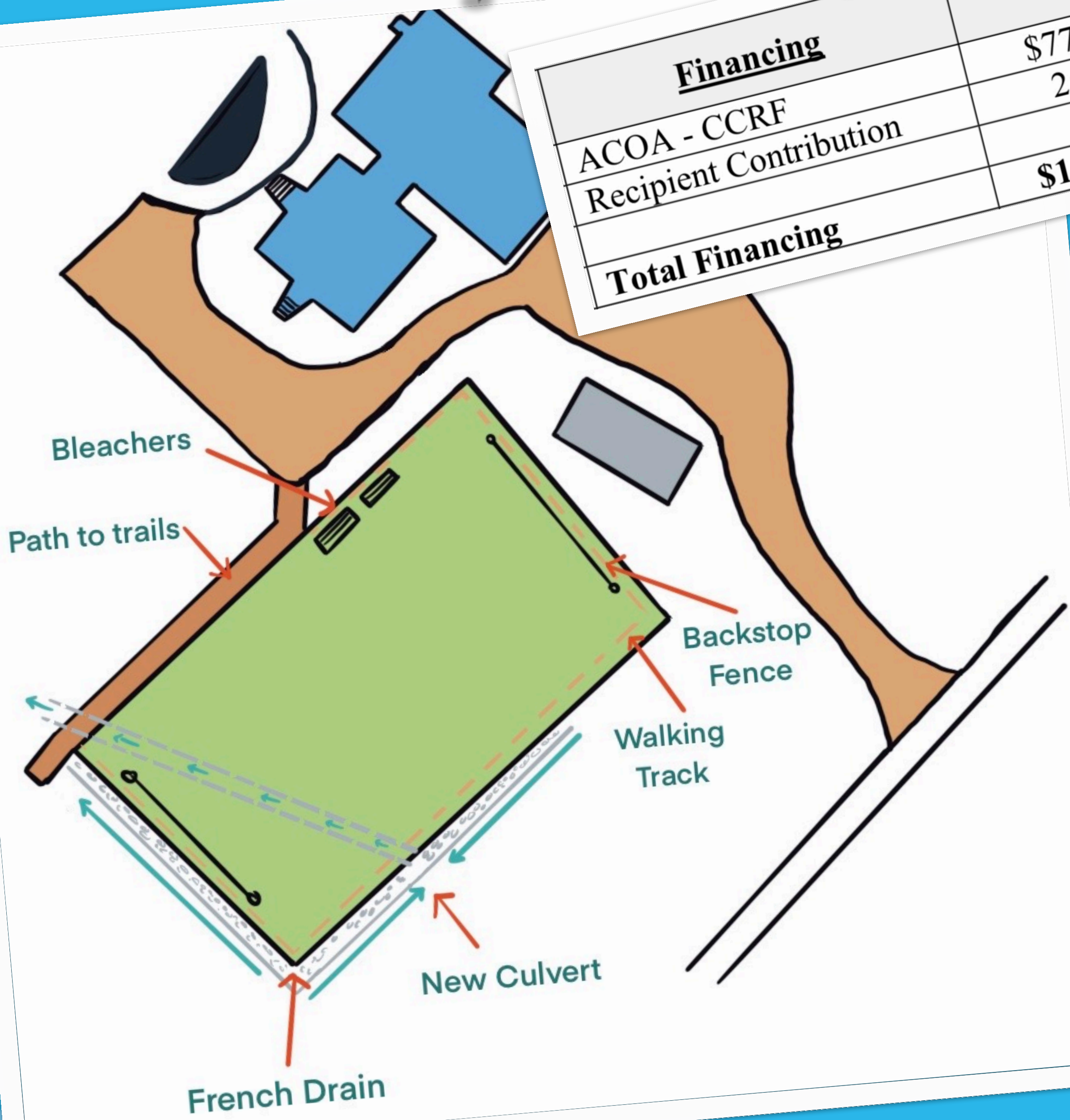
- Basketball courts upgrade
- New Goals
- CARE = INCREASED USE
- BCS, MBC & MBU Partnership

Field upgrade 2022/23

- Field graded & resurfaced (playing area 100 x 50)
- Buried electrical wires
- French drains, ditching & additional culvert
- Backstop fencing and border planting
- Walking Track, trails & orchard area
- Wheelchair accessible bleachers (2023)
- Sports equipment library (2023)

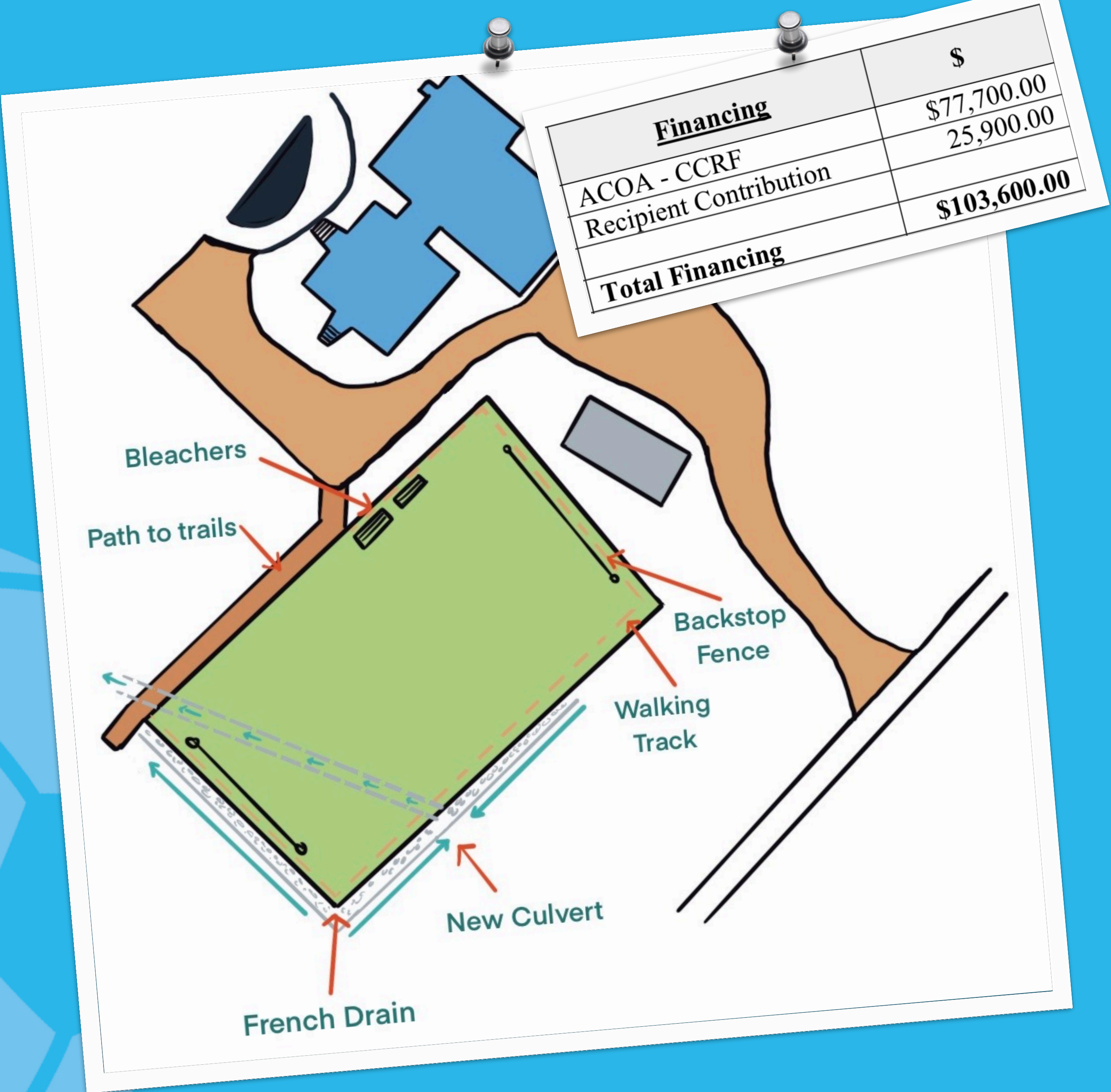
READY FOR EVENTS FROM APRIL 2023!



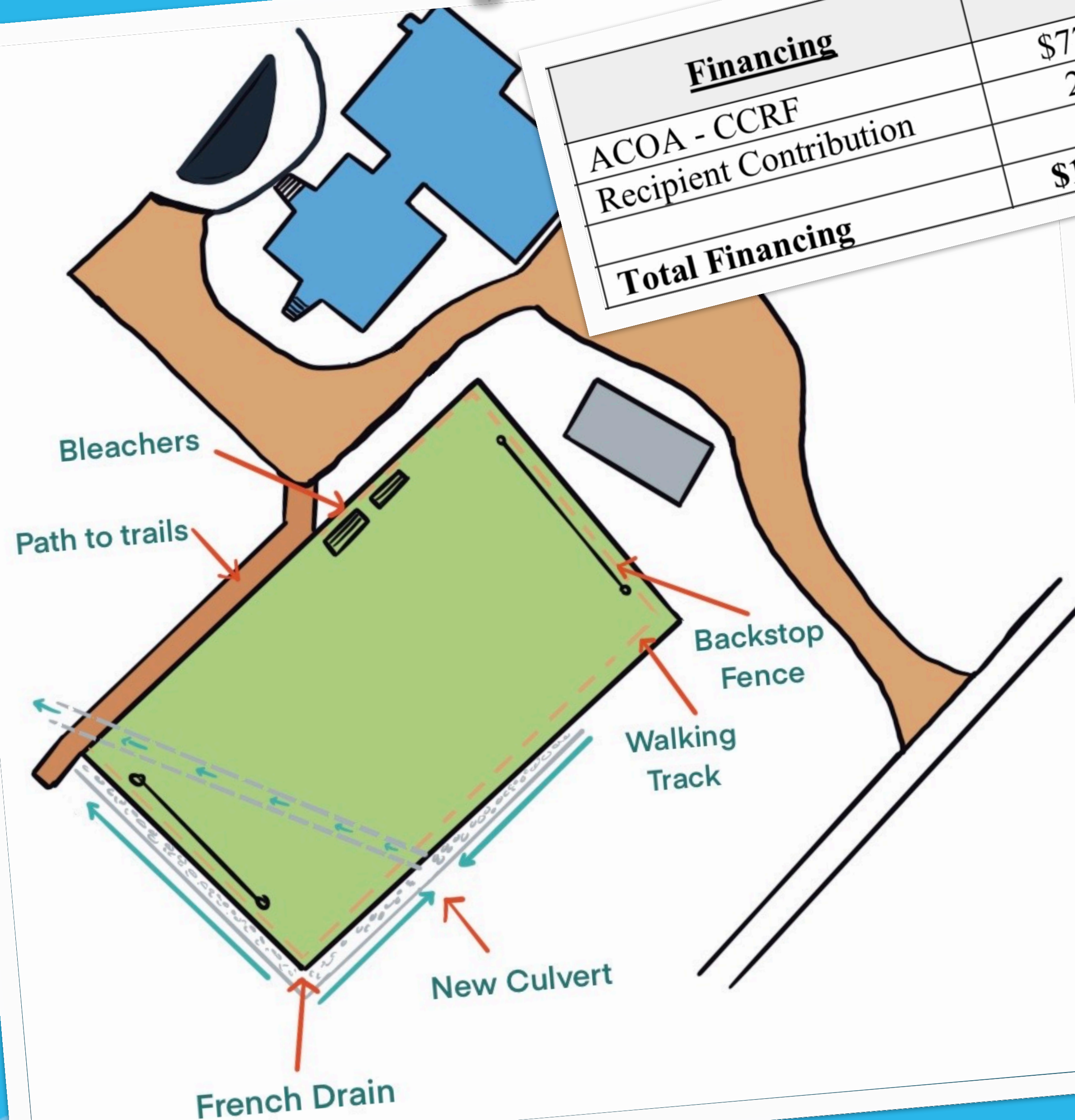


| Financing | |
|------------------------|--------------|
| ACOA - CCRF | \$77,700.00 |
| Recipient Contribution | 25,900.00 |
| Total Financing | \$103,600.00 |

| ACOA GRANT | Contribution |
|--------------------------|--------------|
| ACOA | \$77,700 |
| Town of Mahone Bay | \$15,398 |
| BMI | \$10,000 |
| Bridgewater Chiropractic | \$1,000 |
| Mahone Bay United | \$1,366 |
| Total | \$105,464 |



| 2022 / 2023 | Cost (Incl. HST) | Sponsored (As of Feb 19, 2023) |
|---|---------------------|-----------------------------------|
| Grading, drainage, grass, culvert | \$85,925.06 | ACOA, ToMB |
| New Culvert | \$15,398 | ACOA, ToMB |
| Electrical Lines Burial | — | ToMB |
| Backstop Fencing | \$21,850 | ACOA, BMI |
| Bleachers | — | ToMB |
| Path to trail + walking circuit | — | ToMB |
| Storage & Equip. Library | \$15,000 | MBU / CCHT (applied) |
| Totals | \$122,790.46 | |



| <u>Financing</u> | \$ |
|------------------------|---------------------|
| ACOA - CCRF | \$77,700.00 |
| Recipient Contribution | 25,900.00 |
| Total Financing | \$103,600.00 |

| 2020-2023 | Cost (Incl. HST) | Sponsored (As of Feb 19, 2023) |
|---------------------------------|---------------------|-----------------------------------|
| Basket Ball court Upgrade | \$3,600 | MBU |
| New Goals | \$10,000 | MBU |
| Bleachers | — | ToMB |
| Path to trail + walking circuit | — | ToMB |
| Field Upgrades 2022/23 | \$122,790.46 | ACOA / MBU / ToMB |
| Totals | \$136,390.48 | MBU Lead |

We did this together!

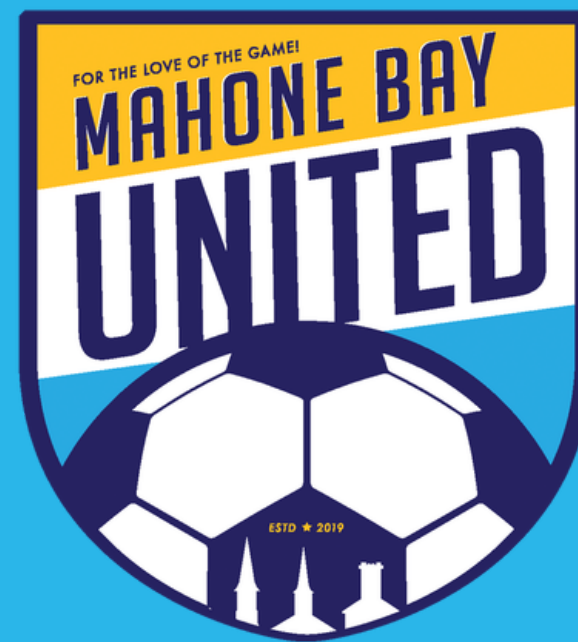
- Thank you for support:
 - Council time
 - Letter of support
 - Staff time
 - Culvert installation
 - Burying the electrics
 - Walking Track installation
 - Orchard clearance

*Particular note of thanks
to Jon Uhlman and Dylan Heide*





The Field Future



Looking longer term for the field:

- We are seeking an agreement with the Town of Mahone Bay for Mahone Bay United and Mahone Bay Centre to manage bookings, maintenance and promotion of The Field.
- We propose to name it “Mahone Bay Community Sports Field”. While this name elevates sports, it is inclusive of the vision for sporting, recreational and cultural purposes.
- ToMB incremental facilities improvements (always in partnership with MBU)



A 3 year prototype:

- We would like an initial 3 year agreement to explore and test the partnerships, required volunteer effort and operating costs.
- We are requesting an administration and maintenance grant, similar to the pool, to maintain the field as a recreational facility.
- MBU fundraising is now refocused on providing accessible recreation programming to kids and adults (using the field) in the Mahone Bay Area.



Administration and Maintenance Grant:

- YEAR ONE: \$28,000
 - Reseeding, auto-mower installation, fertilizer, lime, aeration, grub and insect treatment, green space care, line paint and administration.
- YEAR TWO & THREE: \$18,000
 - Auto-mower maintenance, fertilizer, lime, aeration, grub and insect treatment, green space care, line paint and administration.

2023 - 2025: [BUDGET LINK](#)



GRUB GONE
\$3,840 / YEAR



BIO TITAN
\$3,990 / YEAR



RE-SEEDING
YR #1
\$4,832.30



AUTO-MOWER \$6261.84 PURCHASE + INSTALL
3YR WARRANTY, \$184/ YR MAINTENANCE

Town of Mahone Bay:

- Alignment to ToMB priorities:
 - “Attracting young families”
 - Strategic Plan: “Explore shared services and partnerships for efficient service delivery while connecting with community passion and interest”
 - Assets Fact Sheet: “Facilitating the provision of recreational opportunities by supporting and empowering community groups and initiatives”



Thank you!



Maureen Hughes

From: Maureen.Hughes@TownofMahoneBay.ca
Subject: FW: Solar Power Array

Sent: February 5, 2023 7:41 PM
To: [David Devenne](#)
Subject: Solar Power Array

You don't often get email from prov.456@hotmail.com. [Learn why this is important](#)

CAUTION: This email originated from an external sender.

Sir,

I'm addressing my comments to you with the understanding that they will be shared with other members of council.

I read about the solar power project in your recent newsletter and I thought it to be a good project. Now that I've been made aware of some of the details, I'm not so sure—at least not as currently proposed.

Given the nature of the medium, alternatives were not outlined in the newsletter. Now that a citizen's group has formed and provided alternatives I think it behooves council to openly discuss them.

Why did council decide not to put the array on town land adjacent to the existing substation? This seems to be the cleanest, most cost effective way forward.

I oppose expropriation of private land for this project.

Regards,

Dale Krueger
85 Pleasant Street





Sent from [Mail](#) for Windows




Report to Council February 23, 2023



This Report to Council is intended to provide the Mahone Bay Town Council with a high-level summary of staff progress towards Council's direction to staff. As per the Town Council Policy, the report will be provided at each regular meeting of Council. The Report to Council is a living document and will improve and expand to incorporate new source documents as approved, and to respond to feedback received from Council.




| Goal | Objective | Assigned | Target | % Completion |
|------------------------------|---|--|------------|----------------------------|
| Council Assignments to Staff | | | | |
| 1 | Staff amend the Respectful Workplace Policy and/or Employee Conduct Policy to reflect points raised in review of the draft Violence in the Workplace Policy specific to Town employees and recommend to Council. | 08-Sep-20 | Feb., 2023 | <div><div></div></div> 50% |
| | | Notes: To be discussed at Policy & Strategy Committee's February 27th meeting. | | |
| 2 | Staff to develop a multi-year bench installation program with potential locations being decided on in consultation with the Age Friendly Community Committee in alignment with the CBCL Transportation Plan Report and Accessibility Standards. | 08-Sep-20 | Mar., 2023 | <div><div></div></div> 75% |
| | | Notes: In progress. Staff have consulted with accessibility coordinator and the Town's insurer (with respect to public benches on private property). Suppliers have been identified. Staff also discussed with MBTCC executive who expressed support for the program. Report to Council anticipated to Council's Mar 9th meeting, ahead of the 2023-24 budget process. | | |

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|---|---|---|------------|---|-----|
| 3 | Staff to initiate discussion with MODL Planning staff and prepare a report for Council about the possibility of intermunicipal collaboration between the Town of Mahone Bay and MODL on the topic of housing in the preparation of their respective planning documents. | 26-Nov-20 | Mar., 2023 |  | 75% |
| | | Notes: In progress. Discussion initiated with MODL Planning staff. Timeline coordinated with Plan Mahone Bay process. | | | |
| 4 | Direct staff to include accessible hearing solutions in the Accessibility Operational Plan, anticipated in 2021-22 | 25-Mar-21 | Mar., 2023 |  | 75% |
| | | Notes: Will be incorporated into Accessibility Operation Plan. Lunenburg County Accessibility Coordinator is working to coordinate the development of Accessibility Operational Plans for Lunenburg County municipalities. Draft Accessibility Operational Plan will be presented by Accessibility Coordinator at Council's regular meeting on March 9th. | | | |
| 5 | Staff to apply to the Canada Healthy Communities initiative and the Canada Cultural Spaces Fund to sponsor Phase 3 improvements to the Michael O'Connor Memorial Bandstand. | 08-Jun-21 | Mar., 2023 |  | 75% |
| | | Notes: Canada Healthy Communities Initiative application did not receive approval. Canada Cultural Spaces Program application will be submitted for implementation in 2023 (if approved). | | | |
| 6 | Staff to initiate a Home Charger Pilot Program for electric vehicle owners under the Grow the Load Initiative. | 29-Jul-21 | Mar., 2023 |  | 75% |
| | | Notes: In Progress. Town staff coordinating with AREA staff on development of pilot program. Associated residents survey to inform program development completed in 2022. | | | |





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|-----------|--|-----------|------------|--|------------|--|
| 7 | Staff to produce a report on the Town's Procurement Policy. | 28-Jul-21 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | Notes: Assigned to Manager of Finance (Treasurer), will be presented following annual audit. |
| 8 | Staff to provide a report on the Townsuite programs which may be relevant to the Town's operations. | 29-Jul-21 | Apr., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | Notes: In progress. Assigned to Manager of Finance (Treasurer), will be presented following annual audit. |
| 9 | That minimum standards for housing be reflected in any housing strategy that the Town may develop. | 14-Sep-21 | Jun., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | Notes: Update report concerning Housing Strategy development appeared on Council's Oct 27th meeting agenda. |
| 10 | Approve the reimbursement to Mr. Todd Nickerson in the amount of \$51,282.19 and direct staff to undertake the necessary steps to conduct a joint tax sale with the Municipality of the District of Lunenburg. | 28-Oct-21 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | Notes: Reimbursement has been issued. Staff continue to work on the necessary financial documentation to coordinate with MODL. |
| 11 | Direct staff to issue an RFP for legal services. | 28-Oct-21 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | Notes: Following the determination that there is not an attractive option to pursue a regional approach to contracting legal services, an RFP is expected early in 2023. |
| 12 | Staff to convene a Special Council meeting in the new year to discuss the RCMP service that the Town contracts through the Province. | 09-Nov-21 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | Notes: Scheduled for May 19, 2023. |




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|----|---|-----------|------------|--|---|--|
| 13 | Staff to develop draft protocols for the new community hall as an emergency shelter. | 27-Jan-22 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | Notes: AEC now doing preliminary work in this regard with REMO report to Council anticipated in March. |
| 14 | Staff to complete negotiation and establish terms and conditions whereby the Mahone Bay Soccer Club/Mahone Bay Centre will have a contractual responsibility to provide scheduling, management, and ongoing maintenance of the field and that same be provided to Council for | 27-Jan-22 | Mar., 2022 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | Notes: Staff have reached out to Mahone Bay Soccer Club/Mahone Bay Centre Society to begin negotiations on the draft management agreement and expect a report to Council in this regard at Council's regular meeting on March 9th. |
| 15 | Staff to proceed with the transportation project in the 2021-22 budget with the inclusion of the three-way stop at Pleasant Street and Main Street. | 08-Mar-22 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | DELETE | Notes: Replaced with new direction from Council February 9th, 2023. |
| 16 | Staff to initiate discussions with the Nova Scotia Liquour Commission concerning potential cyclist and pedestrian safety improvements to their property on Main Street. | 08-Mar-22 | Mar., 2022 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | Notes: Staff in discussion with Nova Scotia Liquour Commission. Report to Council anticipated in March. |
| 17 | Staff to prepare a report on an Electric Vehicle car sharing program to be presented to the Climate and Environment Committee. | 24-Mar-22 | Mar., 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | Notes: Estimates reflected in draft 2022-23 operating budget. Report will be presented during the March meeting of the Climate and Environment Committee. |
| 18 | Council revisit the vaccination policy by the end of the 2022/23 fiscal year. | 28-Apr-22 | Feb. 2023 | <div><div></div><div></div><div></div><div></div><div></div></div> |  | Notes: On the February 23, 2023 agenda. |















| | | | | | | |
|----|---|-----------|------------|---|---|---|
| 19 | Staff to monitor the effectiveness of the Town of Lunenburg's updated Noise By-law and report back to Council in the fall. | 14-Jun-22 | Feb., 2023 | <div><div></div><div></div><div></div><div></div></div> |  | Notes: On the February 23, 2023 agenda. |
| 20 | Council take no action for a further eighteen (18) months from the date of this resolution regarding the discharge of MB-DA2019-001. | 12-Jul-22 | Feb, 2024 | Not yet begun | | Notes: |
| 21 | Staff to reach out to MODL staff to discuss any interest in extending Town water/wastewater services into Mader's Cove. | 14-Jul-22 | Mar., 2023 | <div><div></div><div></div><div></div><div></div></div> | 50% | Notes: In Progress. |
| 22 | Staff to review the current best practices in the field of by-laws referencing noise, with a view to developing a recommendation to Council on how to proceed with the matter of noise regulations. | 13-Sep-22 | Feb., 2023 | <div><div></div><div></div><div></div><div></div></div> |  | Notes: On the February 23, 2023 agenda. |
| 23 | Defer the Ghaffari/Mahmoodi request until the resolution of the Plan Mahone Bay process. | 11-Oct-22 | Jun., 2023 | <div><div></div><div></div><div></div><div></div></div> | 25% | Notes: Property owners have been notified of the decision of Council. |


| | | | | | |
|----|---|--|------------|---|-----|
| 24 | Direct staff to execute a twenty-five year power purchase agreement with AREA for wind energy incremental to AREA's existing 23.5W Ellershouse Wind Farm, delivered as the wind blows and when the Town can use it in a given hour, with the added option for the Town to increase its annual takings from AREA to achieve 100% renewable energy supply if the town elects to subscribe to energy balancing services from the market. | 11-Oct-22 | Mar., 2023 |  | 75% |
| | | Notes: In Progress. | | | |
| 25 | Direct staff to coordinate with the Fire Chief to present the draft by-law to the Fire department to obtain specific stakeholder feedback to be presented to council. | 08-Nov-22 | Feb. 2023 |  | 75% |
| | | Notes: Presented to Fire Department meeting on November 15, 2022. Staff have been informed that feedback will be provided in writing; anticipated in February. | | | |
| 26 | Direct staff to consider the recommendation of the PAB respecting the right turn onto Main Street from Edgewater Street in the preparation of the anticipated future report that staff has already been asked to prepare. | 08-Nov-22 | Mar. 2023 |  | 25% |
| | | Notes: Included in external consultants review of Main/Edgewater Intersection (contracted to WSP). | | | |











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|----|--|---|------------|--|-----|
| 27 | Refer [request for Truth & Reconciliation crosswalk] to the traffic authority and traffic authority to report back to Council to include discussion with the local First Nation Community and an appropriate painted surface. | 08-Nov-22 | Mar. 2023 | <div><div></div><div></div><div></div></div> | 75% |
| | | Notes: Referenced in traffic update report on Council's Feb 7th meeting agenda. Outreach to local First Nation Community in progress. | | | |
| 28 | Revise the predesign for a public works garage capped at a maximum of \$1.5 million inclusive of net HST. | 13-Dec-22 | Mar., 2023 | <div><div></div><div></div><div></div></div> | 50% |
| | | Notes: In progress. | | | |
| 29 | Inquire of the South Shore Regional Library Board about the rationale for an appointment to that Baord and if there is a preference for a community member or a member of Council, and on receiving that answer that Council consider whether an appointment to that Board is necessary. | 13-Dec-22 | Feb., 2023 | <div><div></div><div></div><div></div></div> | 75% |
| | | Notes: Correspondence has been sent and staff will share the response with Council when it becomes available. | | | |
| 30 | Review the Town of Mahone Bay Alternative Voting By-law and provide Council with any suggested amendments to ensure clarity following the second election conducted using Alternative Voting Methods. | 10-Jan-23 | Mar., 2023 | <div><div></div><div></div><div></div></div> | 75% |
| | | Notes: Report anticipated to Council's March 9th meeting. | | | |

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|----|--|---|------------|---|-----|
| 31 | Coordinate with the Town's Municipal Advisor to schedule a Governance in a Municipal Context training session with DMAH staff. | 10-Jan-23 | Feb., 2023 |  | 75% |
| | | Notes: Staff have been in communication with Municipal Advisor and are now working to find a date. | | | |
| 32 | Consult with the Wooden Boat Society regarding possible replacement of pump-out station at the marina and report findings and recommendations to council as soon as possible | 10-Jan-23 | Mar., 2023 |  | 50% |
| | | Notes: In progress. Recommendation included in Marina Wharf Report to Council's Jan 26th meeting (deferred to Feb 7th). | | | |
| 33 | Consult with the Wooden Boat Society regarding the possibility of seeking Blue Flag designation for the marina and report findings and recommendations to council. | 10-Jan-23 | Mar., 2023 |  | 25% |
| | | Notes: In progress. | | | |
| 34 | Prepare a staff report including commercial real estate valuation of the property (old Firehall) for sale, the results of public expression of interest for the building and a proposal from staff including costs to renovate the building into a long-term public works facility for the April 11, 2023 Council meeting. | 26-Jan-23 | Apr., 2023 |  | 25% |
| | | Notes: In progress. | | | |

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|----|---|-----------|------------|---|---------------|
| 35 | Obtain legal confirmation on the ability of the Town to provide direct assistance to residents in the form of rebates to HOME Program participants and tax relief for Electrical Utility Bill Payment Program | 26-Jan-23 | Mar., 2023 |  | 50% |
| 36 | Provide Council with a report regarding the potential implementation of a marketing levy and interaction with the Provincial Short-Term Accommodation legislation. | 26-Jan-23 | Apr., 2023 |  | Not yet begun |
| 37 | Prepare a report with information for Council on the costs and potential funding opportunities to cover logistics such as the rental fees, opening reception, and honoraria, for the Town to host an exhibit of There is no one Story of Black Girlhood: A Series of Paintings by Rebecca Fisk. | 26-Jan-23 | Mar., 2023 |  | 25% |

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| 38 | Provide a credit on the water bill in the amount of \$1,779 for the water utility customer at 32 Zwicker Lane and further that staff place info on water bills regarding the Town's lack of liability for damage done by reason of interruption of supply, variation of pressure, or turning on or turning off the water for any purpose, as is detailed in the Rules and Regulations contained in the | 07-Feb-23 | Feb. 2023 |  |  |  |  |  |
| 39 | Staff to respond to the letter from Mr. Hackett indicating Council's interest in being kept up to date on the ongoing public consultation regarding the Ferry Service from Main to Yarmouth. | 07-Feb-23 | Feb., 2023 |  |  |  |  |  |
| 40 | Continue (with AREA) dialogue with Mr. Sampson and work with him to best manage site runoff, and that staff be directed to review the approved storm water management plan for the solar garden site and bring | 07-Feb-23 | Mar., 2023 |  |  |  | | 75% |
| 41 | Proceed with recommended tee-up of the Pleasant Street and Main Street intersection. | 07-Feb-23 | Jun., 2023 |  | | | | 25% |

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|----|---|-----------|------------|------------------------|--|--|---|-------------------------------|
| 42 | Carry out an assessment of the location of accessible parking spaces and no parking zones and report to Council in this regard prior to the issuance of the 2023 painting tender. | 07-Feb-23 | Mar., 2023 | <div><div></div></div> | | | 25% | Notes: In progress. |
| 43 | Prepare a communications package for the community regarding the upcoming 2023 transportation plans. | 07-Feb-23 | Mar., 2023 | <div><div></div></div> | | | 50% | Notes: In progress. |
| 44 | Apply to the Community ACCESS-Ability Program for funding to support the conduct of accessibility audits of Town Facilities. | 07-Feb-23 | Feb., 2023 | <div><div></div></div> | | |  | Notes: Application submitted. |
| 45 | Consult with the MacLeod Group and identify appropriate flags to be used at future events which will be held in Mahone Bay to welcome the international healthcare workers who will be joining the Mahone Bay Nursing Home staff. | 07-Feb-23 | Mar., 2023 | | | | Not yet begun | Notes: |
| 46 | Conduct an inventory of kindness meters on Town property. | 07-Feb-23 | Mar., 2023 | | | | Not yet begun | Notes: |

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|----|---|-----------|------------|---|---|---|---|---|
| 47 | Write to the Minister of Public Works, the Minister of Municipal Affairs and Housing, and the Minister of Environment and Climate Change, and cc the MLA, to request funding to extend the living shoreline to Kedy's | 07-Feb-23 | Feb., 2023 |  |  |  |  |  |
| 48 | Write to the Minister of Communities, Culture and Heritage, and the Minister of Municipal Affairs, and cc the MLA to request funding to conduct a study on the accessibility of the public pool. | 07-Feb-23 | Feb., 2023 |  |  |  |  |  |
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| Chief Administrative Officer's Report - Feb 23, 2023 | | |
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| | | |
| 1 | Atlantic Infrastructure Management (AIM) Network | AIM Cohort 2.0 workshops now complete. Participated in annual conference in Charlottetown (Sept 13-14); next year's conference in New Brunswick. Council approved participation in Regional Climate Cohort (planning workshops begun Jan 2023). Data collection on natural assets completed in October. Appointed Chair of AIM Network at October AGM. |
| 2 | Municipal Joint Services Board (MJSB) | Regular CAO/COO meetings have resumed. Topics include additional shared service opportunities among others. Supporting MJSB / MJSB Strategic Planning processes. |

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| 3 | Riverport Electric Shared Service Committee | Regular meetings continue. Committee discussions focus on opportunities for closer cooperation. |
| 4 | Regional Emergency Measures Organization (REMO) | Regular bi-weekly meetings and bi-monthly table exercises between REMO Coordinator and CAOs continue (along with regular planning meetings). Planning Committee established and meeting regularly. |
| 5 | Alternative Energy Resource Authority (AREA) | Weekly AREA staff meetings continue by phone. Participation in AREA Board meetings. AREA continues to manage solar garden projects for Berwick, Mahone Bay and Antigonish with regular updates to Council. Joint HOME Program review application with other AREA units submitted to FCM. |
| 6 | Lunenburg County Accessibility Advisory Committee | CAO serving as staff policy resource to Lunenburg County Accessibility Advisory Committee. Funding for accessibility audits included in 2022-23 operating budget. Operational Plan development proceeding with Lunenburg County Accessibility Coordinator, presentation to Council anticipated March 9. |
| 7 | Nova Scotia Federation of Municipalities (NSFM) | CAO continuing to serve on Nova Scotia Infrastructure Asset Management Working Group as AMA/NSFM representative (meeting quarterly). Participated in Working Group panel/presentation at 2022 NSFM Spring conference (May 5). |
| 8 | New Long Term Care Facility | Water/Wastewater upgrades project serving new long term care facility completed, save for some wrap-up with MacLeod Group. Electrical system upgrades in progress (voltage regulator delivery anticipated in April/May). |

Manager of Public Works & Transportation's Report - Feb 23, 2023

| | | |
|---|--------------------------------|--|
| 1 | Streets & Sidewalks | <p>1. Jubilee Pond culvert replacement: New culvert re scheduled to be installed between June 1st - Sept 30th, 2023.</p> <p>2. Winter ice/snow removal going well other than a couple breakdowns but nothing that couldn't be delt with. New Ford F250 performs well with new V blade and very easy on gas!</p> <p>3. Flooding on Spruce to Pleasant resolved. Plugged drains due to excessive leaves in ditch.</p> |
| 2 | Other | <p>1. Gas powered Zero Turn Mower ordered.</p> <p>2. New garage doors installed on old PW garage.</p> <p>3. Sidewalk plow tractor delivery still pending due to shipping delays.</p> <p>4. Town pit gates installed and locked.</p> <p>5. Soccer field bleachers on order.</p> <p>6. Bayview Cemetery Tree and Limb Removal starting Feb 16th.</p> <p>7. Gathering information and quotes for 2023-24 budget.</p> <p>8. Public works mobile equipment has been moved into old fire hall.</p> |

Electric Utility Manager's Report - Next Update Feb 11, 2023

Will resume in April 2023.

Water/Wastewater System Manager's Report - Feb 23, 2023

1

Water Supply, Treatment & Distribution

- * New Water/Wastewater Operator, Blake Tibert onboard
- * CBCL assisting as need for compliance monitoring, data collection, plus on call rotation.
- * Regular monitoring and maintenance activities continued. Routine or as required flushing of water mains conducted in various locations throughout the water distribution system.
- * Watermain project wrapped up week of Sept 12th, some deficiencies still outstanding.
- * Dead end flush unit for South Main St installed in July and currently programmed for 2x Daily, Second flush unit location TBD
- * Plans to continue with NRW recommendations Spring 2023
- * Next Seasonal water main flushing spring 2023
- **Oakland Lake Watercourse Level Monitoring indicated below seasonal low levels in September (DFO notification Sent). Closer monitoring required for 2023
- *CBCL to draft 2023 System Assessment Report as per NSE Requirements
- *Cross Connection Control Program due April 2023
- *Annual Reports Due in March NSE compliance
- *Damaged Fire Hydrant on Main Street to be repaired.

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| 2 | Sewage Collection & Treatment | <ul style="list-style-type: none"> * Regular compliance monitoring and maintenance activities continued. * Permanent installation of PAA dosing line completed. * CBCL is working on a job proposal including the repairs and upgrades of the Towns current pumping stations. * Door modifications of chemical room WWTP for PAA tote delivery pending on CBCL. * Treatment cell #3 drain and cleaning planning started, quotations requested for sludge hauling and disposal. (May have missed dry season) Summer 2024 *Quotes received for select sewer main cleaning and inspections. *Above seasonal flows due to weather and no frost *Future new connection on Hawthorn, + New build on Main St. |
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| Climate & Energy Program Manager's Report - Feb 23, 2023 | | |
|--|----------------------------|---|
| 1 | EV CarShare - Study | <p>A pre-application form has been submitted to FCM with basic information about the project in order to receive permission to submit an application for a feasibility study. More information was requested, and that document has now been submitted.</p> |

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| 2 | Climate and Environment Advisory Committee | The last meeting of the C&E committee was held on February 1st. The review of the GHG Reduction Action Plan and Strategic Plan has been completed. Amendments to the GHG Reduction Action Plan and information on the EV Carshare project will be presented during the next meeting on March 1st 2023. |
| 3 | HOME program reboot | The contract is being finalized with the new installer. Aaron and Lauren are negotiating with them. |
| 4 | HOME program review | The initial proposal has been accepted, and Navigate/Liam Cook (with support from the Town) is working on a full application for an FCM grant to do a review of the HOME program. |
| 5 | Solar Garden | Continues to attend bi-weekly meetings to get updates on the progress of the ToMB solar garden. |
| 6 | Clean Foundation Internship applications | One application was accepted for funding, and the other was denied. An intern will be with us from May until August. |

| Finance Manager's Report - Feb 23, 2023 | | |
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| 1 | Assessment Roll, Taxation and Billing | Next tax billing: April 30th, 2023 |
| 2 | Budgeting and Reporting | Manager's have been requested to provide both operating and capital feedback. |

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| 3 | Rate Study | UARB hearing was on Feb 14. Working on undertakings to file with the board by Feb 27. |
| 4 | Annual Audit Preparation/Support | 2021-2022 Financial Statements to be completed by end of February. |
| 5 | RELC Project | Financial project costs approved by RELC Commission which includes: Interim work to bring RELC's accounting up to date on SAGE - billed hourly; Costs agreed to on Financial Proposal - as proposed; Additional reports - budget, audit, etc - billed on an hourly basis. |
| 6 | FIR | Once the FS are completed, the FIR will be completed and filed asap. |
| 7 | Property Tax Sale | One property has paid up to date - two properties (same owner) is again in default. |

Clerk & Deputy CAO's Report - February 23, 2023

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| 1 | Plan Review | Anticipating draft before the end of the month which captures the discussion of the full-day working session in December and feedback from the Town's heritage researcher. Staff report anticipated with information to Council regarding the next phase of the project and public consultation to encourage feedback on the draft documents. |
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| 2 | By-law and Policy Development | <p>Staff presented a draft Fire Services By-law to the Fire Department membership in November. Staff have had follow-up conversations with fire chief; feedback expected from the fire department in the near future now that the annual election for Fire Department leadership has taken place. Staff continuing to work on a survey of noise by-laws and a report on the new Town of Lunenburg Noise By-law; delays have been encountered due to key contact scheduling.</p> |
| 3 | Communications and Public Engagement | <p>Communication initiatives have included 2022 Reindeer Run, 2023 Dog Tags, winter parking, winter/emergency preparedness, disposal of natural Christmas trees (sent to a local goat farm again this year), and ongoing regular notices regarding the solar garden, civic numbers, and CodeRED. Special initiatives have included reminders about the March 31st deadline to apply for grants from the Town, Committee Recruitment for 2023 - 2025 committees, the Electric Utility General Rate Application and the NSUARB Public Hearing held in Mahone Bay on February 14th, and the Annual Strategic Plan Review.</p> <p>Communications staff have developed new wording for public education and to be included</p> |
| 4 | Council Support | <p>Ongoing support of meetings of Council and Committees of Council including promoting committee volunteer opportunities and following up with resulting Council appointments. Staff are working with a lengthy list of Council assignments to staff, including research and reports.</p> |

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| 5 | Development of Internal Documents | <p>Ongoing work on the development of a new Human Resources Manual including research on diversity and accessibility in the workplace. Development of new forms and processes for facility bookings and planning matters continues; a draft form and procedure for receiving applications for Development Agreements and Amendments to the LUB/MPS is being piloted now.</p> |
| 6 | By-law Enforcement | <p>The Provincial online ticket payment portal and is now available on the Town website. Staff have compiled a list of ticket prices across the province and will produce a recommendation to Council regarding ticket pricing for Mahone Bay. Town of Mahone Bay ticket booklets will be provided to each of the three RCMP detachments in Lunenburg County for use of RCMP members in the course of their regular duties while conducting patrols in Mahone Bay. Ongoing discussion with RCMP regarding new speed humps and reduced speed limit in town.</p> |
| 7 | Projects | <p>Application for Municipal Boundary Review has been submitted (2022) and staff await further information from the NSUARB regarding a hearing date. Staff have begun the Public Engagement Process for the Strategic Plan Review.</p> |

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| 8 | Transition | Staff have begun the transition process for the departure of the Department Head. |
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| By-law and Policy Review - February 23, 2023 | | | |
|--|-------------------------------------|----------------------------|--|
| 1 | Trees | Target 30-Mar-23 | Staff to research tree policy/by-laws and recommendations received regarding Mahone Bay specifically. In context of Plan Review. |
| 2 | Park By-law | Target 30-Mar-23 | Staff to review Park By-law in context of Plan Review. |
| 3 | Employee Conduct Policy | Target TBD | Staff to review Employee Conduct Policy in relation to violence in the workplace. Pending discussion at February 27, 2023 meeting of the Strategy & Policy Committee. |
| 4 | Council/CAO Relations Policy | Target TBD | Pending discussion at Strategy & Policy Committee. |
| 5 | Fire Services | Target 23-Feb-23 | Draft Fire Services By-law presented to Council at which time staff were directed to present the draft by-law to the fire department and seek their comment before consideration of 1st Reading. By-law has been presented to Fire Department. |

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| 6 | Surveillance Camera Policy | Target | Referred to September 26, 2022 meeting of Policy and Strategy Committee; following the scheduling changes necessitated by cancelling the July 2022 meeting of the Policy and Strategy Committee, this item has been re-added to the list of future agenda items. |
| | | TBD | |
| 7 | Council Policy | Target | Staff preparing an amended draft to reflect discussion at recent meetings of the Policy and Strategy |
| | | 09-Mar-23 | |
| 8 | Respectful Workplace Policy | Target | Pending discussion at Strategy & Policy Committee. |
| | | TBD | |
| 9 | Fees Policy | Target | Not yet begun |
| | | TBD | |
| 10 | Penalties By-law | Target | Not yet begun |
| | | TBD | |
| 11 | Committee Policy | Target | Pending discussion at October 24, 2022 meeting of the Strategy & Policy Committee. |
| | | TBD | |
| 12 | REMO By-law | Target | Final reading passed on July 29, 2021. Currently awaiting Ministerial Approval. |
| | | 29-Jul-21 | |
| 13 | Land-Use By-law and Municipal Planning Strategy | Plan Review Underway. Steering Team reviewing draft LUB and MPS for any edits before the documents are shared with the public for the next round of public engagement. | |

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| 14 | Facilities Booking Policy | Target | Policy to provide clarification for booking of Town-owned facilities and repeal any existing administrative policies from the past to be presented for Council consideration. |
| | | 09-Mar-23 | |
| 15 | Noise By-law | Target | Staff to deliver a report on a survey of noise by-laws and the new Town of Lunenburg Noise By-law. |
| | | 23-Feb-23 | |
| 16 | COVID-19 Vaccination Policy | Target | Staff Report for scheduled review of policy prior to end of 2022/23 Fiscal Year included on agenda for February 23, 2023 Council meeting. |
| | | 23-Feb-23 | |
| 17 | Alternative Voting By-law | Target | Review of By-law following two municipal elections using this by-law and to address issues of clarity. |
| | | 09-Mar-23 | |

| Service Statistics - February 23 2023 | | | |
|---------------------------------------|--------------------|---|--------------------|
| 1 | By-law Enforcement | 23-Jan | Parking Tickets: 7 |
| | | Notes: working with Public Works staff regarding vehicles parked on the street and obstructing winter road maintenance. Regular patrols continue. Completed research for parking fine survey. Coordinated with staff regarding Summary Offense Ticket schedule registered with the Province of Nova Scotia. | |

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| 2 | Police Services (founded & SUI occurrences) | Q4 2022 | 70 | CalendarYTD: 364 |
| | | Notes: | | |
| 3 | Mahone Bay & District Fire Department | Oct-Dec | 23 | YTD: 70 |
| | | Notes: Fire Calls: 2; Fire Alarms: 6; Mutual Aid: 4; Medical Calls: 3; Motor Vehicle: 5; Other: 3 | | |
| 4 | Traffic (Speed Signage) | Dec., 2022 | <u>MAIN STREET</u> Median Speed ~51 km/h | |
| | | | <u>EDGEWATER STREET</u> Median Speed ~57 km/h | |
| | | | <u>111 PLEASANT STREET</u> Average Speed 27 km/h | |
| | | Notes: Installation of speed humps on Pleasant Street coincided with a reduction in average speeds from 38 km/h in October to 27 km/h in December. | | |
| | | | | |
| 5 | Solid Waste (Tonnage) | YTD | 663.24 | 2021-22: 609.23 |
| | | Notes: Recyclables = 72.42; Organics = 164.76; Garbage/Other = 408.89; Septic/Treatment Plant = 6.51; Cardboard = 10.66. | | |
| 6 | HOME Program | Leads: 50 | Installations: 5 | |
| | | Notes: Ambassador engagement (previously Oct-Nov 2020) and installations to resume in Spring/Summer 2023. | | |

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| 7 | Water Utility | Pumped | Q3 2022 (flow meter total) | | | |
| | | | 61,669,000 Litres | | | |
| | | Treated | Q3 2022 (3rd Quarter total) | | | |
| | | | 49,262,000 Litres | | | |
| | | Sold | Q3 2022 (3rd Quarter total) | | | |
| | | | 24,114,552 Litres | | | |
| | | Accounted NRW (flushing, | Q3 2022 (approximate quarterly | | | |
| | | | 2,876,000 Litres | | | |
| Losses NRW | Q3 2022 (3rd Quarter total) | | | | | |
| | 22,271,448 Litres | | | | | |

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|---|-------------------------|-----------------------|--|-----------|--|
| 8 | Electrical Utility (Q3) | Purchased (AREA) | | \$132,608 | |
| | | Purchased (NBP) | | \$254,524 | |
| | | TOTAL Purchased | | \$387,132 | |
| | | Sold (Commercial) | | \$28,130 | |
| | | Sold (Residential) | | \$367,048 | |
| | | Sold (Power & Demand) | | \$193,191 | |
| | | TOTAL Sold | | \$588,370 | |

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|---|-------------|--------------|-----------------------|-------------------|----------|
| 9 | EV Chargers | YTD | 572 Charging Sessions | 1061 Hrs/ \$1,545 | 6100 kWh |
| | | January 2023 | 37 Charging Sessions | 65 Hrs / \$90 | 369 kWh |

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|----|----------------------|-----------------------|--|------------|--|----|
| 10 | Development Services | Approved Subdivisions | | Q3 2022-23 | | 2 |
| | | Development Permits | | Q3 2022-23 | | 10 |

| | | | | | |
|----|-------------------------------|------------------|------------------------|----------|-----------------|
| 11 | Comfort Stations (Sept, 2022) | Edgewater Street | 2,414 (4,357 YTD June) | Main St. | 616 (2,574 YTD) |
|----|-------------------------------|------------------|------------------------|----------|-----------------|

12 CodeRED Registrations

| | |
|-------------------|--|
| 1/31/2023 | Residential: 412; Business: 19; Email: 208; Text: 286 |
| 31/12/2022 | Residential: 412; Business: 19; Email: 209; Text: 286 |
| 30/09/2022 | Residential: 400; Business: 12; Email: 201; Text: 271 |
| 31/08/2022 | Residential: 393; Business: 12; Email: 197; Text: 266 |
| 30/07/2022 | Residential:390; Business: 11; Email: 197; Text: 262 |
| 30/06/2022 | Residential:371; Business: 11; Email:191; Text: 255 |
| 31/5/2022 | Residential: 369; Business: 11; Email: 190; Text: 254 |
| 30/4/2022 | Residential:357; Business:11; Email:87; Text 245 |
| 31/3/2022 | Residential: 356; Business: 11; Email: 187; Text: 244 |
| 28/2/2022 | Residential: 356; Business:11; Email: 187; Text 244 |
| 31/1/2022 | Residential: 336; Business:10; Email: 176; Text: 231 |
| 31/12/2021 | Residential: 326; Business: 10; Email: |
| 30/11/2021 | Residential: 319; Business: 10; Email: |
| 31/10/2021 | Residential: 310; Business: 10; Email: |
| 30/9/2021 | Residential: 308; Business: 10; |
| 31/08/2021 | Residential: 297; Business: 10; |
| 31/07/2021 | Residential: 298; Business: 10; |
| 30/06/2021 | Residential: 297; Business: 10; |
| 31/05/2021 | Residential: 294; Business: 10; |
| 30/04/2021 | Residential: 293; Business: 10; Email: |
| 31/03/2021 | Residential: 294; Business: 10; |
| 28/02/2021 | Residential: 290; Business: 10; |
| 31/01/2021 | Residential: 285; Business: 10; |
| 31/12/2020 | Residential: 285; Business: 10; |
| 31/03/2020 | Residential: 243; Business: 12; Email: |

2021-25 Strategic Plan - Feb. 23, 2023

Sustainable Municipal Services

| | | 2021 | | | | 2022 | | | | 2023 | | | | 2024 | | | |
|--------------|--|--|---|---|---|------|---|---|---|------|---|---|---|------|---|---|---|
| | | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |
| 1.1.1 | Undertake water, wastewater & electrical rate studies Operating Initiatives | | | | | | | | | | | | | | | | |
| | Water | | | | | | | | | | | | | | | | |
| | Wastewater | | | | | | | | | | | | | | | | |
| | Electrical | | | | | | | | | | | | | | | | |
| | | Electrical rate study by BDR (contracted by AREA), presented to Council's October 20th meeting. Application submitted to NSUARB; hearing took place February 14th. Water utility rate study will get underway with the completion of the electrical rate study and the 2021-22 annual audit. | | | | | | | | | | | | | | | |
| 1.1.2 | Implement initiatives to increase utility demand Operating Initiatives | | | | | | | | | | | | | | | | |
| | | EV Home Charger Pilot under development (recent community survey to inform program development). Joint application - Mahone Bay, Berwick and Antigonish - submitted to FCM for funding support for HOME Program review/expansion. | | | | | | | | | | | | | | | |
| 1.1.3 | Complete water and wastewater system diagnostics Operating Initiatives | | | | | | | | | | | | | | | | |
| | Water | | | | | | | | | | | | | | | | |
| | | Water Distribution System Audit with Xylem Inc. completed; recommendations incorporated into 2022-23 budget / business plan. | | | | | | | | | | | | | | | |

1.2.2 Integrate asset management plans into 10-year capital budget



| 1.3.1 | Accessibility Operational Plan | Operating Initiative / Capital Projects |
|-------|--------------------------------|---|
|-------|--------------------------------|---|



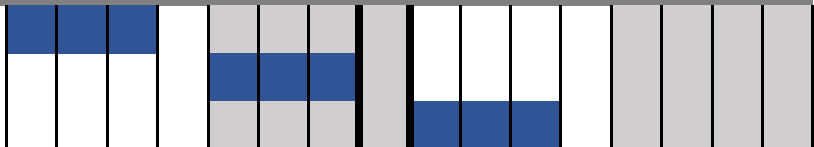
Lunenburg County Accessibility Coordinator Ellen Johnson meeting with Town staff re development of Mahone Bay Accessibility Operational Plan (to be presented to Council in February 2023).

1.3.2 Improve transportation infrastructure to support healthy living

Project 1

Project 2

Project 3



Crossings at Anglican Church, Lutheran Church (pride crossing), Medical Clinic, Kedy's Landing, and Main/Long Hill completed. Speed humps on Pleasant/Fauxburg completed. Update report was included on Council's February 7th meeting agenda. New direction received from Council re tee-up of Pleasant/Main, etc..

Equitable & Inclusive Growth

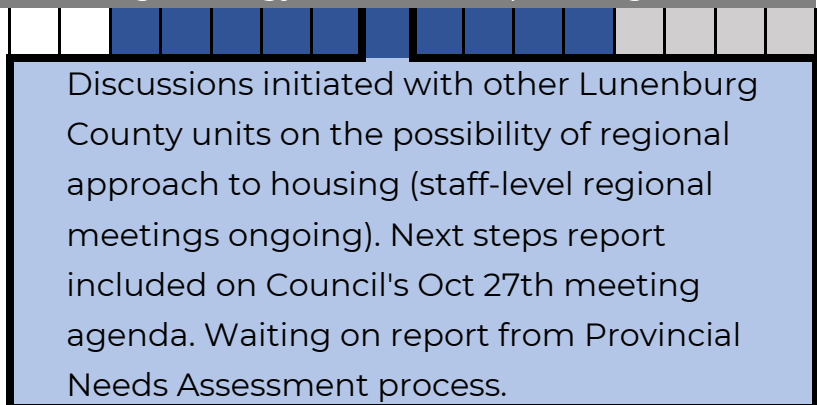
| 2021 | | | | 2022 | | | | 2023 | | | | 2024 | | | |
|------|---|---|---|------|---|---|---|------|---|---|---|------|---|---|---|
| 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 | 1 | 2 | 3 | 4 |

| | | |
|--------------|--|----------------------|
| 2.1.1 | Complete Plan Mahone Bay MPS/LUB Process | Operating Initiative |
|--------------|--|----------------------|

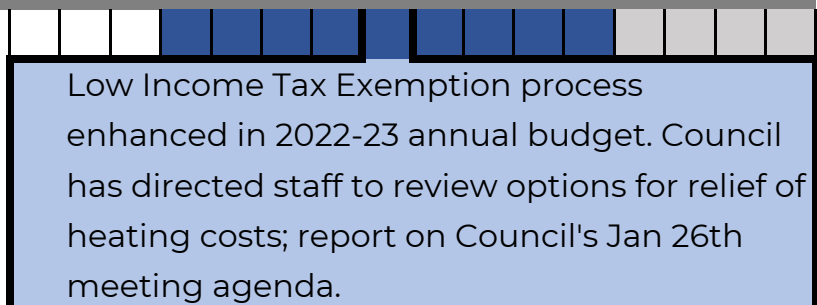


Draft MPS/LUB documents under development now. Phase 2 engagement process anticipated to take place in the Winter of 2022/23 with Plan Mahone Bay process to be completed in Spring/Summer of 2023.

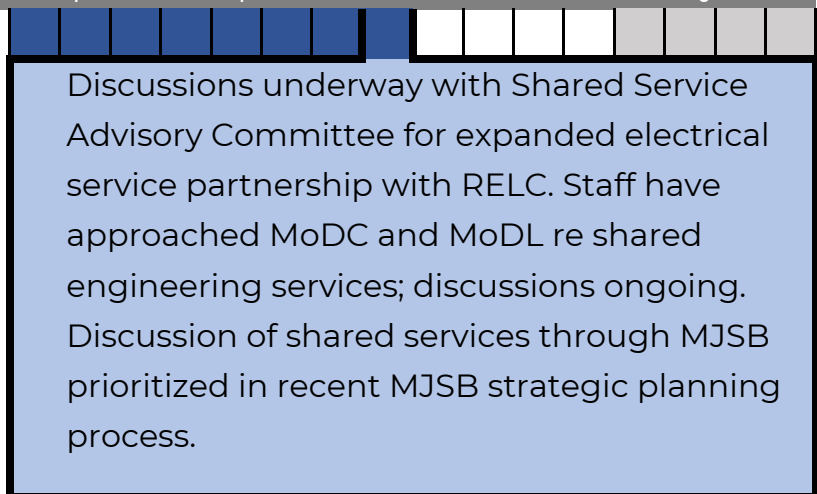
2.1.2 Develop and implement Housing Strategy Operating Initiatives



2.2.1 Review service levels and align with residents' ability to pay













2.2.2 Explore shared services and partnerships for efficient service delivery









2.2.3 Establish inclusive strategies for provision of municipal services







| | | | |
|--------------|---|-----------------------|---|
| 3.1.2 | Expand home heating program | Operating Initiative |  <p>Joint proposal - Berwick, Antigonish and Mahone Bay - submitted to FCM for review and expansion of HOME Program.</p> |
| 3.1.3 | Expand electric vehicle charging infrastructure | Capital Projects |  <p>Equipment received, installations completed at all locations (town hall, marina, clairmont street, MBC, main street, fire station). Chargers now online. Promotion of EV chargers will</p> |
| 3.1.4 | Invest in renewables (e.g., community solar garden) | Capital Project |  <p>The construction phase continues, with completion anticipated in the Summer/Fall of 2023. The second open house on the project took place October 19th 2022 and was well attended with ~90 participants.</p> |
| 3.1.5 | Support regional initiatives that contribute GHG reduction | Operating Initiatives |  <p>Ongoing discussions concerning regional transit system. Staff have been in discussions with MODL concerning potential cooperation on GHG reduction initiatives. Council approved participation in regional climate summit Sept 23rd, 2022 (first planning session took place Jan 19th, 2023); summit planned for Fall 2023.</p> |
| 3.2.1 | Develop and implement policies / by-laws supporting adaptation measures | |  |
| 3.2.2 | Invest in infrastructure (shoreline and stormwater management) | Capital Project |  |




| | | |
|-----------|--|---|
| 3.3.1 | Urban Forest Management Plan (including parks) | Operating Initiative |
| | |  <div data-bbox="615 239 1427 533"> <p>Natural assets data collection, including street trees inventory, completed. Initial public engagement anticipated in Spring/Summer 2023 (draft engagement plan to be presented to Council in March).</p> </div> |
| 3.3.2 | Invest in infrastructure (straight pipes) and land acquisition | Capital Projects |
| Project 1 | |  <div data-bbox="615 630 1427 785"> <p>Line extension on Main Street to eliminate straight pipes included in 2022-23 ICIP application.</p> </div> |
| Project 2 | |  |
| 3.3.3 | Encourage recognition of the value of natural assets | Operating Initiatives |
| | |  |

2022-23 Budget - Operating Initiatives - Feb. 23, 2023

| | 22-23 Budget | YTD | | |
|--|---|----------|---|------------|
| 1 MPS / LUB Update | \$31,000 | ~\$3,000 |  | 50% |
| | Notes: Begun in 2020-21 and currently underway with Upland Consulting. Phase 2 public engagement activities anticipated this winter. | | | |
| 2 Accessibility Audits | \$25,000 | \$0 |  | 25% |
| | Notes: Identification of audits and "low hanging audits" underway with Lunenburg County Accessibility Coordinator. Accessibility Implementation Plan to be presented to Council March 9th will identify audit needs for 2023-24. Funding application to Community ACCESS-Ability Program approved by Council Feb 7th, submitted Feb 14th. | | | |
| 3 Cemetery & Natural Asset Mapping Work | \$11,394 | ~\$8,500 |   | |
| | Notes: Community Works Program funding received, data collection project complete. Cemetery project results available to staff, to be hosted on Town website for public reference. Natural assets data to be used in development of natural assets plans and Urban Forest Master Plan (see below). | | | |
| 4 Edgewater - Main St Engineering | \$30,000 | \$3,726 |  | 25% |
| | Notes: Engineering review underway with WSP. Initial "existing conditions and concepts" report to Council anticipated by March. | | | |
| 5 New Logo Development | \$25,000 | \$0 |  | 25% |
| | Notes: Engagement Plan and Project Steering Team TOR Approved. Recruitment of public members for Project Steering Team nearly complete (one opening remaining). First meeting scheduled for February 21st. | | | |

| | | | | | | |
|---|-------------------------------|--|-----------|---|-----|--|
| 6 | Urban Forest Master Plan | \$5,000 | \$0 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> | 25% | |
| | | Notes: Natural Asset data collection as CommunityWorks project completed. Community engagement to begin in Spring 2023. Clean summer intern to assist Climate & Energy Program Manager with engagement activities. | | | | |
| 7 | Carshare Program Design | \$10,000 | \$0 | Not Yet Begun | | |
| | | Notes: Waiting for opportunity to access external feasibility / program design funding. Potential funding stream identified through FCM. Staff discussing possible joint application with MODL. | | | | |
| 8 | Housing Strategy Development | \$5,000 | \$0 | Not Yet Begun | | |
| | | Notes: Waiting on completion of Provincial Housing Needs Assessment. | | | | |
| 9 | Water Rate Study | \$10,000 | \$0 | Not Yet Begun | | |
| | | Notes: Will follow completion of Electrical Rate Study and conclusion of 2021-22 audit process (receipt of statements and filing of FIR). | | | | |
| 10 | Electrical Utility Rate Study | \$16,000 | ~\$16,000 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> | ★ | |
| | | Notes: Rate study with BDR completed and presented to Council's October 21st meeting; application submitted to NSUARB. Hearing took place Feb 14, 2023. | | | | |
| 2022-23 Budget - Capital Projects - Feb. 23, 2023 | | | | | | |
| Town General | | | | | | |
| | | 22-23 Budget | YTD | | | |
| 1 | Zero Turn Mower | \$15,000 | ~\$15,000 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> | ★ | |
| | | Notes: Report provided to Council's Jan 10, 2023 meeting; direction received. Purchase underway now. | | | | |
| 2 | Paving - Chip Seal | \$11,750 | ~\$12,000 | <div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div> | ★ | |
| | | Notes: 2022-23 chip seal completed, will re-evaluate for 2023-24 budget process. | | | | |

| | | | | | |
|----|---|---|------------|--|---|
| 3 | Survey and Valuation of Old Fire Hall Property | \$8,000 | \$8,150.00 | <div><div></div><div></div><div></div><div></div><div></div></div> |  |
| | | Notes: Survey and valuation completed, report was included on Council's Oct 27th meeting agenda. | | | |
| 4 | Pre-Design and Estimate for a new Public Works Garage | \$12,000 | ~\$12,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: Contracted to Jost + Architects Ltd.. Initial report on Council's Dec 13th meeting agenda. Direction provided for revision of pre-design; revision underway now for presentation to Council by March. Additional scope of work added to consider potential renovation of old fire hall per Council's direction Jan 26th, 2023. | | | |
| 5 | Pool Condition Assessment | \$5,000 | \$0.00 | Not Yet Begun | |
| | | Notes: Staff in discussions with contractors now. | | | |
| 6 | Security Gates | \$6,500 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: Installation to be completed in February, 2023. | | | |
| 7 | Articulating Tractor | \$115,000 | ~\$115,000 | <div><div></div><div></div><div></div><div></div><div></div></div> |  |
| | | Notes: Completed. | | | |
| 8 | Truck with Plow | \$70,000 | ~\$70,000 | <div><div></div><div></div><div></div><div></div><div></div></div> |  |
| | | Notes: Truck purchased and received. | | | |
| 9 | Edgewater Flagpoles | \$12,000 | ~\$10,000 | <div><div></div><div></div><div></div><div></div><div></div></div> |  |
| | | Notes: Flagpoles purchased and installed. | | | |
| 10 | Jubilee Culvert Replacement | \$16,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% |
| | | Notes: Work will have to be carried over to 2023/24 due to delays with permitting (watercourse work). | | | |

| | | | | | | |
|----|---|-------------|------------|--|---|--|
| 11 | Security Cameras | \$4,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | Notes: Revised price information to 2023/24 budget process based on consultation with contractors. |
| | | | | | | |
| 12 | Coastal Action - Living Shoreline Pilot | \$140,000 | \$140,000 | <div><div></div><div></div><div></div><div></div><div></div></div> |  | Notes: Project completed save for monitoring and maintenance activities. |
| | | | | | | |
| 13 | Living Shoreline Project | \$113,046 | \$0.00 | Not Yet Begun | | Notes: Application to Natural Infrastructure Fund submitted by Coastal Action with Town support. Council has approved \$100,000 contribution to next phase, on confirmation of external funds. |
| | | | | | | |
| 14 | Solar Garden Development | \$1,045,023 | ~\$800,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | Notes: Project now in construction phase. Grading complete, fence installed, racking and panels installed. |
| | | | | | | |
| 15 | New Bayview Cemetery Fence | \$25,000 | \$25,000 | <div><div></div><div></div><div></div><div></div><div></div></div> |  | Notes: Fence completed (painting will have to wait until 2023 for best results), signage completed and installed with new gate. |
| | | | | | | |
| 16 | Aquatic Garden Entrances | \$10,000 | \$0.00 | Not Yet Begun | | Notes: Discussion with MBTCC / Garden Club. |
| | | | | | | |
| 17 | Asphalt Repairs on Main St. | \$30,000 | \$0.00 | Not Yet Begun | | Notes: Deferred pending potential water / wastewater line extension. |
| | | | | | | |
| 18 | Sidewalk and Curb Repairs | \$32,000 | ~\$30,000 | <div><div></div><div></div><div></div><div></div><div></div></div> |  | Notes: Completed. |
| | | | | | | |
| 19 | Bandstand Phase 3 | \$5,000 | \$0.00 | Not Yet Begun | | Notes: Grant application(s) under development. |
| | | | | | | |

| | | | | | |
|---------------|---|---|----------------|--|-----|
| 20 | Transportation Project | \$70,000 | ~\$45,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: In progress. Improvement of crossings at Kedy's, Anglican Church, Medical Clinic, Long Hill Trail and Lutheran Church (pride crossing) completed. Additional direction from Council received February 7th. | | | |
| 21 | Fairmont/Pinegrove Drainage Improvement | \$94,500 | \$0.00 | Not Yet Begun | |
| | | Notes: RFP for Engineering Services under development. | | | |
| 22 | Sports Field Culvert Replacement | \$15,000 | ~\$16,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ |
| | | Notes: Installation completed. | | | |
| 23 | Sports Field Improvement | \$45,000 | ~\$30,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: Project essentially completed. Bleachers ordered for installation in the Spring. Wrap-up report anticipated to Council's Mar 9th meeting. | | | |
| 24 | Wharf Condition Assessment | \$20,000 | ~\$20,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ |
| | | Notes: Completed. Report on Council's Jan 26th meeting agenda. | | | |
| Fire Services | | | | | |
| 1 | Helmet Replacement | \$16,000 | \$0.00 | Not Yet Begun | |
| | | Notes: | | | |
| 2 | SCBA Packs | \$30,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ |
| | | Notes: Completed. | | | |
| 3 | SCBA Spare Bottles | \$10,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ |
| | | Notes: Completed. | | | |
| 4 | Build New Fire Station | \$4,456,600 | \$4,605,146.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ |
| | | Notes: Construction complete. Grand Opening took place August 20, 2022. | | | |
| 5 | Rescue Truck | \$200,000 | ~\$200,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ |
| | | Notes: Rescue truck purchased and delivered. | | | |

| | | | | | |
|---------------|---|---|----------------|--|--|
| 6 | New Pumper Truck | \$1,200,000 | \$1,170,000.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% |
| | | Notes: Purchase awarded to HUB Fire Engines & Equipment Ltd. at Council's Feb 7th meeting. Delivery anticipated in ~24 months. | | | |
| 7 | New Bunker Gear | \$20,000 | ~\$20,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | <div><div></div><div></div><div></div><div></div><div></div></div> ★ |
| | | Notes: New boots and gear ordered and received. | | | |
| Water Utility | | | | | |
| 1 | Connection of New Water Services (As Needed) | \$5,000 | \$500.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: As required. New LTCF to be connected in 01/2023. New Duplex on Long Hill Rd connected to town utilities Oct 2022. | | | |
| 2 | Replace Hydrants (As Needed) | \$5,000 | \$0.00 | Not Yet Begun | |
| | | Notes: Hydrant at 299 Main St. tagged OUT OF SERVICE, waiting on quotes and weather. | | | |
| 3 | Install Water Meters (As Needed) | \$3,000 | \$740.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: As required. Faulty 1.5" commercial water meter replaced Sept 2022. New Compound Water Meter for LTCF Received to be installed 01/2023 | | | |
| 4 | Install Corrosion Coating in Chemical Room | \$10,000 | \$0.00 | Not Yet Begun | |
| | | Notes: | | | |
| 5 | Deadend Flushings - System Extremities | \$13,000 | ~\$13,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% |
| | | Notes: EQ received, one unit installed. | | | |
| 6 | Water Tank Replacement | \$7,500 | ~\$6000 | <div><div></div><div></div><div></div><div></div><div></div></div> | <div><div></div><div></div><div></div><div></div><div></div></div> ★ |
| | | Notes: Completed | | | |
| 7 | ICIP Priority #1 - Water Rehabilitation and Extension | \$404,038 | \$0.00 | Not Yet Begun | |
| | | Notes: Submitted ICIP application, waiting on confirmation of funding. | | | |
| 8 | ICIP Priority #2 - Water Rehabilitation and Improvement | \$828,259 | \$0.00 | Not Yet Begun | |
| | | Notes: Submitted ICIP application, waiting on confirmation of funding. | | | |

| | | | | | | |
|------------|---|--|------------|--|-----|--|
| 9 | Water Service Line Extension | \$40,000 | \$0.00 | Not Yet Begun | | |
| | | Notes: Fairmont Street on hold until spring | | | | |
| 10 | Reserve Pump Replacement | \$11,500 | \$0.00 | Not Yet Begun | | |
| | | Notes: | | | | |
| 11 | Install Security Cameras | \$4,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | |
| | | Notes: Installation schematic under development with contractor now. | | | | |
| 12 | Install Level Control Valves | \$2,500 | \$0.00 | Not Yet Begun | | |
| | | Notes: | | | | |
| 13 | Flow Meter at Water Treatment Plant | \$3,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 25% | |
| | | Notes: Waiting on replacement quotes and lead times. | | | | |
| 14 | Rebuild Pump #1 | \$5,000 | \$2,900.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 50% | |
| | | Notes: New motor installed, old motor sent to the repair shop and not worth repairing recommended | | | | |
| 15 | Replace Compressor at Water Treatment Plant | \$20,000 | ~\$20,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | ★ | |
| | | Notes: Received and installed. | | | | |
| 16 | Initial Phase Water Rehabilitation | \$450,000 | ~\$400,000 | <div><div></div><div></div><div></div><div></div><div></div></div> | 75% | |
| | | Notes: Work completed however staff are still awaiting wrap-up meeting with MacLeod Group to confirm donated assets. | | | | |
| Wastewater | | | | | | |
| 1 | Replace Lift Station Pump (Small Pump) | \$2,000 | \$0.00 | <div><div></div><div></div><div></div><div></div><div></div></div> | 25% | |
| | | Notes: To be replaced during annual PM, scheduled for March. | | | | |
| 2 | Lift Station Repairs | \$40,000 | \$0.00 | Not Yet Begun | | |
| | | Notes: RFP to be issued in February 2023. | | | | |
| 3 | ICIP Priority #1 - Wastewater Extension | \$134,679 | \$0.00 | Not Yet Begun | | |
| | | Notes: Submitted ICIP application, waiting on confirmation of funding. | | | | |

| | | | | | | |
|------------------|--|--|------------|--|-----|--|
| 4 | ICIP Priority #2 - Wastewater Rehabilitation and Improvement | \$828,259 | \$0.00 | Not Yet Begun | | |
| | | Notes: Submitted ICIP application, waiting on confirmation of funding. | | | | |
| 5 | Installation of New Sewer Services (As Needed) | \$10,000 | \$7,500.00 | <div><div></div><div></div><div></div></div> | 75% | |
| | | Notes: New Duplex on Long Hill Rd connected to town utilities Oct 2022. Several repairs completed as needed. | | | | |
| 6 | PAA Pilot Project | \$32,000 | ~\$15,000 | <div><div></div><div></div><div></div></div> | 50% | |
| | | Notes: PAA Pilot underway since 2020. RFP for modification of chemical building to be issued in February 2023. | | | | |
| Electric Utility | | | | | | |
| 1 | Western Circuit Voltage Regulators | \$100,000 | ~\$100,000 | <div><div></div><div></div><div></div></div> | 75% | |
| | | Notes: EQ on order. Delivery now anticipated in April/May. | | | | |
| 2 | Replace All Transformers with PCB by 2025 | \$83,333 | \$0.00 | <div><div></div><div></div><div></div></div> | 50% | |
| | | Notes: 2022-23 replacements nearly completed. Tender under development for 2023-24 new units. | | | | |
| 3 | Disposal of Transformers with PCB | \$13,220 | \$0.00 | Not Yet Begun | | |
| | | Notes: Tender under development. | | | | |
| 4 | Pole/Line Replacements (As Needed) | \$25,000 | \$0.00 | <div><div></div><div></div><div></div></div> | 75% | |
| | | Notes: As required. | | | | |
| 5 | Edgewater Street Lighting | \$70,000 | \$0.00 | Not Yet Begun | | |
| | | Notes: | | | | |
| 6 | New Digital Meters (As Needed) | \$11,000 | \$0.00 | <div><div></div><div></div><div></div></div> | 75% | |
| | | Notes: As required. | | | | |
| 7 | New Transformers (As Needed) | \$35,000 | \$0.00 | <div><div></div><div></div><div></div></div> | 75% | |
| | | Notes: As required. | | | | |



Municipality of the District of Lunenburg

10 Allée Champlain Drive Cookville Nova Scotia Canada B4V 9E4

Administration

Phone: 902.543.8181 Fax: 902.543.7123 Web Site: www.modl.ca

February 13, 2023

Mayor David Devenne & Council
Town of Mahone Bay
493 Main Street
Mahone Bay NS B0J 2E0

Dear Mayor Devenne:

RE: 2023/24 REMO Operating Budget

At the January 16, 2023, Regional Emergency Management Organization (REMO) Advisory Committee meeting, the Committee passed the following motion:

“that the Regional Emergency Management Advisory Committee recommends a total 2023/24 budget of \$171,800 to partner Municipal Units for approval.”

Please find attached the recommended Operating Budget for REMO for the fiscal year 2023/24, indicating the town of Mahone Bay's share of \$4,326.71. Please note there is no Capital Budget for the fiscal year 2023/24.

Please forward this budget to your Council for consideration and approval. Once approved, please forward a copy of Council's motion approving the budget to Joanne Powers, Executive Assistant, Municipality of the District of Lunenburg (joanne.powers@modl.ca) for insertion on a future REMO agenda.

Sincerely,

Tom MacEwan
Chief Administrative Officer

/jgp
Attachment

cc: Angela Henhoeffter, REMC

Regional Emergency Management Budget 2023/24

| Fiscal Year Period April 01, 2023 To March 31, 2024 | | | | | | | |
|---|-----------|------------|---------------|-----------------|--------|------------------|--------------------|
| REMO | YTD | Commitment | Annual Budget | Funds Available | % Used | Budget 2022/2023 | Proposed 2023/2024 |
| TRAINING/ TRAVEL | 5,730.42 | 2,572.08 | 8,200.00 | -102.50 | 101% | 8,200.00 | 11,000.00 |
| ADMINISTRATION | 79,688.53 | 30,995.61 | 113,100.00 | 2,415.86 | 98% | 113,100.00 | 133,900.00 |
| PROJECTS | 1,110.37 | 0.00 | 2,000.00 | 889.63 | 56% | 2,000.00 | 4,400.00 |
| GRANTS & CONTINGENCY | 12,063.52 | 10,936.48 | 23,000.00 | 0.00 | 100% | 23,000.00 | 22,500.00 |
| TOTAL REMO BUDGET | 98,592.84 | 44,504.17 | 146,300.00 | 3,202.99 | 98% | 146,300.00 | 171,800.00 |

| | 2022-23 Budget | | | 2023/24 Proposed Budget | | | |
|-----------------------|----------------|--------------|---------------|-------------------------|---------------|---------------|--------------|
| Cost Sharing | UA 2021/22 | share | Contribution | UA 2022/23 | share | Contribution | Increase |
| Town of Bridgewater | 705,421,934 | 12.44733500% | \$ 18,210.45 | 715,142,664 | 12.35482161% | \$ 21,225.58 | \$ 3,015.13 |
| Town of Mahone Bay | 142,808,678 | 2.51989252% | \$ 3,686.60 | 145,777,562 | 2.51845662% | \$ 4,326.71 | \$ 640.11 |
| District of Chester | 1,707,471,788 | 30.12873902% | \$ 44,078.35 | 1,741,116,861 | 30.07957615% | \$ 51,676.71 | \$ 7,598.37 |
| District of Lunenburg | 2,820,875,547 | 49.77500873% | \$ 72,820.84 | 2,887,963,821 | 49.89253140% | \$ 85,715.37 | \$ 12,894.53 |
| Town of Lunenburg | 290,674,795 | 5.12902474% | \$ 7,503.76 | 298,368,092 | 5.15461423% | \$ 8,855.63 | \$ 1,351.86 |
| Totals | 5,667,252,742 | 100.0% | \$ 146,300.00 | 5,788,369,000 | 100.00000000% | \$ 171,800.00 | \$ 25,500.00 |



Town of Mahone Bay

Staff Report

RE: COVID-19 Vaccination Policy

February 23, 2023

General Overview:

This report is to provide Council with a staff recommendation regarding the scheduled review of the COVID-19 Vaccination Policy.

Background:

Council passed a COVID-19 Vaccination policy on December 14, 2021 in response to the ongoing COVID-19 pandemic. An amended COVID-19 Policy was approved by Council on April 28, 2022. At the same meeting, Council passed the following motion:

THAT Council revisit the vaccination policy by the end of the 2022/23 fiscal year.

Analysis:

The original vaccination policy, as directed by the motion of Council at the October 28, 2012 regular meeting:

THAT Council direct staff to prepare a draft COVID-19 Vaccination Policy, requiring full immunization of all Town employees, including Councillors, to be presented to Council no later than the November 25, 2021 Council meeting and implemented no later than January 31, 2022.

That resulting policy, dated December 14, 2021, was amended in April 2022 to eliminate subsections regarding failure to comply and positions vacated by unpaid leaves of absence. At the time of that amendment, Council directed the review of the policy in approximately one year.

Implementation

Staff have implemented the COVID-19 vaccination policy with success. At the time of the Town's adoption of the policy staff were generally supportive of a measure which was seen as a way to protect the safety of the workplace. Since the implementation of the policy, the Town has hired for eight employees and 3 interns and the COVID-19 Vaccination Policy has not been a barrier for employment.

In preparation for the review of the Policy, the Town's management team have discussed the policy and based on that conversation, staff are recommending that Council take no further action at this time and accept the COVID-19 Vaccination Policy as it is.

Financial Analysis:

There are no identifiable financial implications of maintaining the COVID-19 Vaccination Policy as it exists.

Amendment of the Policy would involve staff time, but the amount of staff time would depend on the extent of amendments to be considered.

Links to Strategic Plan:

Equitable and Inclusive Growth

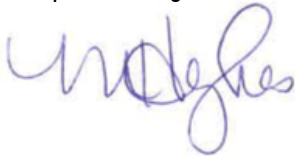
- Governance to Meet Expectations of our Growing Community.

Recommendation:

It is recommended, that at the February 23, 2023 meeting of Council

THAT Council accept this report for information.

Respectfully submitted,



Maureen Hughes

Town Clerk and Deputy CAO

Attached: COVID-19 Vaccination Policy



1.0 Statement

The Town of Mahone Bay is committed to providing a safe working environment for our employees, Council, and members of the public with whom we interact. Protective measures within the workplace are the responsibility of the employer. The purpose of this policy is to provide the Town's expectations and requirements of staff, Council, volunteers, and committee members with respects to COVID-19 vaccination requirements so as to protect all workers and the public we serve.

2.0 Scope

This Policy applies to all Town of Mahone Bay employees, Council, volunteers, and committee members regardless of workplace or worksite location, including those who are working remotely. This Policy does not apply to members of the public who are accessing Town services and programs however Town staff may require proof of vaccination status from members of the public in accordance with Provincial directives.

The Town may, at the discretion of the Chief Administrative Officer, apply this Policy to contractors who are working on Town premises.

3.0 Definitions

"Fully vaccinated" means receipt of 1 dose of a vaccine authorized as a 1 dose vaccine series such as Janssen plus 14 days, or 2 doses of a vaccine authorized as a 2 dose vaccine series such as Pfizer, Moderna or AstraZeneca plus 14 days, or a complete series of any other World Health Organization authorized series of COVID-19 vaccine such as Sinopharm or Sinovac plus 14 days. To demonstrate full vaccination an acceptable copy of the Nova Scotia COVID-19 Vaccination Record (or other acceptable record if vaccinated outside of Nova Scotia) must be produced.

"Not fully vaccinated" means no receipt of any vaccine dose or receipt of 1 dose of a vaccine authorized as a 2 dose vaccine series such as Pfizer, Moderna or AstraZeneca plus 14 days.

"Vaccine" means a vaccine against COVID-19 that has been approved by either the Public Health Agency of Canada or the World Health Organization.

4.0 Provisions

4.1. The Town of Mahone Bay will require all new employees and firefighters with the Mahone Bay & District Fire Department to be fully vaccinated against COVID-19 and to

provide proof of vaccination as part of the hiring process. Proof of vaccination records will be kept confidential and used only as required to administer the Policy.

4.2. Those who cannot be vaccinated based on an approved written medical exemption may request an exemption from the CAO, by providing the appropriate documentation from a qualified medical professional as determined by the Province of Nova Scotia. If the exemption request is accepted by the CAO, those employees may be required to participate in a Rapid Testing Program. At-home testing kits will be available at no cost to employees participating in a Rapid Testing Program.

4.3. Vaccinations will be only one part of the employer's steps to maintain a safe workplace. The Town of Mahone Bay may choose to implement other measures, such as wearing of masks and physical distancing even if such measures are not mandated by the Province. Such measures will be applied at the determination of the CAO. These measures may apply to employees, Council, volunteers, and committee members.

Clerk's Annotation for Official Policy Book

Date of notice to Council Members of Intent to Consider
[minimum 7 days notice] April 12, 2022

Date of Passage of Policy April 28, 2022

Town Clerk

Date





Town of Mahone Bay

Staff Report

RE: Noise By-law

February 23, 2023

General Overview:

This report is to provide Council information regarding the Town of Lunenburg Noise By-law and a review of the best practices in by-laws referencing noise.

Background:

On June 14, 2022, Council passed the following motion:

THAT Council direct staff to monitor the effectiveness of the Town of Lunenburg's updated Noise By-law and report back to Council in the fall.

On September 13, 2022, Council passed the following motion:

THAT Council direct staff to review the current best practices in the field of by-laws referencing noise, with a view to developing a recommendation to Council on how to proceed with the matter of noise regulation.

Staff have prepared one report in response to both of the above motions.

Analysis:

Town of Lunenburg Noise By-law

In the spring/summer of 2022 the Town of Lunenburg updated their existing Noise By-Law to register the offenses contained within in the Summary Offense Ticket listing with the Province of Nova Scotia and to name "the Town of Lunenburg's designated policing provider" as the enforcement body for the by-law (s. 13).

The primary components of note in the Town of Lunenburg Noise By-law, as it pertains to discussions regarding noise at recent Mahone Bay Council meetings, is the assignment of enforcement to the RCMP, and that the "quiet time" is between 7:00am and 11:00pm.

As the Town of Lunenburg did not enforce or track complaints against the Noise By-law, there is no information available about the frequency of complaints; without the RCMP knowing specifically to respond to a complaint under the Noise By-law any complaints received which may have fallen under the Noise By-law would have been registered by the RCMP under any number of provincial or federal

legislation options and it is impossible to go backwards through the files to find an accurate number as it would be impossible to be sure of including all possible options under which RCMP may have attended a property for activity which may have been an offense against the by-law.

Staff have learned that there was a great deal of discussion regarding what time 'quiet time' would start, with strong community opposition from both those who wanted to have quiet earlier because they go to bed earlier, and those who wanted a later start to 'quiet time' so that they were not restricted from activities such as meeting with friends and/or playing instruments on their deck.

Common components of Noise By-laws

Most noise by-laws contain similar sections: times, general prohibitions, prescribed exemptions, local exemptions, as well as conditions under which application may be made to grant an exemption and many by-laws also contain the process for an appeal to an exemption.

- Times

The most common times listed for "quiet time" is 11:00pm until 7:00am. Some municipalities have different times for distinct zones noted within a municipality, such as HRM which covers a large and varied area, but the most common reference to zones is permitted exemptions.

- General Prohibitions

The standard wording for this section is "No person shall engage in any activity that unreasonably disturbs or tends to disturb the peace and tranquility of a neighbourhood.... For the purpose of a prosecution pursuant to [this by-law] evidence that one neighbour is unreasonably disturbed by a noise is prima facie evidence that the neighbourhood is unreasonably disturbed by the noise." (HRM By-law N-200 Respecting Noise, s. 3(a) and (b)). Most by-laws then contain an appendix of Activities Proscribed at all times, as well as appendices regarding activities proscribed between set hours (referred to as quiet time for the purpose of this report) and or special prohibitions such as the prohibition of "selling or advertising by shouting or outcry or amplified sound" "Monday, Tuesday, Wednesday, Thursday, or Friday before 7:00am or after 11:00pm; on a Saturday before 8:00am or after 11:00pm; and on a Sunday, Statutory Holiday or Remembrance Day at all times during any such day" in the Town of Lunenburg (Noise By-law Schedule A, Part 3).

General prohibitions frequently include amplified sound, and consistently refer to “yelling, shouting, hooting, whistling, singing, or playing musical instruments” (Municipality of the District of Barrington, Schedule A, Part 2, s.2).

- Exemptions

All by-laws reviewed by staff include a list of standard exemptions which typically include activities by the emergency response personnel; recreation activities or facilities; religious activities (often between 7:00am and 11:00pm); garbage trucks; noises associated with snow removal; as well provincial, municipal, and utility employees, and contractors engaged by same “when acting in the reasonable execution of their duties” (Town of Digby The Noise By-Law, s7.3).

Exemptions in by-laws tend to feature local exemptions such as “Noises in connection with ‘Welcome Week’ which are held on the main campus of Acadia University” (Town of Wolfville, By-law 64 Prevention of Excessive Noise By-law) and “noises emitted from transport trucks, including refrigerated transport trucks, servicing the fishing firms on or near the waterfront in the Town of Lunenburg” (Town of Lunenburg Noise By-law, s6.8).

- Grant of Exemption

All by-laws reviewed by staff included some sort of exemptions to the by-law and the majority referenced a process by which an exemption may be sought.

“In relation to exemption applications pursuant to section 13 of this By-law, Council shall consider:

- i. Any social or economic benefit of the proposed activity to the Town;
- ii. The volume, nature, duration and consistency of sound or noise emission from the proposed activity;
- iii. The proximity and nature of abutting or adjacent land uses;
- iv. The hours of operation of the proposed activity; and
- v. Balancing the applicant interests against any negative effect resulting from the proposed exemption”

Town of Stellarton, Noise Control By-law #54, s15.b

The literature review also provided examples of municipalities in which a process is provided by which an exemption granted by the municipality may be appealed.

Motor Vehicles

Among the most common complaints heard by Mahone Bay Council over the past years are those related to motor vehicles; of those by-laws reviewed by staff, only an

occasional reference to loud or clanging trailers is something not contained within the Nova Scotia Motor Vehicle Act, and therefore already a chargeable offense.

Enforcement

The primary factor identified by staff in the consideration of a recommendation to Council is the burden of enforcement. Staff were unable to obtain feedback from any municipal police force regarding the frequency with which officers are called to respond to Noise By-law infractions, but received a wide variety of responses from By-law Enforcement Officers.

RCMP have the ability to respond to all complaints that staff have received in the past several years, with the exception of concerns expressed regarding a drive-through speaker, under a wide range of existing provincial and federal legislation. With the violations that are not witnessed by the RCMP officer themselves, staff have frequently heard from local RCMP that when they receive a complaint, especially about vehicles, either the witness does not have enough information (such as make of vehicle, colour, etc) and/or are not willing to be listed as a witness.

The alternative to RCMP response to a neighbourhood complaint, would be an expansion of By-law Enforcement in Mahone Bay. At present, the Town has eight-hours of by-law enforcement per week, with budgetary flexibility to allow extra coverage for special concerns such as festivals and persistent neighbourhood issues. Staff recommend that Council determine the desired service standard if expanded by-law enforcement is of interest; staff note that such an expansion would have to include considerations of on-call, overtime, and coverage if an enforcement officer is unable to respond.

Tone of a neighbourhood

Staff caution the need to determine the tone that Council is trying to create for the community, and the ramifications of any noise by-law. Staff caution careful consideration of which limits and permissions would be included in a noise by-law.

Infraction

While there are some noise by-laws in Nova Scotia which reference decibels to determine reasonable noise levels, not all noise by-laws do. Frequent wording includes language such as noises audible from the property boundary.

References to decibels as a measure of what is “reasonable” generally refer to the Ontario Municipal Model Noise Code. Staff have learned that best practice in the use of decibel meters is to take multiple decibel measurements; multiple readings are used to isolate other noises which may have contributed to the overall decibel reading at the time that the noise in question was heard.

As references to decibels found in the literature review refer to an out of province standard, staff were unable to find a clear standard for what makes an acceptable and defensible decibel meter, and the collection of data from decibel meters can be so particular, staff strongly recommend that Council seek legal advice regarding defensibility and case law prior to the inclusion of decibels as a measure of reasonable noise in any Noise By-law.

Prosecution

The Town of Mahone Bay maintains an up-to-date registration of Summary Offense Tickets, which allows a fine to be imposed for a violation of a Town By-law; this can be enforced by either our Town By-law Enforcement Officer or a member of the RCMP. If a charge against a by-law is contested and the Town has to take the offense to court, the Town is responsible for those costs.

While every case is different, prosecution of a contested charge against a municipal by-law includes several hours preparation by a solicitor as well as many hours of staff work to prepare the required files, assuming the presence of a By-law Enforcement Officer who has the knowledge and dedicated work plan to perform this task; a more complex file may take longer than that. It is expected that the Town should consider \$1000 as a general budget number to prosecute a charge against a by-law; some cases may carry a slightly lower fee while others could be much higher depending on the complexity of the case and of the defense.

Conclusion

Staff were given two tasks in respect to Noise By-laws, the first of which was to monitor the effectiveness of the Town of Lunenburg's Noise By-law; staff are unable to provide any quantifiable response to this request as the Town does not receive complaints and the RCMP were not aware that they were expected to respond to a specific by-law and as such as not able to provide reliable statistics.

The second task given to staff was to conduct a review of best practices and develop a recommendation to Council regarding noise regulation.

It is the recommendation of staff to not implement a Noise By-law at this time. Methods of measure include decibels which are complex and staff have concerns regarding the implementation of such, and property boundaries, about which staff also have concerns as it implies that a person in a house on Main Street where the houses tend to be closer together would face complaints in respect to a Noise By-law for having a barbeque with friends. Further to that, a charge against a Noise By-law will always require a decision by the peace officer on what is considered reasonable so one barbeque at which people were playing guitars and talking

might not warrant a charge while another one might, entirely dependent on a number of circumstances. Combined with the staff capacity and financial implications of adopting a Noise By-law, it is the recommendation of staff that Council not adopt a Noise By-law and that the Town instead continue to work on public education about how and when to contact the RCMP and what to expect when making a complaint.

If it is the will of Council to pursue further research into a Noise By-law, staff recommend a public engagement project to determine whether or not the residents of the Town want a noise by-law, and what components are important to the community. It is also strongly recommended that legal advice be sought regarding the enforceability and defensibility of decibel meters before considering decibels as a measure of what is considered 'reasonable.' Further, staff recommend a full review of labour market costs for a full-time by-law enforcement officer as well as further budgetary implications such as safety considerations, on-call, coverage when unavailable, etc.

Staff have noted that the few incidents of noise complaints that reach the Town that are not related to motor vehicles are almost exclusively in areas with mixed commercial/residential use. As the town has grown in the past several years, frictions have increased; staff recommend that the issue of noise in mixed use neighbourhoods be referred to the Plan Mahone Bay public engagement process.

Financial Analysis:

There are no identifiable financial implications of not adopting a Noise By-law.

Adoption of a Noise By-law would involve costs associated with staff time, public notification processes that are part of every by-law notice of intent to consider, and may include other such financial considerations such as court fees, specialized tools (such as decibel meters), and increased By-law Enforcement fees.

Links to Strategic Plan:

Equitable and Inclusive Growth

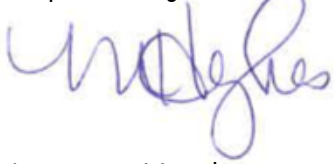
- Governance to Meet Expectations of our Growing Community.

Recommendation:

It is recommended, that at the February 23, 2023 meeting of Council

THAT Council refer the issue of noise in mixed use neighbourhoods be forwarded to the Plan Mahone Bay public engagement process.

Respectfully submitted,



Maureen Hughes

Town Clerk and Deputy CAO



Municipal Joint Services Board

131 North St, PO Box 209, Bridgewater, NS B4V 2W8
Phone: (902) 543-2991 Fax: (902) 530-5189

A Joint Services Board

MEMORANDUM

To: Council for the Town of Mahone Bay
From: Municipal Joint Services Board, Lunenburg Region
Date: February 23, 2023
Subject: Pre-Budget Approval – Purchase of Wheeled Excavator

Decision [X] Direction [] Information []

Recommendation

The MJSB Board recommends the following:

That the Town of Mahone Bay give pre-budget approval, under MJSB Procurement Policy Section 19.1.12, for the sole-sourced purchase of the demo model Volvo EW160E Wheeled Excavator, at a price of \$291,688 including tax.

Background

In accordance with MJSB Procurement Policy, Section 19.1.12, alternative procurement practices may be authorized by the Board under exceptionally advantageous circumstances.

MJSB's budget is approved by the three Councils, upon the recommendation and approval of the Board. Per the MJSB agreement, MJSB budget approval requires the approval of at least two of the partner Councils, representing at least 51% of the municipal operating contributions. The MJSB budget is approved as a component of each Council's overall annual budget.

The Board meeting to review MJSB's budget and recommend its approval to the Councils will take place in early March. Subsequent Council approvals may not be completed until late spring.



Discussion

The MJSB 2023/24 capital program includes the replacement of the site's wheeled excavator. Rather than purchase a new wheeled excavator, a demonstration model with significant usable life remaining has been sourced from Volvo. The price for this excavator is \$45,000 less than the same machine new, and \$50,000 less than the 2022 price for a similar, lower capacity model from Caterpillar. The demo model unit has 1,500 hours remaining on its warranty.

There is only one demonstration model available, and it cannot be held for purchase without a commitment in the form of a purchase order.

In accordance with MJSB Procurement Policy Section 19.1.12, the MJSB Finance Committee has approved, and recommended that the Board provide pre-budget approval, to procure the demonstration model sole-sourced from Volvo.

Subject to Board and Councils' pre-budget approval, a commitment would be made to Volvo in fiscal year 2023-23, to purchase the unit in the 2023-24 fiscal year.

Further details are provided in the attached Capital Budget expenditure explanation.

Financial

The MJSB 2023/24 capital budget includes \$300,000 to replace the current 2011 Cat313D Wheeled Excavator, which is sufficient to purchase the proposed demo model wheeled excavator. This funding would be insufficient to purchase a new wheeled excavator, and some important capital work would need to be deferred to a later year in order to purchase a new unit.

Options

A tender process can be initiated to purchase a new wheeled excavator. However, preliminary research indicates that pricing for a new model will be \$45,000 to \$50,000 higher than the demo model that is proposed to be purchased. In addition, the timing to obtain a new model is unknown. Delaying the replacement of the wheeled excavator would increase probability of operational issues and repair/leasing costs arising if the existing wheeled excavator becomes unserviceable.

Attachment

Capital Budget Expenditure Explanation – Wheeled Excavator

A meeting of the Climate and Environment Advisory Committee for the Town of Mahone Bay was held on Wednesday, February 1, 2023 at 10:00 a.m. in Council Chambers

Present

Councillor Carver
Richard Wilson
John Evarts
Gregg Little (virtual)
Veryan Haysom (arrived at 10:08)
Mayor David Devenne (virtual)
Dylan Heide, CAO
Lauren Clark, Climate & Energy Program Manager
Kelly Redden, Deputy Clerk

Absent:

James Tilley (Regrets)
Kelly Wilson (Regrets)

1. Approval of Agenda

A motion by John Evarts, seconded by Richard Wilson, "THAT the agenda be approved as amended to add item 6. future meetings." Motion carried.

2. Approval of the Minutes

A motion by Richard Wilson, seconded by Gregg Little, "THAT the minutes of the December 7, 2022 meeting of the Climate and Environment Committee be approved as presented." Motion carried.

3. Update – January 10th Motions of Council

Councillor Carver updated the Committee on motions made at Town Council's January 10th Council meeting concerning the Mahone Bay Civic Marina.

4. Discussion – Invitation to Coastal Action Foundation

Councillor Carver raised the idea of having a representative from Coastal Action Foundation come meet with the committee.

A motion Richard Wilson, seconded by John Evarts, "THAT the committee reach out to Coastal Action Foundation to invite them to attend a meeting of the committee to have a discussion and answer questions." Motion carried.

5. Review Environmental Items in the Strategic Plan

Lauren Clark reviewed the environmental items that are outlined in the Town's Strategic Plan with the committee.

6. Future Meeting Dates

The committee discussed how often it should meet in the future. The committee will meet the first Wednesday of each month until June and then discuss. At the June meeting the committee will discuss how often to meet going forward.

Next meeting

Review TOR

Discussion about wave suppression and wind damage

Prioritization of adaptation plans and strategies

Recommendation of a monitoring plan or monitoring protocol

Adjourned on motion at 11:59am

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Chair, Councillor Penny Carver

Deputy Clerk, Kelly Redden



**Quarterly Police Report
Town of Mahone Bay
October to December
2022**

1. LUNENBURG DISTRICT STAFF

- 1 Staff Sergeant
- 2 Sergeants
- 6 Corporals
- 34 Constables
- 1 Reserve Constable
- 7 Administrative Staff
- Crime Analyst (Covers numerous areas including Lunenburg District)
- Senior Safety Coordinator (Jointly Managed with BPS)

2. SOUTHEAST TRAFFIC SERVICES

- Six-member provincial unit working out of Lunenburg District (Chester Office)
- Dedicated traffic enforcement throughout Lunenburg and Queens Counties.

3. LUNENBURG DISTRICT FLEET

- (11) Patrol Cars
- (7) Patrol SUVs
- (5) Unmarked Police Vehicles
- (1) Police Boat
- (1) 4 Seat UTV (Side x Side)
- (4) Patrol Bicycles

4. DISTRICT FACILITIES

- Chester Detachment
- Lilydale Detachment
- Cookville Detachment



5. CALLS FOR SERVICE

Between October 1st and December 31st, 2022 Lunenburg District RCMP received 2403 calls for service which included Criminal Code, Controlled Drugs and Substance Act, and Provincial Act Investigations.

Various calls for service statistics within Lunenburg District:

- Lunenburg District members conducted 59 check stops in various locations throughout the county.
- False Alarms - 49
- Wellbeing Checks - 59
- Mental Health Calls – 130
- Sudden Death - 18
- Crime Prevention -134
- 911 calls - 29
- Assistance to GP –18

Calls for service specific to the Town of Mahone Bay:

Between October 1st, 2022 and December 31st, 2022, RCMP received 75 calls for service in the town of Mahone Bay which included Criminal Code, Controlled Drugs and Substance Act, and Provincial Act Investigations.

- Check Stops – 4
- Written Warnings - 14
- Summary Offence Tickets – 8
- Parking Offences - 1
- False Alarms – 7
- 911 Calls – 3
- Sudden Deaths – 0
- Crime Prevention – 4
- Assistance to GP - 2

Calls for Service

Here's a breakdown of some of the notable calls for service in Mahone Bay:

- On November 13th, 2022 a member of Lunenburg District RCMP was on patrol in the town of Mahone Bay and stopped a vehicle after noting that the plate on the vehicle was expired. Further investigation revealed that the vehicle was not road worthy as the inspection was expired. Summary offence tickets issued for both infractions.
- On December 11th, 2022 Lunenburg District RCMP received a complaint of a stolen travel trailer. A short while later the travel trailer was located being towed by a stolen ATV, the ATV tried to go around the police vehicle and struck the police vehicle causing significant damage. A female was arrested and charged with numerous offences. A male suspect has been identified but not yet charged.
- On December 24th, 2022 Mahone Bay NSLC reported a shoplifting complaint; two suspects entered the store and took 2 bottles of rum without paying. Statements taken and video surveillance obtained which has assisted in identifying the suspects. The individuals have been linked to several other thefts from NSLC's throughout Lunenburg District and surrounding areas. File is still under investigation.
- A complaint was received on December 30th, 2022 from a local business of a male operating a vehicle while impaired. Lunenburg District RCMP located the vehicle and through investigation the driver was arrested for impaired driving. The individual was released from custody by way of Appearance Notice with a court date in March.

6. District Resources:

Lunenburg County District is in great shape with regards to employee positions. We currently face a couple of vacancies however we expect these to be filled quickly.

- S/Sgt. Victor Whalen is the District Commander and works out of the Cookville Detachment.
- Sgt. Kelly Plamondon has recently assumed the position of Operations Sergeant at Cookville Detachment. Sgt. Plamondon brings wealth of knowledge to the district, she is eager to engage with the community as well as motivate the members.
- Sgt. Brent Johnston is the Operations Sergeant working out of the Chester Office.
- Cpl. Matt Leggett and Cpl. Walter Goliath are Team Leaders of their respective Watches. They also both work out of the Cookville Detachment. Cpl. Leggett relocated to the area with his family in early December.
- Cpl. Traci Johnston is the RCMP's representative for the Towns of Lunenburg and Mahone Bay. Cpl. Johnston also supervises Lunenburg District's Community Policing program and School Safety Resource program.
- A/Cpl. Nick Maclean and A/Cpl. Andrew Carruthers are the current Team Leaders of their respective Watches. They both work out of the Chester Detachment.
- Cst. Gord Giffin works within the Criminal Intelligence Service of Nova Scotia. Based at the Bridgewater Police Service Office he is responsible to gather local intelligence on crime within Lunenburg County.
- Cst. Aaron Bishop is our Street Crime Enforcement Officer working out of Cookville Detachment. He is part of an integrated team working with Bridgewater Police Service.
- Cst. Paul McCallion is our General Investigative Section member for Lunenburg District working out of the Cookville Detachment.
- Cpl. Scott MacLeod, our new Police Service Dog member, is working out of the Chester Detachment.
- There are two promotional processes which are well underway to identify two new Corporals as frontline Team Leaders in the District. The successful candidates will soon be identified at which time the relocation process, if any,

will be initiated.

- Currently within the District there are four members on long-term ODS (over 30 days). Two of our long-term ODS members recently retired from the Force and one of our long term ODS members have returned to duty as of January 1st. We also have a current vacancy in the Court Liaison position (Cst.). The process of finding replacements for these 3 positions have already been initiated.

7. SOUTH SHORE STREET CRIME (LCD SCEU) / GIS

The Street Crime Enforcement Unit is a three-member investigative unit integrated with the Bridgewater Police Service (2 RCMPs and 1 Bridgewater Police Member that is led byCPI. Derek McAlpine of the RCMP. SCEU's mandate is to investigate low to mid-level organized crime and primarily investigates offences under the Controlled Drugs and Substances Act (CDSA) and Criminal Code.

Lunenburg District General Investigative Section consists of 1 RCMP, Cst. Paul McCallion who has recently assumed this position. The mandate of the GIS unit is to investigate more serious, complex and time-consuming investigations.

8. SCHOOL SAFETY RESOURCE OFFICERS (Lunenburg County)

CorporalTraci Johnston has taken over responsibilities in managing the Lunenburg Town office as well as the school resource officer program and community policing victim services officer program. Corporal Johnston began this position on October 1st but was acting in the Chester Operations Sergeant role until the end of December.

Constable Ted Baily has returned to his substantive role as the SSRO for Lunenburg District Schools and is joined by Constable Leah Beaton. The SSROs are working with local schools and, as before, delivering programs concerning a range of topics including cyber bullying, consent and other social media topics. They are engaged with school staff regarding concerns of drug use and bullying at the school and on the buses. The SSRO's have been pro active in the school zones for traffic related concerns. Cst. Bailey works out of the Chester Detachment while Cst. Beaton works out of the Cookville Detachment.

9. COMMUNITY POLICING VICTIMS SERVICES OFFICER (Lunenburg County)

Constable Sonia Upshaw has been seconded to C Watch for a period of time as a result of our current resource issues. Constable Upshaw remains active in the community and took part in a number of community events during the Christmas season. If you or someone you know have any community activities or special events that you would like the RCMP in attendance please contact Cpl. Traci Johnston or Cst. Upshaw at the Chester Detachment by calling 902-275-3583 or by email: Sonia.upshaw@rcmp-grc.gc.ca

10. STREET CRIME ENFORCEMENT UNIT/ GIS:

As of Oct. 16th we now have both SCEU positions filled, 1 BPS and 1 RCMP, and as well as the RCMP GIS position.

- GIS & SECU spent a substantial length of time in the fall of 2022 assisting South West Nova Major Crime in the disappearance and subsequent homicide investigation of Barry ALBERT. The investigation is progressing with Major Crime taking charge of the investigation.
- During this quarter 9 Criminal Code/ CDSA warrants were authorized with 3 searches executed. A total of 53 charges were laid against 5 individuals.
- SCEU investigated a suspected trafficker of cocaine in the Blockhouse area of Lunenburg County. A search warrant was executed in December 2022 which resulted evidence of drug trafficking as well as possession of stolen property. This male suspect was also facing charges from March of 2022 when the SCEU Unit executed a search warrant and seized evidence relating to similar charges. The male is expected to be before the courts in February of 2023.

11. SOUTHEAST TRAFFIC SERVICES STATS

These below statistics are in addition to the "Road Safety" work conducted by Lunenburg County District members. Please see below the combined traffic statistics between South Shore Traffic Services and Lunenburg County Detachment members for all of LCD

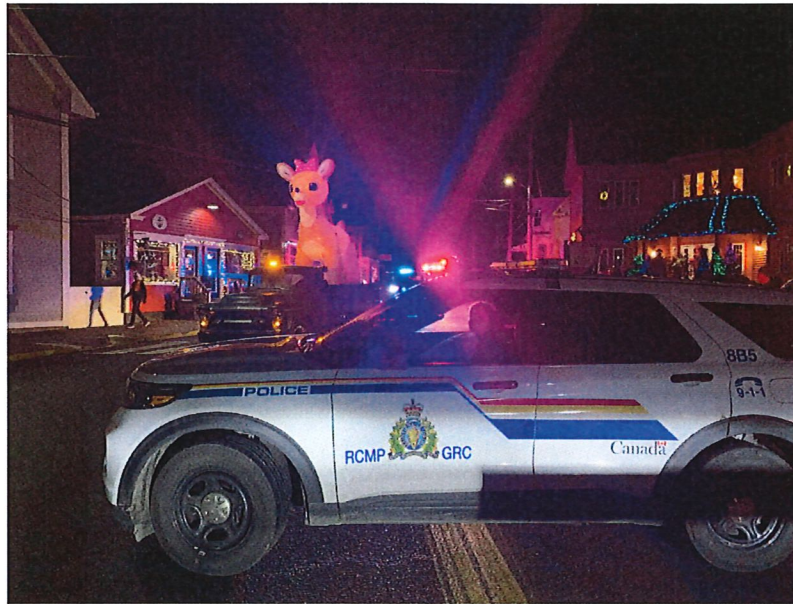
- **322** SOTS
- **217** Written Warnings
- **59** Checkpoints

Respectfully submitted,



Corporal Traci Johnston

Reindeer Run 2022



Atlantic Women in Law Enforcement





Town of Mahone Bay Quaterly Statistics
(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

| Type of Crime & Occurrence Type | | 2022 | 2022 | Amount of Change | Total for 2022 |
|---------------------------------|---|---------|----------|------------------|----------------|
| | | Q4 | Q3 | | |
| | | Current | Previous | | |
| Crimes Against Persons | | | | | |
| Offences Related to Death | 0 | 0 | 0 | 0 | |
| Sexual Offences | 0 | 0 | 0 | 0 | |
| Assault | 2 | 0 | 2 | 6 | |
| Kidnapping/Hostage/Abduction | 0 | 0 | 0 | 0 | |
| Robbery | 0 | 0 | 0 | 0 | |
| Extortion / Intimidation | 0 | 0 | 0 | 0 | |
| Criminal Harassment | 0 | 0 | 0 | 0 | |
| Indecent Harassing Comm. | 0 | 0 | 0 | 0 | |
| Uttering Threats | 0 | 0 | 0 | 4 | |
| Property Crime | | | | | |
| Arson | 0 | 0 | 0 | 0 | |
| Break and Enter | 0 | 0 | 0 | 1 | |
| Unlawfully in a Dwelling House | 0 | 0 | 0 | 0 | |
| Theft Over | 0 | 0 | 0 | 0 | |
| Theft of Motor Vehicle | 0 | 0 | 0 | 0 | |
| Theft of Other MV / Motorcycle | 1 | 1 | 0 | 2 | |
| Take MV w/o Consent | 0 | 0 | 0 | 0 | |
| Theft Under | 3 | 4 | -1 | 9 | |
| Shoplifting | 1 | 4 | -3 | 12 | |
| Theft (mail, bicycle, et al) | 0 | 0 | 0 | 0 | |
| Theft from Motor Vehicle | 0 | 0 | 0 | 1 | |
| Possession of Stolen Goods | 1 | 0 | 1 | 1 | |
| Fraud | 1 | 3 | -2 | 7 | |
| Identity Theft | 0 | 0 | 0 | 0 | |
| Mischief | 2 | 8 | -6 | 20 | |
| Drug Enforcement | | | | | |
| Possession | 0 | 0 | 0 | 0 | |
| Trafficking | 0 | 0 | 0 | 0 | |
| Import/Export | 0 | 0 | 0 | 0 | |
| Production | 0 | 0 | 0 | 0 | |
| Other | 1 | 0 | 1 | 2 | |



Town of Mahone Bay Quaterly Statistics
(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

| Type of Crime & Occurrence Type | 2022 | 2022 | Amount of Change | Total for 2022 |
|-----------------------------------|---------|----------|------------------|----------------|
| | Q4 | Q3 | | |
| | Current | Previous | | |
| Traffic | | | | |
| Dangerous Op of MV | 0 | 0 | 0 | 0 |
| Distracted Driving | 1 | 0 | 1 | 5 |
| Impaired by Alcohol | 1 | 3 | -2 | 6 |
| Impaired by Drug | 0 | 0 | 0 | 0 |
| Failure/Refusal | 0 | 0 | 0 | 0 |
| Driving while Disqualified | 0 | 1 | -1 | 3 |
| Fail to Stop or Remain | 1 | 2 | -1 | 3 |
| Seatbelt Violation | 2 | 3 | -1 | 7 |
| Intersection Violation | 1 | 1 | 0 | 2 |
| Speeding Violation | 5 | 3 | 2 | 12 |
| Insurance Violation | 1 | 1 | 0 | 7 |
| Road Side Suspension (Alcohol) | 0 | 0 | 0 | 1 |
| Road Side Suspension (Drug) | 0 | 0 | 0 | 0 |
| Collision - Fatal | 0 | 0 | 0 | 0 |
| Collision - Non - Fatal Injury | 1 | 0 | 1 | 1 |
| Collision - Reportable | 1 | 4 | -3 | 12 |
| Collision - Non Reportable | 1 | 6 | -5 | 10 |
| Off-Road Vehicle Collision | 0 | 0 | 0 | 0 |
| Municipal By-laws | 0 | 0 | 0 | 0 |
| Other Traffic Offence/Violation | 12 | 16 | -4 | 69 |
| Other Traffic Related Duties | 0 | 0 | 0 | 0 |
| Checkstop | 4 | 6 | -2 | 37 |
| Other | | | | |
| 911 Call | 3 | 5 | -2 | 13 |
| Breach of Court Order | 0 | 0 | 0 | 0 |
| Liquor Act | 1 | 2 | -1 | 5 |
| Mental Health Act | 0 | 2 | -2 | 9 |
| Missing Person | 1 | 0 | 1 | 1 |
| Municipal Bylaw - Other | 0 | 0 | 0 | 0 |
| Other | 20 | 26 | -6 | 75 |
| Sudden Death | 0 | 1 | -1 | 6 |
| Suspicious P V P | 1 | 1 | 0 | 4 |
| Wellbeing Check | 1 | 0 | 1 | 9 |
| Trespass At Night | 0 | 0 | 0 | 0 |
| HPA (COVID-19) - Offences only | 0 | 0 | 0 | 0 |
| HPA (COVID-19) - Other activities | 0 | 0 | 0 | 0 |
| QUA (COVID-19) - Offences Only | 0 | 0 | 0 | 0 |
| QUA (COVID-19) - Other Activities | 0 | 0 | 0 | 2 |
| Total Founded & SUI Occurrences | 70 | 103 | -33 | 364 |
| Total Occurrences* | 75 | 110 | -35 | 383 |

*Includes Unfounded and Unsubstantiated



Town of Mahone Bay Monthly Statistics Overview

(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

| Type of Crime & Occurrence Type | 2022 | 2022 | 2022 |
|---------------------------------|---------|----------|----------|
| | October | November | December |
| Crimes Against Persons | | | |
| Offences Related to Death | 0 | 0 | 0 |
| Sexual Offences | 0 | 0 | 0 |
| Assault | 1 | 1 | 0 |
| Kidnapping/Hostage/Abduction | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 |
| Extortion / Intimidation | 0 | 0 | 0 |
| Criminal Harassment | 0 | 0 | 0 |
| Indecent Harassing Comm. | 0 | 0 | 0 |
| Uttering Threats | 0 | 0 | 0 |
| Property Crime | | | |
| Arson | 0 | 0 | 0 |
| Break and Enter | 0 | 0 | 0 |
| Unlawfully in a Dwelling House | 0 | 0 | 0 |
| Theft Over | 0 | 0 | 0 |
| Theft of Motor Vehicle | 0 | 0 | 0 |
| Theft of Other MV / Motorcycle | 0 | 0 | 1 |
| Take MV w/o Consent | 0 | 0 | 0 |
| Theft Under | 1 | 2 | 0 |
| Shoplifting | 0 | 0 | 1 |
| Theft (mail, bicycle, et al) | 0 | 0 | 0 |
| Theft from Motor Vehicle | 0 | 0 | 0 |
| Possession of Stolen Goods | 0 | 0 | 1 |
| Fraud | 1 | 0 | 0 |
| Identity Theft | 0 | 0 | 0 |
| Mischief | 1 | 0 | 1 |
| Drug Enforcement | | | |
| Possession | 0 | 0 | 0 |
| Trafficking | 0 | 0 | 0 |
| Import/Export | 0 | 0 | 0 |
| Production | 0 | 0 | 0 |
| Other | 0 | 0 | 1 |



Town of Mahone Bay Monthly Statistics Overview

(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

| Type of Crime & Occurrence Type | 2022 | 2022 | 2022 |
|--|-----------|-----------|-----------|
| | October | November | December |
| Traffic | | | |
| Dangerous Op of MV | 0 | 0 | 0 |
| Distracted Driving | 0 | 0 | 1 |
| Impaired by Alcohol | 0 | 0 | 1 |
| Impaired by Drug | 0 | 0 | 0 |
| Failure/Refusal | 0 | 0 | 0 |
| Driving while Disqualified | 0 | 0 | 0 |
| Fail to Stop or Remain | 1 | 0 | 0 |
| Seatbelt Violation | 0 | 2 | 0 |
| Intersection Violation | 0 | 1 | 0 |
| Speeding Violation | 0 | 3 | 2 |
| Insurance Violation | 0 | 0 | 1 |
| Road Side Suspension (Alcohol) | 0 | 0 | 0 |
| Road Side Suspension (Drug) | 0 | 0 | 0 |
| Collision - Fatal | 0 | 0 | 0 |
| Collision - Non - Fatal Injury | 0 | 0 | 1 |
| Collision - Reportable | 0 | 1 | 0 |
| Collision - Non Reportable | 0 | 0 | 1 |
| Off-Road Vehicle Collision | 0 | 0 | 0 |
| Municipal By-laws | 0 | 0 | 0 |
| Other Traffic Offence/Violation | 3 | 5 | 4 |
| Other Traffic Related Duties | 0 | 0 | 0 |
| Checkstop | 1 | 2 | 1 |
| Other | | | |
| 911 Call | 0 | 1 | 2 |
| Breach of Court Order | 0 | 0 | 0 |
| Liquor Act | 0 | 1 | 0 |
| Mental Health Act | 0 | 0 | 0 |
| Missing Person | 1 | 0 | 0 |
| Municipal Bylaw - Other | 0 | 0 | 0 |
| Other | 5 | 8 | 7 |
| Sudden Death | 0 | 0 | 0 |
| Suspicious P V P | 1 | 0 | 0 |
| Trespass At Night | 0 | 0 | 0 |
| Wellbeing Check | 0 | 0 | 1 |
| HPA (COVID-19) - Offences only | 0 | 0 | 0 |
| HPA (COVID-19) - Other activities | 0 | 0 | 0 |
| QUA (COVID-19) - Offences Only | 0 | 0 | 0 |
| QUA (COVID-19) - Other Activities | 0 | 0 | 0 |
| Total Founded & SUI Occurrences | 16 | 27 | 27 |
| Total Occurrences* | 18 | 28 | 29 |

*Includes Unfounded and Unsubstantiated



Town of Mahone Bay Yearly Statistics Overview
(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

| Type of Crime & Occurrence Type | Total for 2022 | Total for 2021 | Amount of Change |
|---------------------------------|-------------------|-------------------|---------------------|
| Crimes Against Persons | | | |
| Yes Offences Related to Death | 0 | 0 | 0 |
| Sexual Offences | 0 | 4 | -4 |
| Assault | 6 | 5 | 1 |
| Kidnapping/Hostage/Abduction | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 |
| Extortion / Intimidation | 0 | 0 | 0 |
| Criminal Harassment | 0 | 1 | -1 |
| Indecent Harassing Comm. | 0 | 5 | -5 |
| Uttering Threats | 4 | 0 | 4 |
| Property Crime | | | |
| Arson | 0 | 0 | 0 |
| Break and Enter | 1 | 1 | 0 |
| Unlawfully in a Dwelling House | 0 | 0 | 0 |
| Theft Over | 0 | 1 | -1 |
| Theft of Motor Vehicle | 0 | 0 | 0 |
| Theft of Other MV / Motorcycle | 2 | 0 | 2 |
| Take MV w/o Consent | 0 | 0 | 0 |
| Theft Under | 9 | 6 | 3 |
| Shoplifting | 12 | 10 | 2 |
| Theft (mail, bicycle, et al) | 0 | 0 | 0 |
| Theft from Motor Vehicle | 1 | 4 | -3 |
| Possession of Stolen Goods | 1 | 0 | 1 |
| Fraud | 7 | 18 | -11 |
| Identity Theft | 0 | 2 | -2 |
| Mischief | 20 | 28 | -8 |
| Drug Enforcement | | | |
| Possession | 0 | 0 | 0 |
| Trafficking | 0 | 1 | -1 |
| Import/Export | 0 | 0 | 0 |
| Production | 0 | 0 | 0 |
| Other | 2 | 2 | 0 |



Town of Mahone Bay Yearly Statistics Overview
(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

| Type of Crime & Occurrence Type | Total for 2022 | Total for 2021 | Amount of Change |
|--|-------------------|-------------------|---------------------|
| Traffic | | | |
| Dangerous Op of MV | 0 | 0 | 0 |
| Distracted Driving | 5 | 0 | 5 |
| Impaired by Alcohol | 6 | 8 | -2 |
| Impaired by Drug | 0 | 1 | -1 |
| Failure/Refusal | 0 | 0 | 0 |
| Driving while Disqualified | 3 | 2 | 1 |
| Fail to Stop or Remain | 3 | 2 | 1 |
| Seatbelt Violation | 7 | 26 | -19 |
| Intersection Violation | 2 | 13 | -11 |
| Speeding Violation | 12 | 44 | -32 |
| Insurance Violation | 7 | 5 | 2 |
| Road Side Suspension (Alcohol) | 1 | 2 | -1 |
| Road Side Suspension (Drug) | 0 | 0 | 0 |
| Collision - Fatal | 0 | 0 | 0 |
| Collision - Non - Fatal Injury | 1 | 2 | -1 |
| Collision - Reportable | 12 | 14 | -2 |
| Collision - Non Reportable | 10 | 3 | 7 |
| Off-Road Vehicle Collision | 0 | 1 | -1 |
| Municipal By-laws | 0 | 2 | -2 |
| Other Traffic Offence/Violation | 69 | 105 | -36 |
| Other Traffic Related Duties | 0 | 0 | 0 |
| Checkstop | 37 | 49 | -12 |
| Other | | | |
| 911 Call | 13 | 7 | 6 |
| Breach of Court Order | 0 | 0 | 0 |
| Liquor Act | 5 | 4 | 1 |
| Mental Health Act | 9 | 8 | 1 |
| Missing Person | 1 | 3 | -2 |
| Municipal Bylaw - Other | 0 | 4 | -4 |
| Other | 75 | 77 | -2 |
| Sudden Death | 6 | 2 | 4 |
| Suspicious P V P | 4 | 9 | -5 |
| Wellbeing Check | 9 | 6 | 3 |
| Trespass At Night | 0 | 1 | -1 |
| HPA (COVID-19) - Offences only | 0 | 9 | -9 |
| HPA (COVID-19) - Other activities | 0 | 3 | -3 |
| QUA (COVID-19) - Offences Only | 0 | 0 | 0 |
| QUA (COVID-19) - Other Activities | 2 | 28 | -26 |
| Total Founded & SUI Occurrences | 364 | 528 | -164 |
| Total Occurrences* | 383 | 559 | -176 |

*Includes Unfounded and Unsubstantiated

Lunenburg County Seniors' Safety Program

Monthly Report –January 2023

prepared: February 7, 2023

The LCSSP is a free confidential community-based non-profit service that works collaboratively with BPS, RCMP, and many community partners to help address the safety concerns of older adults (55 years of age+), residing in Lunenburg County. Service is provided through awareness campaigns, advocacy, community outreach projects, educational programs, community presentations and one to one service.

As we welcome 2023 we also welcome 2 new board members to the team. It truly takes a team effort in supporting our older adults. I look forward to working together.

LCSSP updates and training opportunities:

- Progressing with the Home Management Navigator Grant project. 12 older adults are reviewing and using the book and are providing feedback on chances and/or inclusions. Presented the project for the first time at the Riverport Fraud presentation on January 28th. Stickers are being designed in use similarly to the Vial of Life program.
- Riverport Fraud Prevention held January 28th at the Community Centre in collaboration with the R.C.M.P.. **35 registered for the event. 65 attended.** The participants were engaged asking lots of questions. CST. Upshaw and RCMP Pastor Dave were amazing.
- he Wellness program at the Flourish on Feb.20th – info session on Seniors' Safety program.
- LSSC will be presenting in a virtual webinar for CARP on March 22. This is on Fraud Prevention.
- 2 Fraud Presentation sessions for March 10 at the Flourish Centre in Bridgewater in collaboration with the BBB.
- Thank you to Kinburn Pharmacy for the donation of 100 vials for the Vial of Life Program and to Allison at the Chester detachment for prepping them to hand out.
- Attended Seniors Access to MHA (Intake and General Access to MHA Services) virtual meeting on Jan. 10, Community Services Recovery Fund Webinar: How to Apply on Jan. 12 and Aging Well on Jan.25th.

Referrals:

New Referrals: **20** Home/site Visits: **15** Active clients: **36** Closed files: **2**

| Service in Municipal Units | % |
|----------------------------|-----|
| MODC | 12% |
| MODL | 38% |
| Mahone Bay | 4% |
| Lunenburg | 8% |
| Bridgewater | 38% |

Referral Source:

Community Partner **42%** Self/Family **17 %** RCMP **17%** BSP **14%**

Areas of concern: Adult Protection, Safe housing, Transportation, Community resources/connections, Mental Wellness and Addiction.

LCSSP Client Emergency Contingency Fund (CECF): unchanged

The CECF continues to serve the community in partnership with other organizations to help mitigate risk for seniors experiencing financial hardship. **The January, 2023 float count balance is: \$2,388.66 + 1 \$25.00 Tim Horton's Gift Card.**

*'Thank you to all Lunenburg County Seniors' Safety Program supporters.
We couldn't do what we do without you.'*

