
The regular meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, September 22nd, 2022 at 12:13 p.m. via videoconference.

Present:

Mayor D. Devenne
Councilor R. Nowe
CAO D. Heide (Acting Secretary)
Manager of Finance A. Yeadon-Wentzell
Data Collection Technician J. Albury
D. Waterfield
B. Lewis
A. St Onge

Absent:

Deputy Mayor F. Kangata (with regret)
P. Sharp (see Committee Membership)

Gallery: NONE

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Approval of Agenda

A motion by Councilor Nowe, seconded by A. St Onge, **"THAT the agenda be approved as presented."** **Motion carried.**

2. Approval of Minutes

A motion by B. Lewis, seconded by, D. Waterfield, **"THAT the minutes of the April 21st, 2022 Asset Management Committee be approved as presented."** **Motion carried.**

3. AIM Network Cohort Program Update

CAO D. Heide provided committee members with an update on the completion of the AIM Network Cohort 2.0 activities which wrapped up in the Spring. A presentation of the final deliverables had been intended in June/July however with the cancellation of those committee meetings and recent staff turnover the presentation has had to be postponed, hopefully to the Committee's October meeting.

4. Asset Management in Council's 2022-23 Budget

CAO D. Heide gave an overview of ways that the Town's developing asset management program had informed the development of the Town's 2022-23 capital budget and how with further development the asset management program would support future budget processes.

5. Update on Cemeteries & Natural Assets Data Collection Project

Data Collection Technician J. Albury provided committee members with a presentation on his data collection work for the Town, funded in part by a Community Works program grant from the Province. The presentation covered data collection in Park Cemetery as well as natural assets data collection (beginning with street trees). The project will be completed in the next month with reports to Council anticipated.

6. Draft AM Plans by Asset Class – 2022-23 Schedule

Committee members discussed the best approach for the Committee to take in receiving draft asset management plans on the electrical, water, wastewater and stormwater asset classes, considering/revising these, and recommending to them Council by the end of the fiscal year (in accordance with Council's 2021-25 strategic plan). It was agreed that these draft documents would require close consideration from members and they would therefore need to be distributed as far in advance as possible.

7. Training Opportunities

CAO D. Heide informed committee members that they would be enrolled in the new Canadian Network of Asset Managers Asset Management 101 online course. Along with the NSFM Intro to Asset Management course the CNAM course will provide basic grounding in asset management practice for new Council members and public members of the Asset Management Committee.

8. Committee Membership

Committee members acknowledged the resignation of P. Sharp from the committee, expressing appreciation for her service.

A motion by A. St Onge, seconded by B. Lewis, **“THAT the Committee recommend that Council direct staff to send a letter to Patti Sharp expressing the Town’s appreciation for her service on the Asset Management Committee.”**

Motion carried.

There are now two vacant positions for public members on the Asset Management Committee.

Next Meeting Date

The next meeting is scheduled for October 20th, 2022 at 12:00 PM.

The meeting adjourned upon motion at 1:30 PM

TOWN OF MAHONE BAY

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Mayor David Devenne

Acting Secretary, Dylan Heide