



TOWN COUNCIL AGENDA

September 13, 2022

7:00 p.m.

YouTube Live

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

Call to Order

1 Approval of Agenda

2 Minutes

2.1 July 28, 2022 – Regular

2.2 August 22, 2022 – Special

2.3 August 30, 2022 - Special

3 Presentations

3.1 Deryk McGrath - Concerns, Pleasant Street

3.2 Ashley Nunn-Smith, SSPL Chief Librarian – 50th anniversary of SSPL

4 Correspondence – Action Items

4.1 Tom Webb – Climate Change

4.2 Michael Brown, President, Mahone Bay Legion Branch 49 – Request to Place Sign at Cenotaph

4.3 Cathy & Sebastian Andreu – Follow up to Council Meeting, July 28, 2022

4.5 Code of Conduct Working Group and DMHA – Code of Conduct Consultation Survey

a. Code of Conduct Recommendations on content for consultation

4.6 Mary Doig and Peter Redden – Solar Garden Concerns

4.7 Michael Brown, RCL Branch #49 – 100th Anniversary of the Soldier's Monument

4.8 Dr. S. Reza Ghaffari & Dr. Mojgan Mahmoodi – Request RE access and landscaping

5 Correspondence – Information Items

5.1 NSFM – Monday Memo – July 24, 2022

5.2 NSFM - Monday Memo – August 2, 2022

5.3 NSFM – Monday Memo – August 8, 2022

5.4 NSFM – Monday Memo – August 15, 2022

5.5 Deb LeBoulch, Breaking Barriers Together Association – Lobby for change in operation and structure of RCMP and Military

5.6 NSFM – Monday Memo – August 22, 2022

5.7 Allan MacMaster, Minister of Finance & Treasury Board – Response to correspondence concerning introduction of Non-Resident and Deed Transfer Tax

5.8 NSFM – Monday Memo – September 6, 2022

6 Staff Reports

6.1 Staff Report to Council – September 13, 2022

6.2 Staff Report – Council Vacancy and Special Election

6.3 Draft Public Engagement Plan - Solar Garden Open House

6.4 Staff Report – Flag Policy Amendment

6.5 Staff Report – Financing for Fire Station/Hall

6.6 Staff Report – Living Shoreline Protective Barrier

6.7 Staff Report – Request for Grants

7 Council Items

7.1 Mayor Devenne – Appointment to Community Logo Steering Team

7.2 Councillor Wilson – Public Transportation

7.3 Councillor Carver – Ad-hoc Committee to Review Town's Committee Policies

7.4 Councillor Wilson – Noise Regulations and By-laws

8 Committee Reports

8.1 RCMP Quarterly Update

8.2 Accessibility Quarterly Update April – June 2022

9 New Business

10 Closed Session



The Regular Meeting of Town Council for the Town of Mahone Bay was held on Thursday, July 28, 2022 at 7:00 p.m. broadcast via YouTube live.

Present:

Mayor D. Devenne
Deputy Mayor F. Kangata
Councillor P. Carver
Councillor J. Feeney
Councillor R. Nowe
Councillor K. Wilson
CAO, D. Heide
Deputy Clerk, K. Redden

Absent: Councillor A. Burdick

Gallery: online

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Agenda

A motion by Councillor Feeney, seconded by Councillor Nowe, "THAT the agenda be approved as amended to add a Notice of Motion under New Business and to add a closed session item, litigation or potential litigation as permitted by MGA section 22(2)(f)." Motion carried.

2. Minutes

A motion by Councillor Wilson, seconded by Councillor Feeney, "THAT the minutes of the July 6, 2022 special meeting of Council be approved as presented." Motion carried.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT the minutes of the July 12, 2022 regular meeting of Council be approved as presented." Motion carried.

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT the minutes of the July 14, 2022 special meeting of Council be approved as presented."

Motion carried.

A motion by Councillor Nowe, seconded by Deputy Mayor Kangata, "THAT the minutes of the July 22, 2022 special meeting of Council be approved as presented."

Motion carried.

A motion by Deputy Mayor Kangata, seconded by Councillor Wilson, "THAT the minutes of the July 25, 2022 special meeting of Council be approved as presented."

Motion carried.

3. Presentations

3.1 Gary Ramey & Gregg Corwin – Public Transit Concept for Lunenburg County

Council received a presentation from Gary Ramey and Gregg Corwin on a public transit concept.

3.2 Chief Adam Ekins, Mahone Bay Fire Department – Quarterly Report

Council received a presentation of the Mahone Bay District Fire Department's Quarterly Report from Fire Chief Adam Ekins.

4. Correspondence – Action

4.1 No Correspondence – Action Items

5. Correspondence – Information Items

5.1 Stephen MacIsaac, Housing Nova Scotia – 2021-22 Municipal Contribution

5.2 Maylia K. Parker, Department of Environment and Climate Change – Changes in C&D debris management.

5.3 Jenn MacIntyre, DMAH – Housing Needs Assessment Next Steps

5.4 NSFM – Monday Memo – July 11, 2022

5.5 Letter of Resignation – Kara Turner

5.6 NSFM – Monday Memo – July 18, 2022

5.7 Liz Finney, Bonny Lea Farm – Thank you for donation

5.8 Cathy Andreu – Betty's at the Kitch

A motion by Councillor Wilson, seconded by Deputy Mayor Francis Kangata, "THAT correspondence items number 5.1 to 5.8 be received and filed." Motion carried.

A motion by Deputy Mayor Kangata, seconded by Councillor Nowe, "THAT council direct staff to write a letter to Kara Turner acknowledging her contribution to the community and thanking her for being the Town's representative on the South Shore Regional Library Board." Motion carried.

6. Staff Reports

6.1 Council Report

Council received the Staff Report to Council for July 28, 2022.

A motion by Deputy Mayor Kangata, seconded by Councillor Nowe, "THAT the report be received for information." Motion carried.

6.2 Report of the Clerk – Public Hearing July 28, 2022

Council received the report of the Clerk from the Public Hearing for amendments to the Town's Cemetery By-law as well as the staff report outlining those changes.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council give second reading to the Cemetery By-law as presented." Motion carried.

6.3 Public Engagement policy – Town Logo Process (Amended)

Council received a staff report regarding the proposed Public Engagement Plan to develop a new community logo.

A motion by Councillor Carver, seconded by Deputy Mayor Kangata, "THAT Council adopt the draft plan as amended." Motion carried.

A motion by Deputy Mayor Kangata seconded by Councillor Feeney, "THAT Council adopt the Draft Terms of Reference as amended." Motion carried.

6.4 Prohibition of Sale of Hate Symbols

Council received a staff report with updates on their request to research a by-law to prohibit the sale of hate symbols in Mahone Bay.

A motion by Councillor Nowe, seconded by Councillor Wilson, "THAT Council accept this report for information." Motion carried.

6.5 Draft Amended Low-income Tax Rebate Policy

Council received a staff report providing a review of the estimated net cost of proposed changes to the Low-Income Property Tax Subsidy along with a draft amended policy for consideration.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council adopt the draft amended Low-Income Property Tax Rebate Policy as presented." Motion carried.

6.6 Staff Report – Volunteer Recognition Event

Council received a staff report outlining what could be done annually to recognize the Town's Representative Volunteer

A motion by Councillor Wilson, seconded by Deputy Mayor Kangata, "THAT Council direct staff to purchase a gift for the 2022 Town of Mahone Bay Representative Volunteer as well as a card to be signed by the Mayor and that this become standard practice in future years." Motion carried.

6.7 Staff Report – Marina Wharf Condition

Council received a staff report with information and associated recommendation concerning the condition of the Town-owned wharf at the Mahone Bay Civic Marina.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT Council approve the addition of \$20,000 to the 2022-23 budget for a detailed condition assessment of the wharf at the Mahone Bay Civic Marina, with corresponding transfer from Gas Tax Reserve." Motion carried.

6.8 Staff Report – 2021 Water System Audit Follow-up

Council received a staff report with information concerning the 2021 Water System Audit and how the recommendations of this audit have been considered in the development of the draft 2022-23 budget.

A motion by Councillor Nowe, seconded by Councillor Carver, "THAT Council accept this report for information." Motion carried.

6.9 Staff Report – Temporary Borrowing Resolution (Fire Station) Renewal

Council received a staff report with a recommendation concerning the renewal of the Temporary Borrowing Resolution (TBR) for the fire station project.

A motion by Councillor Feeney, seconded by Deputy Mayor Kangata, "WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Mahone Bay has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and,

WHEREAS the Council of the Town of Mahone Bay has determined to borrow the aggregate principal amount of Four Million Four Hundred Fifty-Six Thousand Six Hundred Dollars (\$4,456,600) for the purposes of Fire Station;

BE IT THEREFORE RESOLVED THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Mahone Bay borrow a sum or sums not exceeding Four Million Four Hundred Fifty-Six Thousand Six Hundred Dollars (\$4,456,600) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Mahone Bay to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Council borrow from time to time a sum or sums not exceeding Four Million Four Hundred Fifty-Six Thousand Six Hundred Dollars (\$4,456,600) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT pursuant to Subsection 92(2) the sum be borrowed for a period not exceeding Thirty-Six (36) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.”
Motion carried.

7. Council Items

7.1 Mayor Devenne – 2022-23 Town of Mahone Bay Budget

Council received the 2022-23 Draft Budget

A motion by Councillor Wilson, seconded by Councillor Feeney, “THAT Council approve the 2022-23 General Operating Budget with expenditures in the amount of \$2,809,194 as presented, with general tax rates set at \$1.115/\$100 Residential and \$3.055/\$100 Commercial, and the infrastructure charge at \$300/unit.” Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Kangata, "THAT Council approve the 2022-23 Fire Department Operating Budget with expenditures in the amount of \$215,589 as presented and fire tax rates set at \$0.167/\$100." Motion carried.

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT Council approve the 2022-23 Capital Budget with expenditures totaling \$14,270,556 supported by a projected \$5,781,199 in external funding noting projects needing external funding; noting projects depending on external funding will not move ahead until funding has been secured." Motion carried.

A motion by Councillor Nowe, seconded by Councillor Carver, "THAT Council approve the 2022-23 Electric Utility Operating Budget with expenditures in the amount of \$2,412,562 as presented." Motion carried.

A motion by Deputy Mayor Kangata, seconded by Councillor Nowe, "THAT Council approve the 2022-23 Electric Utility Capital Budget with expenditures totaling \$317,553." Motion carried

A motion by Councillor Wilson, seconded by Councillor Feeney, "THAT Council approve the 2022-23 Water Utility Operating Budget with expenditures in the amount of \$697,046 as presented." Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Kangata, "THAT Council approve the 2022-23 Water Utility Capital Budget with expenditures totaling \$5,493,563 supported by a projected \$3,681,766 in external funding." Motion carried.

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT Council approve the 2022-23 cemetery budgets, in the amount of \$17,200 for Park Cemetery and \$31,000 for Bayview Cemetery, as presented." Motion carried.

A motion by Councillor Nowe, seconded by Deputy Mayor Kangata, "THAT Council approve the Budget Press Release as presented." Motion carried.

7.2 Mayor Devenne – Council Chambers Gallery

Council discussed reopening the gallery to the public starting at their first regular September meeting.

A motion by Councillor Nowe, seconded by Councillor Carver, "THAT Council return to having an in-person gallery at their first regular meeting in September."

Motion carried.

7.3 Mayor Devenne – Appointment of CAO Review Committee

A motion by Councillor Feeney, seconded by Councillor Nowe, "THAT Council appoint Councillor Wilson to the CAO Review Committee."

Motion carried.

8. Committee Reports

8.1 Climate and Environment Committee – July 6, 2022

Council received the draft minutes of the July 6, 2022 meeting of the Climate and Environment Committee.

8.2 Audit and Finance Committee – July 22, 2022

Council received the draft minutes of the July 22, 2022 meeting of the Audit Committee.

A motion by Councillor Feeney, seconded by Councillor Nowe, "THAT Staff be directed to write a letter to Mr. Haley thanking him for his service on the committee."

Motion carried.

9. New Business

9.1 Notice of Motion

Councillor Carver gave notice of motion concerning appointing an ad hoc committee to review the Town's Committee Policy and bring recommendations back to council.

Councillor Wilson gave notice of motion concerning the presentation on public transit received by Council at this meeting.

10. Closed Session

A motion by Councillor Feeney, seconded by Councillor Wilson, "THAT Council go into closed session at 9:35pm to discuss litigation or potential litigation as permitted by MGA section 22(2)(f)."

Motion carried.

Council adjourned upon motion at 10:11 pm.

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Mayor, David Devenne

Deputy Clerk, Kelly Redden

DRAFT



A Special Meeting of Town Council for the Town of Mahone Bay was held on Monday, August 22, 2022 at 9:00 am in Council Chambers.

Present:

Mayor D. Devenne
Councillor P. Carver
Councillor J. Feeney
Councillor K. Wilson
CAO, Dylan Heide
Town Clerk & Deputy CAO, M. Hughes
Manager of Finance, A. Yeadon-Wentzell
Project Manager, L. Wright

Absent:

Deputy Mayor F. Kangata (regrets)
Councillor R. Nowe (regrets)
Councillor A. Burdick (regrets)

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Agenda

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT the agenda be approved as presented." Motion carried.

2. Community Solar Garden Update

2.1 Community Solar Garden Monthly Update July/August 2022

Project Manager Lenta Wright presented the July/August 2022 monthly update report on the progress at the Community Solar Garden project site.

A motion by Councillor Wilson, seconded by Councillor Feeney, "THAT Council go into closed session at 9:13 am to discuss contract negotiations, and litigation and potential litigation as permitted by MGA section 22(e) and (f) respectively." Motion carried.

Council returned to open session at 11:11 am.

A motion by Councillor Wilson, seconded by Councillor Feeney, "THAT Council direct staff to issue the Media Release in respect to the Dismissal of the Judicial Review against the Town of Mahone Bay." Motion carried.

Council adjourned upon motion at 11:13 am.

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Mayor, David Devenne

Town Clerk, Maureen Hughes



A Special Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, August 30, 2022 at 12:00 pm in Council Chambers.

Present:

Mayor D. Devenne
Deputy Mayor F. Kangata
Councillor P. Carver
Councillor J. Feeney
Councillor R. Nowe
Councillor K. Wilson
CAO, Dylan Heide
Town Clerk & Deputy CAO, M. Hughes
Manager of Finance, A. Yeadon-Wentzell
AREA General Manager, A. Long

Absent:

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1. Agenda

A motion by Councillor Wilson, seconded by Councillor Carver, "THAT the agenda be approved as presented." Motion carried.

2. Closed Session

A motion by Councillor Wilson, seconded by Councillor Nowe, "THAT Council go into closed session at 12:04 pm to discuss contract negotiations as permitted by MGA section 22(e)." Motion carried.

Council returned to open session at 1:47 pm.

A motion by Councillor Wilson, seconded by Councillor Carver, "THAT Council direct AREA to proceed with evaluation and negotiations with the marketplace to obtain the most cost-effective source of power for 2023 and report back to Council."

Motion carried

Council adjourned upon motion at 1:50 pm.

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Mayor, David Devenne

Town Clerk, Maureen Hughes

Kelly Redden

Subject: FW: Presentation to Council

From: Deryk McGrath <

Sent: Tuesday, July 26, 2022 11:34 AM

To: Kelly Redden <Kelly.Redden@TownofMahoneBay.ca>

Subject: Re: Presentation to Council

Concerns are about the speed of cars coming from Fauxburg Rd. and turning onto Pleasant St., it is nearly impossible to exit my driveway onto Pleasant St. safely. I have tried backing into my driveway but coming up the hill you have to back thru both lanes of traffic to back into the driveway.

All the ideas are dangerous with the speeding vehicles coming down Pleasant St., also some clarification of any change in the snow removal equipment used by the Town as this was a major excuse, not really valid, why speed calming devices were not safe. I made a number of recommendations a number of years ago, including removable speed bumps that are used in Alaska. I offered to pay for them and the cost of removal and installation each year. So my questions are why 6 speed bumps are in use on the back street and yet none are installed on Fauxburg Rd. or Pleasant St.

Another question is there a tree removal policy in effect in Mahone Bay, as the removal of a large maple tree near my driveway would improve my sight lines exiting my driveway. This is a last resort as this tree was planted when I was a youngster and has sentimental significance.

Deryk McGrath

Pleasant Street



South Shore
Public Libraries
TURNING PAGES SINCE 1972

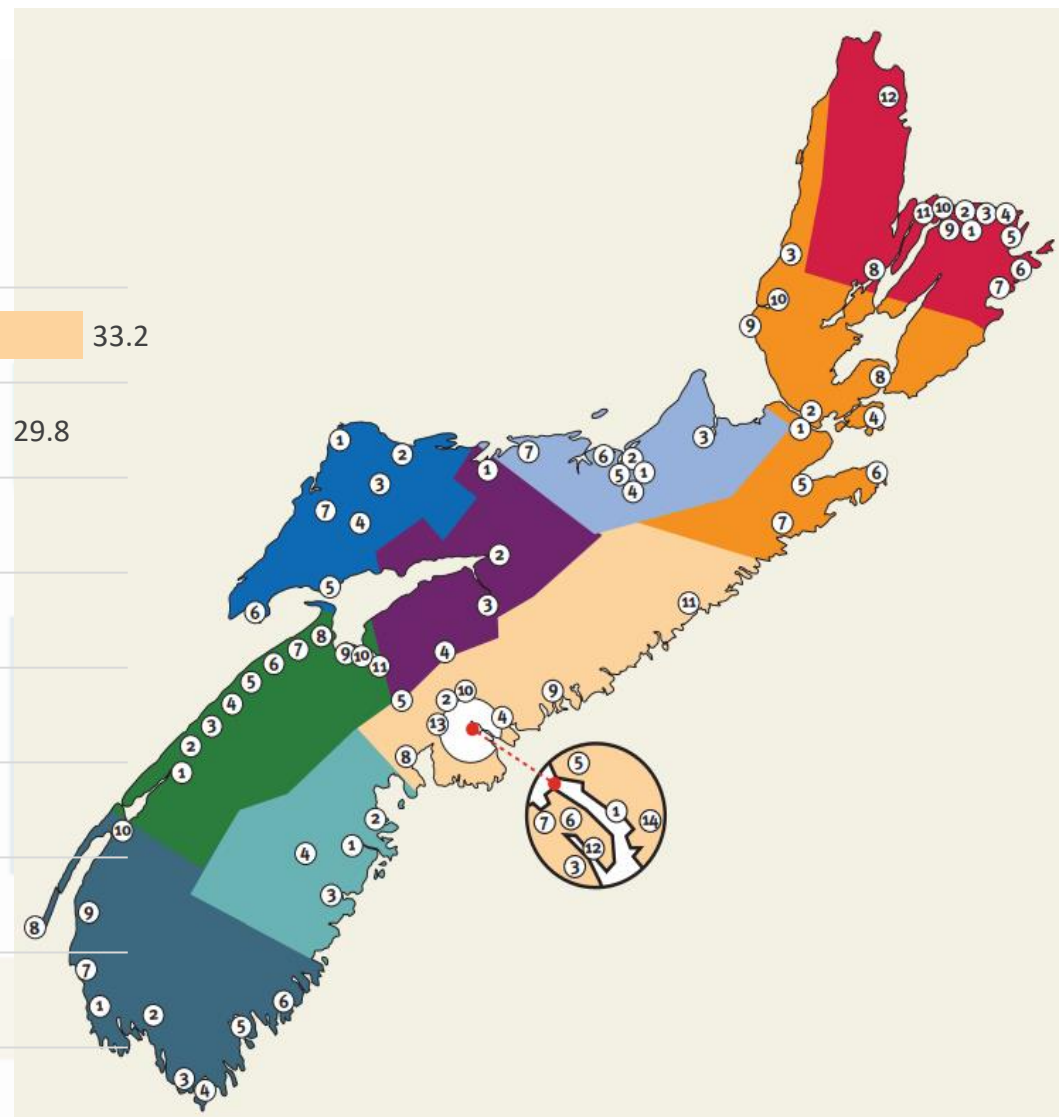
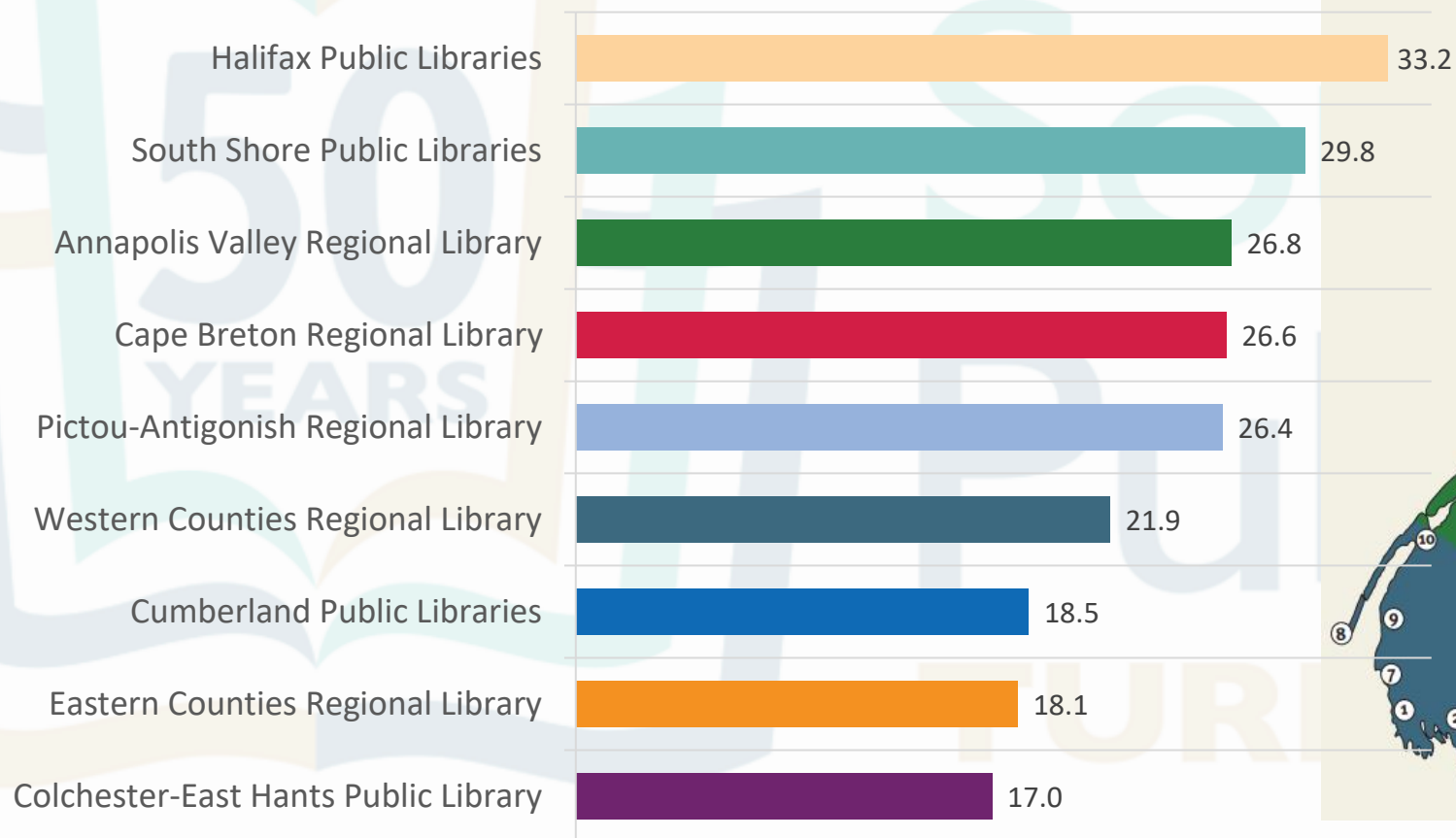
Community Highlights

Town of Mahone Bay Municipal Council
September 13, 2022

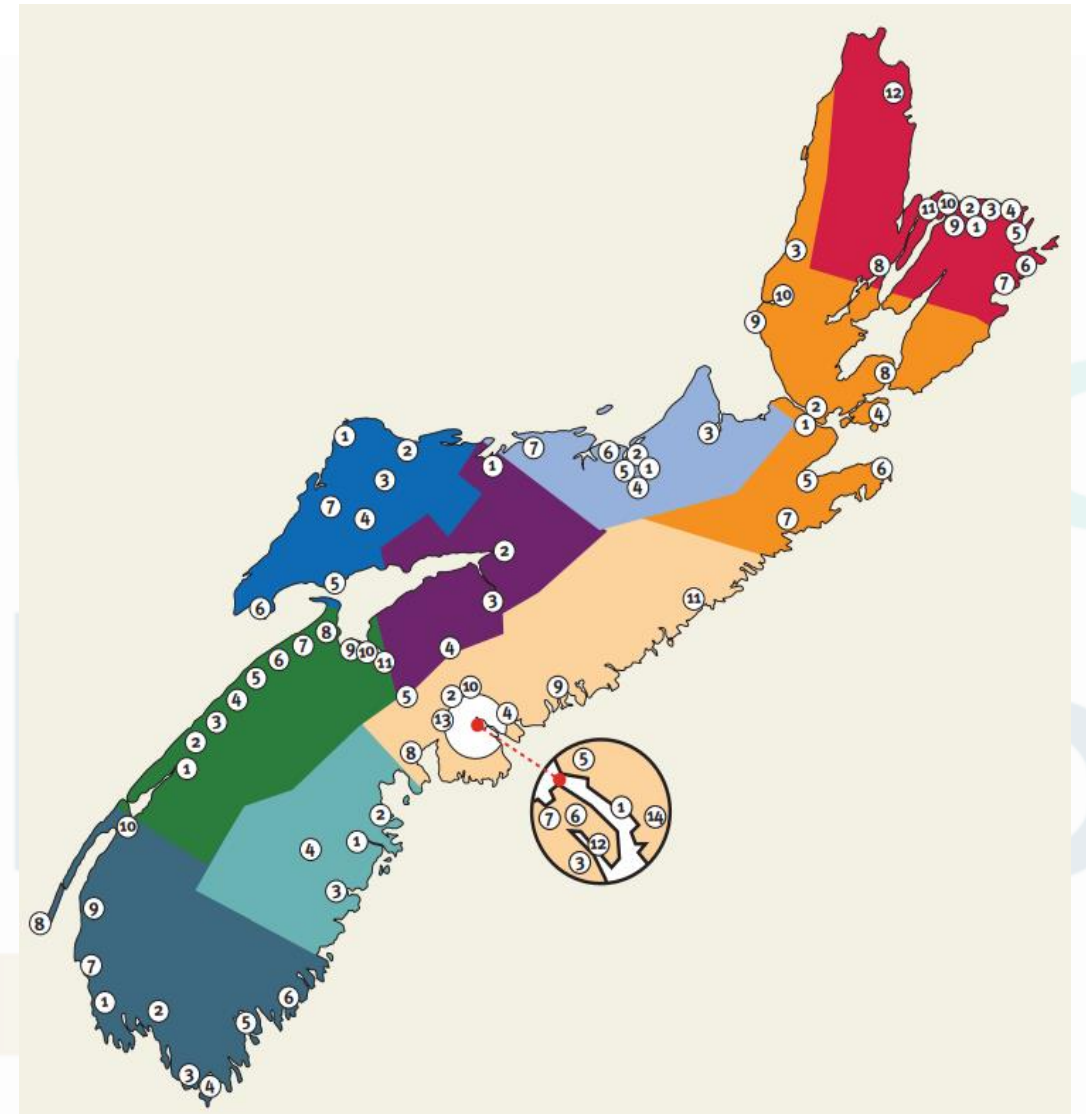
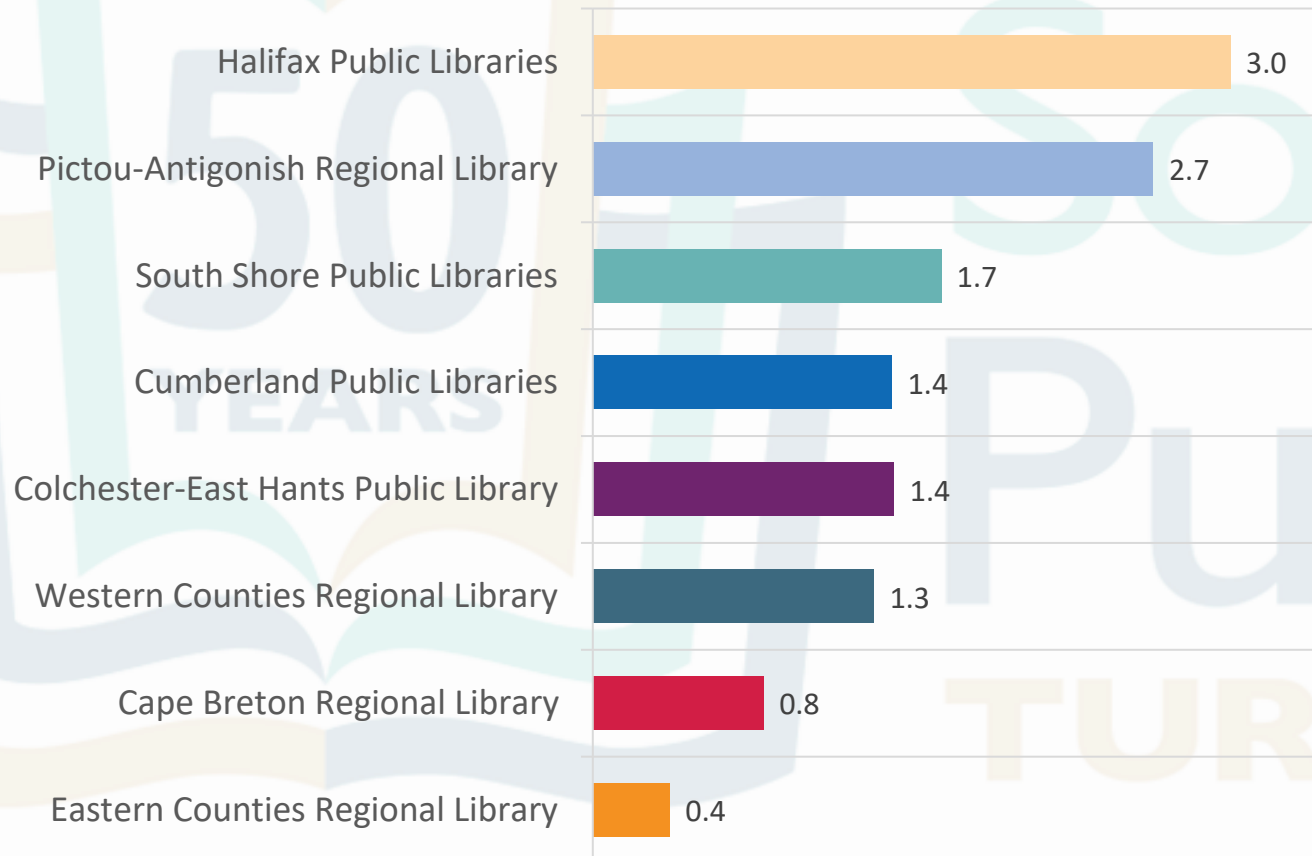
SOMETHING FOR EVERYONE



Weekly Open Hours per Location (2021-2022)



Annual In-Person Visits per Capita (2021-2022)



Supporting Family Literacy

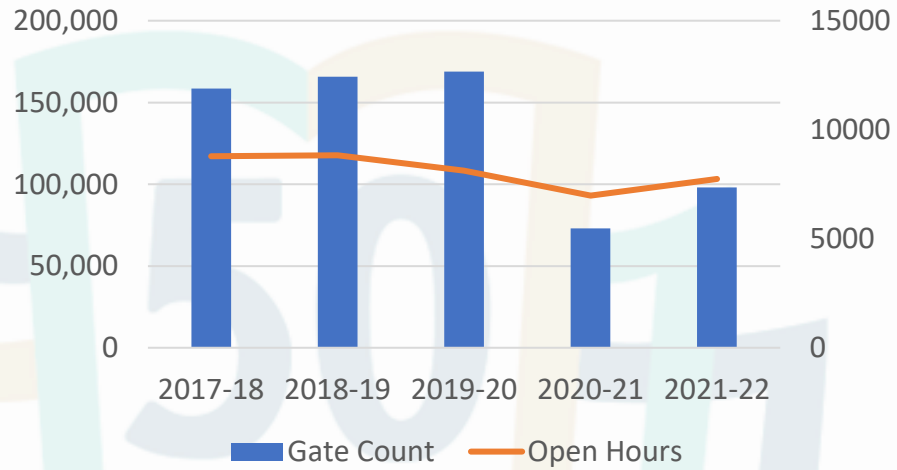
- Board books, picture books, toys and games
- Reading together as a family contributes to early literacy
- Sets kids up for success in school and beyond



Imagination & Play



Study & Work Space



- In-person visits, despite several lockdowns, remain high
- Many who study or work from home rely on the library as a quiet “third place”
- Wifi connections and computer terminal use address the digital divide



CORE AND INNOVATIVE LIBRARY SERVICE



Bookmobile

- New bookmobile launched 2021
- In-person visits and circulation remain high
- Mahone Bay (Thursdays 10:30 am – 7:00 pm) is the single busiest stop

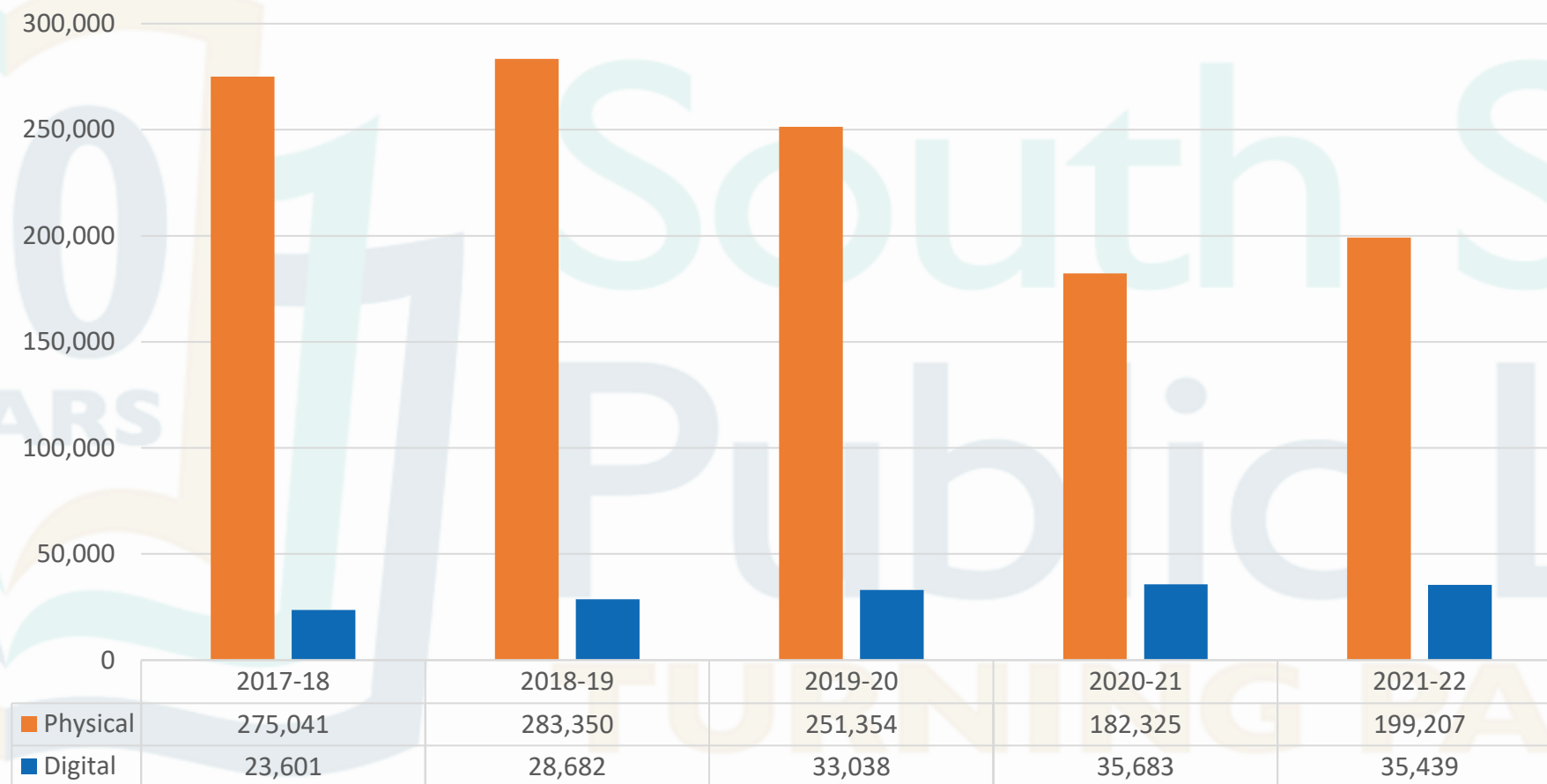


Same Page

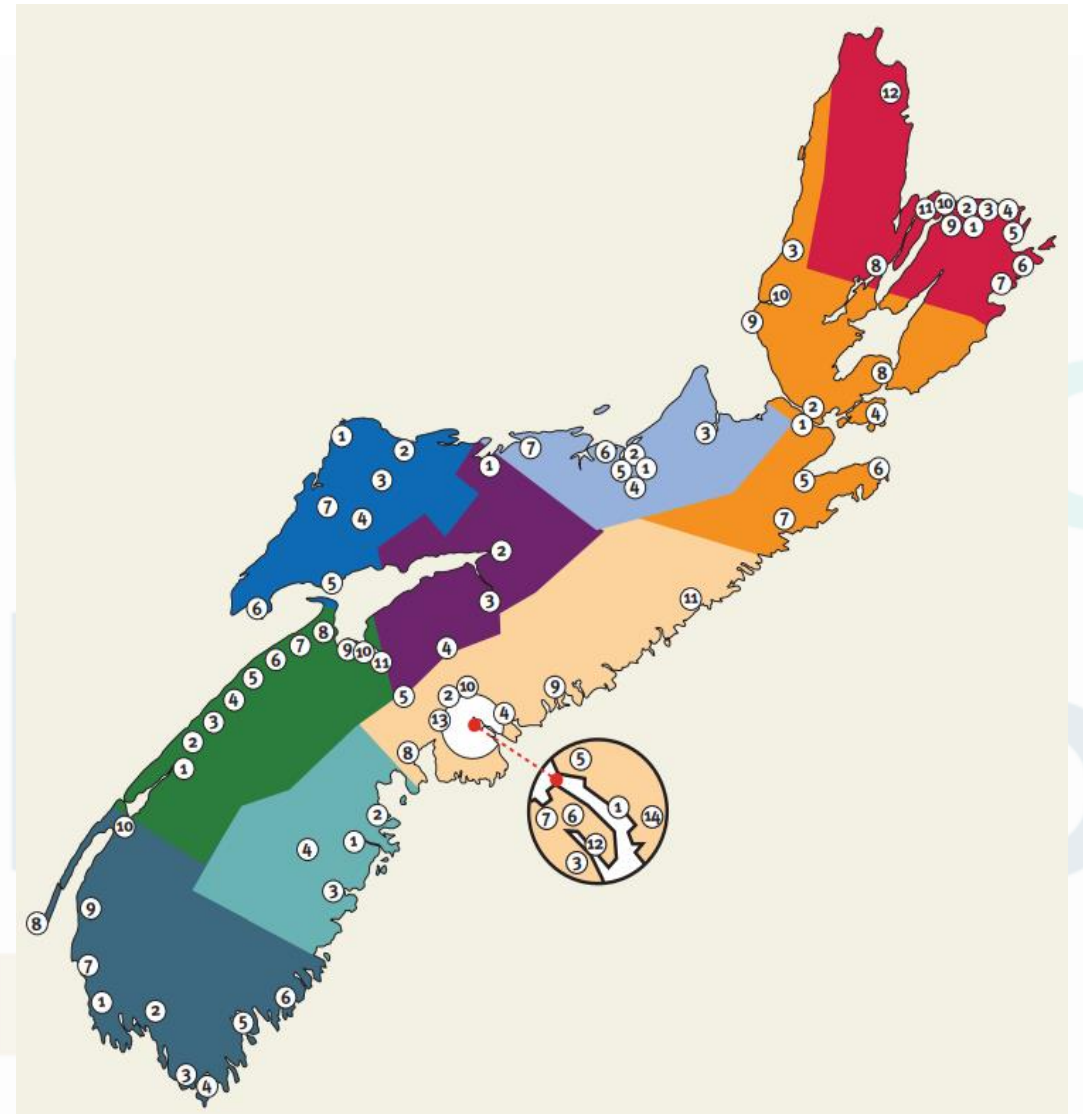
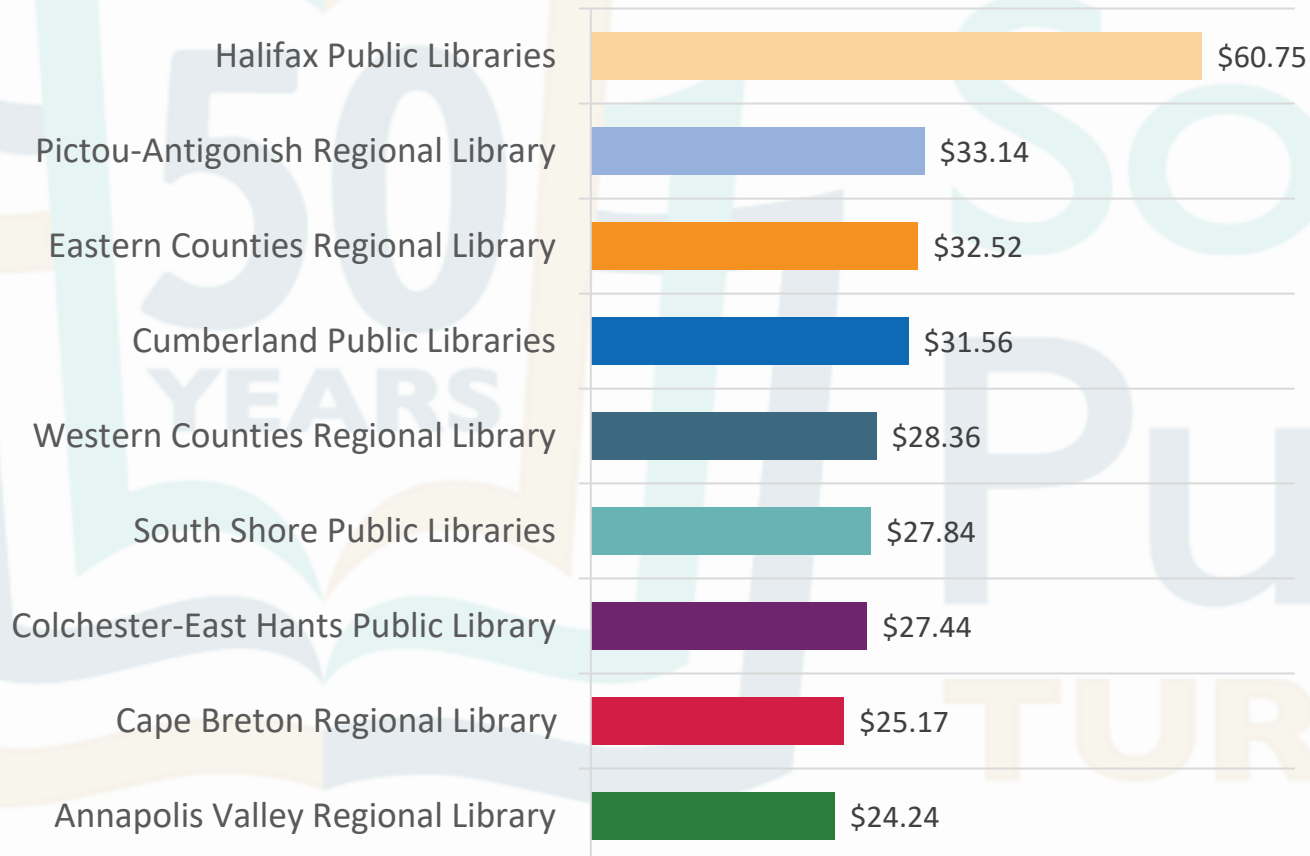
- Same Page launched in January 2022
- Consortia catalogue of 8 regional NS library systems
- 1,000,000+ items to borrow



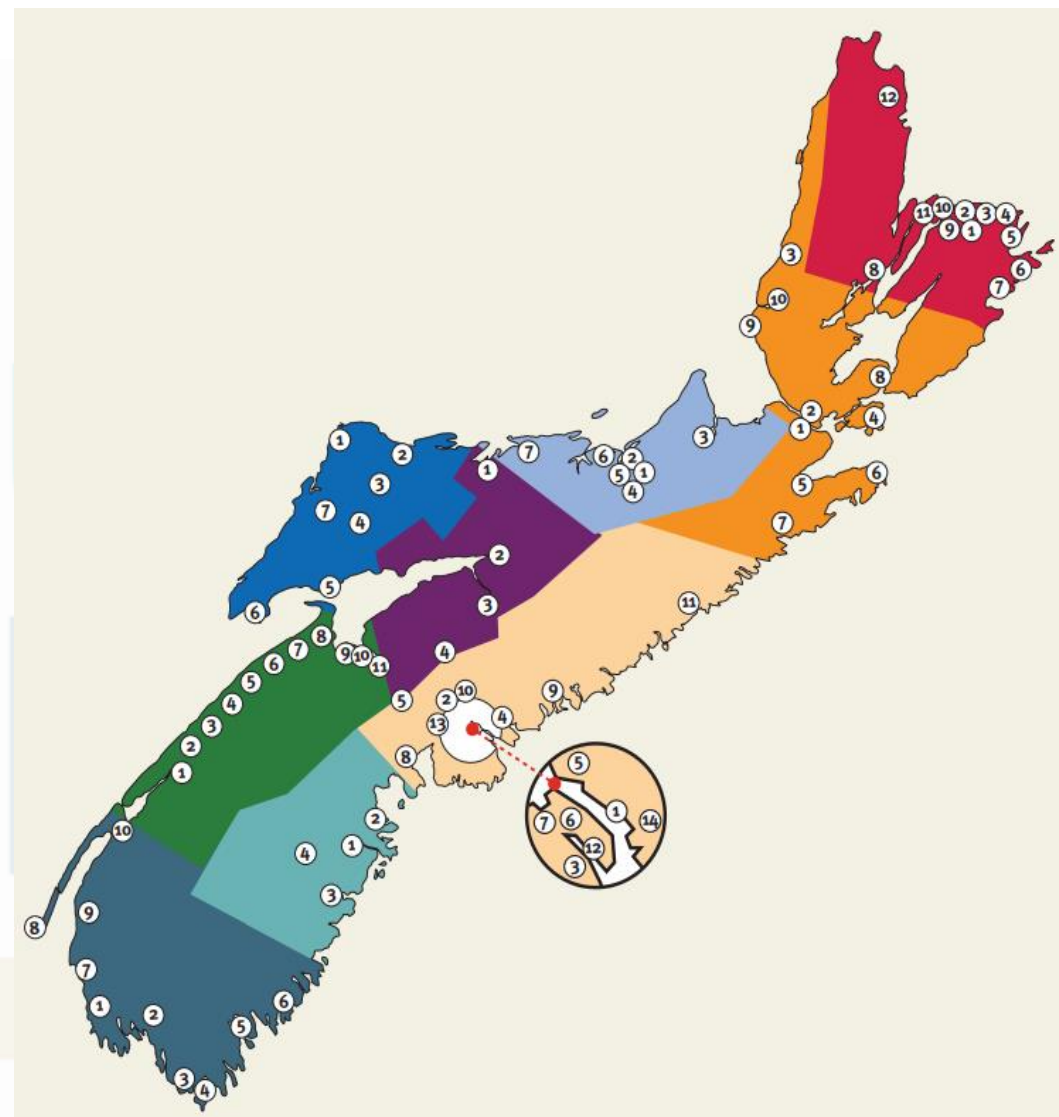
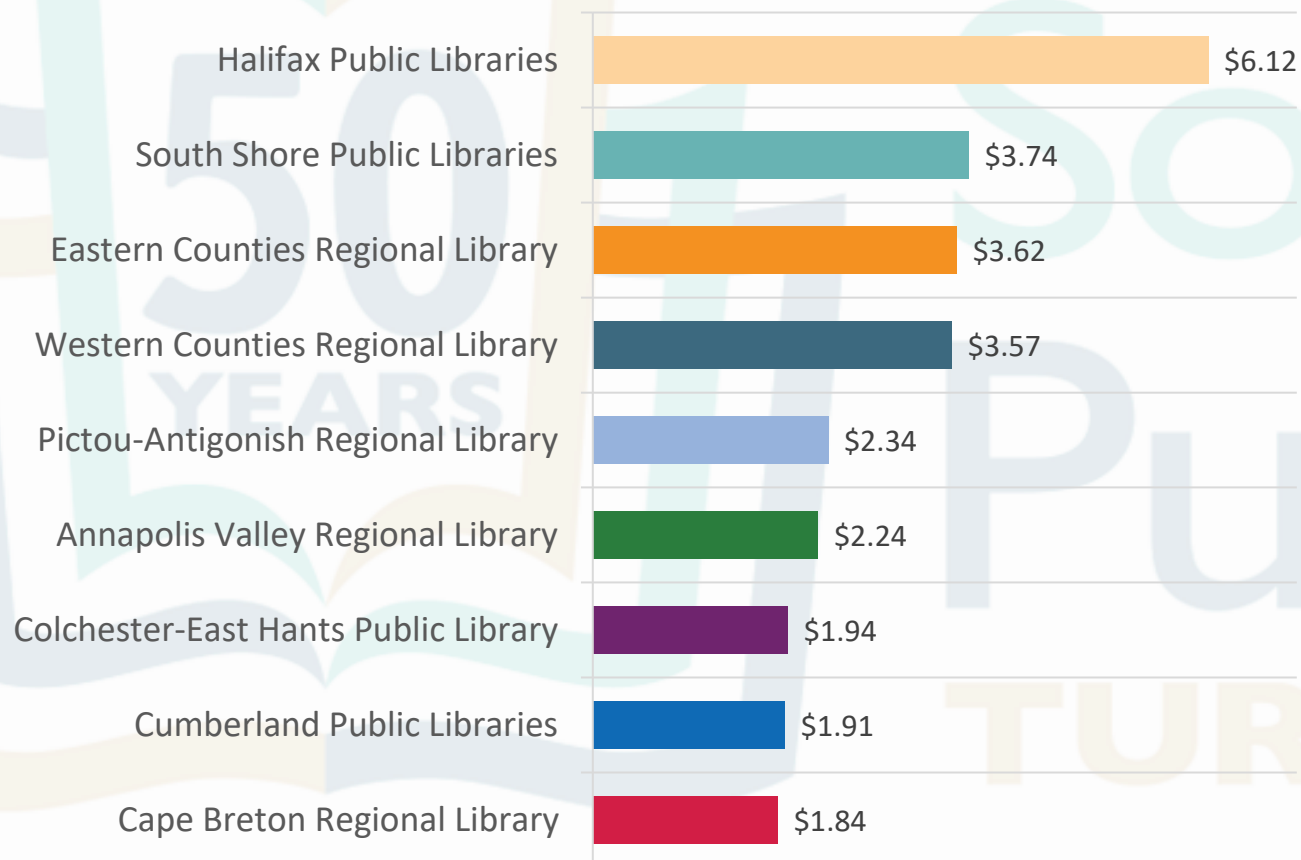
Physical & Digital Borrowing (5-year trend)



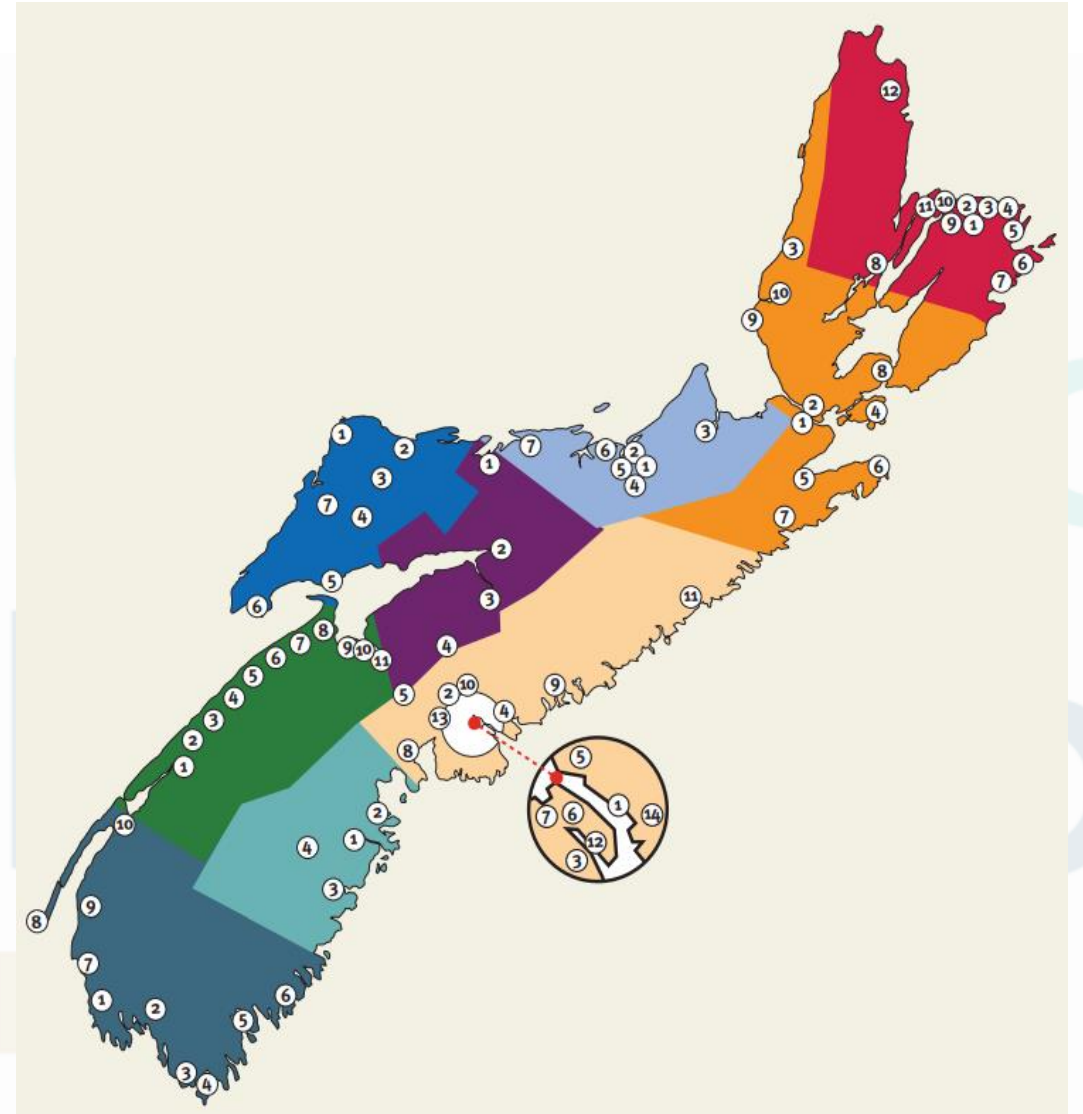
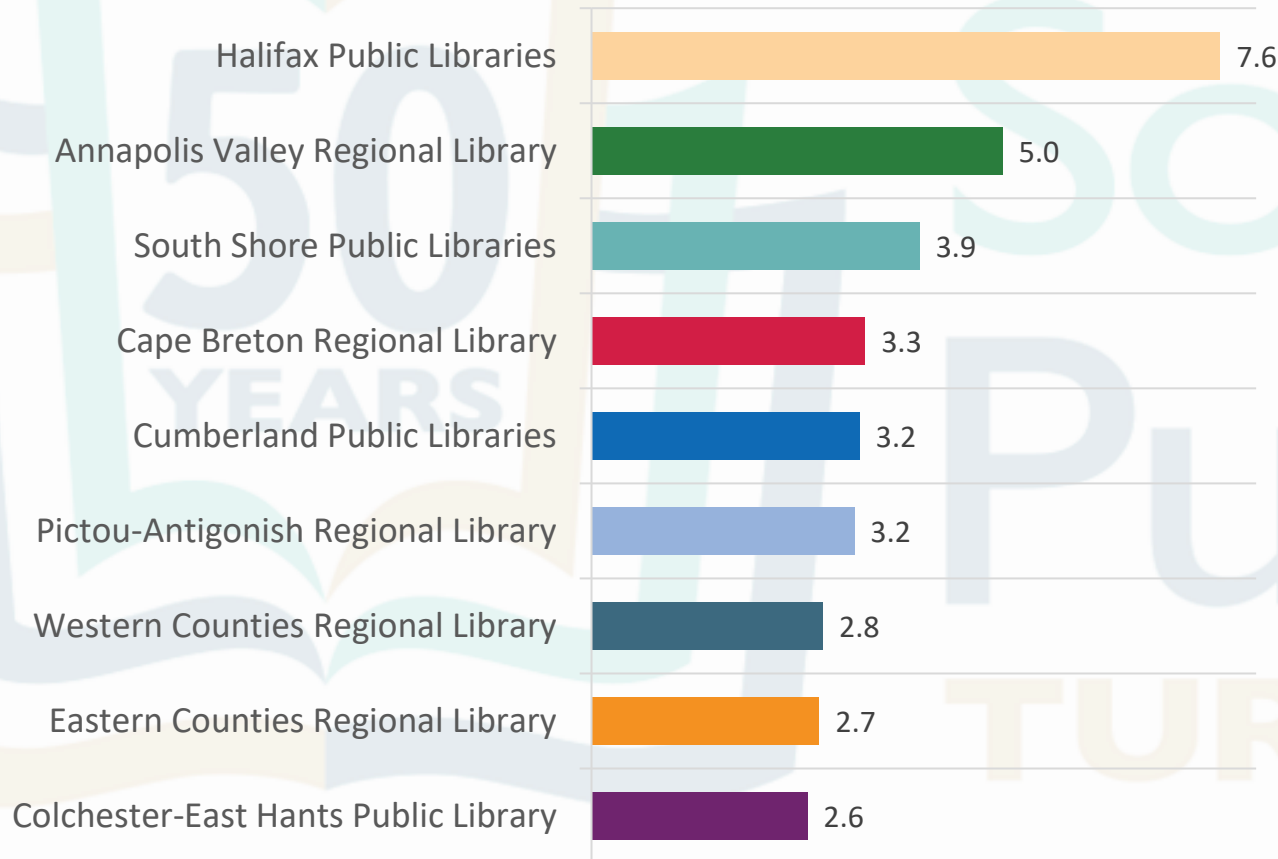
Per Capita Expenditure (2020-2021)



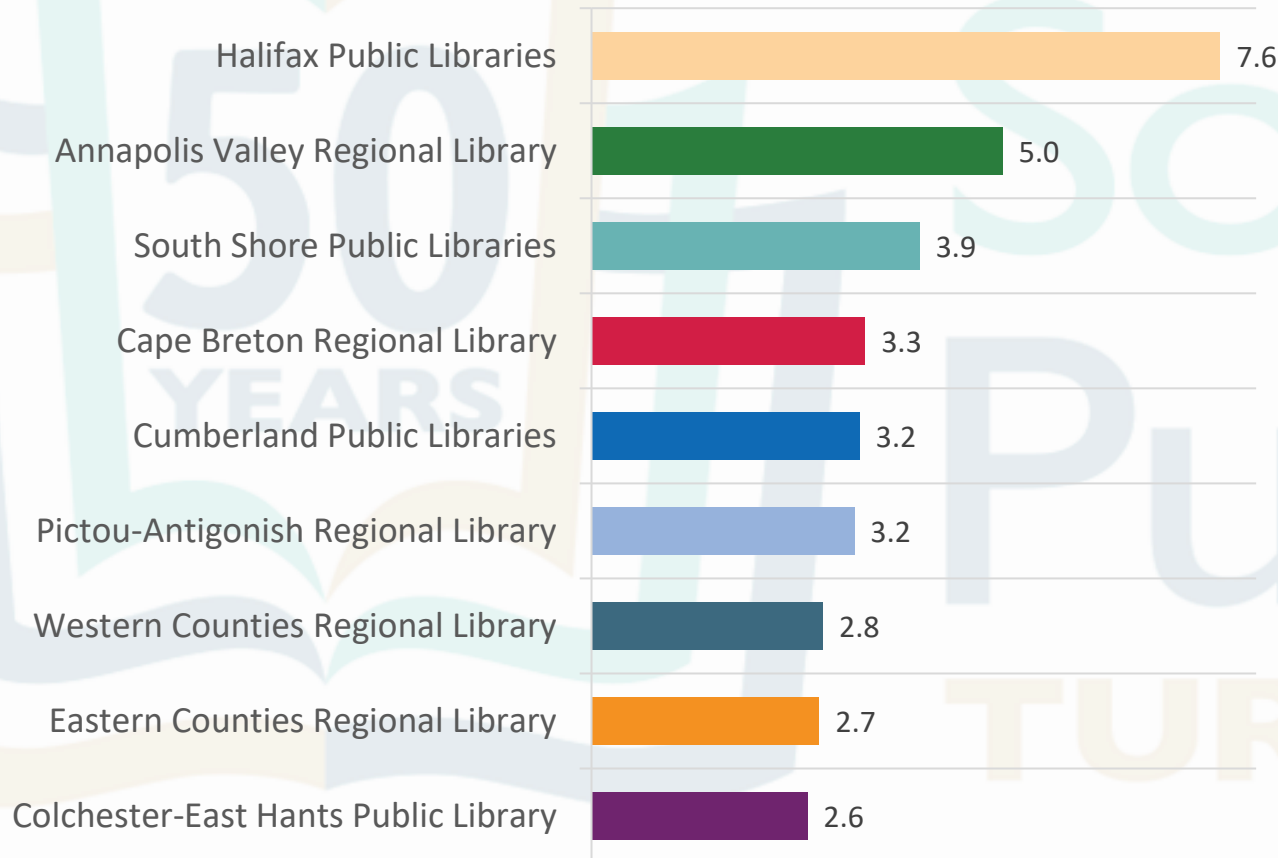
Collection Spending per Capita (2020-2021)



Annual Borrowing per Capita (2021-2022)



Annual Borrowing per Capita (2021-2022)



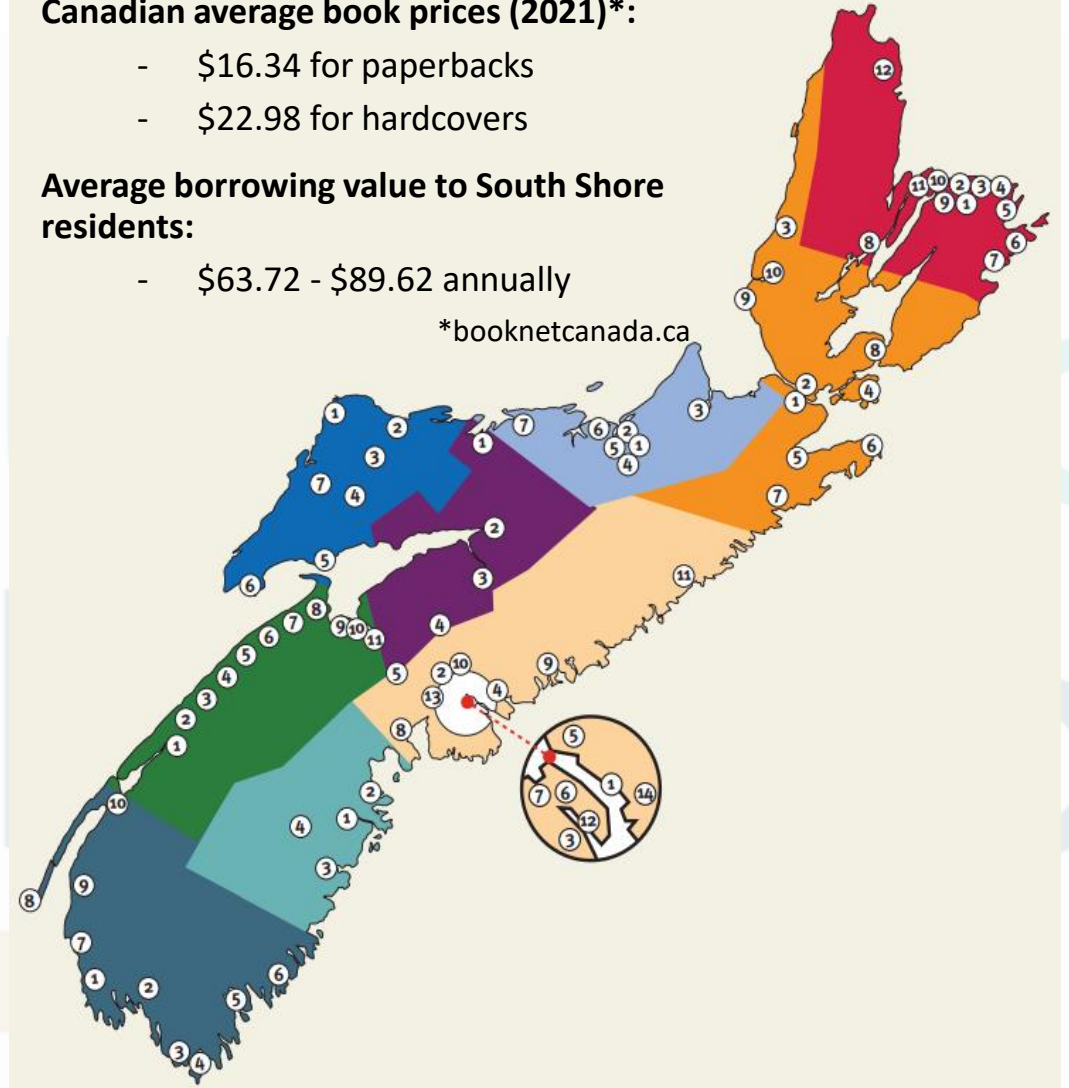
Canadian average book prices (2021)*:

- \$16.34 for paperbacks
- \$22.98 for hardcovers

Average borrowing value to South Shore residents:

- \$63.72 - \$89.62 annually

*booknetcanada.ca



COVID-19 Rapid Test Distribution

- Vaccine Appointment Booking assistance
- Printing Proof of Vaccination papers
- ALA award-winning *Caring Calls*



Seed Library

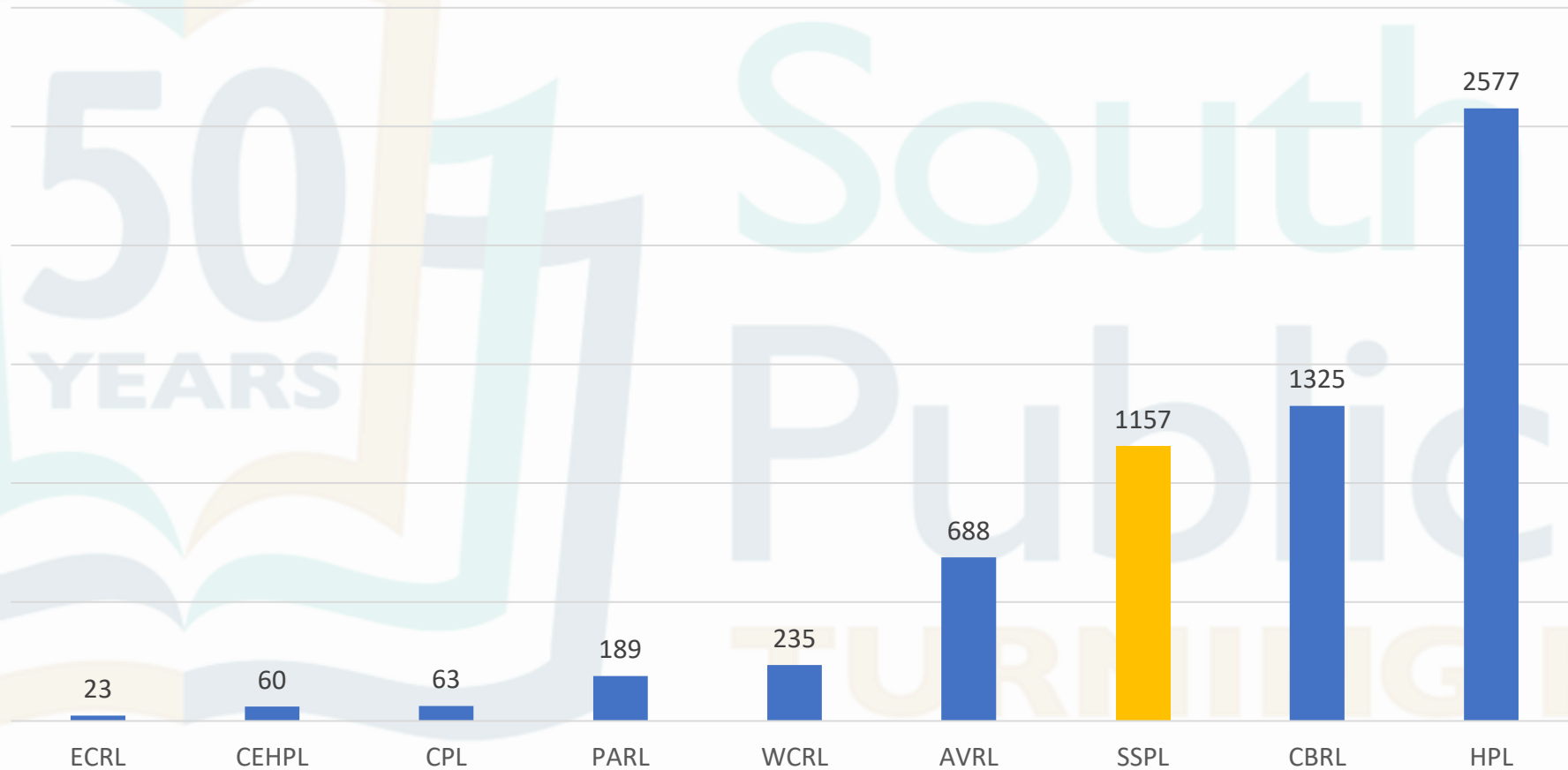
- Free seeds to anyone
- Residents may return their own harvested seeds
- Contributes to food literacy, sustainability & healthy eating



ENGAGING PROGRAMS



Total in-person programs (2021-2022)



ECRL - Eastern Counties
Regional Library

CEHPL - Colchester-East Hants
Public Library

CPL - Cumberland Public
Libraries

PARL - Pictou-Antigonish
Regional Library

WCRL - Western Counties
Regional Library

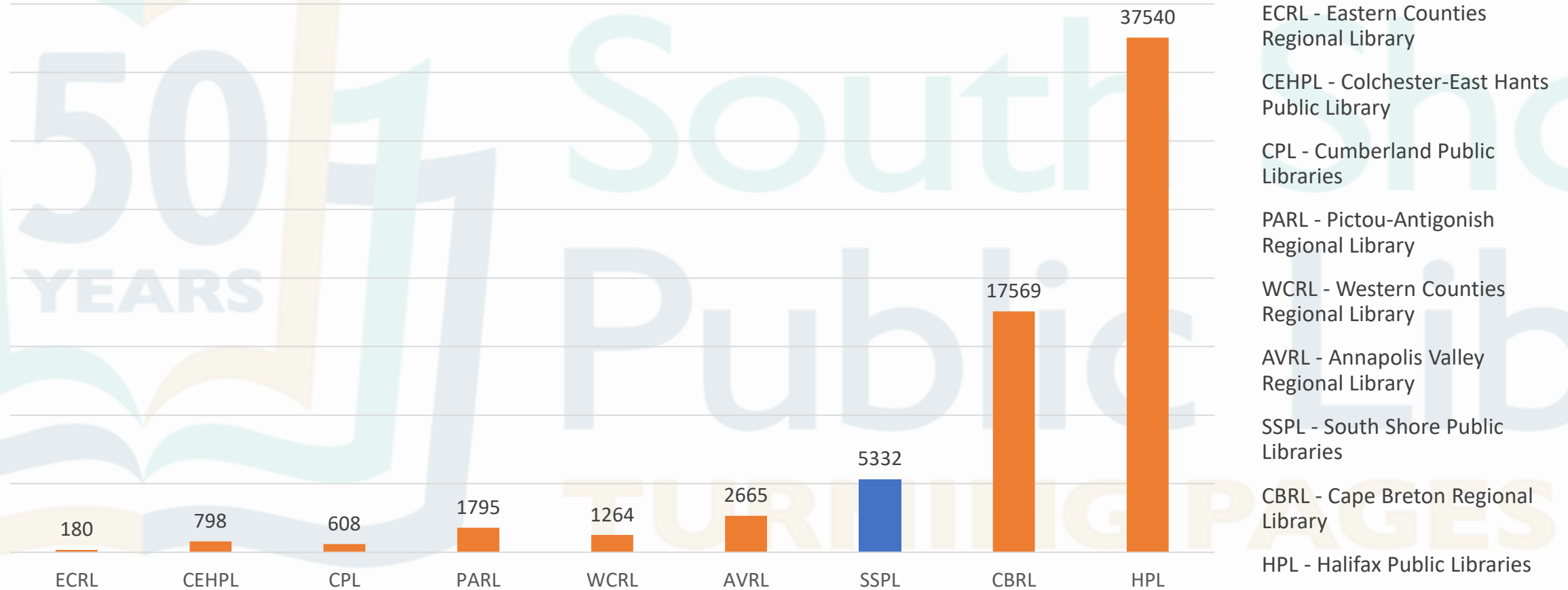
AVRL - Annapolis Valley
Regional Library

SSPL - South Shore Public
Libraries

CBRL - Cape Breton Regional
Library

HPL - Halifax Public Libraries

In-person program attendance (2021-2022)



Dalhousie SuperNova Camp

- Week-long summer camp (9am-4pm) offered FREE to participants
- Dalhousie camp instructors offer fun STEM (Science, Technology, Engineering, Math) activities
- Support curiosity and learning in high-demand STEM fields



Babies & Books

- Babies 0-18 months
- Early literacy sets up for lifelong success
- Social setting for parents battles isolation and post-partum depression



Garden Club

- Innovative new program for adults and children
- All summer at Lunenburg Library
- Supports food literacy



Drag Queen Storytime

- Hosted at the MHPL August 2022
- First-time partnership with Lunenburg Pride
- Over 125 in attendance!



Mi'kmaq Moons

- Facilitated by Cathy Leblanc and Dave Chapman
- Stories related to Mi'kmaq tradition of time-keeping and astrology
- 26 in attendance
- Education goals of the Truth & Reconciliation Calls to Action



Teen Summer Book Club

- Hosted weekly on Discord
- Online tool allows teens to easily participate without transportation barriers
- Average of 5 participants weekly



Lunenburg Lit Festival

- 7th annual Lunenburg Literature Festival takes place September 22-24
- Festival continued in-person with modifications in 2020 and 2021
- Draws authors and visitors locally and from afar



Big 50 Picnic

- SSPL celebrates its 50th anniversary
- July picnic partnership with Lunenburg Art Gallery & Lunenburg Heritage Society
- Over 100 in attendance



Kelly Redden

Subject: FW: Climate change

From: Tom <twebb@bellaliant.net>

Sent: Sunday, July 24, 2022 10:05 AM

To: Town of Mahone Bay Clerk <clerk@townofmahonebay.ca>; Mahone Bay Climate <climate@townofmahonebay.ca>

Cc: Dylan Heide <Dylan.Heide@TownofMahoneBay.ca>; Maureen Hughes <Maureen.Hughes@TownofMahoneBay.ca>

Subject: Climate change

CAUTION: This email originated from an external sender.

Might Mahone Bay consider joining this class action lawsuit? Our tax payer will spend millions in the months and years ahead on climate change damage as well as leaving our children and grandchildren a badly damaged world. With the temperature hovering over 30C it is time to turn up the heat.

Vancouver city Councillors voted this week to [start filling a war chest](#) to sue Big Oil for the climate damage its products are causing.

It's part of a clever campaign that could easily be rolled out across the country. [Sue Big Oil](#) was launched just over a month ago, inviting citizens in B.C. to join together and press their local governments to agree to a simple request: put \$1 per resident into a legal fund for a class action lawsuit.

"The oil and gas industry reaps profits because communities and the public are paying its costs," says Andrew Gage, explaining the underlying rationale for a court case. Andrew is one of the legal eagles at West Coast Environmental Law helping organize the campaign.

"It's difficult to overstate how much oil and gas companies have made the problem worse. They've known since at least the 1980s their products are causing heat waves and storms when used as intended. They reacted by engaging in misinformation campaigns and lobbying against climate action."

Vancouver is the first Canadian city to vote for a legal fund. But over 20 local governments in the U.S. are already in court to recover damages, along with three states. The landmark victory against Shell in the Netherlands wasn't the kind of class action lawsuit Sue Big Oil envisions but it was similarly based on harm caused by the oil and gas industry's products. Globally, there are over 2,000 climate cases at various stages and courts.

An open letter by Canadian law professors in 2019 noted that governments have been able to recover part of the cost of damages from asbestos, tobacco and opioids. The law pros argue the principle is well established in Canadian law and it's time to take the same approach with fossil fuel companies.



Sandy Garossino 🇨🇦 🌻 🌊
@Garossino

I personally Can Not Wait for foreign oil companies to start paying Cdn taxpayers for the incredible damage they've KNOWINGLY caused.

1:10 AM · Jul 21, 2022 · Twitter for iPhone

33 Retweets 1 Quote Tweet 218 Likes

Sue Big Oil is an intriguing campaign on several fronts, not least because it isn't designed just as a legal strategy. It's based on giving individual citizens a new way to engage and pool their efforts behind a simple, scalable campaign. Along the way, those efforts will catalyze and heighten local public debate about the damage from fossil fuels.

And the efforts are aimed at local governments, much more accessible to citizens and often more open to climate action than more distant levels of government (climate advocates can expect a lot more joy at Edmonton's city hall than the provincial legislature a half hour's walk away).

If Sue Big Oil gains traction, local governments will, in turn, band together to launch class action lawsuits to recover some of the billions in damages and costs forced on them by fossil fuel companies — the kind of balance sheet impact that forces banks and investors to take notice.

It's early days for the campaign. Barely a month old, it already has one big city signed up and this fall's municipal elections will determine whether Vancouver's war chest actually gets filled.

But the campaign has that indefinable juice that all campaigns covet — a sense of excitement that spreads organically.

"Honestly, I was really surprised," says Andrew Gage. "Even the fact a motion went before council was surprising. And then we didn't have any confidence it would pass." "

Tom and Marion Webb

*



Tom and Marion Webb

--

J Tom Webb

232 Main Street, Mahone Bay
President, Global Co-operation
Adjunct Professor
Sobey School of Business

Ring the bells that still can ring, Forget your perfect offering, There is a crack, a crack in everything, That's how the light gets in.
Leonard Cohen, Anthem

From Corporate Globalization to Global Co-operation:

<https://fernwoodpublishing.ca/book/from-corporate-globalization-to-global-co-operation>

Global Co-operation: <https://globalcooperation.ca/>

Face Book: <https://www.facebook.com/search/posts/?q=global%20co-operation>

ROYAL CANADIAN LEGION

MAHONE BAY BRANCH NO. 49

P.O. Box 162, Mahone Bay, N.S. B0J 2E0

Ph: (902) 624-8449; Fax: (902) 624-0913; Email: rclbranch49@bellaliant.com



Royal Canadian Legion
Mahone Bay, Branch 49
21 Pond St, Mahone Bay, NS
B0J 2E0

July 22, 2022

Mayor David Devenne
Mahone Bay Town Office
493 Main St, Mahone Bay, NS
B0J 2E0

RE: 100TH ANNIVERSARY OF THE SOLDIERS' MONUMENT

Mayor Devenne,

The town cenotaph, The Soldiers' Monument, will mark its centennial in May 2023. To that end Mahone Bay Branch 49, RCL, is seeking permission to place a centennial marker at the foot of the monument to commemorate the occasion.

Details of this marker can be discussed if the town council is in agreement with our proposal. Currently the branch is looking at a low profile metal sign, anchored with steel pickets, and finished in Commonwealth War Graves Commission colours of block white lettering on a forest green back ground. The branch is also considering a stone 'foot marker', but that will depend upon the availability of funding within the branch.

I do look forward to the town council's decision so that planning can begin.

Respectfully Yours,



Michael Brown P.Eng.
President – Mahone Bay Branch 49
P.O. Box 162, Mahone Bay, NS, B0J 2E0
Email: rclbranch49@bellaliant.com

Kelly Redden

From: Cathy Andreu
Sent: Monday, August 1, 2022 2:51 PM
To: David Devenne; Francis Kangata; Alice Burdick; Penny Carver; Joseph Feeney; Richard Nowe; Kelly Wilson
Cc: Dylan Heide; Maureen Hughes; Kelly Redden; Alan McMullin
Subject: Thank you & Follow up to Council Meeting July 28

Follow Up Flag: Follow up
Flag Status: Completed

Some people who received this message don't often get email from canadian1977@hotmail.com. [Learn why this is important](#)

CAUTION: This email originated from an external sender.

Mayor Devenne, Deputy Mayor Kangata, and Town Council Members,

We would like to take the opportunity to heartily thank Council for your review of our recently submitted letter of concern, regarding Betty's at the Kitch, at your most recent Council Meeting on Thursday, July 28. It is obvious that you all took time to read our family's concerns, and we appreciate the consideration you gave to the issues. It is our hope that this will be the start of finding some resolutions to our outlined concerns.

As a follow-up, I would implore Council to request a By-Law report from the Town's Enforcement Officer, Alan McMullin. I assure you that he is aware of the many concerns that we, and others, have had with the business. Also, I think it would establish a pattern of brazen disregard by the business, in regards to obeying any orders made by the Enforcement Officer.

As stated previously, our main concerns pertain to:

1. Parking that is creating hazardous conditions. Since my initial letter was sent to Town, I have had two exceptionally close calls attempting to leave my driveway. It is imperative that the Town of Mahone Bay and Council are aware that this safety concern has been made repeatedly, and our family respectfully requests an independent safety review, so that we may avoid potential injury or worse.
2. Late night noise. We would like the Town and Council to consider ways that would allow our family and our neighbours to enjoy our homes again, and welcome any actionable ideas that may help us. There may not currently be an official "Noise By-Law," but there are by-laws pertaining to noise.
3. Smoke. We'd appreciate a review of whether the chimney meets safety requirements. It may be that the chimney is not high enough to properly remove smoke without negatively impacting neighbours.
4. Compost smell and maggots. Since my letter, both the By-Law Enforcement Officer and the Community Outreach and Compliance Officer for the Community Recycling Centre have been by to speak to the business regarding appropriate restaurant composting, and not storing the bins close to the adjacent residential properties. The business owner continues to disregard their requests. We cannot utilize our side deck, our back screened porch, or our garden area all the way on the far side of our property, due to compost odour. I am available at any time to show anyone the ongoing situation, from our vantage point.

The Land Use By-Laws that we feel most pertain to our situation are as follows:

In section **7.4 Restricted Commercial (RC) zone**. This section outlines that Small Scale Business uses in this zone are subject to Subsection 4.5.16, h) the use shall not emit noise, odour, dust, light, or radiation that would be a nuisance or is uncustomary in a residential neighbourhood and, on the lot, there shall be no open storage or outdoor display of materials or products related to the business use

In section **4.5.19 Site Plans, section c)** approval by the Town Engineer for access to any public street, considering adequacy of sight distances, driveway entrances, traffic safety, and any other traffic concerns, including pedestrian safety; and also section e, subsection xi) all buildings and all other structures, lawns, trees, shrubs, parking areas, lighting systems, and other landscaping elements shall be maintained in a tidy, attractive and useable state free of unkempt matter of any kind; and the development shall not generate emissions such as noise, dust, radiation, odours, liquids, or light to the air, water, or ground so as to create a recognized health or safety hazard, or to create a nuisance to the adjacent properties;

Under **Part 4, General Provisions for All Zones, section 4.4.14 Multiple Land Use**: Where any lot is to be used for more than one purpose, all provisions of this by-law relating to each use shall be satisfied. Where there is any conflict, as in the case of lot size or lot frontage, the more stringent standard shall prevail.

Part 4.4.15, Multiple Uses in A Building: Where any main building is to be used for more than one purpose and applicable zone requirements are in conflict, the more restrictive zone requirements shall apply.

Section 4, as highlighted above, may be of importance when considering the multiple uses of the property (personal residence, bar and restaurant, and boutique hotel), and that more stringent standards may be applicable in regards to Land Use By-Laws.

Again, thank you for taking the time to consider our issues. While our most urgent need is to improve our own situation, our additional intent is to prevent this from happening to any other family in Mahone Bay.

In gratitude,

Cathy & Sebastian Andreu

Maureen Hughes

From: Dylan Heide
Sent: Friday, August 5, 2022 3:55 PM
To: Town of Mahone Bay Council
Cc: Maureen Hughes
Subject: FW: Code of Conduct Consultation Survey
Attachments: Code of Conduct recommendations on content for consultation.pdf

Forwarding for your information. I expect you likely received this direct from NSFM as well but wanted to make sure it wasn't missed. Thank you!

Dylan

From: Jeffs, Andrea <Andrea.Jeffs@novascotia.ca>
Sent: August 4, 2022 9:14 AM
To: AMA Maritime List Serve <amans@lists.gov.ns.ca>
Subject: Code of Conduct Consultation Survey

CAUTION: This email originated from an external sender.

This email was forwarded via the AMANS listserv. If you reply to this message it will be sent to all members. To reply privately to the sender - please delete the amans@lists.gov.ns.ca e-mail from the To: Make sure you only have the person you wish to see the message in the To: e-mail address.

Good Morning All,

As you know, the code of conduct working group (COCWG) has been working diligently on creating recommendations for the different aspects related to municipal and village codes of conduct. The COCWG has finalized their recommendations on content to include in a municipal code of conduct and we would now like your feedback on these recommendations. We are asking that elected officials and senior departmental staff respond individually to the survey. The survey is focused on the standards that elected officials would be expected to adhere to. We ask that you read the attached recommended standards in their entirety before completing the survey. The survey will be open to respondents until Friday September 23, 2022 for feedback. Please note, only individual responses to the survey are permitted (not groups), and if you do not finish the survey in its entirety before submitting, you will be able to go back in and resume your response later, if on the same device.

Details regarding the survey consultation:

RECOMMENDATIONS: please read the attached COCWG recommendations on content for consultation document in its entirety before responding to the survey

LINK TO THE SURVEY: <http://surveys.novascotia.ca/TakeSurvey.aspx?SurveyID=72KKn73LM>

SURVEY RESPONSES: individual responses by elected officials and senior administrators

DATE SURVEY CLOSES: Friday September 23, 2022

OTHER INFO: survey is resumable on the same device, should you not finish it in its entirety in one sitting

Following this consultation, another consultation will take place related to the recommendations made by the COCWG regarding sanctions and the associated process of handling complaints. It is anticipated these consultations will take place in late Fall or early Winter of 2022. More details will be released as they become available.

Thank you for taking the time to provide your feedback on this important issue, and for all the hard work you do on behalf of Nova Scotians.

Sincerely,

The Code of Conduct Working Group and the Department of Municipal Affairs and Housing

You are currently subscribed to amans as: dylan.heide@townofmahonebay.ca
To unsubscribe send a blank email to leave-721087-5537596.495fc49c7d8653fd43c1211ae56d055f@lists.gov.ns.ca

Maureen Hughes

From: Mary Doig <mary.doig@icloud.com>
Sent: Wednesday, July 27, 2022 7:54 AM
To: David Devenne; Francis Kangata; Alice Burdick; Penny Carver; Joseph Feeney; Richard Nowe; Kelly Wilson
Cc: Dylan Heide; Maureen Hughes; Peter Redden
Subject: Solar Garden concerns

You don't often get email from mary.doig@icloud.com. [Learn why this is important](#)

CAUTION: This email originated from an external sender.

Dear Mr. Mayor and Town Council;

CBC has reported that residents have not been consulted with or informed of plans that are being enacted for the location of the new solar garden in Mahone Bay.

Even more worrisome are the threats of expropriation of private lands when viable alternatives do not appear to have been sought by the town.

We, along with our neighbours, support the development of the solar garden. However the lack of transparency from Town Council about this development is disconcerting.

Why has there not been ongoing discussion with affected landowners and neighbouring residents?

Why has this issue escalated to the point that residents are taking the town to court?

Why are we only being informed through the media and not from our own town council?

And according to a special town council meeting on May 31, 2022, is the appropriation initiative more about laying the groundwork for a "long standing dream" to develop privately owned land in Mahone Bay than it is for providing a power corridor from the solar garden?

Will there be a town meeting to openly discuss these issues?

Thank you for your attention to this matter.

Respectfully,

Mary Doig and Peter Redden
788 Main Street
Mahone Bay, NS.

cc: CAO, Deputy CAO

Ref: <https://youtu.be/nWqCNcnwlc>

<https://podcasts.apple.com/ca/podcast/information-morning-from-cbc-radio-nova-scotia-highlights/id290164958?i=1000571086079>

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I do look forward to the town council's decision so that planning can begin.

Respectfully Yours,

A handwritten signature in blue ink, appearing to read 'Michael Brown'.

Michael Brown P.Eng.
President – Mahone Bay Branch 49
P.O. Box 162, Mahone Bay, NS, B0J 2E0
Email: rclbranch49@bellaliant.com

To: Mahone Bay Town council

From :Dr Mojgan Mahmoodi & Dr Reza Ghaffari

924 Main street

Mahone Bay, NS

Dear Mahone Bay Town Councils

We would kindly resubmit our request to access the Town Road beside our property that leads to the water treatment plant/ Solar garden!

The access to the Town road will provide us with the possibility to subdivide our property and eventually develop a new dwelling on the back portion of our property.

We would like to remind the councils that by subdividing our land and possibly any further development within, we will be paying property tax, which can be used towards maintaining the access road and further projects around the Town of Mahone Bay.

Meanwhile we had a meeting with Mr Heide and Ms Wright on Friday. They kindly consulted us on the possible landscape and screening vegetation for the site that is bordering our property. We discussed different options and the fact that if we were able to get access to the road and further subdivide our land we will start landscaping the border of our property and there is no need for the Town to plant further vegetation around that site anymore.

We will be happy to meet with the councils if there is a need to discuss further details. We are looking forward to hearing from the councils regarding our proposal soon.

Respectfully

Dr S. Reza Ghaffari, Dr Mojgan Mahmoodi



Kelly Redden

From: NSFM Communications <communications@nsfm.ca>
Sent: Monday, July 25, 2022 4:59 PM
To: Town of Mahone Bay Clerk
Subject: NSFM's Monday Memo: July 25, 2022

Follow Up Flag: Follow up
Flag Status: Flagged

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Monday Memo



NOVA SCOTIA FEDERATION
OF MUNICIPALITIES

Department of Municipal Affairs and Housing and Nova Scotia Federation of Municipalities Update on SERMGAR

On July 14th and 15th 2022 in Bridgewater, Nova Scotia, officials from the Department of Municipal Affairs and Housing (DMAH) met with a committee of the Nova Scotia Federation of Municipalities (NSFM). The purpose of these meetings was to begin the process of advancing a new Memorandum of Understanding (MOU) between the Province and municipalities.

The meetings reflected a spirit of cooperation and willingness to work in a collaborative and cordial manner. Topics of discussion were related to the previous Service Exchange, which was implemented in 1995, and new priorities for both the Province and municipalities that reflect the opportunities and challenges that exist in Nova Scotia today.

In order to advance this work, NSFM formed an Advisory Committee consisting of six elected municipal representatives and four municipal chief administrative officers from across the province. The Committee is chaired by Mayor Murray Scott of the Municipality of Cumberland.

The Province and the Advisory Committee have agreed to meet monthly to further the development of a new MOU that reflects the realities and priorities for both levels of government within Nova Scotia. We are committed to working together to have a new MOU implemented as soon as possible.

[Read the Spring/Summer Edition of NSFM's
Municipal Observer!](#)

Coastal Protection Act Municipal Focus Group

As the provincial government continues to develop regulations for the Coastal Protection Act (CPA), the Department of Environment and Climate Change (ECC) is striking a CPA Municipal Focus Group.

Previous consultation has been fruitful, and municipalities will play an important role in coastal protection under this Act. This focus group will provide further municipal input on proposed refinements and additional details necessary to support the implementation of this Act. ECC is seeking a range of municipal officials to participate in discussions that will inform the final form of the regulations and related materials.

This is an ad hoc focus group; once the work is completed the term of office expires. The term of the work is anticipated to be completed by late Fall of 2022.

If you are interested in joining this focus group, please send a brief explanation of your qualifications to info@nsfm.ca

Community Health Board Wellness Funds Applications Now Open

Applications due by 5:00 p.m. on Oct. 14.

Accessibility Advisory Board's Phase Two Recommendations Re: Built Environment Now Available

Development of the Built Environment Accessibility Standard is a key part of Nova Scotia's goal of an accessible Nova Scotia by 2030. The Built Environment Accessibility Standard will help prevent and remove barriers in the spaces in which we live, work, learn, and play across Nova Scotia.

C&D Regulatory Changes Letter from ECC

**Open for applications: The Natural
Infrastructure Fund**

Infrastructure Canada's [Natural Infrastructure Fund \(NIF\) Small Projects Stream](#) opened on July 14, 2022, and is accepting applications until September 27, 2022 at 3:00 pm (EDT).

The NIF is the first federal program focused on natural infrastructure. Its objectives are to build community awareness of the value and opportunities of natural and hybrid infrastructure, and to increase its uptake and use across Canada.

To learn more about NIF program eligibility and how to apply, visit the [webpage](#) and consult the [applicant guide](#).



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Gasboy fleet management systems include the industry's most comprehensive selection of commercial electronic and mechanical fuel dispensers, site controllers, fleet management software, island card readers and cardlock systems, and wireless vehicle identification systems. Solutions provide 24-hour unattended fueling capabilities to fleets and retail marketers. Gasboy provides innovative, efficient, cost-effective solutions to meet your needs for fueling, controlling, and managing your fleet.

[Learn more about Canoe's Fuel Management Program](#)



NOVA SCOTIA FEDERATION OF MUNICIPALITIES



Nova Scotia Federation of Municipalities
Suite 1304, 1809 Barrington Street
Halifax, N.S. B3J 3K8
Phone: (902) 423-8331
info@nsfm.ca

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Kelly Redden

From: NSFM Communications <communications@nsfm.ca>
Sent: Tuesday, August 2, 2022 11:32 AM
To: Town of Mahone Bay Clerk
Subject: NSFM's Monday Memo: Tuesday, August 2, 2022

Follow Up Flag: Follow up
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Monday Memo



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This is an ad hoc focus group; once the work is completed the term of office

expires. The term of the work is anticipated to be completed by late Fall of 2022.

We require six elected officials. If you are interested in joining this focus group, please submit your expression of interest by sending a brief explanation of your qualifications to info@nsfm.ca by 4:00 P.M. on Friday, August 5th.

Funding Opportunity: The Digital Citizen Contribution Program

From the Government of Canada:

The [Federal Anti-Racism Secretariat](#) is pleased to inform you about a call for proposals. The Digital Citizen Contribution Program (DCCP) announced the launch of a \$1.4 million call for proposals to provide time-limited financial assistance of up to \$100,000 per project for research projects aiming to:

- Evaluate the efficacy of efforts by platforms to counter disinformation and other online harms;
- Understand the role of non-news and alternative media sources of disinformation; or
- Identify the behavioral and psychological underpinnings of the spread of disinformation and other harmful content in the Canadian context.

Funds received through this call for proposals are for fiscal year 2022-2023 and must be spent by March 31, 2023.

The application deadline is August 18, 2022. Details on how to apply can be found on the [Digital Citizen Contribution Program](#) page.

For more information, please contact [The Digital Citizen Initiative](#) Team at Canadian Heritage at / Tel : 1-866-811-0055 / TTY : 1-888-997-3123.

[Read NSFM's 2021 Annual Report](#)

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Expansion of the Seniors Care Grant

From the Province of Nova Scotia:

The Seniors Care Grant will be expanded to include more services and provide a one-time \$250 emergency heating grant to eligible seniors. This means that seniors applying for the Seniors Care Grant will be eligible for up to a maximum of \$750 this fiscal year. Applications will open on September 1, 2022.

The heating grant will be available to all eligible Nova Scotians 65 and older, including people who have already received the Seniors Care Grant and the Heating Assistance Rebate Program in the past year. The grant is available for the cost of oil, wood, electricity, and other energy sources.

The Seniors Care Grant has also expanded the eligible list of services covered to help seniors stay in their homes longer. This includes the cost of telephone or Internet services, eye exams, dental work, mental health supports, physical therapy, occupational therapy, massage, and foot care.

More information can be found at <https://beta.novascotia.ca/apply-help-household-costs-seniors-care-grant>



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Gasboy fleet management systems include the industry's most comprehensive selection of commercial electronic and mechanical fuel dispensers, site controllers, fleet management software, island card readers and cardlock systems, and wireless vehicle identification systems. Solutions provide 24-hour unattended fueling capabilities to fleets and retail marketers. Gasboy provides innovative, efficient, cost-effective solutions to meet your needs for fueling, controlling, and managing your fleet.

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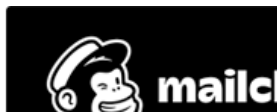
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Kelly Redden

From: NSFM Communications <communications@nsfm.ca>
Sent: Monday, August 8, 2022 4:30 PM
To: Town of Mahone Bay Clerk
Subject: NSFM's Monday Memo: August 9, 2022

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Monday Memo



NOVA SCOTIA FEDERATION
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PVSC Letter to Mayors and Wardens re: Municipal Consultation

[View the original PDF here](#)

Since 2007, Property Valuation Services Corporation (PVSC) has provided an Assessment Roll each year to Nova Scotia's municipalities, in accordance with the Nova Scotia Assessment Act.

Engagement with municipalities is central to achieving our mission to provide essential, world-class property assessment services that enable our clients to make sound decisions. With the current economic and social challenges facing Nova Scotia today, we want to hear directly from you, our clients, about our services and any challenges and priorities your municipality may have.

We have contracted Jimmy MacAlpine as a Government Relations Officer to assist in our consultations. You may already know Jimmy from his 20 years of service with the Municipality of the District of Digby as Warden and Councillor.

Jimmy is very familiar and well-versed with the operating context and pressures placed on municipal governments.

Over the next couple of months, Jimmy will be reaching out to you directly to connect and gather your input and insights. This information will help inform our client engagements, communications, and services moving forward.

We look forward to engaging with each of you, sharing information, and finding new ways to better assist our province's municipalities in the months and years to come.

Sincerely,

Kathy Gillis

Chief Executive Officer

Natural Infrastructure Fund: Webinars Starting Soon!

Infrastructure Canada's [Natural Infrastructure Fund \(NIF\) Small Projects Stream](#) is accepting applications until September 27, 2022 at 3:00 pm (EDT).

The NIF is the first federal program of its kind. Its objectives are to build community awareness of the value and opportunities of natural and hybrid infrastructure, and to increase its uptake and use across Canada.

Join our webinars for applicants, which will provide information on developing and submitting applications to the Small Projects Stream under the Natural Infrastructure Fund. There will also be an opportunity to ask questions.

If you are interested in attending one of the webinars, please visit the [webpage](#) to register. You can also consult the [applicant guide](#) for more information. Registration is limited, please reserve your spot soon.

Thank you!

Natural Infrastructure Fund

Infrastructure Canada / Government of Canada

nif-fin@infcc.gc.ca

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[Learn more about Canoe's Fuel Management Program](#)

Upcoming Events

Free Webinar: Reimagining Municipal Recreation Services for Rural Low-Income Families

Wednesday, September 14th, 2022 10:30 a.m. – 12:00 p.m. via zoom

This webinar is open to all NSFM and AMANS members

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Presenters:

Rachel Bedingfield, Town of Kentville

Jackie Oncescu, University of New Brunswick

Mary Sweatman, Acadian University

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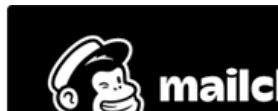
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Maureen Hughes

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Monday Memo



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The Nova Scotia Department of Fisheries and Aquaculture is conducting a comprehensive review of the aquaculture regulations within *Nova Scotia's Fisheries and Coastal Resource Act*. This is the first review since the implementation of the new regulations in 2015. The Department is working towards a **deadline of the end of August for input to be gathered**.

Stakeholder engagement for the review is being led by consultants Davis Pier, who are seeking input from municipalities. AMANS are also being consulted as part of this process.

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Infrastructure Canada is seeking information regarding the status of water infrastructure and servicing for small, rural and remote communities in Canada by contacting organizations that are likely to have insights to barriers and options for financing such infrastructure. The focus is particularly on communities with systems that do not meet the minimum performance thresholds.

They would appreciate the opportunity to discuss this topic with you or with anybody else you may identify in your organization. [Find a Word document with some questions to guide the discussion here.](#)

[Please return the questionnaire to NSFM.](#)

Funding Opportunity: The Digital Citizen Contribution Program

From the Government of Canada:

The [Federal Anti-Racism Secretariat](#) is pleased to inform you about a call for proposals. The Digital Citizen Contribution Program (DCCP) announced the launch of a \$1.4 million call for proposals to provide time-limited financial assistance of up to \$100,000 per project for research projects aiming to:

- Evaluate the efficacy of efforts by platforms to counter disinformation and other online harms;
- Understand the role of non-news and alternative media sources of disinformation; or
- Identify the behavioral and psychological underpinnings of the spread of disinformation and other harmful content in the Canadian context.

Funds received through this call for proposals are for fiscal year 2022-2023 and must be spent by March 31, 2023.

The application deadline is August 18, 2022. Details on how to apply can be found on the [Digital Citizen Contribution Program](#) page.

For more information, please contact [The Digital Citizen Initiative](#) Team at Canadian Heritage at / Tel : 1-866-811-0055 / TTY : 1-888-997-3123.

Day of Action for Ukraine Independence Day

August 24

August 24 is Ukrainian Independence Day, a day when the Ukrainian community across Canada traditionally gathers to celebrate. This year, FCM and the Ukrainian Canadian Congress are encouraging local leaders to participate in a special Day of Action to show support and solidarity for Ukraine and the Ukrainian people by:

- Raising the Ukrainian flag at your city hall on Thursday, August 24
- Lighting public monuments, buildings and signs in blue and yellow on Wednesday, August 23 and Thursday, August 24

» [LEARN MORE AND ACCESS RESOURCES](#)

Expansion of the Seniors Care Grant

From the Province of Nova Scotia:

The Seniors Care Grant will be expanded to include more services and provide a one-time \$250 emergency heating grant to eligible seniors. This means that seniors applying for the Seniors Care Grant will be eligible for up to a maximum of \$750 this fiscal year. Applications will open on September 1, 2022.

The heating grant will be available to all eligible Nova Scotians 65 and older, including people who have already received the Seniors Care Grant and the Heating Assistance Rebate Program in the past year. The grant is available for the cost of oil, wood, electricity, and other energy sources.

The Seniors Care Grant has also expanded the eligible list of services covered

to help seniors stay in their homes longer. This includes the cost of telephone or Internet services, eye exams, dental work, mental health supports, physical therapy, occupational therapy, massage, and foot care.

More information can be found at <https://beta.novascotia.ca/apply-help-household-costs-seniors-care-grant>



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[Learn more about Canoe's Fuel Management Program](#)

Upcoming Events



**NSFM Conference Nov 1-4, 2022
Halifax, NS**

Watch for more information the upcoming NSFM Fall Conference early next month!

Free Webinar: Reimagining Municipal Recreation Services for Rural Low-Income Families

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Some departments, including the Town of Kentville, used the pandemic as an opportunity to adjust their provisions to better serve those most excluded from the community. This webinar will share the results of a research project that

examined the role of a municipal recreation department (Town of Kentville) in supporting rural low-income mothers and their families' access to recreation provisions during the pandemic and beyond. Specifically, we will discuss how and why the department approached redesigning and delivering provisions and give five examples of the provisions that support access to recreation in rural regions for families with low-income families

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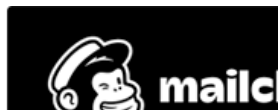
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Breaking Barriers Together Association

www.breakingbarrierstogetherassociation.com

To: Various Municipalities in Nova Scotia:

Date: August 17, 2022

To Whom It May Concern,

As members of the Breaking Barriers Together Association, we would like to thank you for taking the time to read our letter and we would like to introduce ourselves.

We are a group of former employees of Canada's Royal Canadian Mounted Police who have formed a not-for-profit association to lobby Canadians to push for large-scale change in the operation and structure of our national police force and military.

As you are aware, both the RCMP and Canadian Military have been plagued for decades with serious, often criminal, allegations of internal misconduct and abuse. These problems are always said to be "cultural" issues that the government claims to be working on.

This type of behaviour however, was sponsored by the Government of the Day, in the 1950's - 1990s, with internal purging of employees of the Canadian Government, National Defence and the Royal Canadian Mounted Police, known as the "Purge". Hundreds of employees, from many departments were fired, interrogated, for being LGBTQ. A class action also followed in recent years as many as over 750 persons were involved.

As victims of this systemic abuse, we have joined together with the goal of letting Canadians know just how little has been done to address this issue which is pushing some officers and staff to suicide. By showing the seriousness of this issue, we believe it can become a voting issue for Canadians and that will push those in power to make the changes that have been recommended for years but have consistently been ignored.

In 2012, a group of women who had been sexually harassed, raped and abused within the RCMP came together and filed a class action law suit against the RCMP and federal government. More and more came forward with very disturbing and serious allegations. After 4 years in court, arguing for



certification of our case, the federal government offered a settlement to the victims. Over 3200 women came forward which was triple the predictions of our lawyers, who suspected it may grow to 1000.

That shows how serious the problems within the force were and continue to be. Our case ended in 2016 with a national public apology, a financial settlement of more than \$125 million and commitments to change the force. To date, absolutely nothing has been done. We hear from current victims quite often and we know that neither the 3200 victims, the national apology, the settlement paid nor the promise to do better mattered enough to the government to warrant the political will to change. Promises and recommendations have been ignored, and the abuse continues.

The vast majority of the RCMP consists of honest, hard working, ethical humans who have sworn an oath to uphold the law and serve their communities. In the Communities where the RCMP are contracted to serve, municipal employees in that detachment deserve a harassment free workplace in all aspects. If there is no recourse available to those Municipal Employees, the RCMP has failed them as well as their own employees. The municipal employees deserve as much protection as do RCMP/PSEs and Civilian Members. If anything, there is no record of voices from these employees and how they have been affected by the lack of responsibility by the RCMP. It is time that these employees be recognized as part of the change. This involves many of us, from Current Members, Civilian Employees, Public Service Employees, Municipal Employees and other support staff. From non union to union members who have been excluded from many of the lawsuits. It affects us all, families, neighbours and friends.

From our 2012 law suit, 2 other large class actions were launched. One for those who suffered systemic internal racism and another for generalized harassment and bullying which is expected to be in excess of \$1.2 billion in costs. Many officers and staff have filed their own law suits and had them settled in their favour, adding to the vast amount of Canadian taxpayer dollars being spent to pay out for RCMP misconduct.

It is interesting to note, that when these cases are filed, we (the plaintiffs/ victims) pay our legal expenses out of a portion of our settlement. The RCMP and government have every dollar of their side of the litigation paid for by the Department of Justice. They can keep cases in the courts for years at the expense of taxpayers. We need your help to change that.

In recent days, we have seen the story of sexual misconduct in Canada's hockey association. The response has been rapid with funding cuts, sponsorships halted and immediate questions from the Minister of Sport demanding answers and requesting that if those who have the power to address and change this continue to do nothing, then get out and let people who can change the situation take over. We wonder why the Minister of Public safety has never taken a similar stance in support of RCMP abuse victims. We ask questions but get no answers. That is where you can help.



The Canadian government has known of the problems in the RCMP for decades and have paid millions of dollars on numerous studies to be completed by experts and scholars. There have been at least 17 of these studies done on misconduct. EVERY SINGLE STUDY EVER COMPLETED BY THESE EXPERTS HAVE RECOMMENDED ONE THING CONSISTENTLY. THAT IS THE CREATION OF AN INDEPENDENT BODY OF INVESTIGATION AND OVERSIGHT TO DEAL WITH MISCONDUCT BECAUSE THE RCMP HAS FAILED MISERABLY TO ADDRESS THIS ISSUE ON THEIR OWN.

Breaking Barriers Together are reaching out to all of the groups and individuals that may be unaware of just how bad things are in our national police force and military and we want to see how our problem is indirectly yours also. You can make change with your help. We have a simple ask thing to ask of you.

Earlier this year, we saw the introduction of Bill C-20 which will begin the creation of independent oversight, but it's not done yet. The Bill will be revisited this fall and we want to ensure Canadians are on board to pressure the government for them to see the importance of this Bill passing.

<https://www.parl.ca/legisinfo/en/bill/44-1/c-20>

Read about the troubles in the RCMP and tell others to do the same. Get your small community or family involved in getting to know the issue.

https://www.callkleinlawyers.com/wp-content/uploads/2020/12/RCMP_Final-Report_Broken-Dreams.pdf

Sign our petition to get new legislation creating the independent body passed through parliament.

<https://petitions.ourcommons.ca/en/Petition/Details?Petition=e-4030>

Write your MP. We will be uploading a program shortly where you will be able to go to our web site and have a letter forwarded to your MP simply by entering a postal code.

On September 14, at 12:30 Eastern time, we will be hosting a Breaking Barriers Together meeting via zoom with our group all across Canada to plan our next steps and invite those who want to help us to unite. This meeting will be done in collaboration with Olivia Chow and the Institute for Change Leaders at Toronto Metropolitan University.



Please let us know if you would like an invite to the meeting and we will have the link sent to you.

Yours sincerely,

Deb Le Boulch

Breaking Barriers Together Association

Kelly Redden

From: NSFM Communications <communications@nsfm.ca>
Sent: Monday, August 22, 2022 4:41 PM
To: Town of Mahone Bay Clerk
Subject: NSFM's Monday Memo: August 22, 2022

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Monday Memo



NOVA SCOTIA FEDERATION
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**Service with Purpose**

**NSFM Conference Nov 1-4, 2022
Halifax, NS**

SAVE THE DATE!

The NSFM Conference will be held **IN PERSON** from November 1st – 4th in Halifax.

You won't want to miss our Keynote Speaker – **Tina Varughese** – speaking on Inclusive Leadership: From Silos to Solutions



Audiences describe Tina Varughese as 'dynamic, highly energetic, relevant and hilarious'. She consistently rates as 'the best speaker of the conference'. Her interactive approach is insightful, and her delivery is highly entertaining. She breaks down barriers creating a comfortable and fun space leaving attendees inspired to think, behave, act, and communicate with intention.

For fifteen years Tina Varughese, B.A.; B.Comm, worked with immigrants in her roles with the Province of Alberta's immigration

office as well as running her own successful relocation and settlement firm. She is a contributing writer for the Human Resource Institute of Alberta's Network magazine, Calgary Real Estate News, Home to Home magazine, and has been profiled in Alberta Venture Magazine. She is the President of the Canadian Association of Professional Speakers (Calgary) chapter, and was named one of Canada's 10 great speakers in Ignite Magazine.

Watch for more information and registration coming out early in September!

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[Read COCWG recommendations here.](#)

Infrastructure Canada Begins Engagement on Permanent Public Transit Funding

This \$3 billion per year envelope, announced in February 2021, begins in 2026-27 and will facilitate partnerships among all orders of government to address shared challenges, including increasing the supply and affordability of housing, building sustainable communities, supporting healthy lifestyles, and reducing the impacts of climate change.

[The Infrastructure Canada consultation web page is open from July 29, 2022 to September 30, 2022.](#) The web page includes an engagement paper outlining broad policy considerations and an online questionnaire. Your feedback through this questionnaire would be greatly appreciated.

[If you have any questions, please contact Infrastructure Canada with the term “permanent public transit funding engagement” in the subject line.](#)

We look forward to your ideas on how to design and deliver permanent public transit funding in communities across Canada.

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From FCM

[FCM Issues Statement on RCMP Retroactive Costs](#)

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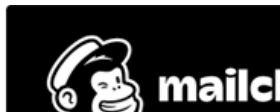
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**Finance and Treasury Board
Office of the Minister**

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August 25, 2022

David Devenne
PO Box 530, 493 Main Street
Mahone Bay, NS B0J 2E0

Dear David Devenne:

RE: Non-Resident Property Tax & Deed Transfer Tax Correspondence

As Minister of Finance and Treasury Board, I would like to respond to your correspondence on the planned introduction of a provincial Non-Resident Property Tax and Deed Transfer Tax.

On May 5, 2022, it was announced that the Non-Resident Property Tax would not be moving forward, while the Non-Resident Deed Transfer Tax would be implemented as planned.

Housing affordability and availability remains a vital concern for many Nova Scotians, and they are competing against non-residents who are buying second homes and income properties. This has contributed to a reduction in housing supply and significant price increases.

I thank you for sharing your views about the Non-resident Property Tax and Deed Transfer Tax. It is important that our government receives input on taxation and other policy matters, especially from those who are impacted directly or indirectly. We must ensure our system of taxation is fair and capable of supporting services for the public, including people who do not reside here.

Sincerely,

Allan MacMaster
Minister

Kelly Redden

From: NSFM Communications <communications@nsfm.ca>
Sent: Tuesday, September 6, 2022 5:01 PM
To: Town of Mahone Bay Clerk
Subject: NSFM's Monday Memo: Tuesday, September 6, 2022

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Monday Memo



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Halifax, NS**

SAVE THE DATE!

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Detailed information on the program and registration coming **later this week!**

Code of Conduct Survey Reminder

Submitted by The Code of Conduct Working Group and the Department of Municipal Affairs and Housing

As you know, the code of conduct working group (COCWG) has been working diligently on creating recommendations for the different aspects related to municipal and village codes of conduct. The COCWG has finalized their recommendations on content to include in a municipal code of conduct and we would now like your feedback on these recommendations. We are asking that elected officials and senior departmental staff respond individually to the survey. The survey is focused on the standards that elected officials would be expected to adhere to. [We ask that you read the attached recommended standards in their entirety before completing the survey.](#) The survey will be open to respondents until Friday September 23, 2022 for feedback. Please note, only individual responses to the survey are permitted (not groups), and if you do not finish the survey in its entirety before submitting, you will be able to go back in and resume

your response later, if on the same device.

Details regarding the survey consultation:

RECOMMENDATIONS: please read the attached COCWG recommendations on content for consultation document in its entirety before responding to the survey

LINK TO THE

SURVEY: <http://surveys.novascotia.ca/TakeSurvey.aspx?SurveyID=72KKn73LM>

SURVEY RESPONSES: individual responses by elected officials and senior administrators

DATE SURVEY CLOSES: Friday September 23, 2022

OTHER INFO: survey is resumable on the same device, should you not finish it in its entirety in one sitting

Following this consultation, another consultation will take place related to the recommendations made by the COCWG regarding sanctions and the associated process of handling complaints. It is anticipated these consultations will take place in late Fall or early Winter of 2022. More details will be released as they become available.

Thank you for taking the time to provide your feedback on this important issue, and for all the hard work you do on behalf of Nova Scotians.

Permanent Transit Funding – Regional Engagement Session

September 22, 2022, 10:00-12:00 (ADT)

This will be an excellent opportunity to share your ideas and experiences on how we can maximize the social and environmental outcomes of permanent public transit funding.

[If you are interested in attending, please register here.](#)

[Expanded Seniors Care Grant Open for Applications](#)

The Seniors Care Grant program provides up to \$500 to help support eligible seniors to live well at home. People applying for the grant are also able to apply for a new, one-time grant of \$250 to help with heating costs.

[Infrastructure Canada's Natural Infrastructure Fund \(NIF\) receives program extension](#)

The extension is to March 31, 2025, which means that projects now have to be completed by December 31, 2024. The program is accepting applications to the Small Projects Stream until September 27, 2022 at 3:00 pm (EDT).

[Transport Canada to review *Railway Safety Management System Regulations*](#)

Comments and questions on this review can be made using the Let's Talk

platform above or by sending them to: TC.RailSafetyConsultations-ConsultationSecuriteFerroviaire.TC@tc.gc.ca.

Your comments would be appreciated **by September 25, 2022.**



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Upcoming Events

Rules of Order and Meeting Processes Workshop

**Municipal Elected Officials Session: Friday, November 25, 2022, @ 9:00 am
– 3:30 pm.**

*Location: Town of Truro, Douglas Street Recreation Centre (40 Douglas St,
Truro, NS B2N 2E7)*

In-person session

NSFM and AMANS are pleased to offer another Rules of Order and Meeting Processes Workshop this Fall geared toward Elected Officials. Make sure to register or mark your calendars. This workshop was very popular when we offered it in the Spring and will fill up fast.

Ever wonder why some municipality's council meetings only take 40-50 minutes while others take 4-5 hours? Ever wonder why some municipality's council meetings are smooth and efficient while others look and feel more like a governing party versus her Majesty's Loyal Opposition in great debate and critique? The difference is almost always directly tied to the efficient and effective use of rules of order and meeting processes. Strong staff reports, clear motions, and detailed reviews of issues prior to council meetings by elected officials are a cornerstone of good governance and decision-making. As a team, staff and Council jointly hold full responsibility and accountability for ensuring this happens.

This session will provide elected officials with the context surrounding why we have rules of order and meeting processes, how to make clear motions and amendments, when to approve, accept or adopt reports and what it means to do so, preparing meaningful and relevant minutes, voting, quorums, conflict of interest procedures, basic decorum, lots of meeting process discussions, and several quizzes from both Robert's and Bourinot's Rules of Order. The entire day

will involve real-life examples from Nova Scotia municipalities and simulation exercises. And the best part is that there will be no Power Point slides!

Facilitator: Chris McNeill, former Registered Parliamentarian, Chief Administrative Officer, Region of Queens Municipality

Registration Details: The early bird rate is \$250 until October 28, 2022. If you register after October 28, the cost is \$300.

[Registration can be found here](#)

The Workshop can only accommodate 30 registrants and is on a first come, first-served basis.

There will be a separate workshop for Administrators solely run by AMANS.

Municipal Administrative Session: Friday, November 18, 2022 @ 9:00 a.m. – 3:30 p.m.

Location: Village of New Minas - Louis Millett Community Complex (9489 Commercial Street, New Minas), Multi-Purpose Room 119

Free Webinar: Reimagining Municipal Recreation Services for Rural Low-Income Families

Wednesday, September 14th, 2022 10:30 a.m. – 12:00 p.m. via zoom

This webinar is open to all NSFM and AMANS members

[REGISTER HERE](#)



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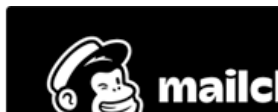
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Report to Council September 13, 2022

This Report to Council is intended to provide the Mahone Bay Town Council with a high-level summary of staff progress towards Council's direction to staff. As per the Town Council Policy, the report will be provided at each regular meeting of Council. The Report to Council is a living document and will improve and expand to incorporate new source documents as approved, and to respond to feedback received from Council.

Goal	Objective	Assigned	Target	% Completion
Council Assignments to Staff				
1	Staff amend the Respectful Workplace Policy and/or Employee Conduct Policy to reflect points raised in review of the draft Violence in the Workplace Policy specific to Town employees and recommend to Council.	08-Sep-20	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div> 50%
2	Staff to develop a multi-year bench installation program with potential locations being decided on in consultation with the Age Friendly Community Committee in alignment with the CBCL Transportation Plan Report and Accessibility Standards.	08-Sep-20	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div> 75%

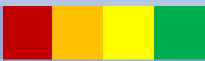




3	Staff to initiate discussion with MODL Planning staff and prepare a report for Council about the possibility of intermunicipal collaboration between the Town of Mahone Bay and MODL on the topic of housing in the preparation of their respective planning documents.	26-Nov-20	Nov., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	75%
4	Direct staff to include accessible hearing solutions in the Accessibility Operational Plan, anticipated in 2021-22	25-Mar-21	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	75%
5	Staff to apply to the Canada Healthy Communities initiative and the Canada Cultural Spaces Fund to sponsor Phase 3 improvements to the Michael O'Connor Memorial Bandstand.	08-Jun-21	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	75%
6	Staff to initiate a Home Charger Pilot Program for electric vehicle owners under the Grow the Load Initiative.	29-Jul-21	Nov., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	75%
	Staff to produce a report on the	28-Jul-21	Nov., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	25%






7	Town's Procurement Policy.	Notes: Assigned to Manager of Finance (Treasurer), will be presented following annual audit.				
8	Staff to provide a report on the Townsuite programs which may be relevant to the Town's operations.	29-Jul-21	Oct., 2022	<div><div></div><div></div><div></div><div></div></div>	75%	Notes: In progress. Assigned to Manager of Finance (Treasurer), will be presented following annual audit.
9	That minimum standards for housing be reflected in any housing strategy that the Town may develop.	14-Sep-21	Jun., 2023	<div><div></div><div></div><div></div><div></div></div>	50%	Notes: Report concerning Housing Strategy development anticipated to Council's September 29th meeting.
10	Approve the reimbursement to Mr. Todd Nickerson in the amount of \$51,282.19 and direct staff to undertake the necessary steps to conduct a joint tax sale with the Municipality of the District of Lunenburg.	28-Oct-21	Oct., 2022	<div><div></div><div></div><div></div><div></div></div>	75%	Notes: In progress. Reimbursement issued. Staff working with MODL; discussion of tax sale procedures assigned to Manager of Finance.
11	Direct staff to issue an RFP for legal services.	28-Oct-21	Nov., 2022	<div><div></div><div></div><div></div><div></div></div>	50%	Notes: Exploring opportunities for coordination with other units.
12	Staff to convene a Special Council meeting in the new year to discuss the RCMP service that the Town contracts through the Province.	09-Nov-21	Sep., 2022	<div><div></div><div></div><div></div><div></div></div> ★		Notes: Meeting scheduled for September 16th.
13	Approve the Public Engagement Plan for the Municipal Boundary Review as presented.	27-Jan-22	Sep, 2022	<div><div></div><div></div><div></div><div></div></div> ★		Notes: Engagement Plan completed with session Sept. 7th; report to Council anticipated September 29th, 2022.
14	Staff to develop draft protocols for the new community hall as an emergency shelter.	27-Jan-22	Oct., 2022	<div><div></div><div></div><div></div><div></div></div>	25%	Notes: AEC now doing preliminary work in this regard with REMO.

15	Staff to complete negotiation and establish terms and conditions whereby the Mahone Bay Soccer Club/Mahone Bay Centre will have a contractual responsibility to provide scheduling, management, and ongoing maintenance of the field and that same be provided to Council for	27-Jan-22	Oct., 2022		75%	<p>Notes: Staff have reached out to Mahone Bay Soccer Club/Mahone Bay Centre Society to begin negotiations on the draft management agreement, two initial meetings have taken place and staff are now in the process of drafting a proposed agreement on this basis, for further discussion in October.</p>
16	Approve service corridor route A for the Community Solar Garden and that staff be directed to write to impacted property owners providing the rationale for this decision and the steps to be followed by the Town for acquisition of the necessary lands.	27-Jan-22	Aug., 2022		★	<p>Notes: Correspondence has been sent to impacted property owners outlining the steps being followed by the Town to establish an easement for the solar garden service corridor. Turner Drake has been engaged for final valuation and will be in contact with property owners.</p>
17	Staff to produce a report on the Town's snow and ice control operations including recommendations to revise the Snow and Ice Control Policy, following the conclusion of seasonal operations.	08-Mar-22	Oct., 2022		50%	<p>Notes: In progress.</p>
18	Staff to proceed with the transportation project in the 2021-22 budget with the inclusion of the three-way stop at Pleasant Street and Main Street.	08-Mar-22	Nov., 2022		75%	<p>Notes: In progress. Improvement of crossings at Kedy's, Anglican Church, Medical Clinic, Long Hill Trail and Lutheran Church (pride crossing) completed. Report anticipated to Council's September 29th</p>

19	Staff to initiate discussions with the Nova Scotia Liquour Commission concerning potential cyclist and pedestrian safety improvements to their property on Main Street.	08-Mar-22	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	50%	Notes: Staff in discussion with Nova Scotia Liquour Commission. Report to Council anticipated by October.
20	Approve AREA staff to resume discussion with staff at the Department of Municipal Affairs to confirm the recovery of muncipal assets and AREA staff time.	08-Mar-22	Jul., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>		Notes: Confirmed. Solar Garden Project updates from AREA will reflect this arrangement going forward.
21	Staff to prepare a report on an Electric Vehicle car sharing program to be presented to the Climate and Environment Committee.	24-Mar-22	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	50%	Notes: Estimates reflected in draft 2022-23 operating budget. Report will be presented to an upcoming meeting of the Climate and Environment Committee.
22	Direct staff to obtain a comparative review of the old fire station building and an associated valuation for potential divestiture.	04-Apr-22	Sep., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	50%	Notes: Underway now with Turner Drake (surveying by Berrigan), to be presented to Council late September / early October.
23	Staff to proceed with the electrical utility rate study as proposed by AREA with BDR, in collaboration with MEU partners, at a cost of \$16,000, to be reflected in the draft 2022-23 annual budget.	12-Apr-22	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	50%	Notes: Underway now. Staff have contacted NSUARB to advise of upcoming rate application.
24	Council revisit the vaccination policy by the end of the 2022/23 fiscal year.	28-Apr-22	Mar., 2023	Not yet begun		Notes: To be revisited in early 2022.

25	Council [...] approve a budget allocation of \$80,000 from electrical utility capital funds in the Town's 2022-23 budet for the purchase of a voltage regulator, and direct staff to proceed to tender for the purchase of a voltage regulator.	28-Apr-22	Aug., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div></div>	★	Notes: Tender (overseen by Strum Engineering) closed in August, contract to supply voltage regulator awarded to Greybar.
26	Staff to provide a report on the next steps to develop a housing plan for Mahone Bay.	10-May-22	Sept., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div></div>	75%	Notes: Report anticipated to Council's September 29th meeting.
27	Council direct staff to reflect accessibility best practices- including proposed chip-seal track/trail surface at the Sports Field as part of the current ongoing project.	26-May-22	Aug., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div></div>	★	Notes: Work on track/trail surface - supported by Provincial ACCESS-Ability Program funding - underway now for completion within the week.
28	Staff to monitor the effectiveness of the Town of Lunenburg's updated Nose By-law and report back to Council in the fall.	14-Jun-22	Oct., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div></div>	50%	Notes: Staff have reviewed the by-law; report anticipated for October 2022 after the summer season.
29	Staff to draft a letter of reference for the MacLeod Group for the Mayor's signature, including Council's appreciation of the willingness of the MacLeod Group to meet with members of the public.	14-Jun-22	Aug., 2022	<div><div></div><div></div><div></div><div></div><div></div></div>	<div><div></div><div></div><div></div><div></div><div></div></div>	★	Notes: Completed.

30	Council direct staff to add the amended Flag Flying Policy, further amended to reflect the federal guidelines on half-masting on the day of a memorial service and wording regarding the opportunity for an individual to request a flag be flown, to a Council agenda when feedback has been received from the Acadia First Nation as to which flag is appropriate to honour the indigenous people of Mi'kma'ki.	30-Jun-22	Sept., 2022			Notes: On the September 13, 2022 Council agenda.
31	Staff to coordinate with the Marina Operators to find a location to install one of the kindness meters at the Civic Marina.	12-Jul-22	Sep., 2022		25%	Notes: In Progress.
32	Council take no action for a further eighteen (18) months from the date of this resolution regarding the discharge of MB-DA2019-001.	12-Jul-22	Feb, 2024	Not yet begun		Notes:
33	Staff to schedule a public meeting in September for public consultation to inform Council's application to the Nova Scotia Utility and Review Board for the Municipal Boundary Review.	12-Jul-22	Sep., 2022			Notes: Meeting scheduled for September 7th.

34	Staff to reach out to MODL staff to discuss any interest in extending Town water/wastewater services into Mader's Cove.	14-Jul-22	Sep., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>	25%	
		Notes: In Progress.				
35	Staff to write a letter to Kara Turner acknowledging her contribution to the community and thanking her for being the Town's representative on the South Shore Regional Library Board.	28-Jul-22	Jul., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>		
		Notes: Completed.				
36	Staff to purchase a gift for the 2022 Town of Mahone Bay Representative Volunteer as well as a card to be signed by the Mayor and that this become standard practice in future years.	28-Jul-22	Aug., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>		
		Notes: Completed.				
37	Approve the addition of \$20,000 to the 2022/23 budget for a detailed condition assessment of the wharf at the Mahone Bay Civic Marina, with corresponding transfer from Gas Tax Reserve.	28-Jul-22	Jul., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>		
		Notes: Included in the approved 2022/23 budget.				
38	Staff to write a letter to Mr. Haley thanking him for his service on the [Audit and Finance] committee.	28-Jul-22	Sep., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>		
		Notes: Completed.				
39	Staff to issue the Media Release in respect to the Dismissal of the Judicial Review against the Town of Mahone Bay.	22-08-22	Aug., 2022	<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>		
		Notes: Completed.				

40	AREA to proceed with evaluation and negotiations with the marketplace to obtain the most cost-effective source of power for 2023 and report back to Council.	30-08-22	Sep., 2022	<div><div></div><div></div><div></div></div>	75%
		Notes: In progress			



Town of Mahone Bay

Staff Report

RE: Council Vacancy and Special Election
September 13, 2022

General Overview:

This report is to provide Council with information regarding the requirement for the Town to hold a Special Election due to the recent vacant seat on Council.

Background:

The Town is in receipt of a letter of resignation from Councillor Alice Burdick, effective August 23, 2022. As per s13 of the Municipal Elections Act of Nova Scotia, within four weeks after a vacancy occurs on Council due to a Councillor resignation, a date shall be set for a special election to fill the vacancy. As Councillor Burdick's resignation is effective August 23, 2022, a date for the Special Election must be set prior to September 23, 2022.

Analysis:

Important Election Dates

The Municipal Election Act includes specific legislation regarding setting the election date including the following points:

- s13(2) "The day fixed for a special election shall be a Saturday not more than eleven weeks after the meeting of the council at which the day was named."
- S13(3) "Nomination day for a special election shall be the fourth Tuesday preceding ordinary polling day"
- S114(4) "An advance poll shall be held on (a) Tuesday, the fourth day before ordinary polling day; and (b) one other day fixed by council, by resolution, which shall be either Thursday, the ninth day before ordinary polling day or Saturday, the seventh day before ordinary polling day."

Staff recommend that the date of ordinary polling day be set to Saturday, November 26, 2022; assuming that ordinary polling day is set for November 26th, that would automatically make October 25, 2022 Nomination Day. Staff are also recommending that the advance polls be scheduled for Saturday, November 19, 2022 and Tuesday, November 22, 2022.

Appointment of Returning Officer

As staff workload is at capacity and a special election comes with tighter timelines, it is the opinion of staff that it is necessary to hire a temporary Returning Officer as

soon as possible. At the time of the 2018 special election, the Town of Mahone Bay was able to engage a municipal Returning Officer from another municipality and it is the intention of staff to explore that same option to avoid delays due to the need to become versed in municipal elections, election protocols, etc.

Electronic Voting

As was demonstrated in the 2020 Municipal Election, the voters of Mahone Bay responded very well to alternative voting methods, telephone and internet voting, and staff received a great deal of anecdotal feedback respecting increased accessibility whether that be by virtue of those who found voting to be more accessible due to physical access, time, flexibility, or even convenience. Based on the success of the 2020 electronic voting, Mahone Bay had the third highest voter turn-out in the province, staff recommend another paperless election. In addition to the ease of voting for the electorate, staff were impressed with the security of the electronic election as well as the speed and level of confidence with the final election results.

A paperless election still provides the opportunity for people to vote in person, just with an electronic touch-pad which can be sanitized between voters. In 2020 polling staff were trained by the then Assistant Returning Officer to provide discreet support for any who had questions regarding the use of the electronic voting screens, maintaining the requirement for secrecy, and there were no serious concerns.

The Town's Alternative Voting By-law provides for alternative voting on ordinary polling day and all days of advance polling which is defined as "the two weeks immediately preceding ordinary polling day" (S.2.1.ii).

Financial Analysis:

Council budgeted \$15,000 for the 2020 Municipal Election (actual expenses were \$10,160) but given the high rate of inflation, cost of materials, the lack of special election advertising opportunities, as well as challenges in the labour market, staff are expecting the cost of the 2022 special election to be higher than 2020.

Returning Officer	\$ 4,000
Intellivote Alternative Voting Services (including HST & contingencies)	\$ 6,000
Public Education Campaign (Mail drops, radio spots, etc)	\$ 3,800
Other Election Expenses	\$ 2,000
Poll Workers	\$ 1,700
Total	\$17,500

Climate Analysis:

A paperless election eliminates a great deal of paper, pencils, and other disposable supplies, including the extra precautions (shredding, etc) that come with the disposal of election materials. Alternative voting methods greatly reduce the number of people who will drive to a polling station, thereby reducing the carbon output associated with an election.

Links to Strategic Plan:

2.3 Governance to Meet Expectations of our Growing Community.

Recommendation:

It is recommended,

THAT Council set Saturday, November 26, 2022 as ordinary polling day for the 2022 special election.

THAT Council set Tuesday, October 25, 2022 as nomination day for the 2022 special election.

THAT Council set Saturday, November 19, 2022 and Tuesday, November 22, 2022 as advance poll days for the 2022 special election.

THAT Council approve hiring a temporary Returning Officer for the 2022 special election.

THAT Council resolve to hold a paperless election for the 2022 special election.

THAT Council approve a Special Election budget of \$17,500 to be drawn from Operating Reserves.

Respectfully submitted,

Maureen Hughes
Town Clerk & Deputy CAO

Attached: Letter of Resignation, Councillor Alice Burdick
Alternative Voting By-law



August 23rd, 2022

Dear Mayor Devenne, fellow Councillors, CAO and Deputy CAO, and the Citizens of the Town of Mahone Bay,

I regret to inform you that as of August 23rd, 2022, I am submitting my resignation from the Town of Mahone Bay Council. It has been a pleasure to serve the residents since October 2020, and to participate in the governance of the town - however I do not feel that I can fulfil the requirements of the position in a way that would best serve my fellow citizens. I hope that other residents see the possibilities in running for and participating in municipal government - particularly BIPOC, women, LGBTQIA+, low-income people, and people with disabilities. I hope that Mahone Bay becomes a truly inclusive, diverse, and equitable town, as all residents' lives improve when this is the case. I look forward to seeing all of you around town, as fellow citizens of this beautiful place.

All the best,
Alice Burdick

1. SHORT TITLE

1.1. This By-law shall be cited as the **"Alternative Voting By-Law."**

2. DEFINITIONS

2.1 In this By-law:

- i. **"Act"** means the *Municipal Elections Act*, 1989 R.S.N.S. c. 300, as amended;
- ii. **"Advance Poll"** means the two weeks immediately preceding ordinary polling day;
- iii. **"Alternative Polling Days"** means any hours and dates fixed by a resolution of Council for alternative voting;
- iv. **"Alternative Voting"** means voting by telephone or via the internet and includes a combination of telephone and internet voting;
- v. **"Ballot Box"** means a computer database in the system in which internet ballots and telephone ballots are placed;
- vi. **"Candidate"** means a person who has been nominated as a candidate pursuant to the Act;
- vii. **"Council"** means the Council of the Town of Mahone Bay;
- viii. **"Deputy Returning Officer"** means a person appointed by the Returning Officer pursuant to the Act to preside over a polling station;
- ix. **"Election"** means an election held pursuant to the Act, including a school board election, special election, and a plebiscite;
- x. **"Election Officer"** means an "election official" under the Act;
- xi. **"Elector"** means a person:
 - a. Qualified to vote pursuant to the Act; and
 - b. Entitled to vote for an election pursuant to section 7 of this by-law;
- xii. **"Final List of Electors"** means the final list of electors completed pursuant to section 40 of the Act;
- xiii. **"Friend Voter"** means a friend who votes for an elector pursuant to Section 9 of the by-law;
- xiv. **"Internet Ballot"** means an image of a ballot on a computer screen including all the choices available to an elector and the spaces in which an elector marks a vote;

- xv. **“Town”** means the Town of Mahone Bay;
- xvi. **“Normal Business Hours”** means the time between 8:30 am and 4:00 pm Monday through to and including Friday;
- xvii. **“Ordinary Polling Day”** means the third Saturday in October in a regular election year and in the case of any other election means the Saturday fixed for the election;
- xviii. **“PIN”** means the Personal Identification Number issued to an elector for alternative voting on alternative polling days;
- xix. **“Plebiscite”** means a plebiscite directed to be held by the Council pursuant to section 56(2) of the *Municipal Government Act*;
- xx. **“Proxy Voter”** means an elector who votes by a proxy pursuant to the Act;
- xxi. **“Regular Election Year”** means 2020 and every fourth year thereafter;
- xxii. **“Rejected Ballot”** means the refusal by an elector to accept a ballot in a race;
- xxiii. **“Returning Officer”** means a Returning Officer appointed by Council pursuant to the Act;
- xxiv. **“Seal”** means to secure the ballot box and prevent internet and telephone ballots from being cast;
- xxv. **“Special Election”** means a special election held pursuant to the Act, including a special election for a vacancy on a school board;
- xxvi. **“Spoiled Ballot”** means an internet ballot or telephone ballot marked by an elector indicating a refusal to cast a vote for any candidate in a race;
- xxvii. **“System”** means the technology, including software that:
 - a. Records and counts votes; and
 - b. Processes and stores the results of alternative voting during alternative polling days;
- xxviii. **“System Election Officer”** means:
 - a. A person who maintains, monitors, or audits the system, and
 - b. A person who has access to the system beyond the access necessary to vote by alternative voting.
- xxix. **“Telephone Ballot”** means:
 - a. An audio set of instructions which describes the voting choices available to an elector; and
 - b. The marking of a selection by an elector by depressing the number on a touch tone keypad.

3. ALTERNATIVE VOTING PERMITTED

3.1 Subject to this by-law, alternative voting shall be permitted on all days of advance polling and on ordinary polling day.

4. NOTIFICATION OF ELECTORS

4.1 The Returning Officer shall cause notice of alternative polling days to be published in a newspaper circulating in the Town.

4.2 The notice of alternative polling days shall:

- a. identify the alternative polling days for alternative voting; and
- b. inform the elector that telephone voting and internet voting is permitted during alternative polling days.

4.3 The notice may include any other information the Returning Officer deems necessary.

5. FORM OF TELEPHONE AND INTERNET BALLOTS

5.1 A telephone ballot and internet ballot shall:

- a. identify the title “Election for Mayor” or “Election for Councillor” or “Election for School Board Member” as the case may be.
- b. identify the names of name by which they are commonly known of the candidates with given names followed by surnames, arranged alphabetically in order of their surnames and, where necessary, their given names, and;
- c. warn the elector to “vote for one candidate only” or “vote for not more than (the number of candidates to be elected) candidates” as the case may be.

5.2 No title, honour, decoration or degree shall be included with a candidate's name on an internet ballot or telephone ballot.

6. OATH

Any oath that is authorized or required shall be made in the form specified by the Act.

7. ELECTORS

No person shall vote by alternative voting unless:

- a. the person's name appears on the final list of electors on the date chosen by Council for the final list of electors to be completed pursuant to section 40 of the Act; or
- b. the person's name does not appear on the final list of electors and:
- c. the person appears before the Returning Officer or the Deputy Returning Officer during normal business hours during alternative polling days; and
- d. the person swears an oath in the manner prescribed by the Act.

8. PROXY VOTING

8.1 A proxy voter shall not vote for an elector by alternative voting or by paper ballot during advanced polling pursuant to the Act.

9. FRIEND VOTING

9.1 A friend voter shall only vote for an elector by alternative voting if:

- a. an elector is unable to vote because:
- b. the elector is blind;
- c. the elector cannot read;
- d. the elector has a physical disability that prevents him or her from voting by alternative voting;
- e. the elector and the friend voter appear, in person, before the Returning Officer or the Deputy Returning Officer and take the prescribed oaths.

9.2 A candidate shall not act as a friend voter unless the elector is a child, grandchild, brother, sister, parent, grandparent, or spouse of the candidate.

9.3 The elector shall take an oath in the form prescribed by the Act providing that he or she is incapable of voting without assistance.

9.4 The friend of the elector shall take an oath in the prescribed form to this by-law that:

- a. the friend has not previously acted as a friend for any other elector in the election other than an elector who is a child, grandchild, brother, sister, parent, grandparent, or spouse of the friend of the elector;
- b. the friend will mark the ballot as requested by the elector; and
- c. the friend will keep secret the choice of the elector.

9.5 The Returning Officer shall enter into the poll book:

- a. the reason why the elector is unable to vote;
- b. the name of the friend; and
- c. the fact that the oaths were taken.

10. VOTING

10.1 The system shall put internet ballots and telephone ballots cast by an elector in the ballot box.

- a. The system shall put spoiled ballots in the ballot box.

10.2 Where alternative voting closes at the close of the polls on ordinary polling day, the system shall seal the ballot box at the close of the poll on ordinary polling day.

- a. The system shall seal the ballot box even where fewer than ten persons from any polling district voted for a candidate during alternative polling days.

10.3 In the event of contravention of this By-law, the Town may, initially, or in addition to any prosecution or other remedy:

- a. prepare and serve a notice in writing to an owner to undertake work including, but not limited to the posting or re-posting of a civic number on a building or lot, the erection or re-erection of signage for a private road, or the removal of a civic number or signage for a private road.

11. LIST OF PERSONS WHO VOTED

11.1 Where alternative voting closes at the close of the polls on ordinary polling day, the system shall:

- a. generate a list of all electors who voted by alternative voting; and
- b. on the Final List of Electors cause a line to be drawn through the name of all the electors who voted during alternative polling days.

11.2 A printed and electronic copy of the lists under section 11.1 shall be delivered to the Returning Officer within 24 hours of the close of alternative voting.

12. COUNTING

12.1 At the close of ordinary polling day, the system shall generate a count of the telephone ballots and internet ballots in the ballot box that were cast for each candidate during alternative polling days.

12.2 In counting the votes that were cast for each candidate during alternative polling days, the system shall count spoiled ballots and shall not count rejected ballots.

13. TALLYING OF SPOILED BALLOTS

At the close of ordinary polling day, the system shall tally the number of spoiled ballots that were cast during alternative polling days and the tally shall be delivered to the Returning Officer.

14. RECOUNT BY SYSTEM

14.1 In the event of a recount, the system shall regenerate the election count and a printed copy of the regenerated count shall be given to the Returning Officer.

14.2 If the initial count and the regenerated count match, the regenerated count shall be the final count of the votes cast by alternative voting.

14.3 If the regenerated count and the initial count do not match, the Returning Officer shall:

- a. direct one final count be regenerated by the system of the votes cast by alternative voting, and;
- b. attend while the final count is being regenerated

14.4 The regenerated final count pursuant to subsection 14.3(a) shall be the final count of the votes cast by alternative voting.

15. SECRECY

15.1 An election officer and system election officer shall maintain and aid in maintaining the secrecy of the voting.

15.2 Every person in attendance at a polling station, or at the counting of the votes, shall maintain and aid in maintaining the secrecy of the voting.

16. OTHER METHODS OF VOTING

16.1 The Returning Officer shall establish at least one polling station for alternative voting that is equipped with a computer or other device to permit voting by internet ballot.

16.2 The polling station for alternative voting shall be:

- a. Available for electors who are voting with friend voters and for any other electors; and
- b. Open on each advance polling day, on ordinary polling day, and on such other days as decided by the Returning Officer.

17. SEVERABILITY

If a court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of the by-law

and it is hereby declared that the remainder of the by-law shall be valid and shall remain in force.

18. PROHIBITIONS

18.1 No person shall:

- a. use another person's PIN to vote or access the system unless the person is a friend voter;
- b. take, seize, or deprive an elector of his or her PIN; or
- c. sell, gift, transfer, assign or purchase a PIN.

18.2 No person shall:

- a. interfere or attempt to interfere with an elector who is casting an internet ballot or telephone ballot;
- b. interfere or attempt to interfere with alternative voting; or
- c. attempt to ascertain the name of the candidate for whom an elector is about to vote or has voted.

18.3 No person shall, at any time, communicate or attempt to communicate any information relating to the candidate for whom an elector has voted.

18.4 A person who:

- a. violates any provision of this by-law; or
- b. permits anything to be done in violation of any provision of this by-law;
- c. is guilty of an offense.

18.5 A person who contravenes 18.4 of this by-law is guilty of an offense and is liable, on summary conviction, to a penalty.

18.6 In determining a penalty under 18.5, a judge shall take into account:

- a. the number of votes attempted to be interfered with;
- b. the number of votes interfered with; and
- c. any potential interference with the outcome of an election.

18.7 Pursuant to section 146A of the Act;

- a. the limitation period for the prosecution of an offense under this by-law is two years from the later of the date of the commission of the offense and the date on which it was discovered that an offense had been committed; and
- b. the Remission of Penalties Act, 1989 SNS c. 397, as amended, does not apply to a pecuniary penalty imposed by this by-law.

20. BY-LAW ENFORCEMENT

It shall be the duty of the Returning Officer, appointed for the Town of Mahone Bay under the Nova Scotia Municipal Elections Act, to report all violations of this By-Law.

David W. Devenne, Mayor

Maureen Hughes, Town Clerk

This is to certify that the foregoing is a true copy of the by-law passed at a duly convened meeting of the Council of the Town of Mahone Bay, held the 30th day of July 2020.

Given under the hand of the Mayor and the Town Clerk and the seal of the Town of Mahone Bay this 17th day of September 2020.

CLERK'S NOTATION

First Reading:	June 9, 2020
"Notice of Intent" Publication:	June 23, 2020
Second Reading:	July 30, 2020
Ministerial Approval:	
Date of Publishing:	August 5, 2020
Forwarded to the Minister:	September 17, 2020
Forwarded to Town Website:	September 18, 2020



Town of Mahone Bay Fall 2022 Solar Garden Open House - Public Engagement Plan

Presented to Council: September 13, 2022

GUIDING PRINCIPLES

Town of Mahone Bay public engagement is:

- Meaningful;
- Informed;
- Timely;
- Accessible;
- Transparent;
- Appropriately scaled;

NATURE OF ENGAGEMENT

- **Matter for which public engagement is being sought:**
The fall 2022 Community Solar Garden Open House

AREA and Thinkwell Shift will lead a second community open house event on behalf of the Town of Mahone Bay to continue public engagement and education about the ongoing community solar garden project. The intent is to provide community members with an accessible event that is a safe forum for participants to learn about the community solar garden project, acknowledge and address community-specific concerns, and capture the positive insights of the community.

The primary objective of the event is to deliver factual information about the community solar garden, share the positive news about this project and the benefits it will provide to our community. This will be achieved using informational displays, rack cards with information about the Mahone Bay community solar garden project, and an opportunity to speak with industry experts and/or project staff.

AREA proposes a short entry and exit participant survey to quantify pre- and post-knowledge concerning the community solar garden project, as well as to capture key insights such as citizen sentiments, benefits, common concerns, and a lead list of potential future subscribers.

- **How input will be used:**
To inform the information available at the Open House to ensure that the desired information is at-hand for the public.
- **Identified stakeholders:**
Town residents and business operators, area residents, utility customers.
- **Impact of the matter on stakeholders:**
Investment of public money on behalf of taxpayers and utility customers.
- **Timeline for engagement / decision:**
Open House scheduled for October 19, 2022.
- **What information is required to participate and where is it available:**
Information on the date, time, and location will be shared via the Town's regular media channels and the CodeRED notification system (non emergency registration for notifications).
- **Particular circumstances (including states of emergency and public health directives):**
Hot topic in the community requiring easy access to factual project information.

ENGAGEMENT TOOLS

Which public engagement tools will be utilized:

- ☐ **Public hearing;**


Notes: _____

- ☒ **In-person meetings, round-table discussions, town halls, open houses, or workshops;**

Notes: Open House at the new fire station (community hall)_____

- ☒ **Digital engagement which may include webinars, message boards / discussion forums, and online polls or surveys;**

Notes: Digital outreach ahead of time for the public to submit their questions or concerns about which they would like more information_____

-  **Written engagement which may include written submissions, email feedback, mail-in surveys, polls and workbooks;**

Notes: Encouraging email feedback ahead of time to identify questions or concerns about which the public would like more information.

- ☐ **Engagement by representation including the appointment of members of the public to Town committees;**

Notes: N/A

-  **Providing information through the media, websites, social media, and other channels;**

Notes: Information requesting the submission of questions and/or concerns as well as information about the Open House will be shared via the Town's regular communication channels, specifically the Mayor's newsletter, a direct mailer, posters, Facebook, the Town website, and the CodeRED notification system (non emergency registration for notifications).

- ☐ **Other:**

Notes: _____

REQUIRED RESOURCES

- **Communication plan to inform the public about the public engagement plan and opportunities to provide input:**

Phase 1: Pre-Event Planning and Coordination

- Ongoing collaboration between Town and AREA staff on a consultation plan
- Coordinate venue logistics and snacks
- Develop general and venue-specific COVID protocols
- Develop key messaging, FAQs, and standard processes for unknown answers
- Training/information session for town staff and Council (before the event)
- Develop engagement collateral, including large font informational displays (to be read at distance), rack cards, and a community map

Phase 2: Consolation and Open House Event Delivery

- AREA to provide 4 staff members (2 AREA staff members, project help from Connect Atlantic and Co-Op Student)
- Thinkwell will provide 3 staff members.
- Town staff (minimum of 3) will also be in attendance.
- Venue set-up, monitoring, surface wiping, and takedown
- Facilitate community engagement and consultations
- Perform participant entry and exit surveys
- Thinkwell will provide tablets for information gathering and surveys

Phase 3: Post-Event Reporting

- Collecting and digitizing all participant insights and feedback
- Coordinate follow-ups for all unanswered participant questions
- Summarize survey findings and participants for each municipal consultation

• Required resources and costs:

- Town staff will work with AREA staff to coordinate the Open House; the event costs are part of the budget for the Community Solar Garden project.
- Expectation of approximately 50 hours of Town staff time to coordinate with AREA, facilitate local details, and share information via the Town's regular communication channels
- A special training session with Council and AREA project teams to ensure that Council members are prepared for the Open House, and has FAQ information at-hand for discussion with the public at the public session.



Town of Mahone Bay

Staff Report

RE: Flag Policy Amendments

September 13, 2022

General Overview:

This report is to provide Council with an updated Flag Policy now that a response regarding a First Nation flag has been received from Acadia First Nation.

Background:

At the April 12, 2020 regular meeting of Council the following motion was passed:

THAT Council direct staff to present Council with an amended flag policy stipulating that the Town fly the Acadia First Nations Flag on a permanent Town pole, that when applicable the Town follow the federal practice of flying the flag at half mast, that the African Nova Scotian flag be flown in the month of February, that requests from individuals will be considered, and that Council be permitted to fly specific flags at their discretion in which case the Town will assume the associated costs.

Staff provided a draft amendment, accompanied by a staff report, at the June 30, 2022 regular Council meeting, at which time the following motion was passed:

THAT Council direct staff to add the amended Flag Flying Policy, further amended to reflect the federal guidelines on half-masting on the day of a memorial service and wording regarding the opportunity for an individual to request a flag be flown, to a Council agenda when feedback has been received from the Acadia First Nation as to which flag is appropriate to honour the indigenous people of Mi'kma'ki.

The Town has received a response from the Acadia First Nation advising that the Band Council has agreed that the best flag to honour the Mi'kmaw people is the Grand Council Flag.

Analysis:

Amendments to the Flag Policy

The attached draft Flag Policy has been amended to include the direction of Council on June 30, 2022. As the draft policy has already been received by at a meeting of Council, Council is now in a position to adopt the amended policy if that is the will of Council.

Flag Raising

Public Works staff have scheduled to install the three new flagpoles so that all three flags, Canadian, Nova Scotian, and Mi'kmaq Grand Council, will be flying in time for the National Day of Truth and Reconciliation on September 30, 2022. Staff are recommending a Flag Raising be scheduled for September 29, 2022 so that the flags are in place for the National Day for Truth and Reconciliation on September 30th and Treaty Day on October 1st.

Staff are also recommending that an invitation be extended to the Acadia First Nation join us for a Flag Raising for when the flags first fly on the new poles on Edgewater Street. Staff further recommend Council participation in the preparation of tobacco twists to accompany this invitation, as a sign of friendship to our neighbours at the Acadia First Nation and in appreciation for the assistance that they have extended to the Town of Mahone Bay over the past two years as procedures are updated.

Financial Analysis:

The costs associated with the new flagpoles have already been approved by motion at the June 30, 2022 Council meeting.

The additional amendments as directed by Council following the June 30, 2022 discussion have no additional financial implications.

Climate Analysis:

The contents of this report are not considered to have any measurable climate change implications.

Links to Strategic Plan:

2.3 Governance to Meet Expectations of our Growing Community.




Recommendation:

It is recommended,

THAT Council adopt the amended Flag Policy as presented.

THAT Council direct staff to invite representatives of the Acadia First Nation to a flag raising when the new flagpoles are installed.

Respectfully submitted,



Maureen Hughes

Town Clerk and Deputy CAO

Attached: August 23, 2022 correspondence from Acadia First Nation
Draft Amended Town of Mahone Bay Flag Policy



Maureen Hughes

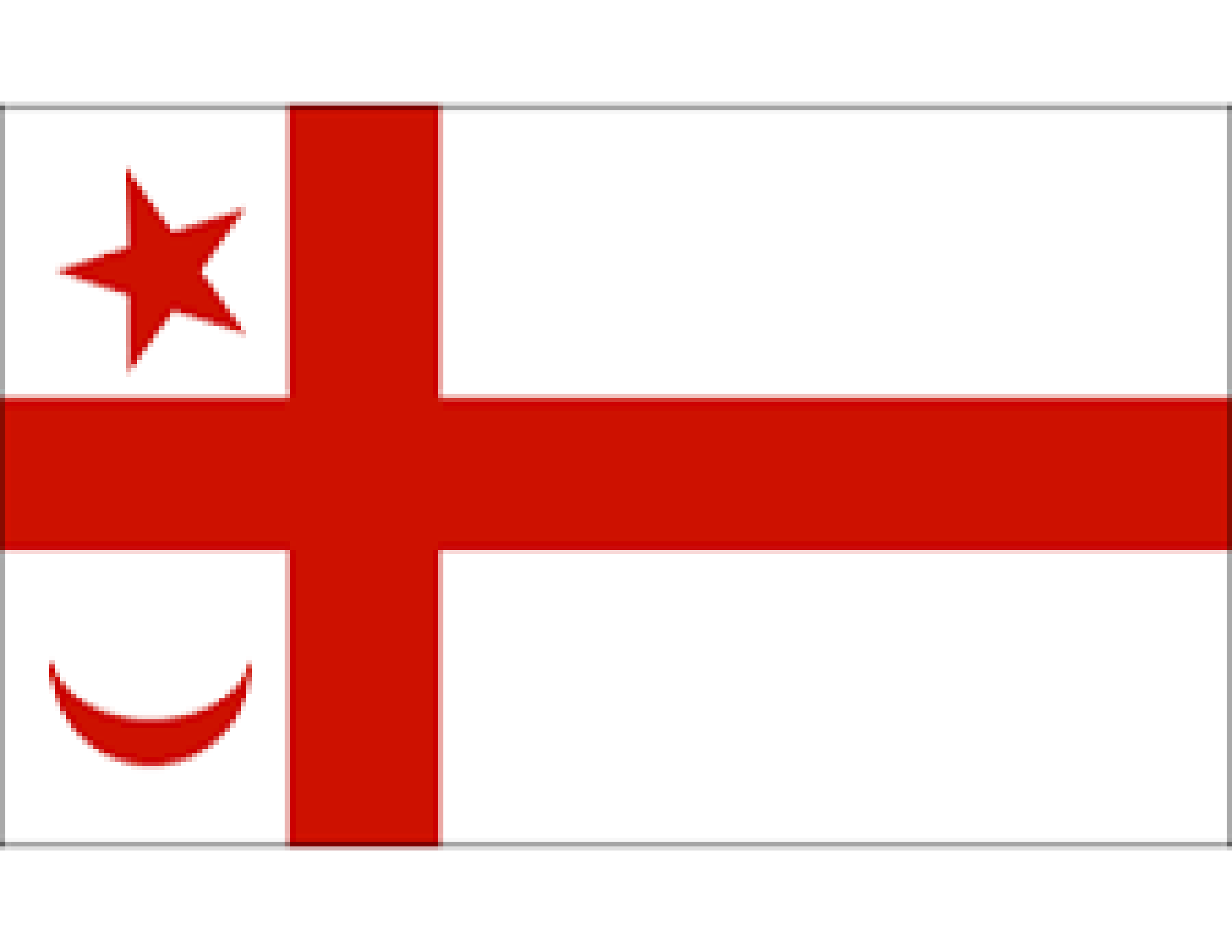
From: David Devenne
Sent: Tuesday, August 23, 2022 3:25 PM
To: Dylan Heide; Maureen Hughes
Subject: Fwd: Mi'kmaw Flag
Attachments: flag.png

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From: Front Desk <frontdesk@acadiaband.ca>
Sent: Tuesday, August 23, 2022 2:40:30 PM
To: David Devenne <David.Devenne@TownofMahoneBay.ca>
Cc: Julian O'Connell <joconnell@acadiaband.ca>
Subject: Mi'kmaw Flag

CAUTION: This email originated from an external sender.

Good Afternoon David,
Thank you for your letter of friendship to Chief Robinson and Acadia First Nation, Chief and Council reviewed it today at their Council meeting. It was decided by consensus that the appropriate flag to fly to honour the people of Mi'kma'ki would be the Grand Council Flag. (image attached). Please let us know when the date is selected for flag raising and we will send a delegate should someone be available.
Thank you ,
Amanda
Acadia First Nation



1. General Description

This policy is designed to establish a consistent protocol and management for the flying of flags on Town of Mahone Bay properties.

2. Purpose

The purpose of this policy is to provide clear direction with regards to flag etiquette, flags to be flown, and maintenance of flags on Town properties.

3. Town-Owned Flagpoles

- a) The Town will fly the Canadian Flag, the Province of Nova Scotia Flag, the Mik'maq Grand Council Flag and Town of Mahone Bay flags (including the flag of the Mahone Bay District Fire Department) only on their flagpoles, notwithstanding Article 4. Decorative flags hung on Town buildings, etc. will be excluded from the guidelines established by this policy.
- b) The Town will maintain a permanent flagpole on which the Mik'maq Grand Council Flag will be flown and maintained by the Town.

4. Flying Special Occasion Flags

4.1 The Town of Mahone Bay receives requests to fly flags in recognition of a variety of events and organizations. To enable the Town to satisfy these requests the Council of the Town of Mahone Bay has adopted the following guidelines for the flagpole located at the Michael O'Connor Memorial Bandstand (herein referenced as the Community Flagpole).

- a) This flagpole will be designated for an individual, groups, and organizations who request that their event flag be flown for a specific period of time.
- b) The maximum period of time for a single flag to be flown is one month.
- c) Applications must be received in writing (Appendix A – Application for Flying a Community Organization's Flag) from community organizations or individuals wishing to have their flag flown. Applications are to be submitted a minimum of one month prior to the date the group would like the flag flown. A calendar will be maintained by staff to track availability. Consideration will be given to the order in which requests are received.
- d) All applications will require approval by Council when received. Annual recurring requests will not require Council approval in subsequent years; applicants must still apply annually.

- e) The Town will maintain the flags of **individuals and** community organizations that annually submit applications (Appendix B - List of Reoccurring Flags) in the Town's flag inventory.
- f) The **requesting** community organization or **individual** will provide the flag to be flown. The Town will not fly a flag that is in poor condition.
- g) The Town will not approve applications **from community organizations** in support of:
 - o Political parties;
 - o For-profit corporate entities;
 - o Religious groups; and
 - o Community groups or organizations that support social or racial intolerance, violence, or hatred.
- h) The public will be advised of the significance of the **community organization's special occasion** flag being flown through communication efforts on the part of the Town.
- i) When there is no **special occasion** **community organization's** flag on the flagpole, a Town flag may be flown.
- j) Notwithstanding the above policy, the Town of Mahone Bay will fly the appropriate flag on the occasion of a visiting dignitary; the flag will be flown for the duration of the visit to the Town of Mahone Bay.
- k) Notwithstanding the above policy, the Town of Mahone Bay will obtain and maintain an African Nova Scotian flag to be flown for African Heritage Month.

4.2 Flying Flags at Discretion of Council

Town Council may choose to fly a flag on the Community Flagpole, at their own discretion in which case the Town will assume the associated costs.

5 Flags at Half Mast:

Flags on Town-owned flag poles will be flown at half-mast to mark the passing of those detailed below for a period four days from the notification of the individual's death or until sunset on the day of the funeral, whichever comes first, **or if there is to be a memorial service, the half-masting should take place from the time of notification of death until sunset the following day and from sunrise to sunset on the day of the memorial service.**

- a) **Recognition of Prominent Public Figures:** The passing of any of the prominent public figures listed below:
 - i. Across Canada and abroad on the death of:
 1. The Sovereign, or a member of the Royal Family related to the Sovereign in the first degree (spouse, child, parent, sibling)
 2. The Governor-General or a former Prime Minister

- ii. Within the Province on the death of the current:
 - 1. Lieutenant Governor
 - 2. Premier
 - iii. Within the Town of Mahone Bay on the death of:
 - 1. Mayor or former Mayors of the Town of Mahone Bay
 - 2. Councillors or former Councillors of the Town of Mahone Bay
- b) **Recognition of persons from Lunenburg County whose duties can be described as “Protective Services”, including but not limited to RCMP, and Firefighters:** Flags will be flown at half-mast for the passing of persons in or from Lunenburg County, whose lives are lost while active members
- c) **Recognition of Town Employees:** When an employee of the Town dies while actively employed, the flag shall be flown at half-mast.
- d) **Recognition of Canadian Military Personnel:** Flags will be flown at half-mast to mourn the passing of local members of the Canadian Military whose lives are lost while on active duty, in consultation with Royal Canadian Legion Branch 49.
- e) **Other Circumstances:** Flags will be flown at half-mast to mourn lives lost in tragic national and international events. In such cases, a decision to lower the flag and the period during which it remains at half-mast will mirror the practice of the Province of Nova Scotia and the Government of Canada.

6 Procedure:

- a) Any citizen, member of Council, or member of staff of the Town of Mahone Bay who becomes aware of an individual deserving of recognition under this policy, should contact staff of the Town as soon as possible to inform them of the name of the individual, the individual's qualifications for recognition under this policy, and the date of the funeral or memorial service.
- b) Staff will make arrangements to have the flag properly lowered and flown at half-mast in accordance with the policy.
- c) Staff will make arrangements to distribute information to Council and staff by email to explain why the flag is at half-mast.

7 Town flags:

- a) The Town of Mahone Bay has determined where Town flags can be flown.
- b) Town flags are reserved for uses determined by council by policy or motion.
- c) Designated public buildings (Provincial and Federal Governments, Royal Canadian Legions, Fire Departments, Community Halls, Schools, Libraries, etc.) may fly Town flags.

- d) The Nova Scotia Federation of Municipalities (NSFM) may fly a Town flag.
- e) Town flags may be loaned on a temporary basis for a major community function upon the approval of the Council of the Town of Mahone Bay or the Chief Administrative Officer.
- f) Other uses of Town flags are to be determined by the Council on an “as requested” basis. All requests to fly Town flags on commercial property shall be determined by the Council of the Town of Mahone Bay.

8 Maintenance of Flags:

- a) All flags must be maintained in a condition fitting their significance. Frayed flags should be replaced and/or repaired at once.
- b) When a flag is in such condition that it is no longer a fitting emblem for display, it should be destroyed in a dignified manner.

Clerk's Annotation for Official Policy Book	
Date of notice to Council Members of Intent to Consider [minimum 7 days notice]	<u>June 30, 2022</u>
Date of Passage of Policy	_____
_____	_____
Town Clerk	Date



APPENDIX A – APPLICATION FORM

Application for Flying a Community Organization's Flag – Town of Mahone Bay

Consideration will be given to the order in which applications are received.

Please note: To have an application placed on an upcoming Council agenda for approval, submit this form at least one month prior to the date being requested. Once Council reaches a decision, you will be advised by staff through the contact information you provide below. If approved applicants do not have flags available to be flown, the Town will work with the community organization to purchase the flags. Approved applicants will be requested to provide a jpeg of their flag, along with promotional text/media release. Approved flags may be dropped off at Town Hall.

Community Organization Requesting Flag to be Flown:

Flag to be Flown:

*provide/attach image with application.

Significance of Flag:

*If additional space is required, please attach information to the application form.

Requested Duration:

The following information will be used for communication purposes by the Town:

Contact Person:

Contact Address:

Contact Phone:

Contact Email:

Please indicate the dates of the period that your organization would like the flag to be flown, along with a second choice should the first choice be unavailable:

First Choice:

Second Choice:

FOR OFFICE USE ONLY

Date/Time Received:

Council Approval Required: ☐ Yes ☐ No If No, original approval date: _____



Town of Mahone Bay

Staff Report

RE: Financing for Fire Station / Hall

September 13th, 2022

General Overview:

This report is to provide Council with information as it relates to the cost and financing for the Mahone Bay & District Fire Department's newly constructed Fire Station and Hall.

Background:

The Town of Mahone Bay is looking to participate in the Fall Long-Term Debenture with the Municipal Finance Corporation (MFC). The Fire Station **(Phase 1)** cost a total of **\$ 3,818,207** and the Fire Hall **(Phase 2)** project final cost was **\$ 1,036,939** with a total cost of **\$ 4,855,146**. The Debenture will be broken out in to two phases with separate repayment terms.

Analysis:

The Fire Station & Fire Hall Project reached substantial completion on April 8th, 2022 with the Grand Opening taking place August 20th, 2022. The building is now fully in use by the Mahone Bay & District Fire Department.

Financial Analysis:

Costing (Phase 1 – Fire Station)

The current total cost for the Fire Station is as follows:

Pre-Design, Tendering and Project Management:	\$ 216,535
Construction:	<u>\$ 3,601,672</u>
Total Phase 1 cost:	<u>\$ 3,818,207</u>

Costing (Phase 2 – Fire Hall)

The current total cost for the Fire Hall is as follows:

Project Management:	\$ 40,866
---------------------	-----------

Construction:	<u>\$ 996,073</u>
Total Phase 2 cost:	<u>\$ 1,036,939</u>

Total cost of both Phases: **\$ 4,855,146 ****

**Please note there is a possibility of an additional bill from Vigilant. This bill is not expected to be of any great size but more regarding travel, etc., of a Vigilant employee for final inspection, review of progress for any deficient work, etc.

Long Term Borrowing (Phase 1 – Fire Station)

Total cost of the project:	\$ 3,818,207
----------------------------	---------------------

It is recommended that the Town finance \$3,818,207 over a 30-year period. Interest rates to be provided once application is approved with an estimate rate expected to be at 5.5-6%. Based on the rate of 5.5%, annual payments for principal and interest would be approximately \$260,000. This would impact the fire services budget and future years transfers to the Fire Equipment Reserve – beginning in fiscal 2023-24.

As of March 31, 2023, the Budget has a Fire Equipment Reserve balance of \$161,657. Although this amount could be used to offset a small portion of the Phase 1 financing; at present, this is not recommended. It is recommended that this \$161,657 remain in the reserve to help support future Fire Department purchases.

Long Term Borrowing (Phase 2 – Fire Hall)

Total cost of the project:	\$ 1,036,939
Less: Town Payment (Town Capital Reserve):	\$ (250,000)
Less: Fire Department Payment (Fundraising Funds):	<u>\$ (250,000)</u>
Balance to be Financed through Long-Term Debt:	<u>\$ 536,939</u>

It is proposed that the balance of **\$536,939** be financed over a 15-year period. This would result in annual principal and interest payments of approximately

\$60,000. It was originally proposed that **Phase 2** would be financed over a 10-year period however as this would result in payments of approximately \$72,000, financing this component over 15 years is recommended.

Over the past few years, the Fire Department has had the following NET revenues from Fundraising Activities (excluding Donations):

2021: \$ 65,537
2020: \$ 52,000
2019: \$ 57,800
2018: \$ 52,100
2017: \$ 87,500
2016: \$ 77,500

Based on the information provided above, as provided by the Fire Departments Treasurer, the Fire Department (on Average) generates sufficient free cash flow from fundraising activities to support the annual loan payments of \$60,000. Note that Covid has resulted in reduced donations over the past several years. This downward trend is not expected to continue in future years.

Recommended 2022 Fall Debenture Participation

Per the above, it is recommended that the Town participate in MFC's Fall Debenture as follows:

Purpose:	Loan Amount	Loan Term	Loan Amort *
Fire Station	\$ 3,818,207	15 Years	30 Years
Fire Hall	\$ 536,939	15 Years	15 Years
Total Debenture Requirement	\$ 4,355,146		

The current Temporary Borrowing Resolution (TBR) passed by Council on July 28th, 2022 has a borrowing limit of \$4,456,600 of which we are only looking to debenture to the sum of \$4,355,146.

Resultant Town Fund Balances

Town Capital Reserve (As of March 31 st , 2023 – As per Budget)	\$ 924,698
Less: Contribution to Fire Station – Phase 2	\$ <u>(250,000)</u>
Adjusted Town Capital Reserve (As of March 31 st , 2023)	<u>\$ 674,698</u>

Climate Analysis:

The new fire station and fire hall are heated 100% with electricity, reducing the carbon emissions associated with the fire service (and further reducing as our utility's supply becomes increasingly renewable in future years).

Strategic Plan:

N/A

Recommendation:

It is recommended,

THAT Council approve transfers from reserves in relation to the Fire Station & Hall Project as follows:

- Fire Equipment Reserve for \$405,000 for **Phase 1**
- Town Capital Reserve for \$43,343 for **Phase 1**
- Town Capital Reserve for \$250,000 for **Phase 2;**

And,

That Council pass the attached pre-approval motion in the sum of \$4,355,146.

Attached for Council Review:

- Standard Pre-Approval Motion for Debenture Participation

Respectfully Submitted,

Ashley Yeadon-Wentzell
Manager of Finance

Name of Unit: _____

Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate

WHEREAS clause 66 (1) of the Municipal Government Act (the “Act”) provides that a municipality may borrow to carry out an authority to expend funds for capital purposes conferred by the Act or another Act of the Legislature;

AND **WHEREAS** clause 91(1)(a) of the Act provides that where a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs (the “Minister”), that the sum shall be borrowed by the issue and sale of debentures, in one sum or by installments, as determined by the council;

AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Municipal Finance Corporation Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

AND WHEREAS the resolution of council to borrow for was approved by the municipal council on _____.
(council’s TBR approval date)

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the

(Name of Unit)

borrow by the issue and sale of debentures a sum or sums not exceeding \$ _____ , for a period not to exceed _____ years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the

(Name of Unit)

in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 5.5%;

THAT the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

For MFC use only:

TBR #: _____

Minister signed: _____

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the

(Name of Unit)

held on the day of 20

GIVEN under the hands of the Mayor/Warden and the Clerk of the

(Name of Unit)

this day of 20

Mayor/Warden

Clerk



Town of Mahone Bay

Staff Report

RE: Living Shoreline Protective Barrier

September 13th, 2022

General Overview:

This staff report is intended to present Council with an update on the living shoreline demonstration project with Coastal Action and an associated recommendation.

Background:

The living shoreline demonstration project with Coastal Action continues into 2023 with monitoring and maintenance however the construction phase is now essentially complete.

In addition to a contribution of \$140,000 to the demonstration project lead by Coastal Action the 2022-23 budget approved by Council July 28th, 2022 also includes \$113,046 in Town contribution to a proposed next phase of the shoreline project, including extension of the living shoreline down Edgewater Street (in front of the other parking areas and eventually around to Kedy's Landing as well). This contribution would be leveraged against external funding, should the project proceed to construction.

While Town and Coastal Action staff, along with other partners in the demonstration project, continue to pursue external funding to extend the living shoreline, the matter of a permanent barrier to prevent access to the shoreline while not negatively impacting the cherished views from the waterfront remains to be addressed.

Analysis:

With the end of the construction phase of the demonstration project the existing temporary fencing is due for removal in the immediate future.



Existing temporary fence in Edgewater Street parking lot

The removal of this fencing will restore access to the waterfront walking trail but at the same time it will remove the only barrier currently limiting access to the shoreline. Town and Coastal Action staff believe a barrier along the edge of the shoreline is necessary for public safety, as well as to prevent damage to the living shoreline (plantings, etc.).



Living Shoreline area requiring barrier (currently behind fence)

Staff propose the installation of a permanent barrier of posts and rope, limiting access without negatively impacting views. A similar barrier has recently been installed by the owner of the parking lot at Kedy's Landing along Edgewater Street (in the case of the living shoreline area the barrier would instead hug the shoreline, bounding the walking trail).



Barrier at Kedy's Landing (similar to proposed)

If approved work would begin on the barrier as soon as possible to coordinate with the removal of temporary fencing. Per the terms of the Town's lease for the parking area, the proposed barrier would need to be run by the St. James Parish Council before work would begin.

Financial Analysis:

Staff have requested quotations to estimate the cost of the proposed barrier and recommend a budget of \$15,000 for the area corresponding to the demonstration project. Though the funds would not be matched by external funding, staff recommend applying this cost against the \$113,046 budget for the Living Shoreline Project in 2022-23. In pursuing external funding to continue the living shoreline staff would include extension of the waterfront barrier with the eligible project costs.

Climate Analysis:

The improvement of the walking trail along Edgewater Street supports Council's GHG reduction objectives by encouraging active transportation by residents and visitors.

Strategic Plan:**3.2 Adapt Community Infrastructure to Climate Change**

- Invest in strategic infrastructure (shoreline and stormwater management)

Recommendation:

It is recommended,

THAT Council approve the expenditure of \$15,000 from the 2022-23 budget for the Living Shoreline Project, for the installation of a permanent barrier along the waterfront in the area of the demonstration project.

Attached for Council Review:

None

Respectfully Submitted,



Dylan Heide
Town of Mahone Bay CAO



Town of Mahone Bay
Staff Report
RE: Request for Grants
September 13th, 2022

General Overview:

This staff report is intended to present Council with a recommendation for the distribution of unallocated Grants to Organizations funding in the 2022-23 annual operating budget.

Background:

During the 2022-23 annual budget process \$11,000 was budgeted for Grants to Organizations but only \$9,360 was allocated, leaving \$1,640 for late applications.

Analysis:

Staff have received two further requests for 2022-23 grant funding since Council's approval of the annual budget on July 28th:

Mahone Bay Kids T-Ball

Local resident Coby Joudrey has, for the last two summers, organized regular free T-Ball drop-in sessions for kids ages 4-8 at Bayview School field with more than twenty kids participating. This summer season's expenses included new uniforms. The 2022 season is just wrapping up but as all expenses have been paid out of pocket by the organizers a contribution from the Town would help ensure the program is offered again next year.

Canadian Tire Para Hockey Cup at LCLC

The Canadian Tire Para Hockey Cup is an annual, 4-team international tournament hosted at the Lunenburg County Lifestyle Centre in Bridgewater. The teams compete in a single round robin format, followed by 2 semi-final games, and 2 medal games, for a total of 10 games. This year's event will take place Sunday November 27 to Saturday, December 3, 2022. The goals of the Para Hockey Cup include showcasing Lunenburg County and the South Shore and supporting education and awareness for paraathletes in our community.

Financial Analysis:

\$11,000 was budgeted for 2022-23 Grants to Organizations, \$9,360 was allocated in the budget process, leaving \$1,640 for late applications.

Mahone Bay Kids T-ball	\$250
Canadian Tire Para Hockey Cup at LCLC	\$750
TOTAL	\$1,000

This leaves \$640 remaining unallocated grant funds for 2022-23.

Climate Analysis:

N/A

Strategic Plan:

N/A

Recommendation:

It is recommended,

THAT Council approve Grants to Organizations in the following amounts, from the 2022-23 budget:

Mahone Bay Kids T-ball	\$250
Canadian Tire Para Hockey Cup at LCLC	\$750

Attached for Council Review:

None

Respectfully Submitted,



Dylan Heide
Town of Mahone Bay CAO

Councillor Kelly Wilson

RE: Public Transportation

September 13, 2022

Motion for Consideration

THAT Council accept the recommendation of the Internal Transportation Committee and support the request from Greg Curwin and Gary Ramey to conduct privately funded business plan for the development of a public transit system in Lunenburg County.

Maureen Hughes

From: Penny Carver
Sent: Friday, August 26, 2022 10:48 AM
To: Maureen Hughes; Dylan Heide
Cc: David Devenne
Subject: Item for Council Agenda September 13

Hi Maureen and Dylan,
I'm following up on the Notice of Motion I made on July 28th with a submission for the September 13th agenda as shown below.

The situation:

The Policy & Strategy Committee is scheduled to review the Town Council and Town Committees policy on September 25th. Any changes to the Committees Policy recommended by the P&S Committee will be considered by Council on October 11th. If Council recommends changes to the process for recruiting citizen volunteers, there will be a tight timeframe for changes to be implemented prior to the call for citizen volunteers in November/December. With this in mind, and in respect of the concerns expressed in recent years about the criteria and scoring system for assessing citizen applications, I make the following motion:

Motion:

That Council approve the immediate creation of an ad hoc committee composed of one staff and two members of Council for the purpose of preparing a draft revision of the process for selecting citizen members of Council Committees and that the draft revision be submitted for consideration of the Policy & Strategy Committee at its meeting on September 26th, 2022.

Thanks,
Penny

Penny Carver
Councillor, Town of Mahone Bay

Councillor Kelly Wilson

RE: Noise Regulations and By-laws

September 13, 2022

Motion for Consideration

THAT Council direct staff to review the current best practices in the field of by-laws referencing noise with a view to developing a recommendation to Council on how or if to proceed with the matter of noise regulations and by-law.



RCMP-GRC

ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Mahone Bay PAB Q2 Report

Cpl. John PAYNE
“H” Division RCMP
Lunenburg District



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada 

LUNENBURG DISTRICT STAFF

- 1 Staff Sergeant
- 2 Sergeants
- 7 Corporals
- 33 Constables
- 1 Reserve Constable
- 7 Administrative Staff
- Crime Analyst (Covers numerous areas including Lunenburg District)
- Senior Safety Coordinator (Jointly Managed with BPS)
- Additional Resources on Request – MCU, FIS, ICE
AIR SERVICES, CRITICAL INCIDENT PROGRAM



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

SOUTHEAST TRAFFIC SERVICES

- Six member Provincial Unit working out of Lunenburg District (Chester Office)
- Dedicated traffic enforcement throughout Lunenburg and Queens Counties.

These below statistics are in addition to the “Road Safety” work conducted by Lunenburg County District members.

- 507 Summary Offence Tickets
- 376 Written Warnings
- 91 Checkpoints

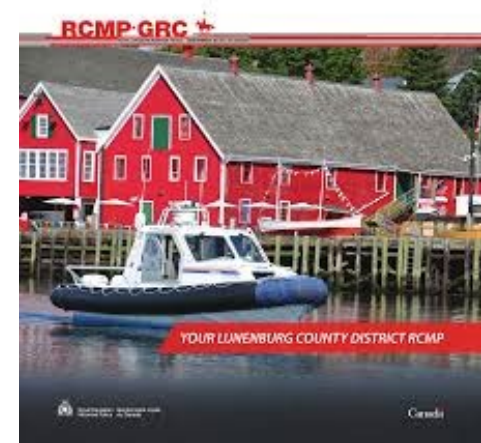


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LUNENBURG DISTRICT FLEET

- (15) Patrol Cars
- (3) Patrol SUVs
- (5) Unmarked Police Vehicles
- (1) Police Boat
- (1) 4 Seat UTV (Side x Side)
- (4) Patrol Bicycles



Royal Canadian Mounted Police
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District Facilities

- Chester Detachment
- Lilydale Detachment
- Cookville Detachment



Lunenburg (Lilydale) NS
Telephone: 902-634-8674
Fax: 902-634-4311

Hours of Operation

Monday, Wednesday & Friday
8:30 am to 4 pm

Fingerprints

By appointment only

Services available

- Criminal records check
- Fingerprints
- General information
- Non emergency complaints
- Outside detachment emergency phone
- Report a crime
- Vulnerable sector check

S/Sgt. Victor Whalen
District Commander



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Gendarmerie royale du Canada

Canada

District Resources

GENERAL INVESTIGATION SECTION (Lunenburg County)

- Cst. Alexander TUCKER is Lunenburg District's GIS Investigator. His role is to investigate resource intensive & more complicated criminal files. ie: B&E Series
- Often paired with SCEU Lunenburg District benefits from a highly trained multi-member investigative team.

SCHOOL SAFETY RESOURCE OFFICER (Lunenburg County)

- Constable Ted BAILEY and Cst. Leah BEATON are the is Lunenburg District's School Safety Resource Officers and are dedicated to providing support to Lunenburg County's 18 public schools. The SSRO works with local schools and delivers programs concerning a range of topics including cyber bullying, and other social media topics. With schools currently being closed for the summer, Cst. BAILEY and Cst. BEATON are currently assisting the District, responding to calls for service while preparing to rejoin the SSRO positions this fall.

COMMUNITY POLICING VICTIMS SERVICES OFFICER (Lunenburg County)

- Constable Sonia UPSHAW is the Community Policing Victim Services Officer for Lunenburg County. Cst. UPSHAW is stationed out of Chester Detachment, and is responsible for maintaining and developing current and future community partnerships within the District.
- Corporal John PAYNE is located in the Lilydale Office and is responsible for the Community Policing Responses in Lunenburg County.



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Quarterly District Calls for Service

- Between April 1st, 2022 1st & June 30th, 2022, Lunenburg District had received **2783 Calls for Service** which included Criminal Code, Controlled Drugs and Substance Act, and Provincial Act Investigations.
- Check Stops – 91 - Various Locations throughout the County
- False Alarms - 14
- Wellbeing Checks - 74
- Mental Health Act – 143 (122 in the quarter in 2021)
- Sudden Death – 26
- Crime Prevention - 61
- False/Accidental 911 calls – 51
- Missing Person- 11 (all located)



Street Crime Enforcement Unit

- SCEU (Street Crime Enforcement Unit) is a 3 member plainclothes investigative team funded by the Department of Justice. On the South Shore the team is integrated with Bridgewater Police Service (BPS) – 2 RCMP & 1 BPS
- This team is led by Cst. Alexander TUCKER of the RCMP. SCEU's mandate is to investigate low to mid-level organized crime. They primarily investigate offences under the Controlled Drugs and Substances Act (CDSA) and the Criminal Code in both Lunenburg and Queens County.



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Town of Mahone Bay

- During this quarter there were 130 total generated occurrences in the Town of Mahone Bay. This includes all reported calls for service from the public as well as self generated enforcement by both the Lunenburg District RCMP members and Southeast Traffic Services (in addition to those included in the attached statistics sheet).

Notable occurrences:

- On May 18th, 2022 Lunenburg members observed a prohibited driver in the town of Mahone Bay, the driver was arrested in vehicle, charged under the criminal code for driving while prohibited, charges are before the courts.
- On May 30th, 2022 Lunenburg members responded to a call of impaired driver on Main Street in Mahone Bay. Upon arrival, members located and arrested a male for impaired driving. Vehicle towed, charges are currently before the courts.
- On June 10th, 2022 Lunenburg members responded to a complaint of an assault at Bayview Community School, the case is still being investigated at this time, school partnerships are involved, the case is on-going.



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Notable Occurrences Cont'd

- On June 14th, 2022 Lunenburg members responded to a Domestic Dispute in Mahone Bay. Members arrested the male suspect for assault at the scene. The male suspect was charged accordingly and the matter is now before the courts.
- During this quarter a total of 44 Summary Offence Tickets / Warnings were issued to motorists in Mahone Bay. Offences were primarily related to speeding, using a handheld cellular device, not wearing a seatbelt, no insurance, no inspection and no registration.
- A total of 22 Checkpoints were completed during this quarter. The majority of Checkpoints were completed on Edgewater Street. These areas were identified as a result of concerns from the public related to vehicles speeding, loud mufflers and stunting.



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Town of Mahone Bay Quaterly Statistics
(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

Type of Crime & Occurrence Type		2022	2022	Amount of Change	Calendar Year to Date 2022
		Q2	Q1		
		Current	Previous		
Crimes Against Persons					
Offences Related to Death	0	0	0	0	
Sexual Offences	0	0	0	0	
Assault	4	0	4	4	
Kidnapping/Hostage/Abduction	0	0	0	0	
Robbery	0	0	0	0	
Extortion / Intimidation	0	0	0	0	
Criminal Harassment	0	0	0	0	
Indecent Harassing Comm.	0	0	0	0	
Uttering Threats	4	0	4	4	
Property Crime					
Arson	0	0	0	0	
Break and Enter	0	1	-1	1	
Unlawfully in a Dwelling House	0	0	0	0	
Theft Over	0	0	0	0	
Theft of Motor Vehicle	0	0	0	0	
Theft of Other MV / Motorcycle	0	0	0	0	
Take MV w/o Consent	0	0	0	0	
Theft Under	0	2	-2	2	
Shoplifting	1	6	-5	7	
Theft (mail, bicycle, et al)	0	0	0	0	
Theft from Motor Vehicle	1	0	1	1	
Possession of Stolen Goods	0	0	0	0	
Fraud	1	2	-1	3	
Identity Theft	0	0	0	0	
Mischief	6	4	2	10	
Drug Enforcement					
Possession	0	0	0	0	
Trafficking	0	0	0	0	
Import/Export	0	0	0	0	
Production	0	0	0	0	
Other	1	0	1	1	



Town of Mahone Bay Quaterly Statistics
(Includes Traffic Services and Occurrences taken by Call Back Unit)

Protected "A"

Type of Crime & Occurrence Type		2022	2022	Amount of Change	Calendar Year to Date 2022
		Q2	Q1		
		Current	Previous		
Traffic					
Dangerous Op of MV	0	0	0	0	
Distracted Driving	3	0	3	3	
Impaired by Alcohol	3	0	3	3	
Impaired by Drug	0	0	0	0	
Failure/Refusal	0	0	0	0	
Driving while Disqualified	2	0	2	2	
Fail to Stop or Remain	0	0	0	0	
Seatbelt Violation	2	0	2	2	
Intersection Violation	0	0	0	0	
Speeding Violation	3	1	2	4	
Insurance Violation	3	2	1	5	
Road Side Suspension (Alcohol)	0	1	-1	1	
Road Side Suspension (Drug)	0	0	0	0	
Collision - Fatal	0	0	0	0	
Collision - Non - Fatal Injury	0	0	0	0	
Collision - Reportable	3	4	-1	7	
Collision - Non Reportable	3	0	3	3	
Off-Road Vehicle Collision	0	0	0	0	
Municipal By-laws	0	0	0	0	
Other Traffic Offence/Violation	36	5	31	41	
Other Traffic Related Duties	0	0	0	0	
Checkstop	22	5	17	27	
Other					
911 Call	1	4	-3	5	
Breach of Court Order	0	0	0	0	
Liquor Act	0	2	-2	2	
Mental Health Act	2	5	-3	7	
Missing Person	0	0	0	0	
Municipal Bylaw - Other	0	0	0	0	
Other	17	13	4	30	
Sudden Death	2	3	-1	5	
Suspicious P V P	0	2	-2	2	
Wellbeing Check	4	4	0	8	
Trespass At Night	0	0	0	0	
HPA (COVID-19) - Offences only	0	0	0	0	
HPA (COVID-19) - Other activities	0	0	0	0	
QUA (COVID-19) - Offences Only	0	0	0	0	
QUA (COVID-19) - Other Activities	2	0	2	2	
Total Founded & SUI Occurrences	126	66	60	192	
Total Occurrences*	130	69	61	199	

**Includes Unfounded and Unsubstantiated*

Accessibility Quarterly Update: April-June 2022

Completed by Ellen Johnson, Accessibility Coordinator, July 25, 2022

Summary

The Lunenburg County Accessibility Advisory Committee recruitment process was completed with two new community member appointments and the committee met virtually on July 6th to receive updates and plan for resumption of a regular meeting schedule. Additional committee positions will be vacant in the fall and advertising has begun to fill those positions.

Planning continued with small working groups and individuals to ensure that actions are identified to help municipalities meet the commitments in the Lunenburg County Accessibility Plan. Some of the smaller actions are being implemented already where it is reasonable to do so.

The Accessibility Coordinator continued to support specific projects at the municipal units and to answer questions from staff on the topic of accessibility as it applies to their work. To support Councils to build capacity around accessibility, efforts have begun to arrange a training session to be offered to all Councillors and to be funded through the joint accessibility budget.

The Accessibility Coordinator continued to build relationships with relevant organizations and individuals, including facilitating a group of six municipal accessibility leads to participate in regular meetings to support sharing of resources and knowledge. Work on the Monitoring, Evaluation, Reflection, and Learning (MERL) tool development has also begun, with the Accessibility Coordinator participating in meetings hosted by the Accessibility Directorate to develop a tool to measure progress and capacity with respect to accessibility among prescribed public sector bodies.

Municipal staff and community members are beginning to contact the Accessibility Coordinator on a variety of topics. Community members have indicated they do not always know how to get their concerns to the correct municipal staff person and that access to a person to talk to about accessibility concerns has helped them to navigate a system that can be confusing to the public. Staff members have been requesting feedback on accessibility considerations for projects including document layout, signage, online survey design and content, draft bylaws and plans, and others. This shows that staff are beginning to recognize the importance of considering accessibility in their everyday work.

Lunenburg County Accessibility Advisory Committee (LCAAC)

Coordinating LCAAC, ensuring committee is fully appointed and meeting its mandate.

- Supporting appointment of new community committee members and planning for meetings.
- One of the recent appointees declined his appointment and another LCAAC member has recently passed away. With two positions expiring in September, there will be four vacancies on the committee and advertising is underway to fill those positions.

- A meeting took place on July 6th to update members and staff resources on status of accessibility work, a reminder of the role of the committee, and plans for the fall.

Status: Advertising begun to recruit new LCAAC community members. In process of setting regular LCAAC meeting time.

Accessibility Act Obligations and Involvement with the Accessibility Directorate

Supporting municipal units to plan and implement actions to meet commitments presented in the Lunenburg County Accessibility Plan and to meet obligations under the Accessibility Act (2017).

Lunenburg County Accessibility Plan

- Working with individuals and small groups of municipal staff to identify appropriate actions for their specific context.
 - Goods and Services: TOMB (draft complete), MODL (in progress), MODC (in progress), TOL (scheduling meetings)
 - Information and communications: MODC (draft complete), MODL (draft complete), TOL (in progress, TOB (in progress,)) TOMB (scheduling meetings)
 - Transportation: TOB (draft complete)
 - Employment: - TOMB (in progress), MODL (in progress), MODC (scheduling meetings)
 - Built Environment: TOMB (draft complete), TOL (draft complete)

Status: Action planning in progress to identify how each municipal unit will meet commitments in regional accessibility plan.

Accessibility Directorate involvement

Communicating with the Accessibility Directorate and participating in sessions as appropriate.

- Phase 2 Recommendations for the Built Environment Standard under the Accessibility Act release date: July 13, 2022. These recommendations give a sense of what will be included in the standard and are currently with the provincial government being turned into regulation.
- Accessibility Coordinator is participating in a process to help the Accessibility Directorate create a Monitoring, Evaluation, Reflection, and Learning (MERL) tool to help PPSB's measure efforts to increase accessibility. Two of six meetings are complete with the goal of having the tool ready to use by municipalities by the end of 2022.
- Accessibility Coordinator attended "Engaging with Persons with Disabilities" held by the Accessibility Directorate to learn more about how to ensure that consultations/interactions with the public about accessibility can be done effectively.

Status: Ongoing participation and reporting as required by Accessibility Directorate.

General and Joint Projects/Activities

Actions related to accessibility in general or joint actions.

- REMO: Initiated discussions with Emergency Management Coordinator to incorporate information about emergency management into accessibility planning and to ensure that accessibility is considered in emergency management planning.
- Rural Accessibility and Age Friendliness Assessment Project; This is a partnership through Dalhousie University's School of Planning, Planning for Equity, Accessibility, and community Health (PEACH) Research Unit. The goal is to create and use an assessment tool specifically for rural communities to assess their accessibility and age friendliness. Benefits include access to the data from the tool as used throughout the project (which can help prioritize actions to address accessibility barriers) and access to the tool following the project for continued use and the ability to assess progress when used as an outcome measure.
 - Attended Yarmouth community consultation to support creation of indicators and prepare for similar consultation in Bridgewater.
 - Continue with TOB to inform choice of indicators of accessibility and age-friendliness (what we would like measured) and prepare for Bridgewater community consultation on August 6th.
 - **Status:** In Progress.
- Community Outreach/Consultation: The Province of Nova Scotia has indicated through the Accessibility Directorate and the process required for the creation of accessibility plans that it is vital to use local experience to shape priorities to address accessibility barriers. Developing a way to continuously receive input from the community about the experiences of people encountering accessibility barriers is important.
 - Working with PEACH Research Unit to explore use of their CANDid Access tool, which allows the public to upload photos related to accessibility barriers and positive accessibility experiences.
 - Participating in Community Links Aging Well Together Coalition, which brings together organizations and individuals concerned with seniors' health and wellbeing. This group provides a means to learn about issues relevant to seniors in our communities and to disseminate information through the coalition members when appropriate.
 - Compiling a contact list of people interested in accessibility in Lunenburg County in order to share information relevant to accessibility, including consultations and events.
 - Speaking with individual community members about accessibility-related concerns and involving appropriate staff where necessary.

Status: In Progress.

- Participation and Monitoring of Accessibility Standards: National accessibility standards are under development/review through Accessibility Standards Canada (ASC) and Canadian Standards Association (CSA).
 - Participate in review of CSA and other accessibility-related standards as they arise.
- Researching options for accessibility-related training:
 - Accessibility and disability awareness training: Goal is to provide this training to all Councillors in Lunenburg County by the end of 2022 using the jointly funded budget allocated to staff and Council training.
 - Researching options for content and delivery of digital accessibility auditing, consulting, and training.

- Initiated creation of a group of six municipal accessibility leads to meet monthly and share information and resources related to accessibility.
- Participating as a board member on the Nova Scotia Community Transportation Network Board of Directors. This group facilitates the creation and functioning of accessible and affordable community transportation options in Nova Scotia. The Nova Scotia Department of Public Works has invested \$36,000 for Senior Wheels Association of Bridgewater to create a business and marketing plan to increase service to include the western portion of Lunenburg County.
- Presentation Skills Training: Project initiated by Town of Bridgewater to provide training to staff focused on the creation and delivery of meaningful, inclusive presentations. This is intended to be a custom training designed for municipalities in Lunenburg County and will be useful in increasing effectiveness and accessibility of presentations to Councils, the public, and others.
 - Met with Consultant to ensure incorporation of accessibility content.
 - Estimated cost per participant shared with other municipal units.
 - Consultant is in the process of developing the training for anticipated delivery in the fall.

Status: In development.

Specific Projects and Activities in Each municipal Unit

Participating in projects and activities that support integration of accessibility into everyday practices at municipal units and increase accessibility in the five areas addressed in the Lunenburg County Accessibility Plan (Goods and Services, Information and Communications, Transportation, Employment, and Built Environment).

Town of Bridgewater

- Town of Bridgewater Municipal Plan Review Survey: Basic accessibility review of Community Development Department survey intended for use by the public to increase accessibility.
 - **Status:** Complete.
- Accessibility/Disability Signage: Working with Engineering to identify best practice for use of traffic warning signage for persons with disabilities. Consultation with CNIB, HRM and the province to inform process and recommendations.
 - **Status:** In Progress: Initial recommendations provided to Engineering and ongoing consultation with CNIB, public to determine appropriate process for addressing requests for signage/other options to increase safety.
- Accessibility Planning: Initiating Information and Communications work with Communications using the draft completed with MODC. Working with Community Development/Planning and Engineering/Public Works to refine proposed timelines for Transportation section of accessibility action plan. This focuses heavily on pedestrian infrastructure, parking, and snow removal.
 - **Status:** Information and Communications: In progress; Transportation: Draft Complete, refining timelines.

Town of Mahone Bay

- Working with CAO and town staff on Goods and Services, Built Environment, Information and Communications, and Employment sections of accessibility action plan.
 - **Status:** Goods and Services, Built Environment: Drafts complete; Employment, Information and Communications: in progress.

- Responding to questions related to accessibility to support capacity building around accessibility.

Town of Lunenburg

- Working with Heritage, Recreation, and Public Works on the Built Environment section of the accessibility action plan.
 - **Status:** Draft complete, refining timelines.
- Working with Town Clerk on accessibility planning for Information and Communications.
 - **Status:** In Progress.
- Provided input into proposed skate park pathway and seating area using an accessibility lens.

Municipality of the District of Lunenburg

- Worked with staff from communications, recreation, customer service, and others on the Goods and Services section of accessibility plan.
 - **Status:** Draft complete, refining timelines.
- Worked with Communications to complete draft of accessibility plan for Information and Communications using MODC draft plan.
 - **Status:** Draft complete.
- Initiating meetings to work on accessibility planning related to Employment.
- Supporting staff when questions arise related to accessibility (e.g., document accessibility, terminology/language, built environment).

Municipality of the District of Chester

- Working with IT and communications staff on the Information and communications section of accessibility action plan. This section includes accessibility of public meetings in addition to digital accessibility and all communications with the public. This draft plan is complete, and the initial actions are being initiated. For example, the Communications Plan is in the process of being updated and accessibility is being included more regularly when planning communications. Accessibility Coordinator is exploring options for digital accessibility/communications training for staff.
- Initiating work with recreation and Finance departments to address accessibility planning in Goods and Services.
- Supported procurement process for accessibility audits for Administration and Annex Buildings with work beginning in July by Atlantic Accessibility.
- Supporting process to renovate Wild Rose Park washrooms to increase accessibility.

Respectfully Submitted,

Ellen Johnson, MSc(OT), OT Reg(NS)
Accessibility Coordinator