



The Regular Meeting of Town Council for the Town of Mahone Bay was held on Thursday, April 28, 2022 at 7:00 p.m. broadcast via YouTube live.

Present:

Mayor D. Devenne
Deputy Mayor F. Kangata
Councillor P. Carver
Councillor R. Nowe
Councillor K. Wilson
Councillor J. Feeney
CAO, D. Heide
Town Clerk & Deputy CAO, M. Hughes

Absent: Councillor Burdick (regrets)

Gallery: online

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

1. Agenda

A motion by Councillor Carver, seconded by Councillor Wilson, "THAT the agenda be approved as presented." **Motion carried.**

2. Minutes

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT the minutes of the April 12, 2022 special meeting of Council be approved as presented."

Motion carried.

A motion by Councillor Feeney, seconded by Councillor Nowe, "THAT the minutes of the April 12, 2022 regular meeting of Council be approved as presented."

Motion carried.

A motion by Councillor Nowe, seconded by Councillor Carver, "THAT the minutes of the April 19, 2022 special meeting of Council be approved as presented."

3. Presentations

Mahone Bay Volunteer Fire Department Report

Council received a presentation from Fire Chief Adam Ekins of the October - December 2021 and January - March 2022 reports. Discussion following Chief Ekins' department report included the upcoming move into the new fire station and the new truck purchase.

4. Correspondence - Action

4.1 Paul Gregory, Senior Oceans Campaigner, Nature Canada - Oceans Day Resolution.

4.2 Marsha Fields - New Taxation Law

4.3 George Anderson, Chair MBTCC - Request for support of funding application.

A motion by Deputy Mayor Kangata, seconded by Councillor Carver, "THAT Council direct staff to contact the Mahone Bay Tourism and Chamber of Commerce to arrange to meet to discuss proposed changes to the Aquatic Gardens with other stakeholders."

Motion carried.

5. Correspondence - Information Items

5.1 Norman Whynot - Non-Resident Property Tax and Deed Transfer Trust.

5.2 Warden Allen Webber, Municipality of the District of Chester - Letter to Premier Houston RE Non-Resident Tax and Deed Transfer Tax.

5.3 NSFM - Monday Memo - April 11, 2022.

5.4 George Anderson - Increase in Property Taxes for Non-Nova Scotian Residents.

5.5 Warden Vernon Pitts, Municipality of the District of Guysborough - CFA Taxes.

5.6 Michael Graves, the United Way of Lunenburg County - Community Funded Grants

5.7 Cyril MacDonald, NS Solid Waste Regional Chairs Committee; Amanda McDougall, NSFM; John McKinnon, AMANS - Municipal Response to Engagement on EPR.

5.8 NSFM - Monday Memo - April 19, 2022.

5.9 Kayser Manuel - New crosswalks installed in town.

5.10 Nick Barr, DMAH - Non-Resident Tax Questions.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT correspondence items number 5.1 to 5.10 be received and filed and that a response be sent to Kayser Manuel with thanks for forwarding the observations and input regarding crosswalks in town."

Motion carried.

6. Staff Reports

6.1 Council Report

Council received the Staff Report to Council for April 28, 2022.

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT Council receive the staff report for information.”** **Motion carried.**

6.2 Town Logo

Council received a staff report to provide Council with information on the anticipated process for the development of a new logo for the Town.

A motion by Councillor Feeney, Seconded by Deputy Mayor Kangata, **“THAT Council direct staff to prepare a draft Engagement Plan for the development of a new community logo for the Town, to replace the current corporate logo, and which would empower the public to decide on a logo for Council approval; and**

THAT staff be directed to include the development of a new Town Logo as an operating initiative in the draft 2022-2023 budget, at an estimated cost of \$25,000, to be funded from the Operating Reserve.” **Motion carried.**

6.3 Vaccination Policy Update

Council received a staff report an update on the Vaccination Policy, amended following the April 12, 2022 Council meeting.

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT Council adopt the draft amended COVID-19 Vaccination Policy as presented April 28, 2022.”** **Motion carried.**

A motion by Councillor Feeney, seconded by Councillor Nowe, **“THAT Council revisit the vaccination policy by the end of the 2022/23 fiscal year.”** **Motion carried.**

6.4 Comfort Stations Update

Council received a staff report with an update and recommendation relating to winter operation of the Town’s comfort stations.

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT staff be directed to include costs in the 2022/23 annual budget for the seasonal operation of the Edgewater Street comfort station to be extended until December 9, 2022.”**

Motion carried.

6.5 Draft CAO Performance Review Policy

Council received a staff report to accompany a draft CAO Performance Review Policy.

A motion by Councillor Carver, seconded by Councillor Feeney, **“THAT the Appendix to the Policy be amended to add ‘and provides input to the CAO Performance Review Committee’ at the end of item #3.”** **Motion carried.**

6.6 Building Official Appointment

Council received a staff memo regarding the completion of Residential Building Official Qualification by a staff member at MODL, in keeping with ongoing development of a shared building inspector service in Lunenburg County.

A motion by Councillor Nowe, seconded by Councillor Wilson, **“THAT Bruce Parks be appointed as a Building Official for the Town of Mahone Bay effective April 28, 2022 and until such time as that appointment is revoked.”** **Motion carried.**

6.7 Community Works Program Update

Council received a staff report with an update concerning the Community Works Program funding received by the Town, and an overview of the upcoming Natural Asset Inventory and Park Cemetery Mapping Projects supported by this funding.

A motion by Councillor Carver, seconded by Councillor Nowe, **“THAT Council accept this report for information.”** **Motion carried.**

6.8 Special Meeting Dates

Council received a staff report to recommend dates for upcoming special meetings of Council.

A motion by Deputy Mayor Kangata, seconded by Councillor Carver, **“THAT Council confirm the 2022 budget meeting dates as July 6, 14, and 22 and that special meetings of Council will be scheduled for the third Friday of every month at 9am to take place if needed to address items not covered at regular meetings of Council, and that staff be directed to produce an updated annual meeting calendar for distribution.”** **Motion carried.**

6.9 Electrical Utility Load Analysis

Council received a staff report with the electrical utility load analysis prepared by Strum Engineering Associated Ltd. along with associated recommendation.

A motion by Councillor Wilson, seconded by Deputy Mayor Kangata, **“THAT Council accept the load analysis for information, approve a budget allocation of \$80,000 from**

electrical utility capital funds in the Town's 2022-23 budget for the purchase of a voltage regulator, and direct staff to proceed to tender for the purchase of a voltage regulator."

Motion carried.

6.10 Memo – 2022 Representative Volunteer Process

Council received a staff memo regarding the 2022 Provincial Volunteer nomination process from the province.

7. Council Items

7.1 Councillor Carver – Communication from Mayors/Wardens, Deputies, and CAOs

A motion by Councillor Carver, seconded by Deputy Mayor Kangata, **"THAT an item be added to the next meeting of Mayors/Wardens, Deputies, and CAOs to discuss and clarify the accountability relationship between the group and the five Councils that they represent, that the discussion include how members of all five Councils should be informed about meeting agendas, discussions, and outcomes, and that the outcome of this discussion be reported back to the member Councils."**

Motion defeated.

7.2 Councillor Wilson – Non-Resident Property Tax

A motion by Councillor Carver, seconded by Councillor Nowe, **"THAT Council approve the mayor to sign the draft letter to the Premier as presented to Council."**

Motion carried.

8. Committee Reports

8.1 Heritage Advisory Committee

Council received the draft minutes of the April 13, 2022 meeting of the Heritage Advisory Committee.

A motion by Councillor Feeney, seconded by the Councillor Nowe, **"THAT Council direct staff to draft a letter to the property owners of identified potential heritage properties informing them of the Municipal Heritage Property Program and bring that draft letter back to the next Heritage Advisory Committee Meeting."**

Motion carried.

8.2 Asset Management Committee

Council received the draft minutes of the April 21, 2022 meeting of the Asset Management Committee.

8.3 South Shore Housing Action Coalition

Council received minutes of the February 2, 2022 meeting of South Shore Housing Action Coalition.

8.4 REMO

Council received the minutes of the January 17, 2022 meeting of the REMO Advisory Committee.

8.5 MJSB

Council received the minutes of the January 12, 2022 meeting of the Municipal Joint Services (MJSB) Board.

8.6 MJSB

Council received the minutes of the January 26, 2022 meeting of the Municipal Joint Services (MJSB) Board.

A motion by Councillor Wilson, seconded by Councillor Nowe, “That Council receive items 8.2 through 8.6 for information.” **Motion carried.**

9. New Business

10. Closed Session

A motion by Councillor Wilson, seconded by Deputy Mayor Kangata, “THAT Council go into closed session at 9:57 pm to discuss personnel matters, contract negotiations, and litigation or potential litigation as permitted by MGA section 22(2)(c) (e) and (f) respectively.” **Motion carried.**

Council returned to open session at 10:50 pm.

Council adjourned upon motion at 10:52 pm.

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Mayor, David Devenne

Deputy Clerk, Kelly Redden