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The regular meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, November 18th, 2021 at 12:00 p.m. via videoconference.

**Present:**

Mayor D. Devenne  
Deputy Mayor F. Kangata  
CAO D. Heide  
Manager of Finance L. Wentzell  
Manager of Public Works & Transportation J. Uhlman  
Climate & Energy Coordinator M. Horsman  
B. Lewis  
D. Waterfield  
Councilor R. Nowe

**Absent:**

T. Merry (Regrets)

**Gallery: NONE**

**Approval of Agenda**

A motion by Councilor R. Nowe, seconded by B. Lewis, "THAT the agenda be approved as presented."

**Motion carried.**

**Approval of Minutes**

A motion by Deputy Mayor F. Kangata, seconded by D. Waterfield, "THAT the minutes of the October 21<sup>st</sup>, 2021 Asset Management Committee be approved as presented."

**Motion carried.**

### **Draft Wastewater Assets Management Plan Review**

Committee members reviewed the presented draft asset management plan for Wastewater Assets. During the discussion of the provided document, there were a few items that were identified and discussed that will be updated on the draft document. The discussion will also inform both the AIM Cohort 2.0 process, and the upcoming budget deliberations and ICIP funding applications.

### **AIM Network Cohort Program Update**

CAO D. Heide provided a brief update to the Committee regarding the November 10<sup>th</sup>, 2021 kickoff meeting to the Cohort 2.0 program. There were two pieces of homework from the kickoff session: review/renewal of current AM policy, and review/update of level of service worksheet. This homework will be included on the Committee's December meeting agenda. The next Cohort session will be held on December 7<sup>th</sup>, 2021 in Lockeport; Committee members are invited to attend.

### **Town Owned Property Assets**

Committee members discussed how Town-owned surplus property could be integrated into our asset management plans. The idea that this surplus property could be used to support Council's strategic objectives including growing the supply of affordable housing stock was raised. It was decided that a listing of Town-owned properties - with a map - would be brought to a future meeting to assist with a more in-depth conversation on this topic.

### **Training Opportunities**

The opportunity was highlighted for Committee Members to participate in the AIM Network Annual Asset Management Conference taking place in Dartmouth on November 29<sup>th</sup> to December 1<sup>st</sup>.

### **Next Meeting Date**

The next meeting is scheduled for December 16<sup>th</sup>, 2021 at 12:00 PM

**The meeting adjourned upon motion at 2:12 PM**

**TOWN OF MAHONE BAY**

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**Mayor David Devenne**

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**Manager of Finance, Luke Wentzell**