
The regular meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, May 20th, 2021 at 12:00 p.m. via videoconference.

Present:

Mayor D. Devenne
Deputy Mayor F. Kangata
Councilor R. Nowe
CAO D. Heide
Manager of Finance L. Wentzell
Climate & Energy Coordinator K. Dorey
B. Lewis
D. Waterfield
M. Blair
T. Merry

Absent:

L. Hennigar

Gallery: NONE

Approval of Agenda

A motion by Councilor R. Nowe, seconded by B. Lewis, **“THAT the agenda be approved as presented.”** **Motion carried.**

Approval of Minutes

A motion by B. Lewis, seconded by Councilor R. Nowe, **“THAT the minutes of the April 22nd, 2021 Asset Management Committee be approved as presented.”** **Motion carried.**

Buildings and Facility Assets Discussion

CAO D. Heide discussed with the Committee the various Building and Facility Assets that the Town owns and operates and reviewed posters, fact sheets and additional materials developed in the prior committee term.

Members reviewed the Poster for Buildings and Facility Assets focusing on Public Property Maintenance, Edgewater & Main Comfort Stations, and Bayview & Park Cemeteries. Members discussed how usage of the Public Comfort Stations is monitored and tracked to understand the use of these facilities. It was noted that staff indirectly tracks usage based on the amount of cleaning required at the facilities to determine usage statistics, in conjunction with feedback from the business community. Additional options to collect usage data for facilities – including recreational facilities – will be considered for the development of draft asset management plans.

The Town Hall Poster was also reviewed by the Committee and the key points of the renovation project were discussed. Members discussed the opportunity to better communicate the rationale for decision-making around capital assets, particular to the Town Hall renovation it was felt that additional information concerning the decision to invest in the building rather than moving the office to another location would benefit the public's understanding of the project.

The committee reviewed the Fire Station Poster and a few of the key features of the new Facility were discussed by the Committee. It was noted that the communication pieces on this project have focused on the benefits to the fire service, and it would be advisable to include additional non-fire service benefits to the community as well.

The Fact Sheet for Building Assets, Public Assets, and Natural Assets was also reviewed (and the Natural Assets section will be revisited at the Committee's next meeting). This document will be expanded in the future as data collection is completed on these Asset Classes.

Recreational Assets Discussion

The Committee then reviewed both the Poster and the Fact Sheet document for Recreational Assets. Conversation was had regarding the absence of replacement values on the Soccer Field and Tennis Club as they both provide inherent value to the community; this will be considered further in the development of the draft asset management plan for recreation assets.

Further discussion of Recreational assets will continue at the following meeting of the Asset Management Committee Meeting, along with initial consideration of natural assets.

Training Opportunities

NSFM Training is still available for interested members. If members have difficulty accessing this training, it was noted to contact the CAO for assistance.

Committee Next Meeting Dates & Times

June 17th, 2021 at 12:00 PM

The meeting adjourned upon motion at 1:58 PM

TOWN OF MAHONE BAY

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Mayor David Devenne

Luke Wentzell, Committee Secretary