



## TOWN COUNCIL AGENDA

**April 29, 2021**

7:00 p.m.

YouTube Live

**We acknowledge that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.**

### Call to Order

### 1 Approval of Agenda

#### 2 Minutes

- 2.1 Regular Meeting – April 13, 2021
- 2.2 Special Meeting – April 19, 2021 (Budget)
- 2.3 Special Meeting – April 22, 2021 (Budget)

### 3 Presentations

- 3.1 Chief Connor Veinotte - Fire Department Quarterly Report

### 4 Correspondence – Action Items

#### 5 Correspondence – Information Items

- 5.1 NSFM – Monday Memo – April 12, 2021
- 5.2 Jane Raeburn & Bob Youden, MADE for Nova Scotia – 544 Main Street.
- 5.3 NSFM – Monday Memo – April 19, 2021
- 5.4 John Davis, Clean Ocean Action Committee – Georges Bank Moratorium.
- 5.5 AMANS/HRM - Federal Budget 2021/22 Briefing Note
- 5.6 CAMA – Long Service Recognition Awards.
- 5.7 MB Legion Swing Band – Improvements at Michael O'Connor Memorial Bandstand.

### 6 Staff Reports

- 6.1 Staff Report to Council – April 29, 2021

### 7 Council Items

- 7.1 2021 COVID-19 Staff Appreciation Day

### 8 Committee Reports

- 8.1 Asset Management Committee – Draft minutes – April 22, 2022

### 9 New Business

### 10 Closed Session

- 10.1 MGA 22(2)(c ) - Personnel matters
- 10.2 MGA 22(2)(e) - Contract negotiations



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The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, April 13 at 7:00 p.m. via video conference and broadcast via YouTube live.

**Present:**

Mayor D. Devenne  
Deputy Mayor F. Kangata  
Councillor A. Burdick  
Councillor P. Carver  
Councillor J. Feeney  
Councillor R. Nowe  
Councillor K. Wilson  
CAO, D. Heide  
Town Clerk, M. Hughes

**Gallery:** online

**1. Agenda**

A motion by Councillor Carver, seconded by Councillor Nowe, **“THAT the agenda be approved as presented.”** Motion carried.

**2. Minutes**

A motion by Councillor Wilson, seconded by Councillor Burdick, **“THAT the minutes of the March 25, 2021 regular meeting of Council be approved as presented.”** Motion carried.

**3. Presentations**

No presentation.

**4. Correspondence – Action**

4.1 Mickey Johnson, Town Logo.

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT Council direct staff to draft a letter of response to Ms. Johnson thanking her for the correspondence dated March 25, 2021, noting that Council’s permission is not required for a survey, and indicating that the Town currently has no intention to revisit the use of the Town’s existing corporate logo for corporate purposes.”** Motion carried.

## **5. Correspondence – Information Items**

5.1 NSFM – Monday Memo – March 22, 2021

5.2 NSFM – Memo Concerning Bill 47

5.3 NSFM – Monday Memo – March 29, 2021

5.4 Wendy Priesnitz – Tree cutting

5.5 Hon. Brendan Maguire – 911 Cost Recovery Fund

5.6 NSFM – Monday Memo – April 6, 2021

5.7 Susan Robertson – Feedback on Council of Canadians Session

A motion by Councillor Wilson, seconded by Deputy Mayor Kangata, **“THAT the correspondence, numbered 5.1 – 5.7 be received and filed.”** Motion carried.

A motion by Councillor Burdick, seconded by Councillor Carver, **“THAT Council direct staff to respond to the letters from Wendy Priesnitz and Susan Robertson advising of the references to trees in the draft Town of Mahone Bay 2021 – 2025 Strategic Plan and referring them to the draft Plan on the Town website.”** Motion carried.

## **6. Staff Reports**

### **6.1 Council Report**

Council received the Staff Report for April 14, 2021.

A motion by Councillor Burdick, seconded by Councillor Feeney, **“THAT Council receive the Staff Report for April 14, 2021 as presented.”** Motion carried.

### **6.2 Town of Mahone Bay Strategic Plan 2021-2025 – Engagement Plan**

Council received the Draft Town of Mahone Bay Strategic Plan 2021-2025 and the Strategic Plan Engagement Plan.

A motion by Councillor Burdick, seconded by Deputy Mayor Kangata, **“THAT Council approve the draft Public Engagement Plan: 2021-25 Strategic Plan and direct staff to implement the Engagement Plan.”** Motion carried.

A motion by Deputy Mayor Kangata, seconded by Councillor Wilson, **“THAT Council direct staff to include an in-person component to the public hearing process in the Public Engagement Plan: 2021-25 Strategic Plan.”** Motion carried.

### **6.3 Long Term Debenture Refinancing**

Council received a staff report with a recommendation relating to the pre-approval of a Long-Term Debenture issuance.

A motion by Councillor Feeney, seconded by Councillor Nowe, **“THAT:**

**WHEREAS clause 66 (1) of the Municipal Government Act (the “Act”) provides that a municipality may borrow to carry out an authority to expend funds for capital purposes conferred by the Act or another Act of the Legislature;**

**AND WHEREAS clause 91(1)(a) of the Act provides that where a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs (the “Minister”), that the sum shall be borrowed by the issue and sale of debentures, in one sum or by installments, as determined by the council;**

**AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;**

**AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Municipal Finance Corporation Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;**

**AND WHEREAS the resolution of council to borrow for was approved by the municipal council on March 25<sup>th</sup>, 2021.  
(council’s TBR approval date)**

**BE IT THEREFORE RESOLVED**

**THAT under the authority of Section 91 of the *Municipal Government Act*, the Town of Mahone Bay borrow by the issue and sale of debentures a sum or sums not exceeding \$92,500, for a period not to exceed 5 years, subject to the approval of the Minister;**

**THAT the sum be borrowed by the issue and sale of debentures of the Town of Mahone Bay in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 5.5%;**

**THAT the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;**

**THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.**

**Motion carried.**

## **7. Council Items**

### **7.1 Budget Meeting Dates**

Council set April 19<sup>th</sup> and 22<sup>nd</sup> 2021 at 7 pm as budget meeting dates.

### **7.2 Housing Needs Assessment**

Council received information on a regional discussion about a housing needs assessment to address wider issues around housing insecurity.

A motion by Councillor Burdick, seconded by Councillor Carver, **“THAT the issue of regional housing needs assessment be forwarded to the Town of Mahone Bay 2021-22 budget process.”**

**Motion carried.**

## **8. Committee Reports**

### **8.1 Policy & Strategy Committee**

Council received the draft minutes of the March 30, 2021 meeting of the Policy & Strategy Committee.

A motion by Councillor Feeney, seconded by Deputy Mayor Kangata, **“THAT the next meeting of the Policy & Strategy Committee be held on April 26, 2021 and that the agenda for this meeting be the draft Local Improvement By-law and discussion of Recreation.”**

**Motion carried.**

### **8.2 Lunenburg County Senior Safety Program**

Council received the March 2021 Monthly Report from the Lunenburg County Senior Safety Program.

### **8.3 Region 6 Waste Management**

Council received the draft minutes of the March 19, 2021 meeting of Region 6 Waste Management.

## **9. New Business**

No agenda items.

## **10. Closed Session**

**A motion by Councillor Burdick, seconded by Councillor Nowe, at 8:26pm to go into Closed Session to discuss contract negotiations; as permitted by the Municipal Government Act section 22(2)(e).** **Motion carried.**

**Council returned to open session at 9:20pm.**

### **Business Arising from Closed Session**

#### Accessibility MOU

**A motion by Councillor Burdick, seconded by Councillor Carver, “THAT Council approve the draft Intermunicipal Agreement for the Accessibility Coordinator Position as presented.”** **Motion carried.**

#### Develop Nova Scotia Floating Docks Agreement

**A motion by Councillor Feeney, seconded by Councillor Nowe, “THAT Council approve the draft floating docks agreement with Develop Nova Scotia as presented.”** **Motion carried.**

#### Nursing Home Water Supply

**A motion by Deputy Mayor Kangata, seconded by Councillor Wilson, “THAT Council support the alternate proposal from the MacLeod Group for upgrading the water supply to the new nursing home.”** **Motion carried.**

Council adjourned upon motion at 9:24pm.

**TOWN OF MAHONE BAY**

Mayor, David Devenne

**TOWN OF MAHONE BAY**

Clerk, Maureen Hughes

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A Special Budget Meeting of Town Council for the Town of Mahone Bay was held on Monday, April 19, 2021 at 7:03 pm via video conference.

**Present:**

Mayor D. Devenne  
Deputy Mayor F. Kangata  
Councillor A. Burdick  
Councillor P. Carver  
Councillor J. Feeney  
Councillor R. Nowe  
Councillor K. Wilson  
CAO, D. Heide  
Manager of Finance, Luke Wentzell

**Gallery:** online

**1. Agenda**

A motion by Councillor Wilson, seconded by Councillor Feeney, **“THAT the agenda be approved as presented.”** **Motion carried**

**2. Presentation of draft 2021-22 Operating / Capital Budgets**

Manager of Finance Luke Wentzell presented the draft 2021-22 operating and capital budgets to Council. Draft budgets will be discussed at the next special budget meeting scheduled for 7 PM on Thursday, April 22, 2021.

Council adjourned upon motion at 8:59 pm.

**TOWN OF MAHONE BAY**

Mayor, David Devenne

**TOWN OF MAHONE BAY**

CAO, Dylan Heide

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A Special Budget Meeting of Town Council for the Town of Mahone Bay was held on Thursday, April 22, 2021 at 7:00 pm via video conference.

**Present:**

Mayor D. Devenne  
Deputy Mayor F. Kangata  
Councillor A. Burdick  
Councillor P. Carver  
Councillor J. Feeney  
Councillor R. Nowe  
Councillor K. Wilson  
CAO, D. Heide  
Manager of Finance, Luke Wentzell

**Gallery:** online

**1. Agenda**

A motion by Councillor Burdick, seconded by Councillor Carver, **“THAT the agenda be approved as presented.”** **Motion carried.**

**2. Discussion of draft 2021-22 Operating / Capital Budgets**

Council discussed the draft 2021-22 Operating/Capital Budgets which were presented by the Manager of Finance, Luke Wentzell, at the Special Council meeting on April 19, 2021.

A motion by Councillor Wilson, seconded by Councillor Feeney, **“THAT Council direct staff to revise the draft 2021-22 operating budget to reflect a 0% increase in the general tax rate.”** **Motion carried.**

**3. Closed Session**

**A motion by Councillor Feeney, seconded by Councillor Wilson, that Council go into Closed Session at 8:49pm to discuss acquisition, sale, lease and security of municipal property; personnel matters; and contract negotiations as permitted by the MGA section 22(a), (c), and (e) respectively.**

Deputy Mayor F. Kangata, having declared a conflict of interest, left the closed session at 9:15 pm.

Council returned to open session at 9:37 pm. There was no business arising from closed session.

Council adjourned upon motion at 9:38 pm.



**TOWN OF MAHONE BAY**

**TOWN OF MAHONE BAY**

Mayor, David Devenne

CAO, Dylan Heide

DRAFT

# **Mahone Bay & District Fire Department**

Report from January 1 to March 31, 2021

During this quarter the Department respond to 9 calls for assistance:

## **MVC'S (Motor Vehicle Collision)**

March 24 Mahone Bay

## **Fire Alarms**

January 6 Mahone Bay

February 4 Mahone Bay

February 13 Mahone Bay

February 24 Mahone Bay

March 22 Oakland

## **Mutual Aid**

March 17 Martins River

## **Other Calls**

February 2 Power Lines/Trees on Fire Maders Cove

March 4 Slipped and Fell on The Rocks 20ft Embankment Rescue Boat was Launched, Bridgewater Fire Department was call for High Angle Rescue Maders Cove

It hasn't been a lot of call for assistance in this quarter but we still keep up to date on training to keep everyone safe when we are doing are jobs as first responders, COVID-19 is still here but we can see a little light at the end of the tunnel but that don't mean we can stop following the guideline and stop sanitize the equipment and each vehicle after a emergency.

Our members are very pleased with the progress on the new fire station.

Members are performing their duties under challenging circumstances during this time to protect our town and citizens.

Stay Safe  
Chief

Connor Veinot

A handwritten signature in black ink, appearing to read "Connor Veinot", with a stylized flourish at the end.

**Kelly Redden**

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**From:** NSFM Communications <communications@nsfm.ca>  
**Sent:** Monday, April 12, 2021 3:52 PM  
**To:** Town of Mahone Bay Clerk  
**Subject:** NSFM's Monday Memo: April 12, 2021

**Follow Up Flag:** Follow up  
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Monday Memo



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES

**Register for the NSFM Virtual Spring Conference – May  
6th & 7th via zoom!**

Registration for the annual Spring Conference, live over Zoom, is now open!

Don't miss keynote speaker Bill Carr, an address from Department of Municipal  
Affairs Minister Brendan Maguire, and the chance to win an awesome door  
prize!



*[For more information, a detailed look at the agenda, and to register, visit the website!](#)*

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## **Upcoming Committee Opportunities**

NSFM is seeking members for appointment to the following committees. For further information, please click on any of the links below, or [contact NSFM](#)

- [Building Advisory Committee](#)
  - [Fire Advisory Committee](#)
  - [PVSC Board of Directors](#)
- 

## **New FCM Asset Management Program**

In an effort to accommodate the evolving needs of municipalities across Canada, [FCM's Municipal Asset Management Program \(MAMP\) partner](#)

[organizations](#) are offering a number of online training activities to help your community strengthen its asset management approach. Sign up for an event today to find best practices and tailored advice on how to meet your region's needs.

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## **NS Amendment to Net Metering Act**

The province of Nova Scotia has announced amendments to the Electricity Act's net metering program. The amendments announced will enable new pathways for larger solar projects and create a new Shared Solar Program. The Province of Nova Scotia is looking forward to extensive engagement with stakeholders to design an inclusive, equitable program that creates local benefits.

Opportunities for community and stakeholder consultation will occur this spring and summer to capture and address local concerns on program scope, the new enhanced net-metering cap, and regulations.

If you're interested in furthering the solar adoption in Nova Scotia, please get in touch by contacting Catherine at [Sharedsolar@novascotia.ca](mailto:Sharedsolar@novascotia.ca).

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**NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES**



Nova Scotia Federation of Municipalities

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info@nsfm.ca

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MADE for Nova Scotia  
PO Box 48  
Chester, NS  
B0J 1J0

April 8, 2021

With Reference to: Mahone Bay Trading Company, 544 Main Street - Mahone Bay

Dear Mayor Devene, Dylan Heide & Council,

Please accept this letter as our first step in addressing our intentions with reference to the building, currently known as Mahone Bay Trading Company and formerly known as "Bill's Store". We currently have an accepted agreement of Purchase and Sale and we will take formal possession in June of this year.

In general terms it is our intent to keep 100% of the retail space fronting on Main Street, with no proposed reduction thereof. Further, it is our intent to significantly increase the number of rental units by expanding the residential space, filling in between the two towers and adding one and possibly two floors to the structure. Our proposal will incorporate 20% of the units meeting CMHC guidelines to address the dire housing need in the affordability sector in our communities. It is our intent to make 100% of the units meet the accessibility guidelines, while ensuring that the required number of units meets the full handicap guidelines.

We intend to put a new facade on the second, third and fourth levels of the building, with an eye towards architectural guidelines compatible with the rest of Mahone Bay. We would be more than happy to meet with Council in an in-camera session to discuss specific details of the plan.

We will come forward shortly with a formal application for a Development Agreement for this reconstruction project.

Once again, we look forward to a successful and mutually beneficial residential and retail project in Mahone Bay.

Best regards,

Jane Raeburn  
VP Project Development

&

Bob Youden



## Maureen Hughes

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**From:** NSFM Communications <communications@nsfm.ca>  
**Sent:** Monday, April 19, 2021 3:39 PM  
**To:** Maureen Hughes  
**Subject:** NSFM's Monday Memo: April 19, 2021

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Monday Memo



NOVA SCOTIA FEDERATION  
OF MUNICIPALITIES

[Don't miss out on the Early Bird Registration Fee!](#)

**Deadline is this Friday.**

**Register for the NSFM Virtual Spring Conference – May  
6th & 7th via zoom!**

Registration for the annual Spring Conference, live over Zoom, is now open!

Don't miss keynote speaker Bill Carr, an address from Department of Municipal  
Affairs Minister Brendan Maguire, and the chance to win an awesome door  
prize!



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- [Fire Advisory Committee](#)
- [PVSC Board of Directors](#)

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## **Update Re: Library Funding**

Communications have been sent to library CEOs and Board Chairs as a status

update on municipal funding outlining Ministers Porter and Glavine's decision to defer funding implementation to fiscal 2022-23.

This time was to allow for data to be collected to capture the additional operational contributions being made to library boards from municipalities. As part of the process, notification will go out to municipalities outlining funding amounts. Data collection will continue in this fiscal year.

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**Could you use help with special projects or day to day activities? Dalhousie SITE Co-op has students available from Science, Computer Science, Engineering, and Sustainability.**

Students are available year-round in the summer (May-August), fall (Sept-Dec), and winter (Jan-April) for work terms of 14 -16 weeks, 35-40 hours per week.

**What do current employers have to say about co-op?**

*"Truly a great and rewarding program all around where we have been extremely fortunate to be a continuing partner and participant in the Engineering Coop Student Program. The program has been mutually beneficial, giving students an opportunity to obtain some life-long skills for their career, while being a tremendous resource asset to the Engineering Dept in its delivery of municipal service systems. Over my 25 years with the Town of Antigonish, I have found the numerous coop students that have passed through our doors have come very well equipped to learn and gain a variety of possible experiences available in a municipal work setting. The Coop Students are also welcome to return and we often hear from former students on how they are advancing in their Engineering career. We wish them all the best and to all those that support the program."* Ken Proctor, P.Eng., Director of Public Works, Town of Antigonish

**Funding is also available year-round through the Co-operative Education**

**Incentive (Nova Scotia).**

**The application deadline for the fall term is May 15<sup>th</sup>.**

**For more information:**

Lori Baker, Employer Development Coordinator

Science, Information Technology and Engineering Co-op (SITE Co-op)

Dalhousie University

Email: [lori.baker@dal.ca](mailto:lori.baker@dal.ca)

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## **Call for Applicants: Green and Inclusive Buildings Program**

Infrastructure Canada has launched the [Call for Applications](#) for the new Green and Inclusive Community Buildings Program (GICB).

As part of the Government of Canada's strengthened climate plan released on December 11, 2020, the federal government announced an investment of \$1.5 billion for green and inclusive community buildings that will support retrofits, repairs, upgrades or new builds. This investment will help build back better, support jobs and economic growth, create a cleaner environment, and invest in communities across the country.

Applicants proposing retrofits under \$3 million can submit their application at any time. These applications will be assessed for eligibility and merit criteria and will be funded on a first-come first-served basis. Larger retrofits and new builds (\$3 million or greater) will be assessed for eligibility and merit criteria on a competitive basis with the first round of submissions closing on July 6, 2021.

All information – including application instructions, timelines, eligibility and evaluation criteria – can be found in the [Green and Inclusive Community Buildings Applicant Guide](#). Should you have any questions about the program or how to complete the application, please contact us by email: [infcc.gicbp-](mailto:infcc.gicbp-)

[pbcvi.infoc@canada.ca](mailto:pbcvi.infoc@canada.ca). We have a dedicated team ready to provide support as you navigate through the application process.

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## **FCM's 2021 Annual Conference and Trade Show is just six weeks away**

*From the FCM*

You all play a vital role in promoting our flagship event, and in ensuring the success of our board election process. This will be the fullest gathering of Canada's municipal family since the COVID-19 pandemic turned life upside down. That makes this a conference like no other—at a time like no other—and I'm asking for your help.

### **Step 1: Promote Annual Conference registration**

**The first step is to register for the conference, if you haven't already. As elected leaders and ambassadors of FCM, we need every single one of you there.**

[Register by April 23](#) to qualify for our early bird rate and to receive a special delegate bag. That's next week, so don't delay.

Once you've registered, help spread the word on social media, with your council, and in your networks. This year's conference is about moving forward through the pandemic, and into a better future that we'll all build.

We need a rich turnout of local leaders from across the country.

### **Step 2: Get your Board nomination papers in**

Our annual conference is the stage for the most democratic expression of our

membership: FCM's 2021-2022 Board of Directors elections. If you haven't done so, now's the time to put your name forward as a candidate for a Director or Table Officer position.

[Visit our website](#) to download the consent forms (due May 14 for TOs and May 25 for Directors), as well as a sample resolution you'll need from your municipality or provincial/territorial municipal association. Remember to send along a bio we can post on our website.

### **Step 3: Help find future Board candidates**

If you can't run this year, *consider nominating someone now who you think would be a good fit*. Remind them that FCM's board plays a critical role in guiding our work and influence. This is where municipal leaders drive key local issues on the national stage—from affordable housing to rural economic growth.

Similarly, if you see potential in someone who's new to municipal politics, now's the time to nurture them for the future. *Invite them to attend our conference to see what we're all about*. We're always looking for good candidates—especially those from diverse backgrounds—to keep our board strong.

We've crafted some additional [key messages](#) to help you reach out to potential board candidates.

2021 is a crucial year as we continue supporting Canadians through the pandemic and as we position cities and communities of all sizes at the heart of Canada's recovery. You've seen how powerful we can be together, whether it's generating new investments in rural transit or boosting affordable housing.

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## **Green Municipal Fund's new funding initiative for community building retrofits**

*From the FCM*

With the Government of Canada, the Green Municipal Fund (GMF) launched its new \$167 million Community Buildings Retrofit (CBR) initiative to help Canadian municipalities\* of all sizes and not-for-profit organizations retrofit existing community facilities – like, arenas, pools and libraries – to significantly reduce GHG emissions, while reviving important community assets. CBR recipients can retrofit a building to meet lower emissions targets, or advance longer-term solutions for deeper GHG reduction in their community facilities.

Access grants and loans to make upgrades that lower GHGs and keep local cultural hubs thriving. [Apply now](#).

Are you interested in learning more about this initiative? Attend our info session on April 28 to hear municipal success stories, identify next steps for your community and discover how GMF can support you. [Register today](#).

*\*Exceptions apply. See our website for more details.*

## Upcoming Events

**Join NSFM Acting President Amanda McDougall for (digital) coffee on May 13 at 9 a.m.**

Acting President McDougall will be hosting the second informal coffee and chat session on Thursday, May 13th @ 9am on zoom.

The session, which is focused on discussing the experiences of women councillors, is open to all members who wish to attend.

[Register here!](#)

## RMA Corner

### Upcoming Trade Program Webinars

#### [Legal Council Trade programs](#)

May 4<sup>th</sup> (11:00)

- **Speaker:** General Counsel- Raman Khadra

#### [Choice Surveys](#)

#### [Geospatial Trade Program Featuring Choice Survey](#)

May 14 (10:30)

- **Speaker:** President/Owner - Marsha Thurlin

#### [CDW](#)

#### [Capital Purchasing Programs](#)

June 15 (10:30)

- **Speaker:** Business Development Strategist at CDW Canada - Jessica Heim
-





## NOVA SCOTIA FEDERATION OF MUNICIPALITIES



Nova Scotia Federation of Municipalities

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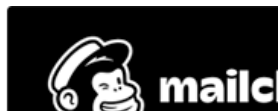
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## Maureen Hughes

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**From:** John Davis <jbdavis@eco-nova.com>  
**Sent:** Sunday, April 18, 2021 3:11 PM  
**To:** Maureen Hughes  
**Subject:** Porter transcript of his public comments on the Provincial Governments position on the Georges Bank Moratorium

**CAUTION: This email originated from an external sender.**

God Day Ms. Hughes

Things seem to be moving in a good direction on the Georges Bank Moratorium issue. The fact that the Province was caught acting as a sponsor of the Morocco oil industry conference along with the pressures of vote counting for the coming election greased our path a bit. The quote below might change councils mind on the need for a presentation. I would most certainly be happy to participate but would understand if they wanted to cancel. Let's try to speak by phone on Monday.

On the subject of the Morocco conference, it still remains a bit of a mystery. Abstracts are required by the conference by May 30<sup>th</sup>. You can be sure that COAC will look with interest at the submissions of our three Nova Scotian participants.

Time will tell but I think we have secured another extension.

All the Best  
John

**April 12, 2021  
Sub-Committee on Supply  
Budget Estimates  
Department of Energy and Mines  
Full Transcript of  
Minister Chuck Porter's public comments on the Provincial position on the  
Renewal of the Georges Bank Moratorium**

"We also know Nova Scotians expect us to be good stewards of the environment ensuring that it is protected for future generations. That's why we have some of the most robust regulations governing resource development, that includes resources on land and those offshore. We work with our partners in the Federal Government to ensure a consistent and strong approach to regulating resource development that has resulted in an important initiative like the Georges Bank Moratorium, protecting a valuable offshore area for the benefit of Nova Scotians, today and tomorrow.

Mr. Chair, I want to take a moment today to acknowledge that the Moratorium is up for renewal by the end of next year. We know that a lot of Nova Scotians are concerned about that decision and want to be reassured that the moratorium will be renewed. I want to let them know that the Provincial Government understands their feelings and also wants to see the Moratorium renewed. We are looking with our partners in the Federal Government to ensure that the review required by legislation before that can happen is completed as soon as possible."

# Briefing Note – For Information

**Date:** April 19, 2021

**Issue:** Federal Budget 2021/22

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## OVERVIEW

The federal government introduced its 2021/22 Budget on April 19. Titled “A Recovery Plan for Jobs, Growth, and Resilience”, the 2021/22 Budget is the first in two years as a result of the pandemic. The 2021/22 Budget focuses on three priority areas:

- Conquering COVID-19;
- Pulling Canada out of the COVID-19 recession; and
- Building a more resilient Canada for the future.

The Budget forecasts a deficit of \$154.7 billion for 2021/22. The 2020/21 fiscal year will end with a deficit of \$354.2 billion, which is less than the \$381.6 billion initially predicted in the Fall Economic Statement. The five-year budget forecast projects consecutive federal deficits through to 2025-26:

- 2021/22 - \$154.7 billion deficit;
- 2022/23 - \$59.7 billion deficit;
- 2023/24 - \$51 billion deficit;
- 2024/25 - \$35.8 billion deficit;
- 2025/26 - \$30.7 billion deficit.

The federal debt is projected to increase to 51.2 per cent of GDP in 2021/22 before sliding back to 49.2 per cent by 2025/26. The Real GDP growth rate is projected as -5.4 per cent for 2020, 5.8 per cent for 2021, and 4 per cent for 2022.

Budget 2021/22 sets out \$101.4 billion in new ‘stimulus’ spending, which is aimed at supporting the country through the third wave of COVID-19, stimulating the economic recovery post-pandemic, and creating one million new jobs by the end of 2021.

Four days of debate will follow the tabling of the Budget, which is considered a key matter of confidence. A failure of the minority Liberal government to gain support in Parliament for the Budget may lead to a snap election.

The remainder of this note provides an overview of highlights from the 2021/22 Budget.

## COVID-19 SUPPORT MEASURES

Budget 2021/22 outlines a \$12 billion plan to extend key federal supports measures as well as introduce new support programming.

- The [Canada Emergency Wage Subsidy](#) (CEWS), the [Canada Emergency Rent Subsidy](#) (CERS) and Lockdown Support will be extended until September 25, 2021. The subsidy rate under each will be reduced gradually starting in July 4, 2021 as the programs are phased-out. \$10.1 billion is budgeted for the extension of the CEWS in 2021/22, and \$1.9 billion for the CERS.
- The [Canada Recovery Benefit](#) (CRB) will remain in place through to September 25, 2021, with the eligibility period extended by an additional 12 weeks. The benefit rate will gradually be reduced over this period, from \$500 per week to \$300 after July 17, 2021. Eligibility under the [Canada Recovery Caregiving Benefit](#) (CRCB) will also be extended for an additional 4 weeks, to a maximum of 42 weeks. \$2.5 billion is budgeted for the extension of these two programs.
- The Budget proposes the new Canada Recovery Hiring Program (CRHP), which will help businesses hire staff as the economy reopens. The program will provide qualifying employers with up to \$1,129 per week for employees hired between June 6, 2021 and November 20, 2021. CRHP can be used for both new workers and rehiring laid-off staff. The program is budgeted at \$595 million for 2021/22.
- \$3 billion is proposed to extend the maximum period for EI sickness benefits from 15 weeks to 26 weeks. This extension would come into effect in summer 2022.
- The government will extend the moratorium on interest for Canada student and apprentice loans to March 31, 2023, at a budgeted cost of \$392.7 million in 2022-23.
- \$700 million is proposed over three years starting in 2021-22 for the regional development agencies to provide financing support to small business.
- \$400 million is proposed in 2021-22 to create a temporary Community Services Recovery Fund to help charities and non-profits adapt to the pandemic and modernize to better support economic recovery.
- \$140 million is proposed for 2021-22 as a top up to the [Emergency Food Security Fund](#) and [Local Food Infrastructure Fund](#), which seek to strengthen community food security and provide nutritious food to vulnerable Canadians.
- The Budget proposes more than \$1 billion over three years for targeted supports to assist with recovery in the tourism sector starting in 2021-22. This includes:
  - \$200 million through Canadian Heritage and the regional development agencies to support major festivals and events.
  - \$500 million to establish a Tourism Relief Fund which will support investments by local tourism businesses in adapting their products and services to public health measures and other investments that will help them recover from the pandemic.
  - \$300 million over two years to Canadian Heritage to establish a Recovery Fund for Arts, Culture, Heritage, and Sport Sectors.
  - \$15 million to Canadian Heritage for the [Canada Cultural Spaces Fund](#) to help arts and heritage institutions upgrade their facilities to meet public health guidelines.

## INFRASTRUCTURE

Budget 2021/22 includes over \$26 billion over six years for investments in infrastructure, with priorities on public transit and green infrastructure.

- **Federal Gas Tax Fund:** As announced in late March 2021, the federal government is proposing a one-time top-up of \$2.2 billion under the Federal Gas Tax Fund to help municipalities address infrastructure priorities. The proposal also includes renaming the Gas Tax Fund to the “Canada Community-Building Fund”.
- **Public Transit:** Initially announced in February 2021, the federal government is committing \$14.9 billion over eight years to build new public transit, electrify existing transit systems, and help to connect rural, remote and Indigenous communities. Highlights of this funding include:
  - \$9 billion to establish a permanent transit fund starting in 2026, which will provide municipalities with predictable capital funding for transit projects.
  - \$2.75 billion over 5 years starting in 2021 to support municipalities and transit authorities to purchase zero-emission buses and to accelerate the transition to cleaner electric power.
  - \$400 million over 5 years to create an Active Transportation Fund which will support the buildout of new and expanded networks of pathways, bike lanes, and trails.
- **Broadband:** An additional investment of \$1 billion over six years starting in 2021/22 for the [Universal Broadband Fund](#) (UBF) to support a more rapid rollout of broadband projects across the country. The new funding brings the total federal commitments under the UBF to \$2.75 billion.
- **Canada Community Revitalization Fund:** The Budget proposes \$500 million over two years starting in 2021 to create the Canada Community Revitalization Fund. Administered by the regional development agencies, the new fund will support community infrastructure projects that revitalize common gathering spaces which have laid dormant as a result of COVID-19, such as farmers’ markets.
- **Natural Infrastructure Fund:** The Budget proposes \$200 million over three years starting in 2021-22 to establish a Natural Infrastructure Fund. Administered by Infrastructure Canada, the new fund would support natural and hybrid infrastructure projects such as those related to local parks, green spaces, and waterfronts. The aim of the fund is to help mitigate the impacts of climate change.
- **Disaster Mitigation and Adaptation Fund (DMAF):** Budget 2021/22 proposes a \$1.4 billion top up for Infrastructure Canada’s [Disaster Mitigation and Adaptation Fund](#). The funding would be spaced out over twelve years and will support projects such as wildfire mitigation activities, rehabilitation of storm water systems, and restoration of wetlands and shorelines. Budget 2021 also proposes \$63.8 million over three years for Natural Resources Canada, Environment and Climate Change Canada, and Public Safety Canada to work with provinces to complete flood maps for higher-risk areas.
- **National Infrastructure Assessment:** Budget 2021/22 proposes \$22.6 million over four years for Infrastructure Canada to conduct Canada’s first National Infrastructure Assessment. The assessment would help identify needs and priorities for Canada’s built environment with the goal of improving infrastructure planning at all levels of government.

## GREEN RECOVERY

Budget 2021/22 sets out \$17.6 billion in funding to support a “green recovery”, which includes some of the investments in infrastructure noted above.

- \$4.4 billion is proposed to help homeowners complete approved energy retrofits with interest-free loans of up to \$40,000. The funding would be administered by the Canada Mortgage and Housing Corporation (CMHC) with approximately \$778.7 million being available on an annual basis. The program will also include a dedicated stream of funding to support low-income homeowners and rental properties serving low-income renters. The program would be available by summer 2021.
- Budget 2021/22 proposes \$5 billion over seven years starting in 2021/22 for the [Net Zero Accelerator Fund](#). The fund supports projects that expedite the decarbonization of large emitters, scale-up clean technology and accelerate Canada’s industrial transformation across all sectors. The funding would be in addition to the \$3 billion committed in December 2020, bringing the total amount to \$8 billion.
- The Budget proposes \$1.9 billion over five years starting in 2021–22 for Public Safety Canada to support provincial and territorial disaster response and recovery efforts.

## AFFORDABLE HOUSING

- Budget 2021/22 outlines the government’s plan to invest \$2.5 billion in new funding through the CMHC, as well as a reallocation of \$1.3 billion in existing funding, to speed up the construction, repair, or support of 35,000 affordable housing units. This funding includes:
  - An additional \$1.5 billion for the [Rapid Housing Initiative](#) (RHI) to fund a minimum of 4,500 new affordable units.
  - \$600 million over seven years to renew and expand the Affordable Housing Innovation Fund to support the creation of up to 12,700 more units.
  - \$315.4 million over seven years through the Canada Housing Benefit, to increase direct financial assistance for low-income renters.
  - \$118.2 million over seven years through the Federal Community Housing Initiative, to support community housing providers that deliver long-term housing to vulnerable Canadians.
  - \$300 million reallocated from the Rental Construction Financing Initiative to support the conversion of empty downtown office spaces into housing units.
- The budget proposes Canada’s first national tax on vacant property owned by foreign non-residents. Properties owned by non-residents that sit vacant will incur a one per cent tax on the value of the property beginning on January 1, 2022. The measure is expected to raise \$700 million in government revenue over four years.
- To help address homelessness, Budget 2021 proposes an additional \$567 million over two years for the [Reaching Home Initiative](#). The Budget also proposes \$45 million over two years for a pilot program aimed at reducing veterans experiencing homelessness through the provision of rent supplements and wrap-around services.

## PUBLIC SAFETY

- In February 2021, the government introduced legislation to strengthen gun control in Canada and support handgun bans in cities, among other measures. Budget 2021/22 proposes \$312 million over five years to implement the measures set out in the legislation. Funding will support the Royal Canadian Mounted Police and Public Safety Canada.

## ACCESSIBILITY

- Budget 2021/22 proposes \$100 million in additional funding to triple the [Enabling Accessibility Fund](#), which supports small and mid-sized accessibility projects with not-for-profit organizations, small businesses, local governments, and other eligible recipients. The additional funding would be spaced out over two years starting in 2021-22.

## OTHER NOTABLE ITEMS

- \$30 billion over five years and \$8.3 billion per year after that to create and sustain a national child care program. Goal is a \$10 per day child care service by 2025-2026.
- Taxable grant payment of \$500 to Old Age Security pensioners age 75 or older as of June 2022 and a 10 per cent boost to maximum OAS benefits for pensioners 75 or older starting July 1, 2022.
- The introduction of a \$15 an hour federal minimum wage.
- \$3 billion over five years to help provinces/territories improve long-term care.
- New tax of 10 to 20 per cent for luxury cars and aircraft worth more than \$100,000 and luxury boats over \$250,000.

## FURTHER INFORMATION

2021/22 Budget Documents: <https://www.budget.gc.ca/2021/home-accueil-en.html>

2021/22 Budget Speech: <https://www.canada.ca/en/departement-finance/news/2021/04/budget-2021-address-by-the-deputy-prime-minister-and-minister-of-finance.html>

Prepared by:

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March 29th, 2021

Mayor David Devenne  
Town of Mahone Bay  
PO Box 530  
Mahone Bay, NS  
B0J 2E0

Dear Mayor Devenne,

The Canadian Association of Municipal Administrators' (CAMA) Long Service Recognition Awards Program recognizes and celebrates the dedication to public service and municipal management of our members, which is a significant priority for our Association. These awards are based on the number of years of full-time, paid employment in municipal government in a management capacity (a Chief Administrative Officer or reporting directly to a Chief Administrative Officer). They are granted at ten years and given in five year increments.

This year in your municipality we acknowledged the commitment of your Chief Administrative Officer, Mr. Dylan Heide, for his ten years of municipal service in a management capacity. His recognition pin has been mailed to him directly.

We ask you to assist us in recognizing Mr. Heide (by perhaps making a special presentation to him at City Council) for his ongoing support of the municipal profession and for the part that he continues to play in helping to make CAMA the leading organization in fostering and sustaining municipal excellence.

Our sincere gratitude to you for your continued support of this valued CAMA member and dedicated employee of your organization. We trust that your municipality has tremendously benefited from his membership in CAMA and we are confident that it will continue to do so.

Sincerely,



Jake Rudolph  
CAMA President

cc Dylan Heide, Chief Administrative Officer



Mahone Bay Legion Swing Band  
P.O Box 607  
Mahone Bay, N.S B0J 2E0

April 19,2021

Mahone Bay Town Council  
493 Main St.  
Mahone Bay, NS B0J 2E0

Dear members of the Mahone Bay Council:

The Mahone Bay Legion Swing Band is very enthusiastic about the plans for improving the Michael O'Connor Bandstand and is grateful for the opportunity to contribute to the ideas for its future look and use. So far, the improvements are very welcome and we look forward to performing there again this summer. We wish to reinforce our thoughts presented to you at the recent video meeting that included the following points:

- Electrical outlets in multiple locations inside the bandstand for performers
- Electrical outlets on the grounds for the use of local food and concession entrepreneurs for when the site is included in festival and other celebrations
- Protective netting to prevent bird roosting and nesting inside the structure
- Removable wind screens for the back and sides of the structure (such as those used in Chester)
- Picnic tables
- Better lighting
- A plaque explaining the reason for the name chosen for the bandstand

It is this last request for which we wish to provide some assistance, and for that reason we are enclosing a cheque from the band towards the purchase of a suitable, permanent plaque for the site.

Regards,




Mahone Bay Legion Swing Band












## Report to Council April 29, 2021


This Report to Council is intended to provide the Mahone Bay Town Council with a high-level summary of staff progress towards Council's direction to staff. As per the Town Council Policy, the report will be provided at each regular meeting of Council. The Report to Council is a living document and will improve and expand to incorporate new source documents as approved, and to respond to feedback received from Council.




Goal	Objective	Assigned	Target	% Completion
<b>Council Assignments to Staff</b>				
1	Staff to contact the NS Department of TIR regarding the Town's proposed 2020/21 Transportation Project as well as to discuss proposed changes on highway approaches to Mahone Bay as outlined in the CBCL report.	25-Jun-20	May., 2021	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <b>75%</b>
		Notes: Awaiting confirmation from TIR regarding proposed speed limit changes on highway approaches.		
2	Staff to contact the NSLC regarding the proposed bicycle corridor across their property referenced in the CBCL Ltd. report, connecting Main Street and Kinburn Street and supporting the establishment of a community-wide, all-ages bicycle route.	25-Jun-20	May., 2021	<div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> <b>75%</b>
		Notes: Draft Engagement Plan re development of community-wide, all-ages bicycle route approved by Council Feb 9, 2021. NSLC will be invited to participate in consultations along with other identified stakeholders.		






3	Staff amend the Respectful Workplace Policy and/or Employee Conduct Policy to reflect points raised in review of the draft Violence in the Workplace Policy specific to Town employees and recommend to Council.	08-Sep-20	Dec., 2021		50%	Notes: To be discussed at Policy & Strategy Committee in 2021-22; report to Council anticipated thereafter.
4	Staff to review Town policies regarding signage and provide recommendations in respect to plastic and disposable signage within the Town of Mahone Bay, specifically including a recommendation regarding election signage.	08-Sep-20	May., 2021		75%	Notes: In Progress. Report anticipated to upcoming meeting of Council.
5	Staff to draft a CAO Performance Review Policy that includes a detailed procedure, or procedure options, for how regular CAO Performance Reviews will be conducted, and to present such policy to Council for consideration after the new Council is sworn in following the October municipal	08-Sep-20	Dec., 2021		50%	Notes: To be discussed at Policy & Strategy Committee in 2021-22; report to Council anticipated thereafter.

6	Staff to develop a multi-year bench installation program with potential locations being decided on in consultation with the Age Friendly Community Committee in alignment with the CBCL Transportation Plan Report and Accessibility Standards.	08-Sep-20	May., 2021		<b>75%</b>	Notes: In progress. Budget line included in draft 2021-22 budget with staff report to follow (initiating public donation campaign an confirming siting process).
7	Staff to report back with information about costs for permanent speed signs for consideration in 2021/2022 budget process.	24-Sep-20	Apr., 2021			Notes: Included in 2021-22 budget documentation. Recommending two signs be purchased.
8	Staff to prepare a proposal for the FCM's Municipal Asset Management Program for data collection and development of management plans for Town-owned natural assets.	13-Oct-20	Jun., 2021		<b>75%</b>	Notes: In progress. Coordinating with MODL participation in MNAI natural assets initiative. Draft 2021-22 budget reflects in-house / volunteer data collection in 2021-22 (with additional report to follow) and FCM funding application for 2022-23 (supporting development of Urban Forest Master Plan as per Council's draft 2021-25 Strategic Plan).
9	Council direct staff to commence work on the 3-way stop at the intersection of Clearway and Main as soon as possible.	26-Nov-20	May., 2021		<b>50%</b>	Notes: Engineering designs complete (CBCL Ltd.), materials ordered, contractor engaged; work remains weather dependant but is anticipated in mid-May.

10	Staff to initiate discussion with MODL Planning staff and prepare a report for Council about the possibility of intermunicipal collaboration between the Town of Mahone Bay and MODL on the topic of housing in the preparation of their respective planning documents.	26-Nov-20	May., 2021		75%	Notes: In progress. Discussion initiated with MODL Planning staff. Timeline coordinated with Plan Mahone Bay process.
11	Staff to research the possible application of a by-law that would prohibit feeding wildlife within the Town of Mahone Bay.	28-Jan-21	May., 2021		50%	Notes: In Progress. Report anticipated to upcoming meeting of Council.
12	Staff to review the MBTCC request [artisans at the VIC] and report back to Council with recommendations.	28-Jan-21	May., 2021		75%	Notes: In progress. Recent discussion with MBTCC concerning agreement for 2021 season. Report to Council anticipated in May.
13	Council invite Department of Municipal Affairs and Housing/Housing Nova Scotia staff as a delegation to a meeting of Council, regarding housing in Mahone Bay and the Town's approach to housing.	28-Jan-21	May., 2021		Not yet begun	Notes: Staff have spoken with Municipal Advisor and suggest waiting to move forward on this as a result of recent changes to the Dept. portfolio. Dept. of Infrastructure & Housing currently undertaking consultative process for Affordable Housing Commission.
14	Staff to proceed with engineering designs and update associated cost estimates for 2020-21 Transportation Project, for consideration in 2021-22 budget process.	28-Jan-21	May., 2021		75%	Notes: In progress. Reflected in draft 2021-22 capital budget documentation.

<b>15</b>	Staff to complete due diligence to determine the feasibility of extending water and wastewater service to the end of Fairmont Street and report back to council.	09-Feb-21	May., 2021	<div><div></div><div></div><div></div><div></div><div></div></div>	<b>75%</b>	Notes: Engineer engaged; estimates will be included in 2021-22 budget documentation (report anticipated to Council's May 11 meeting).
<b>16</b>	Staff to contact MODL as a follow-up to the letter to their Council requesting a partnership with MODL which would enable Mahone Bay residents to be eligible for the ProKIDS program.	09-Feb-21	May., 2021	<div><div></div><div></div><div></div><div></div><div></div></div>	<b>75%</b>	Notes: Staff have met with MODL to explore the opportunity to partner and are awaiting consideration of proposal by MODL, which will be reported to Council. Estimate included in 2021-22 budget process.
<b>17</b>	Staff to present the draft Local Improvement By-law to the Policy and Strategy Committee for further discussion prior to giving first reading.	09-Feb-21	May., 2021	<div><div></div><div></div><div></div><div></div><div></div></div>	<b>75%</b>	Notes: To be discussed at Policy & Strategy Committee in April, 2021; report to Council anticipated thereafter.
<b>18</b>	Staff to act on actionable items from the accessibility review of Town logo.	09-Feb-21	Apr., 2021	<div><div></div><div></div><div></div><div></div><div></div></div> 		Notes: Modification of design completed and templates fully updated.
<b>19</b>	Staff to communicate with the Oakland Property Owners Association to determine their interest in nominating someone for the landowner position on the Oakland Lake Watershed Advisory	09-Feb-21	May., 2021	<div><div></div><div></div><div></div><div></div><div></div></div>	<b>75%</b>	Notes: Letter has been sent to Oakland Property Owners Association.
<b>20</b>	Staff to prepare a report and recommendation relative to water/wastewater system renewal in respect to the new nursing home and adjacent area.	25-Feb-21	Mar., 2021	<div><div></div><div></div><div></div><div></div><div></div></div>	<b>75%</b>	Notes: Engineer engaged; estimates to 2021-22 budget process.

21	Direct staff to include accessible hearing solutions in the Accessibility Operation Plan, anticipated in 2021-22	25-Mar-21	Jun., 2021	<b>Not yet begun</b>
22	The replacement of the picket fence at Bayview Cemetery with a long-lasting composite material be included in Council's upcoming Budget Deliberations.	25-Mar-21	Apr., 2021	 <b>75%</b> Notes: In progress. Will be included in 2021-22 budget documentation.
23	Staff to draft a letter of response to Ms. Johnson thanking her for the correspondence dated March 25, 2021, noting that Council's permission is not required for a survey, and indicating that the Town currently has no intention to revisit the use of the Town's existing corporate logo for corporate purposes.	13-Apr-21	Mar., 2021	 Notes: Completed.
24	Staff to respond to the letters from Wendy Priesnitz and Susan Robertson advising of the references to trees in the draft Town of Mahone Bay 2021-2025 Strategic Plan and referring them to the draft Plan on the Town website.	13-Apr-21	Apr., 2021	 Notes: Completed.

25	Issue of regional housing needs assessment be forwarded to the Town of Mahone Bay 2021-22 budget process.	13-Apr-21	Apr., 2021					
		Notes: Budget line for Housing Strategy development included in draft 2021-22 Operating Budget.						

## Chief Administrative Officer's Report - April 29, 2021

1	COVID-19	Staff are adhering to all provincial guidelines for safe work and are working remotely if possible. Town office closed until renovations are completed. CAO monitoring NS EMO updates and participating in all NSFM and AMANS discussions concerning COVID-19 and relaying Provincial updates. COVID-19 Property Tax Financing Program closed September 30, report provided to Council Nov. 26. Staff regularly updating COVID-19 messaging as required.
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2	<b>Atlantic Infrastructure Management (AIM) Network Asset Management Cohort Program</b>	<p>MAMP funding received and 2020-21 AM project (electrical system and non-linear assets) is substantially complete (report provided to Feb 18 AM Committee meeting). Funding for participation in AIM Cohort 2.0 approved by Council in 2020-21 budget; currently awaiting confirmation of format and schedule for Cohort 2.0 (to take place in fiscal 2021-22), included in draft 2021-22 budget. AIM Network annual conference took place virtually Oct 28-29; CAO and Mayor Devenne presented on Town AM program / committee experience. New MAMP-funded poster series now on Town website.</p>
3	<b>Municipal Joint Services Board (MJSB)</b>	<p>MJSB not proceeding with Safety and Procurement shared services in 2020-21 at request of MODL; discussions continue but staff do not anticipate until 2022-23. HR Shared Service (MoDL/TOB with ToMB) up and running. Town staff participating in performance management project which will standardize and enhance Town's performance management practice. MJSB IT security audit process completed Oct. 2020. Regular MJSB meetings continue.</p>

4	<b>Riverport Electric Shared Service Committee</b>	<p>Coordinating with Riverport re staffing, imports, equipment inventory, safety program, policy development, stand-by coverage, etc.. Currently drafting agreements for consideration of Council / Board. Exploring opportunities to coordinate on utility asset management and planned rate study. Shared Service Committee meetings expected to resume soon (having been temporary discontinued due to Riverport Board turnover). Update report to Council anticipated with 2021-22 budget process (May 2021).</p>
5	<b>Regional Emergency Measures Organization (REMO)</b>	<p>Coordinator and CAOs still working to implement REMO Board approved Post-Dorian report recommendations, significant progress has been made with Angela's coordination. Dorian claim submitted and being followed up by Province. Regular bi-weekly meetings between REMO Coordinator and CAOs continue (along with regular planning meetings). Coordinator continues to review and improve REMO procedures in consultation with CAOs. Participating in ongoing REMO staff tabletop exercises. Training opportunities for staff /Council (ICS 100-200) identified in coming months.</p>

6	<b>Alternative Energy Resource Authority (AREA)</b>	Weekly AREA staff meetings continue by phone. NB Power imports continue under new annual agreement for 2021. BUTU applications for 2022 submitted. Community Solar Gardens funding application submitted by AREA staff; awaiting confirmation. HOME (Heatpump Options Made Easy) program launched Oct 1 (see statistics below).
7	<b>FCM / Clean Foundation Transition 2050 (Partners for Climate Protection) Initiative</b>	Community GHG Reduction Action Plan adopted by Council Mar 25 and incorporated into draft 2021-22 budgets. Staff continue to participate in T2050/PCP Initiative and anticipate update report to Council by June 2021.
8	<b>Lunenburg County Accessibility Advisory Committee</b>	CAO serving as staff policy resource to Lunenburg County Accessibility Advisory Committee. With Council approval of draft Lunenburg County Accessibility Plan - and approval of other participating councils - Operational Plan development can proceed in 2021-22; staff currently discussing options to cooperate with neighboring units. Province has extended legislative deadlines for the development and implementation of Accessibility Plans and associated Operational Plans to April 1, 2022. Recommendations included in draft 2021-22 operating budget.

9	<b>Nova Scotia Federation of Municipalities (NSFM)</b>	<p>CAO remotely attended Feb 19, 2021 meeting of Nova Scotia Infrastructure Asset Management Working Group as AMA/NSFM representative (next meeting scheduled for April, 2021). Participated in Fall AMA/NSFM AGMs and Town Caucus in remote format. Municipal Awareness Week 2020 celebrated Nov 15-22; virtual infrastructure tour video published on Town website / Youtube. Supporting NSFM / AMANS COVID-19 infrastructure funding discussions with Federal representatives. Registered for NSFM Spring Conference May 6-7, 2021.</p>
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## Director of Operations Report - April 29, 2021

1	<b>Streets &amp; Sidewalks</b>	<p>During the reporting period on one occasion streets &amp; sidewalks were salted. A plugged catchbasin was repaired near 621 Main St. A number of potholes were repaired on Fauxburg Rd., Old Edgewater St. and Main Street. A large tree in jeporady of falling the street was removed near 91 Fauxburg Rd. A tender was released for 2021 Street Line Painting. Winter works vehicles were cleaned of salt and dirt.</p>
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2	<b>Cemeteries &amp; Open Space</b>	<p>The Town's seasonal Groundskeeper started work April 19. Staff are in the process of conducting spring clean-up activities in various park/green areas and cemeteries. Requests for Quotations were issued for 2021 Mowing Services for each cemetery. The old soccer goals were removed from the soccer field and the new soccer goals were delivered and will be assembled and installed by staff shortly. The Park Cemetery sign posts had to be replaced due to rot (the sign blew over). Staff completed interior drywall repairs and painting at the Edgewater St. Comfort Station.</p>
3	<b>Electric Utility</b>	<p>2 temporary power services were installed for new residential construction on Hawthorn Road. 7 electric vehicle chargers were delivered and staff will be installing them over the next few months. 6 electrical inspections were conducted. Annual inventory counts were conducted (parts and materials). Staff continue to collect information from existing transformers within the distribution system for purposes of Asset Management. Staff collected information and participated in 2021-22 budget development.</p>

<b>4</b>	<b>Water Supply, Treatment &amp; Distribution</b>	Regular monitoring and maintenance activities continued. Routine flushing of water mains was conducted in various locations throughout the water distribution system. Staff collected information and participated in 2021-22 budget development. Annual reports for Water System and Water Withdrawal were prepared and submitted to NS Environment.
<b>5</b>	<b>Sewage Collection &amp; Treatment</b>	Regular monitoring and maintenance activities continued. The PAA (peracetic acid) pilot program concluded on April 21; awaiting final report on the pilot from our consultant; results from the pilot suggest that it was a success and that we may be making a permanent switch to PAA disinfection.
<b>6</b>	<b>COVID-19</b>	Staff continue to provide essential services while practicing physical distancing, wearing of masks and good hygiene practices. We plan to operate various seasonal facilities in the upcoming months following appropriate Public Health Protocols.
<b>7</b>	<b>New Long Term Care Facility</b>	Work remains ongoing with the Town's consultant and the developers of the new LTCF to be built near 164 Main St.

## Finance Manager's Report - April 29, 2021

<b>1</b>	<b>COVID-19</b>	Staff continue to work remotely.
<b>2</b>	<b>Provincial Reporting</b>	No outstanding Provincial Reporting Requirements at this time.
<b>3</b>	<b>Tax Bills/Tax Sale</b>	Interim Tax Bills are currently being prepared and will be issued at the end of April.
<b>4</b>	<b>Audit</b>	Preliminary work has started with Deloitte on the 2020-21 Audit. Field work is scheduled to start the last week of July.
<b>5</b>	<b>2021-22 Budget</b>	Draft Budget has been presented to Council and budget deliberations are ongoing.

## Clerk & Deputy CAO's Report - April 29, 2021

<b>1</b>	<b>Plan Review</b>	Working with and facilitating internal staff reviews prior to presentation of draft Land Use By-law and Municipal Planning Strategy.
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<b>2</b>	<b>By-laws and Policies</b>	Public education RE leash law and 'stoop and scoop' continues; working with safety consultant to develop policies, procedures, and guidelines for by-law enforcement. Continued work on responding to questions from Department of Justice in respect to updated list of SOTs. Parking enforcement has resumed.
<b>3</b>	<b>Communications and Public Engagement</b>	Ongoing weekly communication about Asset Management in the Town, on a monthly rotation. Started promotion of Civic number and Outdoor Burning By-laws. Staff have completed Public Engagement Plans for GHG Reduction Plan, Bandstand Engagement, and Land Acknowledgement. Currently working on Strategic Plan Public Engagement and Continuing Bicycle Route Engagement Plan.
<b>4</b>	<b>Council Support</b>	Ongoing support for Strategic Planning Process. Supporting start-up of new committees.
<b>5</b>	<b>Wayfinding Project</b>	Waiting on final sign fabrication.
<b>6</b>	<b>Council of Canadians</b>	Staff supported hosting of March 30th Council of Canadians session with Town zoom account and streamed live on Town YouTube page.



## By-law and Policy Review - April 29, 2021

1	Trees By-law	Target	Staff to research tree by-laws and recommendations received regarding Mahone Bay specifically.
		01-Sep-21	
2	Park By-law	Target	Staff to review Park By-law in context of Plan Review.
		29-Jul-21	
3	Off Premises Signage Policy	Target	Staff to review Off Premises Signage Policy in context of Plan Review.
		29-Jul-21	
4	CAO Performance Review Policy	Target	Staff to prepare a report on drafting a CAO Performance Review Policy. Pending discussion at Strategy & Policy Committee.
		TBD	
5	Employee Conduct Policy	Target	Staff to review Employee Conduct Policy in relation to violence in the workplace. <b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
6	Local Improvement By-law	Target	<b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
7	Council/CAO Relations Policy	Target	<b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
8	Plastic Signage Policy	Target	<b>Not yet begun</b>
		01-Sep-21	
9	Wildlife Feeding Policy	Target	<b>Not yet begun</b>
		01-Jun-21	

10	Dangerous and Unsightly	Target	Staff have identified a need to review for clarity. <b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
11	Council Policy	Target	<b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
12	Respectful Workplace Policy	Target	<b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
13	Fees Policy	Target	<b>Not yet begun</b>
		01-Jun-21	
14	Penalties By-law	Target	<b>Not yet begun</b>
		01-Jun-21	
15	Committee Policy	Target	<b>Pending discussion at Strategy &amp; Policy Committee.</b>
		TBD	
16	Land-Use By-law and Municipal Planning Strategy	Plan Review Underway. Initial plan documents approved at Council on January 28, 2021 and posted on Plan MB website.	

Service Statistics - April 29, 2021			
1	By-law Enforcement	Mar. 2021	<b>Parking Tickets: 2</b>
		Notes: Patrols within Town promoting dogs on leash; contact made with several walkers and educational information shared with them. Investigated complaint regarding to noise due to construction and found resolution. Working with comments from DOJ regarding by-laws and SOT schedule. Continued development of enforcement procedures.	

2	Police Services (founded & SUI occurrences)	Q3 2020	50	YTD: 390
		Notes: None.		
3	Mahone Bay & District Fire Department	Jan-Mar	9	-
		Notes: MVCs: 1; Fire Alarms: 5; Mutal Aid: 1; Other: 2		
4	Traffic (Speed Signage)	Nov-Dec, 2020	<u>45 Pleasant</u> Av. Speed 33 / 50 Kph	<u>45 Pleasant</u> Av. Speed 33 / 50 Kph
		Jan-Feb, 2021	<u>45 Pleasant</u> Av. Speed 27 / 50 Kph	<u>45 Pleasant</u> Av. Speed 25 / 50 Kph
		Notes: Sign in need of replacement, report anticipated to 2021-22 budget process.		
5	Solid Waste (Tonnage)	Dec. 2020	77.60	YTD: 774.44
		Notes: Recyclables = 14.37; Organics = 17.53; Garbage/Other = 38.18; Cardboard = 7.52.		
6	HOME Program	Leads: 50	Installations: 5	
		Notes: Ambassador engagement (Oct-Nov		
7	Water Utility	Pumped	Oct., 2020: 17,517,000 Litres	
		Treated	Oct., 2020: 16,247,000 Litres	
		Sold	Oct., 2020: 7,216,982 Litres	
8	Electrical Utility	Domestic	Q3: 1,309,122 kWh; YTD:	
		Commercial	Q3: 103,204 kWh; YTD: 365,204	
		Industrial	Q3: 1,197,036 kWh; YTD:	
9	CodeRED Registrations	31/03/2021	Residential: 294; Business: 10; Email: 154; Text: 196	
		28/02/2021	Residential: 290; Business: 10; Email: 153; Text: 192	
		31/01/2021	Residential: 285; Business: 10; Email: 150; Text: 189	
		31/12/2020	Residential: 285; Business: 10; Email: 146; Text: 189	
		31/03/2020	Residential: 243; Business: 12; Email: 134; Text: 157	

## **Strategic Plan 2021-2025 - April 29, 2021**

**New 2021-25 Strategic Plan Process currently underway. Draft Plan introduced April 13:**

**[https://www.townofmahonebay.ca/uploads/1/3/0/6/130665195/2021-04-13\\_meeting\\_package\\_council.pdf](https://www.townofmahonebay.ca/uploads/1/3/0/6/130665195/2021-04-13_meeting_package_council.pdf) (begins Page 93). Public Information Meeting May 3rd, Public Hearing May 10th.**

## **2021-22 Operating & Capital Budgets - April 29, 2021**

**New fiscal year (2021-22) began April 1, 2021. 2021-22 Budget process currently underway. Draft budget introduced April 19:**

**[https://www.townofmahonebay.ca/uploads/1/3/0/6/130665195/2021-04-19\\_meeting\\_package\\_council\\_special\\_budget\\_meeting.pdf](https://www.townofmahonebay.ca/uploads/1/3/0/6/130665195/2021-04-19_meeting_package_council_special_budget_meeting.pdf)**

The monthly meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, April 22<sup>nd</sup>, 2021 at 12:00 p.m. via videoconference.

**Present:**

Mayor D. Devenne  
Deputy Mayor F. Kangata  
Councilor R. Nowe  
CAO D. Heide  
Manager of Finance L. Wentzell  
Climate & Energy Coordinator K. Dorey  
B. Lewis  
L. Hennigar  
D. Waterfield

**Absent:**

M. Blair (Regrets)

**Gallery:** NONE

**Approval of Agenda**

A motion by L. Hennigar, seconded by B. Lewis, **"THAT the agenda be approved as presented."** **Motion carried.**

**Approval of Minutes**

A motion by Councilor R. Nowe, seconded by B. Lewis, **"THAT the minutes of the March 18th, 2021 Asset Management Committee be approved as presented."** **Motion carried.**

**Electrical Infrastructure Discussion**

CAO D. Heide discussed how the Asset Management process is incorporated into Council's DRAFT 2021-25 Strategic Plan and what the big picture goals are for Asset Management for the Town over the next four years.

The Committee then reviewed the work that had been completed to date by staff and the Asset Management Committee for electrical assets including the Process Diagram, Electric Utility Poster, Electrical Assets Fact Sheet, and Asset Replacement MAMP document as it relates to electrical assets.

It was noted by Deputy Mayor Kangata that it would be a good idea to include goals from the new Strategic Plan into these documents once the Plan had been adopted by Council.

Members discussed funding strategies, mitigation activities (in lieu of funding), potential engagement needs/opportunities, and improvement plans in relation to the development of a draft Asset Management Plan for electrical assets. Feedback was received by staff for incorporation into the draft Plan, which will then be reviewed with the Committee.

### **Transportation Infrastructure Discussion**

The committee reviewed the work that had been completed to date by staff and the Asset Management Committee for transportation Assets including the Transportation Poster, Transportation Assets Fact Sheet, and Asset Replacement MAMP document as it relates to transportation Assets.

Discussion was had regarding the collaboration between the Province and the Town when it comes to roadways and what support if any is received. The powers and jurisdiction of the local traffic authority (Town) and Provincial traffic authority were also discussed.

Members discussed funding strategies, mitigation activities (in lieu of funding), potential engagement needs/opportunities, and improvement plans in relation to the development of a draft Asset Management Plan for transportation assets. Feedback was received by staff for incorporation into the draft Plan, which will then be reviewed with the Committee.

### **Training Opportunities**

CAO D. Heide highlighted the Nova Scotia Federation of Municipalities (NSFM) “Basics of Asset Management for Elected Officials” course which is available for free to Committee and Council members.

Anticipated participation in the AIM Network Cohort 2.0 was also discussed, pending 2021-22 budget deliberations, and at an upcoming meeting the Committee will discuss how members will be able to participate in the Cohort program along with members from other NS communities.

### **Committee Next Meeting Dates & Times**

May 20<sup>th</sup>, 2021 at 12:00 PM

**The meeting adjourned upon motion at 2:01 PM**

**TOWN OF MAHONE BAY**

**TOWN OF MAHONE BAY**

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Mayor David Devenne

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Luke Wentzell, Manager of Finance

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