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The regularly scheduled meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, February 18th, 2021 at 1:00 p.m. via videoconferencing.

**Present:**

Mayor D. Devenne  
Deputy Mayor F. Kangata  
CAO D. Heide  
Manager of Finance L. Wentzell  
L. Hennigar  
B. Lewis  
M. Blair  
D. Waterfield  
M. Delorme  
T. Van den Berg

**Absent:**

Councilor R. Nowe (Regrets)

**Gallery:**

**Approval of Agenda**

A motion by, L. Hennigar seconded by B. Lewis **"THAT the agenda be approved as presented."** **Motion carried.**

**Approval of Minutes**

A motion by L. Hennigar, seconded by B. Lewis , **"THAT the minutes of the October 7<sup>th</sup>, 2020 Asset Management Committee be approved as presented."** **Motion carried.**

**Review of Town of Mahone Bay Asset Management Program to Date**

CAO D. Heide provided the Committee with a brief history of the Town's Asset Management journey highlighting the work of the Asset Management Committee to date. The Town's Asset Management Policy was also reviewed to highlight the focus of Asset Management and the goals of the Committee.

A question was asked regarding the incorporation of AREA assets into the Town's Asset Management Plan and it was clarified that due to the Town not having custody of these assets they are not included in the Town's plan, but it was encouraged that AREA develop an Asset Management plan for the shared assets of the AREA partnership.

The committee was then introduced to the asset class posters and fact sheets and a brief discussion was had regarding their purpose and how they will be used in public education and to assist in development of the Town's Asset Management Plan.

### **Summary of Municipal Asset Management Program (MAMP) Project Deliverables**

Matt Delorme and Tjaart Van den Berg joined the Committee to discuss the work that has been done to date on the Town of Mahone Bay Asset Management Plan. The committee was introduced to the Preliminary State of Infrastructure Report (PSoIR) for each asset class. This information can be utilized by the Town (and the Committee) to help identify infrastructure priorities in the coming years.

In addition, GIS mapping was also reviewed with the committee which provided a visual representation of the Town various infrastructure. There is hope that in the future an end-user interface could make more of this information available to the public.

### **Next Steps AIM Network Cohort 2.0 and 2021-22 Committee Work Plan**

CAO D. Heide discussed the next steps with the Committee highlighting items such as training, maintaining up to date asset data, and future data collection projects.

It was also mentioned that the AIM network is working toward setting up Cohort 2.0 for the Spring-Summer of 2021 (delayed from 2020 due to COVID-19), to assist participating units continue their work on their Asset Management journey.

### **Next Meeting**

March 18<sup>th</sup>, 2021 at 12:00 PM. It was agreed that a discussion of water system infrastructure would be on the agenda for the meeting.

### **The meeting adjourned upon motion at 2:45 PM**

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Mayor David Devenne

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Recording Secretary, Luke Wentzell

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