



The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, January 12, 2021 at 7:00 p.m. via video conference and broadcast via YouTube live.

**Present:**

- Mayor D. Devenne
- Deputy Mayor F. Kangata
- Councillor A. Burdick
- Councillor P. Carver
- Councillor J. Feeney
- Councillor R. Nowe (7:20pm)
- Councillor K. Wilson
- CAO, D. Heide
- Town Clerk, M. Hughes

**Gallery:** online

**1. Agenda**

A motion by Councillor Burdick, seconded by Councillor Carver, **“THAT the agenda be approved as amended to include a notice of motion to new business.”**

**Motion carried**

**2. Minutes**

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT the minutes of the December 8, 2020 special meeting of Council be approved as presented.”**

**Motion carried.**

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT the minutes of the December 8, 2020 regular meeting of Council be approved as presented.”**

**Motion carried.**

**4. Correspondence – Action**

4.1 Valda Walsh, Regional Coordinator, Region 6 – Budget Approval 2021-22.

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT Council approve the 2021-22 Region 6 Budget as presented in the amount of \$913,830 with the Town’s share being \$827.94”**

**Motion carried.**

4.2 Alison Clements, Development Officer, Health Services Foundation – Request

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT Council direct staff to respond to the letter from the HSF indicating that Council has declined the request and directing them how to apply for funding through the Town’s annual budget process.”** **Motion carried**

## **5. Correspondence – Information Items**

5.1 NSFM – Monday Memo – December 7, 2020

5.2 NSFM – Monday Memo – December 14, 2020

5.3 NSFM – Special Update – December 21, 2020

5.4 Trudy Johnson, Chair, SSHPCS – Year End Update.

a. SSHPCS – Report to the Community 2019-2020

5.5 NSFM Monday Memo – January 4, 2021

5.6 NSFM – Seeking Members for Working Group

A motion by Councillor Burdick, seconded by Deputy Mayor Kangata, **“THAT the correspondence, numbered 5.1 – 5.6 be received and filed.”** **Motion carried.**

## **6. Staff Reports**

### Council Report

Council received the Staff Report for January 8, 2021.

A motion by Councillor Carver, seconded by Councillor Feeney, **“THAT Council schedule a meeting with the MBVFD Society to discuss possible contributions to capital projects and to follow up on an earlier request to discuss the relationship between the Town, Department and Society.”** **Motion carried**

### Wayfinding Signage

Council received a staff report providing the results from the latest public survey to determine public preference between the final options for wayfinding signage design.

A motion by Councillor Carver, seconded by Councillor Nowe, **“THAT the Council accept Option 1 as the design for new wayfinding signage and direct staff to relay confirmation to the designer to proceed on this basis.”** **Motion carried**

### Revision to Town Council and Committee Policy

Council received a staff report presenting the amended Town Council and Committee Policy.

A motion by Councillor Feeney, seconded by Councillor Burdick, **“THAT Council adopt the amended Town Council Policy as amended.”** **Motion carried.**

A motion by Deputy Mayor Kangata, seconded by Councillor Feeney, **“THAT Council direct staff to provide alternative wording for Section 5.3, to address Electronic Participation.”** **Motion carried**

A motion by Councillor Carver, seconded by Councillor Wilson, **“THAT Council adopt the amended Committee Policy amended to add wording to clarify that the committee discharges its responsibilities via recommendation to Council, with a further amendment to suspend the Age Friendly Community Committee to enable Council to evaluate and review of its Terms of Reference”** **Motion carried**

Temporary Borrowing Resolution

Council received a staff report to provide information and recommendation concerning the renewal of existing short-term borrowing related to two prior-year capital projects.

A motion by Councillor Feeney, seconded by Councillor Wilson,  
**Whereas Section 66 of the Municipal Government Act provides that the Council of the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;**

**Whereas the Council of the Town of Mahone Bay has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purposes as identified in their capital budget; and**

**Whereas the specific amounts and descriptions of the projects are contained in Schedule “A”;**

**BE IT THEREFORE RESOLVED**

**THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Mahone Bay borrow a sum or sums not exceeding One Hundred Seventy-Four Thousand Eight Hundred Dollars (\$174, 800) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;**

**THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Mahone Bay to such an amount as Council deems necessary;**

**THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that a sum or sums not exceeding One Hundred Seventy-Four Thousand Eight Hundred Dollars (\$174,800) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;**

**THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of approval of the Minister of Municipal Affairs and Housing of this resolution;**

**THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and**

**THAT the amount borrowed be repaid from the proceeds of the debenture when sold.**

**Motion carried.**

Recognition of Donations (2019-2020)

Council received a staff report to provide Council with information on donations received by the Town in accordance with the Donations Policy.

A motion by Councillor Burdick, seconded by Councillor Feeney, **“THAT Council accept this report for information.”**

**Motion carried.**

Fire Service Batteries Purchase

Council received a staff report to provide Council with a recommendation concerning a fire services expenditure recommended by the Fire Department but not included in the 2020-21 budget.

A motion by Deputy Mayor Kangata, seconded by Councillor Carver, **“THAT Council approve a budget allocation of \$5,000 for the purchase of SCBA batteries, to be paid from the Fire Equipment Reserve.”**

**Motion carried.**

Plan Mahone Bay Update

Council received a staff report with an update regarding the progress of the Plan Mahone Bay initiative.

A motion by Councillor Carver, seconded by Councillor Burdick, **“THAT Council direct staff to work with Upland to present a re-phrased Heritage Introduction section for Council’s next meeting.”**

**Motion carried**

## **7. Council Items**

### 2020-2022 Citizen Committee Appointments

A motion by Councillor Feeney, seconded by Councillor Wilson, **“THAT John Biebesheimer, Bryan Palfreyman, Katherine McCarron, and Bill Lewis be appointed as community members to the PAC.”** **Motion defeated**

A motion by Deputy Mayor Kangata, seconded by Councillor Burdick, **“THAT John Biebesheimer, Bryan Palfreyman, Katherine McCarron, and Glen Patscha be appointed as community members to the PAC.”** **Motion carried.**

A motion by Councillor Feeney, seconded by Deputy Mayor Kangata, **“THAT Bill Lewis and Darryl Haley be appointed as community members to the Audit and Finance Committee.”** **Motion carried.**

The appointment of remaining committee members has been deferred to the January 28, 2020 meeting of Council.

### Items for Discussion with MP Hon. Bernadette Jordan

Council discussed potential items for discussion with South Shore – St. Margaret’s Bay MP Hon. Bernadette Jordan.

## **8. Council Reports**

### 8.1 Heritage Advisory Committee

Council received the draft minutes of the December 9, 2020 meeting of the Heritage Advisory Committee.

### 8.2 Lunenburg County Seniors Safety Program

Council received the December monthly report from the Lunenburg County Seniors’ Safety program.

### 8.3 Lunenburg County REMO

Council received the draft Guide to Emergency Management for Elected Officials.

A motion by Councillor **Carver, seconded by Councillor Nowe, “THAT the Town of Mahone Bay accept the REMO Guide to Emergency Management for Elected Officials as presented.”** **Motion carried.**

### 8.4 South Shore Housing Action Coalition

Council received a report from Councillor Burdick with an update on the December 2, 2020 meeting of the South Shore Housing Action Coalition.

## **9. New Business**

### Notice of Motion

Councillor Carver provided notice of motion that at the next regular meeting of Council she will put forward a motion asking staff to draft a policy pertaining to the relationship between Council and the CAO.

**A motion by Councillor Feeney, seconded by Councillor Burdick at 10:20pm to go into Closed Session to discuss contract negotiations as permitted by the Municipal Government Act section 22(2)(c).**

### **Council returned to open session at 10:27pm**

A motion by Councillor Feeney, seconded by Deputy Mayor Kangata, **“THAT Council approve the application for Network Service Agreement.”** **Motion carried.**

Council adjourned upon motion at 10:28pm.

**TOWN OF MAHONE BAY**

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Mayor, David Devenne

Clerk, Maureen Hughes