

The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, December 8, 2020 at 7:00 p.m. via video conference and broadcast via YouTube live.

Present:

Mayor D. Devenne
Deputy Mayor F. Kangata
Councillor A. Burdick
Councillor P. Carver
Councillor J. Feeney
Councillor R. Nowe
Councillor K. Wilson
CAO, D. Heide
Town Clerk, M. Hughes

Gallery: online

1. Agenda

A motion by Councillor Feeney, seconded by Councillor Nowe, **“THAT the agenda be approved as presented.”** **Motion carried.**

2. Minutes

A motion by Councillor Carver, seconded by Councillor Burdick, **“THAT the minutes of the November 26, 2020 meeting of Council be approved as amended.”** **Motion carried.**

4. Correspondence – Action

4.1 Peter Julian, MP, New Westminster-Burnaby, Jenny Kwan, MP, Vancouver East, Don Davies, MP, Vancouver Kingsway – Request Regarding Bill C-213 The Canada Pharmacare Act.

A motion by Councillor Feeney, seconded by Councillor Wilson, **“THAT Council receive and file the correspondence from Mr. Julian, Ms. Kwan, and Mr. Davies.”** **Motion carried.**

5. Correspondence – Information Items

5.1 NSFM – Monday Memo – November 23, 2020
5.2 NSFM – Monday Memo – November 30, 2020

5.3 NSFM – Special Update – December 2, 2020

A motion by Councillor Carver, seconded by Councillor Feeney, “THAT the link to the NSFM CAP map be posted on the Town website along with accompanying information provided by the NSFM.” Motion carried.

A motion by Councillor Wilson, seconded by Councillor Nowe, “**THAT the correspondence, numbered 5.1 – 5.3 be received and filed.**” **Motion carried**

6. Staff Reports

Council Report

Council received the Staff Report for December 8, 2020.

Council Policy and Committee Policy

Council received a staff report regarding the review of the Town of Mahone Bay Council Policy and Committee Policy; this report was also on the agenda of the November 26, 2020 Council meeting.

A motion by Councillor Feeney, seconded by Councillor Burdick, “**THAT the Committee Policy be amended to reflect the suspension of the Economic Development Committee until the terms of reference for that committee can be reviewed by Council.**”
Motion carried

2020/21 Audit

Council received a staff report concerning the conduct of the Town’s 2020-21 audit.

A motion by Deputy Mayor Kangata, seconded by Councillor Carver
THAT Council direct staff to issue a Request for Proposals for conduct of the Town’s 2020-21, 2021-22, 2022-2023 annual audits (with options to extend up to two additional years) and that the audit be fully scoped to reflect the Town’s current audit process.
Motion carried.

Fire Station Project Update

Council received a staff report with an update regarding the Fire Station project.

A motion by Councillor Feeney, seconded by Councillor Nowe, “**THAT Council accept this report for information.**”
Motion carried

Local Improvement By-law

Council received a staff report with a recommendation for the development of a Local Improvement By-law.

A motion by Deputy Mayor Kangata, seconded by Councillor Burdick, **“THAT Council direct staff to schedule a Public Information Meeting in January 2021 to receive feedback on the proposed Local Improvement By-law.”** **Motion carried**

Strategic Plan 2021

Council received a report to provide a recommendation for the development of a 2021-25 Strategic Plan.

A motion by Councillor Carver, seconded by Councillor Burdick, **“THAT Council direct staff to:**

- a. issue a request for proposals for facilitation services in relation to the development of a 2021-25 strategic plan including a monitoring and evaluation plan for same; and**
- b. develop a draft public engagement plan associated with the 2021-25 strategic plan, for consideration of Council.”**

Motion carried.

Wayfinding Signage Project Update

Council received a report which had previously been on the agenda of the November 26, 2020 meeting of Council. In advance of the meeting, Council also received the results of the voluntary survey which was released to the public.

A motion by Deputy Mayor Kangata, seconded by Councillor Burdick, **“THAT Council direct staff to proceed with wayfinding signage designs on the basis of option 2a.”**

Deputy Mayor Kangata withdrew his motion.

A motion by Councillor Nowe, seconded by Councillor Carver, **“THAT Council direct staff to request a version of Option 1 in the same colour scheme as Option 2A and that these two options be put to another voluntary online survey providing a simple choice between the two options.”**

Motion carried.

7. Council Items

Council Appointments to Planning Advisory Committee

A motion by Councillor Feeney, seconded by Councillor Wilson, **“THAT Council appoint Councillor Burdick to the Planning Advisory Committee.”** **Motion carried.**

Signing Authority

A motion by Councillor Feeney, seconded by Councillor Burdick, **“THAT the Mayor, David Devenne, or Deputy Mayor, Francis Kangata, or Councillor Carver as well as the CAO, Dylan Heide, or the Deputy CAO, Maureen Hughes, or the Manager of Finance, Luke Wentzell, be the signing authorities for the Town of Mahone Bay.”**

Motion carried.

Cash Gifts for Members of Council

Council agreed by vote to reconsider this issue as it had been considered and voted on previously at a Council meeting.

A motion by Councillor Carver, seconded by Councillor Feeney

Whereas the Town of Mahone Bay has made a practice of giving gifts of cash to members of Council at Christmas, and

Whereas these cash gifts are recorded in the Town budget under Council Expenses, and are thereby not transparent to the public, and

Whereas the Town strives to achieve transparency in all its endeavours, and

Whereas members of Council have a different relationship to the Town than employees who traditionally receive a gift of cash in December,

Therefore, be it resolved that the Town discontinue the practice of giving cash gifts to members of Council at Christmas or at any other time of year.

Motion carried.

8. Council Reports

8.1 Lunenburg County Senior Safety

Council received the November 2020 monthly report from the Lunenburg County Senior Safety Partnership.

A motion by Deputy Mayor Kangata at 9:29 pm, seconded by Councillor Wilson, **“THAT Council go into Closed Session to discuss contract negotiations as it is permitted by MGA Section 22(2)(c).”** **Motion carried.**

Council returned to open session at 9: 43 pm

Councillor Nowe declared a conflict of interest and withdrew from the Council discussion at 9:45 pm.

A motion by Councillor Wilson, seconded by Councillor Feeney, **“THAT Council approve the Change Orders described as bulletins 1-5 to the Roscoe Construction Limited contract.”**

Motion carried.

Councillor Nowe returned to the discussion at 9:48 p.m.

Council adjourned upon motion at 9:48 p.m.

TOWN OF MAHONE BAY

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Mayor, David Devenne

Clerk, Maureen Hughes

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