
The regularly scheduled meeting of the Town of Mahone Bay's Asset Management Committee was held on Wednesday, October 7th, 2020 at 3:06 p.m. via Zoom.

Present:

Mayor D. Devenne
Councillor R. Nowe
CAO D. Heide
Manager of Finance L. Wentzell
L. Hennigar
N. Whynot
D. King

Absent:

S. Veinot (with regrets)
A. Collery (with regrets)

Gallery:

Approval of Agenda

A motion by, Councillor N. Whynot seconded by R. Nowe **“THAT the agenda be approved as presented.”** **Motion carried.**

Approval of Minutes

A motion by L. Hennigar, seconded by D. King , **“THAT the minutes of the September 17th, 2020 Asset Management Committee be approved as presented.”** **Motion carried.**

Writing the Plan

CAO D. Heide reviewed with committee members the work that has been done to date with the Committee and how the Committee's November meeting would include a discussion of the Committee's work plan for 2021.

Communicating Asset Management

The Committee reviewed the Draft Posters and Fact Sheets for the following Asset Categories:

- Water Assets
- Wastewater Assets
- Electrical Assets
- Transportation Assets
- Stormwater Assets
- Recreation Assets
- Building Assets
- Public Assets
- Natural Assets

In addition, the Committee also reviewed Draft Process Posters for the following Asset Categories:

- Electric
- Water & Wastewater

A couple of minor adjustments were recommended by Committee members which will be made to the posters prior to their presentation to Council.

Members also reiterated the need for a final review of the posters in terms of font size, colour, contrast and readability, following Council's review of the final drafts, prior to public release. Staff will ensure this review is completed.

A motion by L. Hennigar, seconded by D. King , **“THAT the Committee recommend that Council approve the draft Asset Management Posters and Fact Sheets developed by the Committee for public distribution.”**
Motion carried.

Committee Training

It was discussed that the AIM Network has an upcoming virtual conference on October 28th and 29th and Council and Committee Members are encouraged to attend. CAO D. Heide indicated that staff would register interested Committee, Council and staff members to attend following the upcoming meeting of Council on October 13th.

Next Meeting

November 19th, 2020 at 1:00 PM

The meeting adjourned upon motion at 3:52 PM

TOWN OF MAHONE BAY

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Mayor David Devenne

Town Clerk, Maureen Hughes

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