
The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, September 8, 2020 at 7:00 p.m. via video conference and broadcast via YouTube live.

Present:

Mayor D. Devenne
Deputy Mayor K. Nauss
Councillor J. Bain
Councillor P. Carver
Councillor R. Nowe
Councillor J. Feeney
Councillor C. O'Neill
CAO, D. Heide
Town Clerk, M. Hughes

Gallery: online

1. Agenda

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, "THAT the agenda be approved as presented." Motion carried.

2. Minutes

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT the minutes of the July 30, 2020 regular council meeting be approved as amended." Motion carried.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, "THAT the minutes of the August 6, 2020 special council meeting be approved as presented." Motion carried.

A motion by Councillor Carver, seconded by Councillor Feeney, "THAT the minutes of the August 11, 2020 special council meeting be approved as presented." Motion carried.

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT the minutes of the August 19, 2020 special council meeting be approved as presented." Motion carried.

4 Correspondence – Action Items

4.1 Community Foundation of Nova Scotia Donation.

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, "THAT the Town of Mahone Bay accept the donation as presented." Motion carried.

4.2 Rae Kraushar – Request to establish a Glamping Retreat.

A motion by Councillor Feeney, seconded by Councillor Bain, **“THAT the request from Ms. Kraushar be forwarded to the Planning Staff for report and recommendation to the Planning Advisory Committee.”** Motion carried.

4.3 Aaron Collery – Blockhouse and Mahone Bay Fire Department.

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, **“THAT staff reply to Mr. Collery and thank him for his correspondence.”** Motion carried.

5. Correspondence – Information Items

5.1 NSFM – Monday Memo – July 27, 2020

5.2 NSFM – Monday Memo – August 4, 2020

5.3 Michael Graves, Coordinator, United Way - COVID-19 Funding Update

5.4 NSFM – Monday Memo – August 10, 2020

5.5 Greg Keefe, PVSC Board of Directors – Delivery of 2019-20 Annual Report

5.6 Hon. Keith Colwell, Fisheries and Aquaculture – Funding Program Marine Debris Clean-Up Program

5.7 Kelly Wilson, BCAF – Appointed Board representation from Council

5.8 Lou and Nigel Mathew – Seaside Creamery

5.9 Sharon Gunn – Mask By-law for high traffic pedestrian areas

5.10 NSFM – Monday Memo – August 31, 2020.

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe, **“THAT Council receive and file the above correspondence, numbered 5.1 to 5.13.”** Motion carried.

6. Staff Reports

Council Report

Council received the Staff Report for September 8, 2020.

Temporary Vending and Special Events By-law

Council received a staff report in response to questions raised at the August 6, 2020 Public Hearing to receive comments from the public in respect to the draft Temporary Vending By-law and Special Events By-law.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, **“THAT Council give second and final reading to the attached Temporary Vending By-law as amended.”**

Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, "THAT Council give second and final reading to the attached Special Events By-law as presented."

Motion carried.

Violence in the Workplace Policy

Council received a staff report to accompany a revised Violence in the Workplace Policy.

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe, "THAT staff amend the Respectful Workplace Policy and/or Employee Conduct Policy to reflect points raised in review of the draft Violence in the Workplace Policy specific to Town employees, and recommend to Council."

Motion carried.

Outdoor Burning By-law

Council received a staff report to accompany a revised draft of the Outdoor Burning By-law.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, "THAT Council provide second and final reading of the revised Outdoor Burning By-law as presented."

Motion carried.

ICIP Climate Mitigation Application

Council received a staff report to recommend application to the Investing in Canada Infrastructure Program (ICIP) Climate Mitigation stream.

A motion by Councillor Carver, seconded by Councillor O'Neill, "THAT Council direct staff to apply to Nova Scotia Department of Energy for ICIP Climate Mitigation funding for the proposed Community Hall Project."

Motion carried.

Wastewater Effluent Project Update

Council received a staff report to provide Council with an update and recommendation concerning the wastewater effluent project included in the Town's 2020-21 Budget.

A motion by Councillor Carver, seconded by Councillor Bain, "THAT Council direct staff to write to the Nova Scotia Department of Municipal Affairs and Housing requested approval to allocate approved 2019-20 Provincial (PCAP) funding to the Town's wastewater effluent pilot project."

Motion carried.

Election Update

Council received a staff report

A motion by Councillor Nowe, seconded by Councillor Bain, "THAT Council receive the Election Update for information."

Motion carried

7 Council Items

7.1 COVID-19

Council discussed the September 8, 2020 return to school with new safety precautions in keeping with public health guidelines in respect to the ongoing COVID-19 pandemic.

7.2 Fire Station Project

At 7:58 p.m. Councillor Nowe declared a conflict of interest and withdrew from the meeting.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, WHEREAS a Design-Build Request for Proposals to construct a new Fire Station was issued on June 17, 2020 with three proposals submitted. A careful evaluation of each proposal was completed and Roscoe Construction Limited achieved the highest proposal score.

THEREFORE BE IT RESOLVED THAT The Town of Mahone Bay award a design-build contract for the design and construction of the new fire station to Roscoe Construction Limited for a value of \$3,387,446 (HST excluded).

Councillor Bain	YES	Councillor Carver	NO	Councillor Feeney	YES
Deputy Mayor Nauss	YES	Councillor O'Neill	NO	Mayor Devenne	YES

Motion carried.

Councillor Nowe returned to the meeting at 8:09 p.m.

7.3 Election 2020 Signage

A motion by Councillor O'Neill, seconded by Councillor Carver, "THAT Council direct staff to review Town policies regarding signage and provide recommendations in respect to plastic and disposable signage within the Town of Mahone Bay, specifically including a recommendation regarding election signage."

Motion carried.

7.4 CAO Performance Review Policy

A motion by Councillor Carver, seconded by Councillor Feeney

Be it resolved that Council direct staff to draft a CAO Performance Review Policy that includes a detailed procedure, or procedure options, for how regular CAO Performance Reviews will be conducted, and to present such policy to Council for consideration after the new Council is sworn in following the October municipal elections."

Motion carried.

8 Committee Reports

Age Friendly Community Committee

Council received the draft minutes of the July 27, 2020 meeting of the Age Friendly Community Committee.

A motion by Councillor Carver, seconded by Councillor Feeney, "THAT Council direct staff to develop a multi-year bench installation program with potential locations being decided on in consultation with the Age Friendly Community Committee in alignment with the CBCL Transportation Plan Report and Accessibility Standards."

Motion carried.

Police Advisory Board

Council received the draft minutes of the August 6, 2020 meeting of the Police Advisory Board.

Lunenburg County Senior Safety Program

Council received the July 2020 and August 2020 monthly reports from the Lunenburg County Senior Safety Program.

Council adjourned upon motion at 8:35 p.m.

TOWN OF MAHONE BAY

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Mayor, David Devenne

Clerk, Maureen Hughes

