

The Regular Meeting of Town Council for the Town of Mahone Bay was held on Thursday, May 28, 2020 at 7:00 p.m. via video conference and broadcast via YouTube live.

Present:

Mayor D. Devenne
Deputy Mayor K. Nauss
Councillor J. Bain
Councillor P. Carver
Councillor R. Nowe
Councillor J. Feeney
CAO, D. Heide
Town Clerk, M. Hughes

Absent: Councillor C. O'Neill (regrets)

Gallery: online

1. Agenda

A motion by Councillor Nowe, seconded by Councillor Bain, **“THAT the agenda be approved as presented.”** Motion carried.

2. Minutes

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT the minutes of the April 28, 2020 special council meeting be approved as presented.”**

Motion carried.

A motion by Councillor Carver, seconded by Councillor Feeney, **“THAT the minutes of the May 12, 2020 regular council meeting be approved as presented.”** Motion carried.

A motion by Councillor Carver, seconded by Councillor Nowe, **“THAT the minutes of the May 19, 2020 special council meeting be approved as presented.”** Motion carried.

5. Correspondence – Information Items

5.1 Steve Ellis – Logo Feedback.

- 5.2 Mary Jane Goodfellow – Logo Feedback.
- 5.3 Jim Wentzell – 2020/21 Budget Meetings Feedback
 - 5.3.a Letter A – Electric Utility Questions and Comments
 - 5.3.b Letter B – Town of Mahone Bay Budget Comments
 - 5.3.c Letter C – Town of Mahone Bay Budgets and Other Matters
- 5.4 NSFM – Monday Memo – May 11, 2020
- 5.5 Mickey Johnson – Mahone Bay Logo
- 5.6 NSFM – Update, Election 2020
- 5.7 NSFM – Monday Memo – May 19, 2020
- 5.8 Margaret MacDonald Trites – Follow-up Logo Discussion for Council Meeting
- 5.9 Pam Mood, NSFM – Letter to Premier McNeil RE Financing Support for Fall Municipal Elections.
- 5.10 Carolyn Lohnes – COVID and parking.

A motion by Councillor Bain, seconded by Councillor Carver, “**THAT Council direct staff to follow up with Mr. Wentzell and ask if he would like to make a presentation to Council on the specifics of his correspondence.**” **Motion carried.**

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, “**THAT Council receive and file the above correspondence, numbered 5.1 to 5.10.**” **Motion carried.**

6. Staff Reports

Council Report

Council received the Staff Report for May 28, 2020.

Spring Debenture

Council received a staff report regarding the Municipal Finance Corporation spring debenture issue.

A motion by Councillor Feeney, seconded by Councillor Nowe:

WHEREAS Section 91 of the *Municipal Government Act* provides that a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs (hereinafter “the Minister);

AND WHEREAS the resolution of Council to borrow for the purchase of the **F-550 Electric Utility Truck** was approved by the Minister May 5, 2020;

AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Municipal Finance Corporation Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the Town of Mahone Bay borrow by the issue and sale of debentures a sum or sums not exceeding **\$116,462**, for a period not to exceed **10** years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the *Town of Mahone Bay* in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of **5.5%**;

THAT the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

Motion carried.

Amended Outdoor Burning By-law

Council received the Staff Report about the proposed Amended Outdoor Burning By-law, which had been deferred from the May 12, 2020 meeting.

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT Council direct staff to review the correspondence received by Council at the May 12, 2020 Public Hearing**

to identify and incorporate suggestions which may be of benefit to the amendment of the Outdoor Burning By-law into a new draft by-law to be presented to Council for consideration.”

Councillor Bain	yes	Councillor Carver	yes
Councillor Feeney	yes	Councillor Nowe	yes
Deputy Mayor Nauss	no	Mayor Devenne	yes

Motion carried

Amended Council Policy

Council received a staff report to accompany a proposed amendment to the Council Policy. As per the provisions of the Town Council Policy the staff report and draft amended policy will be included on the next regular meeting agenda for Council's consideration.

Property Tax Financing

Council received a staff report to accompany a draft COVID-19 Property Tax Financing Program Policy for Council consideration.

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, **“THAT Council direct the CAO to amend the draft policy to reflect that residential and commercial applicants accessing any federal program intended to provide relief during the COVID-19 pandemic would be eligible to participate in the Property Tax Financing Program, and to present the draft policy so amended to the next regular meeting Council's consideration.”**

Motion carried

Draft Transportation Plan

Council received a staff report to follow up on the May 12, 2020 presentation of the draft Transportation Plan by CBCL.

A motion by Councillor Bain, seconded by Councillor Carver, **“THAT staff be directed to schedule a special meeting of Council to discuss the Transportation Plan report received from CBCL.”**

Motion carried.

2020 Beautification and Streetscaping Application

Council received a staff report regarding the 2020 Provincial Beautification and Streetscaping Program.

A motion by Councillor Carver, seconded by Councillor Nowe, “**THAT Council direct staff to contact MBTCC to begin discussion on Wayfinding Strategy development.**”

Motion carried.

7 Council Items

7.1 COVID-19

Council discussed recent information updates from the Province in respect to COVID-19, and the circumstances in which certain businesses are able to re-open on June 5, 2020.

7.2 Council Policy

A motion by Councillor Carver, seconded by Councillor Feeney, “**THAT WHEREAS Council has previously received correspondence from individuals who did not provide a full name or place of residence, and**

WHEREAS Council needs the ability to identify whether correspondence originates with individuals who live within or outside of the Town of Mahone Bay, and

WHEREAS there is a lack of clarity as to the requirements for submitting a Notice of Motion and any subsequent motion, therefore be it resolved

THAT staff be directed to prepare an draft amended Town Council Policy for Council's consideration, clarifying provisions for Correspondence and New Business, including the requirement to provide a full name and an address or place of residence with all correspondence received by Council, as well as the requirements for providing Notice(s) of Motion and the subsequent motion(s).

Motion carried.

8 Committee Reports

Heritage Advisory Committee

Council received the draft minutes of the May 13, 2020 meeting of the Heritage Advisory Committee as well as a request from the property owner of the Municipal Heritage Property at 53 Edgewater Street, requesting to alter the exterior of the building.

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT Council approve the request of the St. James Anglican Church Council to replace their current asphalt roof with a steel roof as proposed.”** Motion carried.

Asset Management Committee

Council received the draft minutes of the May 21, 2020 meeting of the Asset Management Committee.

Council adjourned upon motion at 8:56 p.m.

TOWN OF MAHONE BAY

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Mayor, David Devenne

Clerk, Maureen Hughes

