



The regular meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, May 21st, 2020 at 1:00 p.m. via Zoom.

Present:

Mayor D. Devenne
Councillor R. Nowe
CAO D. Heide
Manager of Finance L. Wentzell
L. Hennigar
A. Collery
D. King
S. Veinot

Absent:

N. Whynot (Regrets)

Gallery:

Approval of Agenda

A motion by Councillor R. Nowe, seconded by L. Hennigar **"THAT the agenda be approved as presented."**

Motion carried.

Approval of Minutes

A motion by L. Hennigar, seconded by Councillor R. Nowe, **"THAT the minutes of the February 20th, 2020 Asset Management Committee be approved as presented."**

Motion carried.

New Business

Writing the Plan

CAO D. Heide updated the Committee concerning anticipated MAMP funding which will provide the necessary funds to collect updated condition assessment information for various Town and Electric Utility Assets.

The Committee then reviewed various Electrical and Transportation service characteristics and had a brief discussion on the performance gaps that are currently present. The current 10 year Capital Investment Plan was presented for both Electrical and Transportation Assets and discussed with the Committee. Input was provided to staff who will draft Electrical and Transportation asset fact sheets for consideration at the Committee's next meeting.

Draft Fact Sheets

The Committee reviewed the draft Water and Wastewater fact sheets. The general consensus was that these documents were very useful in communicating key information to the residents of the Town. A few comments were made to suggest modifications and staff will revise on this basis and bring the updated fact sheets to the Committee's next meeting.

Draft Asset Posters

The Committee reviewed both the draft Electrical and Transportation Assets posters. Overall, the Committee were in agreeance that these posters were well done and help convey the message clearly. Staff received feedback to revise the Electrical and Transportation Assets posters and will bring revised drafts to the Committee's next meeting.

Committee Training

CAO D. Heide informed the Committee that there is an Asset Management training course that is offered through NSFAM and indicated that login information will be sent out shortly to Committee members.

Next Meeting

June 18th, 2020 at 1:00 PM

The meeting adjourned upon motion at 2:34 PM

TOWN OF MAHONE BAY

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Mayor David Devenne

Town Clerk, Maureen Hughes

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