



The regular meeting of the Town of Mahone Bay Asset Management Committee was held on Thursday, February 20<sup>th</sup>, 2020 at 1:00 p.m. in Council Chambers.

Present:

Mayor D. Devenne  
Councillor R. Nowe  
S. Veinot  
L. Hennigar  
N. Whynot  
CAO D. Heide  
Director of Operations D. Mackenzie  
Water/Wastewater Operator M. Rafferty  
Manager of Finance L. Wentzell

Regrets:

D. King  
A. Collery

Gallery:

None

1) Call to Order

The meeting was called to order at 1:00 p.m. Mayor Devenne welcomed additional staff, Director of Operations D. Mackenzie and Water/Wastewater Operator M. Rafferty, who were invited to attend by the CAO to support the discussion of water and wastewater assets.

2) Agenda – February 20th, 2020

Hennigar - Whynot

THAT the Committee approve the agenda for February 20th as presented.

CARRIED

3) Minutes – January 16th, 2020

Hennigar - Whynot

THAT the Committee approve the minutes from the January 16th, 2020 meeting of the Asset Management Committee

CARRIED

4) Writing the Plan

A conversation was held with committee members, led by CAO D. Heide regarding the information that the Town has gathered to date through the NS Provincial Asset Management Pilot and the AIM Network Cohort Program and how this information can be used by the Committee in developing an initial draft Asset Management Plan.

The committee also reviewed and discussed the current version of the 5- Year Capital Plan of the Town as it related to the water and wastewater assets.

Members provided significant feedback concerning water and wastewater assets which staff will use to bring back draft documents to the committee's next meeting for review.

5) Communicating the Plan

Members engaged in significant discussion concerning target audiences, key messages / information and possible asset management goals – e.g. supporting development and growth – to be communicated in relation to the Town's water and wastewater assets.

The committee reviewed two communications posters on wastewater and electrical assets. Members provided feedback to staff which will be used to finalize the wastewater poster and revise the electrical poster to be brought back to the committee's next meeting for review.

Members discussed the Town's new Climate and Energy Outreach Coordinator position as a way of educating the public on electrical utility initiatives.

6) Training

CAO D. Heide relayed that NSFM has a series of online modules that relate to Asset Management and the general consensus of the committee is that this would be something that would be beneficial for committee members to participate in.

In addition to the pre-recorded modules discussed above, there are also opportunities through the FCM for live asset management training sessions online for those who can attend.

8) Adjournment

Adjourned on motion at 3:03 p.m.