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The Regular Meeting of the Cemetery Committee for the Town of Mahone Bay was held on Monday, June 17, 2019 at 3:30 p.m. in Council Chambers.

**Present:**

Councillor J. Bain (chair)  
Mayor D. Devenne  
Councillor J. Feeney  
B. Morse  
B. Veinotte  
MoF, L. Wentzell  
DoO, D. MacKenzie

**Regrets:** Dylan Heide, CAO

**Gallery:** 0

**Agenda**

A motion by Councillor Feeney, seconded by Mr. Morse, **“THAT the agenda be approved as presented.”**

**Motion carried.**

**Minutes**

A motion by Councillor Feeney, seconded by Mr. Morse, **“THAT the minutes of the March 18, 2019 Cemetery Committee meeting be approved as circulated.”**

**Motion carried.**

**Business Arising from the Minutes**

1) Maintenance Report

The Committee received a verbal report from the Director of Operations which highlighted the posting of “No ATV” signs and placement of a bollard on the trail between Park Cemetery and Hawthorn Rd to prevent vehicles from traveling between the two. It was also reported that staff have cleaned up Park Cemetery, placed soil on graves as necessary and trimmed/removed trees on along the road from Kinburn St to the rail trail.

The 2019 mowing tenders have been awarded to Town and Country for both Bayview and Park Cemetery after receiving notice that Bushwacker had withdrawn their services in Park Cemetery.

Dead shrubs will be identified and marked by Councillor Bain and Mr. MacKenzie and Mr. MacKenzie will direct staff to remove them at their earliest convenience.

The committee was also advised that additional topsoil and gravel (for roads) will be delivered in the next few weeks and road repairs will begin in August in Park Cemetery.

## 2) Cemetery Finance

The Manager of Finance gave a summary of the budgets for Park and Bayview cemeteries, approved by Council on May 14, 2019.

It was decided that Councillor Bain would initiate a discussion with Valerie Hearder of the Talking Trees committee about using a portion of the tree budget to help her committee reach their goal of 100 trees for the Centennial celebration by planting native trees in the cemetery and registering them toward her goal.

A discussion about lot rates resulted in no change. A single lot shall remain at \$650.00.

## 3) Donations Policy

A draft copy of the Donations Policy was circulated for information only, it will appear on Council's agenda for the regular Council meeting on June 27, 2019.

## 4) Monument Rehabilitation

Mr. Morse identified 9 monuments in Park Cemetery that require rehabilitation, 2 of which he believes may have surviving family members in Mahone Bay.

A motion by Mayor Devenne, seconded by Mr. Veinotte, **"That staff proceed to contract for the rehabilitation of the 7 monuments identified by Mr. Morse and to issue a letter to the 2 remaining families requesting a \$100.00 donation to the town to help cover the cost of re-erecting the others."** When the donation is received, a tax receipt will be provided to the family and the town will schedule the rehabilitation of the monument.

A motion by Mayor Devenne, seconded by Councillor Feeney, **"That Deborah Trask be asked to look at Bayview Cemetery and provide an inventory of toppled monuments and advice on how best to repair them."**

**New Business**

1) Operations Report

Members discussed the need to expand Park Cemetery and it was decided that the lands, to the left of Elm, should be cleared in 2020. In advance of this, Councillor Bain will discuss grubbing with Valerie Hearder for use in the Centennial Tree Project.

2) Request for Thank You Letters

Mayor Devenne will request that Mr. Heide have staff draft a letter of thanks to the volunteers of the Bayview Cemetery Mapping Project which he will sign before they are sent.

**Next Meeting**

3:30 PM on September 16, 2019

Meeting adjourned upon motion at 4:25 p.m.

**TOWN OF MAHONE BAY**

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Town Clerk, Maureen Hughes

Councillor John Bain, Chair