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The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, June 11, 2019 at 7:00 p.m. in Council Chambers.

**Present:**

Mayor Devenne  
Deputy Mayor Nauss  
Councillor Feeney  
Councillor Nowe  
Councillor Carver  
Councillor Bain  
Dylan Heide, CAO  
Maureen Hughes, Clerk

**Absent:** Councillor O'Neill (regrets)

**Gallery:** 14

**Agenda**

A motion by Councillor Feeney, seconded by Councillor Nowe, **“THAT the agenda be approved as amended to move item 8.1 agreement on 995 Main St. to item 3.4.”**

**Motion carried.**

**Minutes**

A motion by Councillor Carver, seconded by Deputy Mayor Nauss, **“THAT the minutes of the May 14, 2019 regular Council meeting be approved as presented.”**

**Motion carried.**

**Consideration of Delegations**

**Jon Mulane and Paul Buchanan**

Council received a presentation from Jon Mulane and Paul Buchanan about a series of weekly concerts that they are planning for Mahone Bay under the Mahone Bay Music Association. Mr. Mulane and Mr. Buchanan requested support from Council as well as a financial contribution to support this concert series.

Deputy Mayor Nauss will table a motion that Council support the Mahone Bay Music Association Concert Series at the next Council meeting.

Michael Graves, United Way

Council received a presentation from Michael Graves coordinator for United Way of Lunenburg County in which he provided an update on the recent activities of the United Way.

Pam Knickle and David Naugler, 51 Pond Street

Council received a presentation from Pam Knickle and David Naugler from 51 Pond Street to request that Council accept cash in lieu of parking for one parking space rather than having to remove current landscaping to install a fifth parking space as is required for the development permit for their proposed additional unit.

Public Hearing Report

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, **“THAT Council enter into a Development Agreement with the Developer to construct one single unit residential structure at 995 Main Street, Mahone Bay (PID 60371291).”** **Motion carried.**

Correspondence – Action Items

1. Shelly McCorriston, Lunenburg Pride with a request for the Town to host a Pride Flag Raising.

A motion by Councillor Nowe, seconded by Councillor Bain, **“THAT Council advise staff to respond to the letter that we will put the flag up but are unable to host a flag raising event and that members of Lunenburg Pride are welcome to contact staff about hosting a pride event in Mahone Bay.”** **Motion carried.**

2. Lynn Hennigar, Chair, Mahone Bay Centre Society with a request to manage Soccer field.

A motion by Councillor Carver, Dep Mayor Nauss, **“THAT Council direct staff to explore the possibilities of entering into an agreement with the Mahone Bay Centre for managing the soccer field.”** **Motion carried.**

3. Darryl Haley, Heritage Boatyard Cooperative Weekend with a request for Funding.

A motion by Nauss, seconded by Councillor Feeney, **“THAT Council delay responding to the request for funding from the Heritage Boatyard Co-operative Weekend until the Town receives a response from the application to the federal Legacy Fund.”** **Motion carried.**

4. Residents of Shady Lane with a request for action RE trees on Shady Lane.

Mr. Heide provided Council an update on staff findings following an arborist inspection of the trees in question. Four trees were found to be dead and will be removed.

5. Marla Benton with a request for Action RE Straight Pipe in Harbour.

Council directed staff to respond to Ms. Benton with the Town of Mahone Bay statement on straight pipes and advise that the Town of Mahone Bay Council and staff actively support the remediation of straight pipes in the Town of Mahone Bay and are working toward that goal.

### **Correspondence – Information Items**

1. NSFM with an update on the Accessibility Act.
2. Juanita Spencer, CEO, NSFM with information about the launch of the new NSFM website.
3. CNSOPB with an announcement of Bid Results.
4. Michelle Cameron, 55+ Games Antigonish providing promotional information about the 2019 55+ Games.
5. Chuck Porter, Minister, Department of Municipal Affairs providing 12 Month Notice of provincial legislation, regulation or administrative actions that could have the effect decreasing revenues or increasing the required expenditures of municipalities.
6. NSFM providing information on the NS Joint Municipal Fire Services Committee.
7. Will Brooke, Policy Advisor, NSFM with information on the EPR Proposal.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT the above correspondence, numbered 1-7, be received and filed.”** **Motion carried**

### **Staff Reports**

#### **Council Report for June 11, 2019**

Council received the Council report for June 11, 2019.

#### **Staff Report – LUB Housekeeping Amendment**

Council received the Staff Report regarding a suggested Housekeeping Amendment to the Town of Mahone Bay Land Use By-law.

A motion by Councillor Carver, seconded by Councillor Feeney, **“THAT the Town of Mahone Bay give first reading to the housekeeping amendment to the Residential Conversions Clause (4.4.6) of the Land Use By-law to add the word “existing” to immediately precede the word “buildings”. This will bring the Land Use By-law into alignment with the policies expressed in the Municipal Planning Strategy.”** **Motion carried.**

#### **Staff Report – Social Media Policy**

Council received a Staff Report and an accompanying Draft Social Media Policy, which had been deferred from the May 14, 2019 regular Council meeting.

A motion by Councillor Feeney seconded by Councillor Carver, **“THAT Council adopt the Town of Mahone Bay Social Media policy as amended.”** **Motion carried.**

Staff Report – Petition to Name Private Road

Council received a staff report on a petition received to name a Private Road.

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe, **“THAT Council approve the name “Skipper Drive” for the private driveway between 354 and 358 Main Street.”**

**Motion carried.**

Staff Report – Draft Supportive Workplace Policy

Council received a staff report to accompany a draft Supportive Workplace Policy, which will be considered on June 27, 2019.

Staff Report – Draft Donations Policy

Council received a staff report to accompany a draft Donations Policy, which will be considered on June 27, 2019.

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT Council direct staff to develop a list of community assets for the Community Asset Donation Program, in accordance with the draft Donations Policy, for consideration at Council’s regular meeting on June 27, 2019.”**

**Motion carried.**

Staff Report – Request for Cash in lieu of parking

Council received a staff report regarding a request that Council accept cash in lieu of one parking space at 51 Pond Street.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“That Council approve the request to accept cash in lieu of one parking space at 51 Pond Street in the amount of \$2,373.81.”**

**Motion carried.**

Staff Report – Draft Prize Policy

Council received a staff report to accompany a draft prize policy, which will be considered on June 27, 2019.

**Council Items**

NSFM Spring Conference Update

Mayor Devenne provided an update on the NSFM Spring Conference which was held May 8 – 10, 2019. This agenda item was deferred from the May 14, 2019 regular Council agenda.

### FCM Update

Mayor Devenne provided an update on the FCM Conference which he attended from May 30 to June 2, 2019 in Quebec City.

### Provincial Notifications and Update

Mayor Devenne raised the issue of recent concerns among members of Council regarding short notice invitations to Council.

A motion by Councillor Feeney, seconded by Councillor Nowe, **“THAT Council direct staff to write to the Department of Municipal Affairs (DMA) on behalf of municipalities and ask that they advise provincial departments that sufficient notice is required when DMA is requested for forward invitations to municipalities, and to cc the MLA and the NSF on the letter.”**

**Motion carried.**

### Community Updates

Councillor Carver provided Council with an update on community activities with which she has recently been involved.

### Accessibility Committee Recruitment

Councillor Carver provided Council with an update on Joint Accessibility Advisory Committee recruitment.

### Straight Pipe Status

This matter was discussed as part of the discussion of Correspondence Action Items, the Town’s statement on straight pipes will be posted to the Town website.

### Committee Reports

#### Planning Advisory Committee

Council received the draft minutes of the May 7, 2019 meeting of the Planning Advisory Committee and a draft Special Meetings Policy.

Deputy Mayor Nauss provided a notice of motion that he will cause the Special Meetings Policy to be brought forward to the next regular meeting of Council.

#### Heritage Advisory Committee

Council received the draft minutes of the May 8, 2019 meeting of the Heritage Advisory Committee

Councillor Feeney provided notice that he will make a motion to register the property at 16 Orchard Street as a heritage property at the next regular meeting of Council.

### Police Advisory Board

Council received the draft minutes of the May 14, 2019 meeting of the Police Advisory Board.

### Heritage Advisory Committee

Council received the draft minutes of the May 29, 2019 special meeting of the Heritage Advisory Committee and a recommendation to permit exterior renovations to the municipal heritage property located at 121 Edgewater Street.

A motion by Councillor Feeney seconded by Councillor Carver, **“THAT Council approve the request of the homeowners of 121 Edgewater Street to alter the exterior of their home in the manner submitted.”** **Motion carried.**

### Age Friendly Community Committee

Council received the draft minutes of the May 27, 2019 meeting of the Age Friendly Community Committee.

### Economic Development Committee

Council received the draft minutes of the May 15, 2019 meeting of the Economic Development Committee.

A motion by Councillor Bain, seconded by Councillor Carver, **“THAT Council accept the 2019 Economic Development Committee Action Plan as amended.”** **Motion carried.**

### South Shore Regional Library Board

Council received the minutes of the March 13, 2019 meeting of the South Shore Regional Library Board.

### Lunenburg County Seniors Safety Partnership

Council received the May 2019 monthly report from the Lunenburg County Seniors Safety Partnership.

### SSHAC

Council received information from South Shore Housing Action Coalition including information from a CMHC information session, EfficiencyNS, information on rent control and information on affordable housing options on the South Shore.

### Closed Session

**A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, to go into a closed session at 9:31pm to discuss acquisition, sale, lease and security of municipal property, and contract negotiations, as permitted by the MGA section 22(2)(a) and (e) respectively.**

**Motion carried.**

Council came out of Closed Session at 9:50pm

Business Arising from Closed Session

A motion by Councillor Feeney, seconded by Councillor Nowe, **“THAT Council approve the draft License Agreement and Letter of Agreement with the Mahone Bay Wooden Boat Society as presented and that Mayor Devenne be directed to sign on behalf of the Town.”**

**Motion carried**

Council adjourned upon motion at 9:52 pm.

**TOWN OF MAHONE BAY**

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Mayor, David Devenne

Clerk, Maureen Hughes