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A Special Meeting of Town Council for the Town of Mahone Bay was held on Friday, May 3, 2019 at 1:30 p.m. in Council Chambers.

**Present:**

Mayor Devenne  
Deputy Mayor Nauss  
Councillor Feeney  
Councillor Nowe  
Councillor Carver  
Councillor O'Neill  
Councillor Bain  
Dylan Heide, CAO  
Luke Wentzell, Manager of Finance  
Kelly Redden, Deputy Clerk

**Regrets:**

**Agenda**

A motion by Councillor Bain, seconded by Councillor Nowe, **“THAT the agenda be approved as presented.”** **Motion carried.**

**Budget**

**Staff Report RE: 2019-20 Budget Policy/Bylaw**

Council received the Budget Policy/Bylaw Staff Report. This report makes recommendations to Council concerning the adoption of a Low-Income Property Tax Exemption Policy and Tax Exemptions for Non-Profit Organizations Bylaw.

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, **“THAT Council give first reading to the Non-Profit Organizations Bylaw and direct staff to schedule the required public hearing prior to second reading.”** **Motion carried.**

Council received the draft Low-Income Property Tax Exemption Policy. This Policy will come before council on May 14<sup>th</sup>.

**Discussion of 2019/20 Budget**

Council received a presentation from Luke Wentzell, Manager of Finance, concerning the most recent changes to the budget.

**Councillor Nowe excused himself from Council Chambers at 2:04pm.**

A motion by Councillor O'Neill, seconded by Deputy Mayor Nauss, **"THAT Council direct staff to contact MODL requesting official inclusion of Mahone Bay residents in MODL Pro-Kids grant program and that the draft 2019-20 budget be amended to include \$500 for Pro-kids grants."**  
Motion carried.

A motion by Councillor Feeney, seconded by Councillor Bain, **"THAT Council establish a deed transfer tax rate of 1.5%, effective August 1, 2019, under the Deed Transfer Tax Bylaw and direct staff to complete the necessary paperwork with the Registrar of Deeds."**  
Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, **"THAT Council amend the draft 2019-20 budget to reflect an increase in the annual infrastructure charge to \$275 per unit."**  
Motion carried.

A motion by Councillor Bain, seconded by Deputy Mayor Nauss, **"THAT Council amend the draft 2019-20 budget to remove the \$100,000 transfer to operating reserve, to reduce the transfer to capital reserve by \$51,200, and to reduce the transfer from operating reserve by \$51,200."**  
Motion carried.

A motion by Councillor Carver, seconded by Councillor O'Neill, **"THAT Council direct staff to present a report on the proposed development of an Active Transportation Plan and that no requests for proposals be issued nor fund expended until Council has received this report and provided direction to staff in this regard; and  
THAT Council amend the draft 2019-20 budget to reduce the budgeted expenditure for the Active Transportation Plan to \$15,000."**  
Motion carried.

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney to go into closed session at 2:50 pm to discuss acquisition, sale, lease and security of municipal property and personnel matters as permitted by MGANS section 22(2) (a) and (c).  
Motion carried.

Council returned to open session at 3:03 p.m.

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, **"THAT Council direct staff to amend the draft 2019-20 budget to reflect a salary level of \$66,300 for the position of Town Clerk/Deputy CAO and \$45,000 for the position of Deputy Clerk/Records Administrator."**  
Motion carried.

A motion by Councillor Carver, seconded by Deputy Mayor Nauss, **"THAT Council direct staff to review the placement of garbage receptacles at park entrances and trail crossings with specific consideration to dog waste and cigarette butts and to report back to Council."**  
Motion carried.

A motion by Councillor Feeney, seconded by Councillor Carver, **“THAT Council expresses support for the Mahone Bay Tourism and Chamber of Commerce proposal for a facilitated session on events coordination and allocates \$750 toward the cost of the session from the 2019-20 Economic Development Initiatives budget.”** Motion carried.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT Council directs staff to write back to the Mahone Bay Tourism and Chamber of Commerce concerning their beautification program proposal, detailing beautification initiatives being undertaken as part of the 2019-20 centennial program.”** Motion carried.

**Councillor Nowe returned to Council Chambers at 2:50pm.**

A motion by Councillor Carver, seconded by Councillor Bain, **“THAT Council direct staff to write back to the Municipality of the District of Lunenburg contributing \$500 toward the operation of the Lunenburg County Lifestyle Centre from the Town of Mahone Bay’s 2019-20 grants budget.”** Motion carried.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, **“THAT Council direct staff to amend the draft 2019-20 budget to reflect a total Grants to Organizations budget of \$4,000 for the year.”** Motion carried.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT \$10,000 from the Operating Reserve be donated to the Joe Feeney Memorial Fund.”** Motion carried.

A motion by Councillor Carver, seconded by Deputy Mayor Nauss, **“THAT the Fibre Trail Association grant request in the amount of \$500 be referred to the Economic Development Committee.”** Motion carried.

A motion by Councillor O’Neill, seconded by Councillor Bain, **“THAT the amount allocated for the Economic Development Initiatives be reduced to \$4,000.”** Motion carried.

A notice of motion to move budget to May 14, 2019 meeting.

**The meeting adjourned upon motion at 4:22pm**

**TOWN OF MAHONE BAY**

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Mayor, David Devenne

Deputy Clerk, Kelly Redden