TOWN OF MAHONE BAY

TOWN COUNCIL

AGENDA

April 25, 2019

7:00 p.m.

Call to Order

1 Approval of Agenda

2 Minutes

2.1 Regular Council - April 9, 2019

3 Consideration of Delegations

- 3.1 Marion Moore CPONS
 - 3.1(a) Draft Municipal Council Resolution
 - 3.1(b) Public Inquiry Rationale
- 3.2 Aaron Long, AREA Community Solar

<u>4 Correspondence – Action Items</u>

- 4.1 Carolyn Bolivar-Getson, Chair, Lunenburg County Multipurpose Centre Corporation Request for operating grant to support the Lunenburg County Lifestyle Centre.
- 4.2 Tim Merry Request for support for soccer club in Mahone Bay.
 - 4.2(a) Information Mahone Bay United

5 Correspondence - Information Items

- 5.1 NSFM Press Release Municipal Financial Capacity Grant name change.
- 5.2 Cheryl Gallant, MP Letter regarding Bill C-68.
- 5.3 Shannon Bennett, Department of Municipal Affairs Federal Gas Tax Program Supplement 2018/19.

6 Staff Reports

- 6.1 Staff Report Council Report for April 25, 2019
- 6.2 Staff Report Centennial Update
- 6.3 Staff Report Water Testing

7 Council Items

7.1 Councillor Feeney – Proposed Amendment to Terms of Reference for Heritage Advisory Committee

8 Committee Reports

- 8.1 Planning Advisory Committee Draft Minutes April 16, 2019
- 8.2 Pool Society Meeting Draft Minutes April 15, 2019
- 8.3 Municipal Joint Services Board 2019/20 Budget Approval
 - 8.3(a) MJSB 2019/20 Proposed Operating and Capital Programs

9 New Business

10 Accounts

11 Closed Session

11.1 MGA Section 22(2)(a) - Acquisition, sale, lease and security of municipal property.

Adjournment

Town of Mahone Bay April 9, 2019 Council Meeting Minutes



The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, April 9, 2019 at 7:00 p.m. in Council Chambers.

Present:

Mayor D. Devenne
Deputy Mayor K. Nauss
Acting Mayor, J. Bain
Councillor P. Carver
Councillor J. Feeney
Councillor R. Nowe
Councillor C. O'Neill
CAO, D. Heide

Regrets:

Gallery: 14

Clerk, M. Hughes

1 Agenda

1.1 A motion by Councillor Carver, seconded by Councillor Bain, "THAT the agenda be approved as presented."

Motion carried.

2 Minutes

2.1 A motion by Councillor Nowe, seconded by Councillor Feeney, "THAT the minutes of the March 12, 2019 regular council meeting be approved as presented." Motion carried.

3 Consideration of Delegations

3.1 Barry Stevens, Noah Stevens, Leena Ali - SSDI

Council received a presentation from Barry Stevens, Noah Stevens and Leena Ali from SSDI of their Data Visualization Tool which models the effects of climate change.

3.2 Chris Acomb, Seniors Safety Coordinator – Lunenburg County Seniors' Safety Program Council received a presentation from Chris Acomb, Seniors Safety Coordinator and RCMP Cst. Nick Baker. Ms. Acomb presented on the work of the Lunenburg County Seniors' Safety Program (LCSSP) in support of the LCSSP request for funding which will go to the 2019/20 Budget deliberations.

4 Correspondence – Action Items

4.1 Patricia Culbert, Chair, Lunenburg County Community Alcohol Partnership with a thank you letter and a request for the support of Council for the Lunenburg County Community Alcohol Partnership.

A motion by Councillor Carver, seconded by Councillor O'Neill, "THAT Council direct staff to coordinate with LCCAP to discuss the option of the LCCAP working with the Town of Mahone Bay for a limited time period to create a framework, including strategy, policy and guidelines, to support council, staff, and the PAC in decision making related to alcohol."

Motion defeated.

4.2 Ian Guppy with a request for Council to remove the tag line "A Treasure since 1754" from the Mahone Bay signage on highway 103.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, "THAT Council receive and file the correspondence from Ian Guppy."

Motion carried

4.3 Fran O'Hagan, MBTCC Chair, with a request for the support of Council for the Community Partnership Group which is discussing coordination of events.

A motion by Councillor Bain seconded by "THAT Council refer the request for funding to the Economic Development Committee." Motion carried.

4.4 Pam Knickle and David Naugler with a request for a development agreement for 51 Pond Street.

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe, "THAT the request from Ms. Knickle and Mr. Naugler be referred to PAC and planners for Public Information Meeting and report." Motion carried.

5 Correspondence – Information Items

- 5.1 NSFM with information on the South Shore/HRM Regional Meeting.
- 5.2 NSFM with a Press Release on the Collaborative Effort to Protect Nova Scotia's Coastline Supported by NSFM.
- 5.3 NSFM with Spring Workshop Highlights and Hotel Information.
- 5.4 NSFM with a Press Release on NSFM support of the 2019 Federal Budget.
- 5.5 NSFM Municipal Matters March 20, 2019
- 5.5 Sadie Toulany, CNSOPB, with an invitation to Participate in Draft Strategic Environmental Assessment.
- 5.6 Municipal Finance Corporation Quarterly Newsletter March 2019

5.7 Teresa Quilty, Plastic Free Lunenburg, writing to express appreciation of the Town of Mahone Bay Declaration of Emergency in respect to Climate Change.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, "THAT the Correspondence be received and filed."

Motion carried.

6 Staff Reports

6.1 Council Report

Council received the Council Report for April 9, 2019.

6.2 Strategic Plan Action Plan

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, "THAT Council adopt the revised Town of Mahone Bay Strategic Plan Action Plan 2018-21."

Motion carried.

6.3 Climate Change Mitigation

A motion by Councillor O'Neill, seconded by Deputy Mayor Nauss, "THAT Council direct staff to include both options as described in the staff Climate Change Mitigation report in the draft 2019-20 budget for Council's further consideration." Motion carried.

7 Council Items

7.1 Mayor Devenne – 2019/20 Budget Meeting Dates

Council set the following dates for the review of the 2019/20 Budget: April 23, 2019 at 6:30pm; April 30, 2019 at 6:30pm; and May 3, 2019 at 1:30pm.

7.2 Mayor Devenne – MBTCC Nomination to Economic Development Committee

A motion by Councillor Bain, seconded by Councillor O'Neill, "THAT Council appoint Dave
Thompson to the Economic Development Committee as the representative from the Mahone
Bay Tourism and Chamber of Commerce."

Motion carried

7.3 Mayor Devenne – Advisory Committee Terms of Reference

A motion by Deputy Mayor Nauss, seconded by Councillor Feeney, "THAT Council approve the amended Committee Terms of Reference as presented."

Motion carried

7.4 Councillor Carver – Notice of Motion Regarding Letter from Mayor Mattatall

A motion by Councillor Carver, seconded by Councillor O'Neill, "THAT staff be directed to draft a letter in support of Mayor Mattatall's letter, proposing that a portion of the Provincial HST goes back to municipal units."

Motion carried.

8 Committee Reports

8.1 Heritage Advisory Committee

Council received the draft minutes of the March 13, 2019 meeting of the Heritage Advisory Committee.

A motion by Councillor Feeney, seconded by Councillor Carver, "THAT a modest budget appropriation for the Heritage Property Grant Fund be included in the 2019-20 Town of Mahone Bay budget."

Motion carried

8.2 Economic Development Committee.

Council received the draft minutes of the March 20, 2019 meeting of the Economic Development Committee.

A motion by Councillor Bain, seconded by Deputy Mayor Nauss, "THAT Council approve the request of the Economic Development Committee to conduct an invitational survey with the business community."

Motion carried.

8.3 Cemetery Committee

Council received the draft minutes of the March 19, 2019 meeting of the Cemetery Committee.

A motion by Councillor Bain, seconded by Councillor Nowe, "THAT Council direct staff to contribute one hundred percent of plot sales to the perpetual care fund for 2019-20 and not to draw on the fund in 2019-20."

Motion carried.

A motion by Councillor Bain, seconded by Deputy Mayor Nauss, "THAT Council direct staff to investigate establishing one or both cemeteries as stand-alone charities."

Motion carried

A motion by Councillor Bain, seconded by Councillor O'Neill, "THAT Council direct staff to investigate the development of a Town Donations Policy." Motion carried

A motion by Councillor Feeney, seconded by Councillor Bain, "THAT Council direct staff to investigate the development of a plot sale program using town billing to facilitate plot sales."

Motion carried

8.4 Age Friendly Committee

Council received the draft minutes of the March 25, 2019 meeting of the Age Friendly Committee.

A motion by Councillor Carver, seconded by Councillor O'Neill, "THAT Council accept the proposed revised Terms of Reference as presented by the Age Friendly Committee."

Motion carried.

A motion by Councillor Carver, seconded by Councillor Nowe, "THAT Council appoint Lisa Ali Learning to the Age Friendly Committee."

Motion carried.

8.5 Lunenburg County Seniors' Safety Program

Council received the March 2019 monthly report from the Lunenburg County Seniors' Safety Program.

8.6 SSHAC

Council received the minutes of the March 6, 2019 meeting of the South Shore Housing Action Coalition (SSHAC).

8.7 Public Hearing Report

Council received a verbal report from the CAO on the Public Hearing, held on April 9, 2019 at 6:30 pm to receive submissions from the public on the intention of Council to enter into an Amending Development Agreement with Mahone Brewing Ltd.

A motion by Councillor Nowe, seconded by Deputy Mayor Nauss, "THAT Council enter into a Revised Development Agreement with the Mahone Bay Brewing Company, for 363 Main Street, to permit brewing operations in an accessory structure, permit brewing operations at all hours of the day, permit extended hours of operation on March 17th (St. Patrick's Day) from 8:00am – 1:00am and permit through application for a Temporary Development Permit, five (5) flexible Special Event Dates with extended hours of operation from 10:00am – 1:00am."

9 Closed Session

A motion by Councillor Carver, seconded by Councillor Nowe to enter into closed session at 8:57 p.m. to discuss acquisition, sale, lease and security of municipal property and contract negotiations as permitted by MGANS section 22(2)(a) and (e).

Council returned to open session at 9:32 p.m.

There being no further business, the meeting adjourned upon motion at 9:33 p.m.

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Town Clerk, Maureen Hughes

Mayor David Devenne



Presentation to the Town of Mahone Bay April 25, 2019

Campaign to Protect Offshore Nova Scotia (CPONS):

southshore.cpons@gmail.com

protectoffshorens.wordpress.com

Facebook.com/ProtectOffshoreNS/





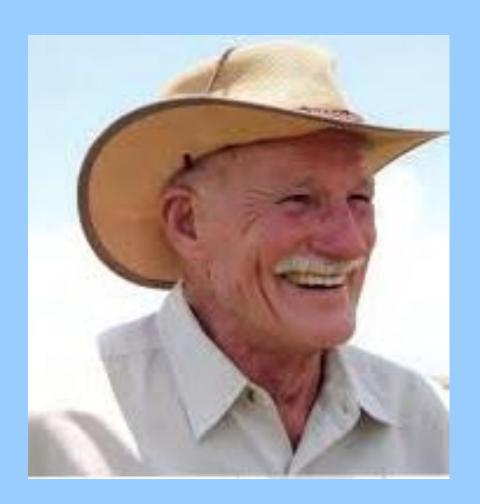
RECENT ACCIDENTS BY INDUSTRY

- 2016: Shell drops 2kms of pipe landing 12 metres from a wellhead.
- June 2018: BP spills 136, 000 litres of synthetic 'drilling mud'
- November 2018: Husky Energy spills 250,000 litres of oil into the ocean. It cannot been recovered.

Leading Expert on Offshore Risk Assessment

Dr. Robert Bea:

"I felt déjà vu looking at BP's proposals to drill offshore Nova Scotia"



WHAT'S AT RISK?

The export value of Nova Scotia's seafood products in 2016:

\$1.8 billion

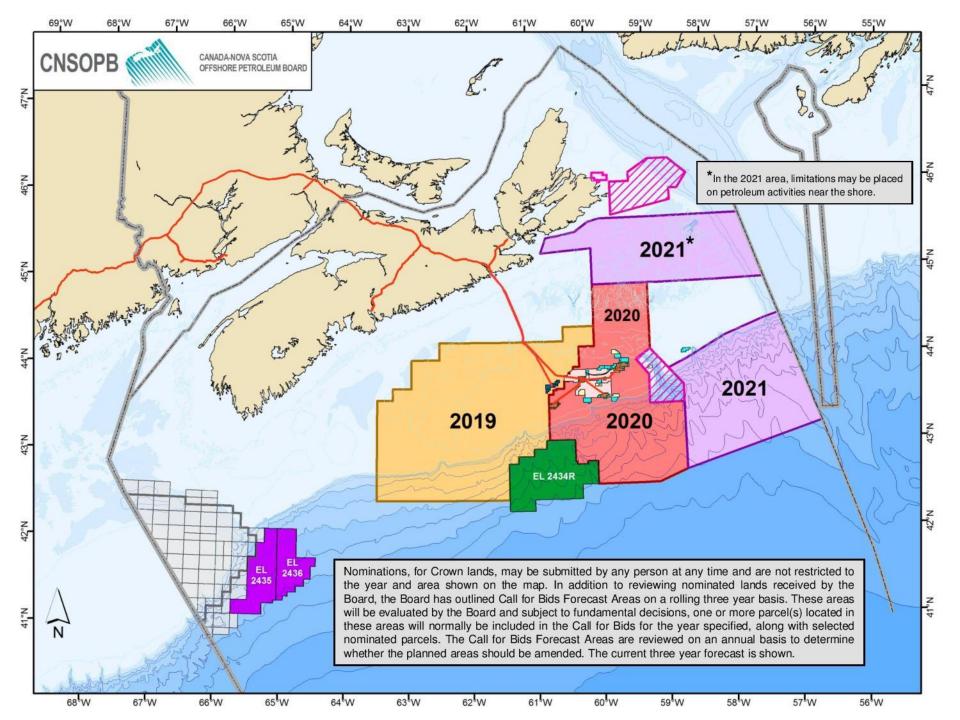
Estimated revenues from tourism in 2016:

\$2.6 billion

Royalty payments from offshore oil production between 2000 and 2016:

\$1.9 billion







Seismic Blasts: The loudest human-produced noise, right after nuclear and chemical explosions

WE NEED A PUBLIC INQUIRY

- grossly inadequate regulatory system
- lack of public involvement
- no public education based on unbiased research
- risk to our way of life and sustainable fishery and tourism





Sable Island National Park Reserve

WHY MUNCIPALITIES SHOULD TAKE A STAND

- municipalities offer residents the most immediate and accessible form of democracy
- this issue fundamentally affects the economic and environmental health of our rural South Shore communities
- municipalities heavily influenced the inquiry which resulted in the Georges Bank moratorium
- towns and cities in the US were responsible for the moratorium in the US Atlantic
- concerned citizens have been ignored in the regulatory approval process. Municipalities need to defend that right.



Thank you!



Municipal Council Resolution on Offshore Drilling

Summer, 2018

A healthy marine environment is critical to industries, like fishing and tourism, that are the primary lifeblood of Nova Scotia coastal communities.

It is our responsibility to protect and nurture our local economies. It is also our right, and the right of our citizens to be consulted on all major developments that might impact those economies.

The catastrophic effect of a major oil spill at an offshore drill site is unthinkable, yet public knowledge of the risk and potential consequences of such a spill remains inadequate.

We hereby call for a full and independent public inquiry into the pros and cons of oil industry exploration in offshore Nova Scotia to provide our communities, who bear the lion's share of the risk of a disaster in the offshore, a full appreciation of the extent of that risk and of the steps we can take to minimize it.

We also call for a moratorium on all further oil and gas exploration in the offshore pending the completion of that inquiry.

Public Inquiry on offshore oil needed

The Campaign to Protect Offshore Nova Scotia is a grassroots citizens' advocacy group associated with the Council of Canadians. We are committed to protecting Nova Scotia waters, shorelines and ecosystems from risks associated with offshore exploration and development. We are calling for a full and independent public inquiry into the pros and cons of oil and gas industry exploration in offshore Nova Scotia. Such an inquiry would not only study all the research, but would provide an opportunity for our communities that bear the lion's share of the risk of a disaster in the offshore, to gain a full appreciation of the extent of that risk and of the steps we can take to minimize it.

Why is a public inquiry needed?

First, the regulation of oil and gas exploration is "industry captured". This has resulted in a grossly inadequate regulatory system for the conditions under which drilling is taking place. The Canada Nova Scotia Offshore Petroleum Board (CNSOPB) is dominated by oil industry veterans who are the regulators as well as the promoters of offshore oil and gas exploration. The federal government has introduced Bill C-69, which in its current form would give the CNSOPB an increased role in environmental assessment. The industry has lobbied hard to secure a majority of members on the panel, which is a clear attempt to turn this legislation into a rubber stamp for the fossil fuel industry.

This industry-captured board has demonstrated priority consideration for the corporate interests by permitting drilling under conditions that are unprecedented in oil and gas exploration. BP with the worst safety record in the industry was permitted to drill in water twice as deep with tide and weather conditions that are far more fierce than in the Gulf of Mexico. This calls for rigorous not lax regulation.

We think this is alarming and there is evidence to prove it.

- · In 2016 Shell's rig that was drilling on the Scotian Shelf dropped 2 kilometres of pipe that landed only 12 meters from the wellhead, narrowly avoiding a disaster.
- · In June 2018, BP's rig spilled at least 136,000 litres of synthetic drilling mud while drilling off the coast of Halifax.

Both resumed drilling.

- · In November it was announced that BP had not found commercially viable amounts of oil and they capped the well. All that risk for nothing. Undaunted, now the board has opened up two zones completely surrounding Sable Island for bids: Is Nothing Sacred? Seismic testing is still a possibility.
- November also brought what may be the worst oil spill so far in the East Coast offshore. Husky Energy's SeaRose production vessel spilled as much as 250,000 litres of oil into the ocean. The SeaRose is the same vessel that failed to follow iceberg protocols in March 2017, and was almost hit by an iceberg. Where is the regulation?

Following this last incident, the Newfoundland press said this about the regulatory boards conflict of interest - "When the C-NLOPB is an oilfield marketer, it can't also be an effective environmental and safety regulator." Journal Pioneer, November 22, 2018

Industry and its closely allied regulator is prepared to risk our communities. We need to have the opportunity through a public inquiry to determine if we are willing to accept that risk.

A catastrophic blowout could destroy our sustainable fishery, which brings in close to \$2 billion

annually. Our tourism industry in this province is worth another \$2.5 billion annually. The returns from oil and gas development are short-term and minuscule by comparison. Total royalties from 16 years of oil and gas industry activity don't even equal last year's take from the fishery! Further the revenue from the fishery stays in the community while oil industry's do not!

Our governments continue to vigorously promote the oil and gas industry in spite of the warnings. The recently released report from the Inter-governmental Panel on Climate Change (IPCC) makes it clear that to limit global temperature increase to 1.5°C we need to move away from fossil fuels. We have 11 years.

While international economists call for an end to fossil fuel subsidies to promote the move to renewable technologies. Our federal government is buying pipelines and the government of this province is subsidizing oil and gas exploration in our risky offshore environment including Marine Protected Areas.

It is our opinion that all signs point to the need for a public inquiry on the pros and cons of offshore oil exploration. We are convinced that the decision to go ahead with drilling in the absence of an exhaustive study is reckless, to put it mildly. We believe all approvals of oil industry projects in the offshore should be set aside until after that inquiry has completed its report and recommendations.

There are two primary examples upon which we are basing our call for such an inquiry:

When the oil industry wanted to pursue exploration on the crucial Georges Bank fishing grounds, there was considerable public outcry. As a result, the federal and provincial governments collaborated in naming a Panel to examine the state of knowledge concerning the risks and potential effects of such activity. They also undertook to educate the public in an unprecedented series of workshops, meetings and public hearings in the communities most affected. That Panel's process remains a model of public involvement. The result of its work was a report recommending a moratorium, a recommendation both governments accepted, and it is still in effect today.

Another example of responsible consultation is the public inquiry to examine the state of knowledge regarding on shore fracking and hear evidence from affected communities. The result was a moratorium, still in place.

A public inquiry is needed now and all offshore oil and gas development must be stopped until it reports.

Marilyn Keddy Campaign to Protect Offshore Nova Scotia (CPONS) Member of the Offshore Alliance

Electric Utility Load Growth and Customer Alternatives

Town of Mahone Bay Council Presentation 25 April 2019

AREA's Focus for Muni Electric Utilities

- Wholesale electricity supply: largest cost for MEUs
 - Cleaner (Ellershouse Wind Farm) and cheaper (imports)
 - AREA's traditional focus

- Understanding MEU threats and opportunities
 - Create strategies to manage threats and exploit opportunities
 - Are customer attitudes and intentions congruent with the MEUs?
 - How can MEUs simultaneously grow profits and eliminate town GHGs?
 - Rest of presentation deals with this focus

Duality: Threats and/or Opportunities?

Rooftop solar PV

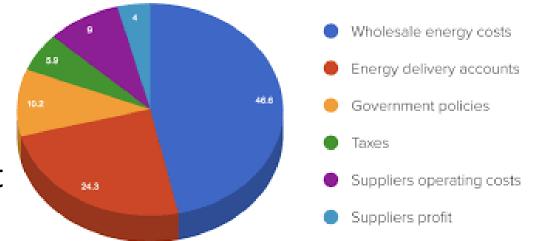
- Liquid fossil fuels to renewable electricity conversion
 - Electric vehicles
 - Heat pumps
 - Others?
- Ensure continued alignment of (changing?) customer interests with MEU
 - Catch up with customer-side decarbonization ambitions
 - Create "grow the pie" opportunities where all rate payers "win"
 - Encourage/redirect customer participation in the "grow the pie" opportunities

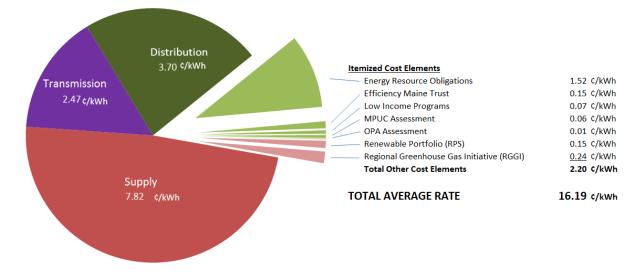


Solar PV: Opportunity and/or Threat?

Customer's Solar PV Threatens Utility Business Model

- Producer + Consumer = "Prosumer"
- Utilities are indifferent to source of supply
 - Subject to price and renewable
- In theory: no issue buying from Prosumers at the same rate as other supplies
- In practice: Prosumer gets full retail credit
 - The entire pie
- Utility avoids only the "Supply" slice
 - Other customers eat the remaining pie
 - Low income, industrials burdened
- Nevada
- Arizona (<u>easy</u> way, <u>hard</u> way)





^{* -} Rates represent the average rates over all rate classes. Not all compents apply to all rate classes.

Potential Solutions to "Prosumers"



- Punitive rates
 - Antigonish, Riverport examples
 - Learnings from Minneapolis seminar
- Create opportunities where everyone wins
 - Solar Gardens
 - Economies of scale, Fed+Prov funding = beneficial PPA with utility
 - Sited on brownfield sites inside town utility territory
 - NS Dept of Energy is supportive

Opportunity to connect with community aspirations

Enticing Prosumers to Join Solar Garden

- Comparable to UK community garden concept
 - Individuals have specific plot; grow & harvest their own produce
- Benefits of solar PV gardens relative to prosumer
 - Return on investment is superior, even with gov't grants to prosumers
 - Construction and operational risk managed by electric utility, not prosumer
 - Liquidity: can purchase and sell solar garden ownership
 - Scale: no minimum/maximum investment, not limited to roof size
- Need to sample prosumer sentiment
 - "What is appealing to you about your individual solar PV project?"
 - "Would you get the same from the solar PV garden?"
 - "What needs to be different to secure your interest?"
 - "Want a cheque or bill credit?"

AREA's Market Entry

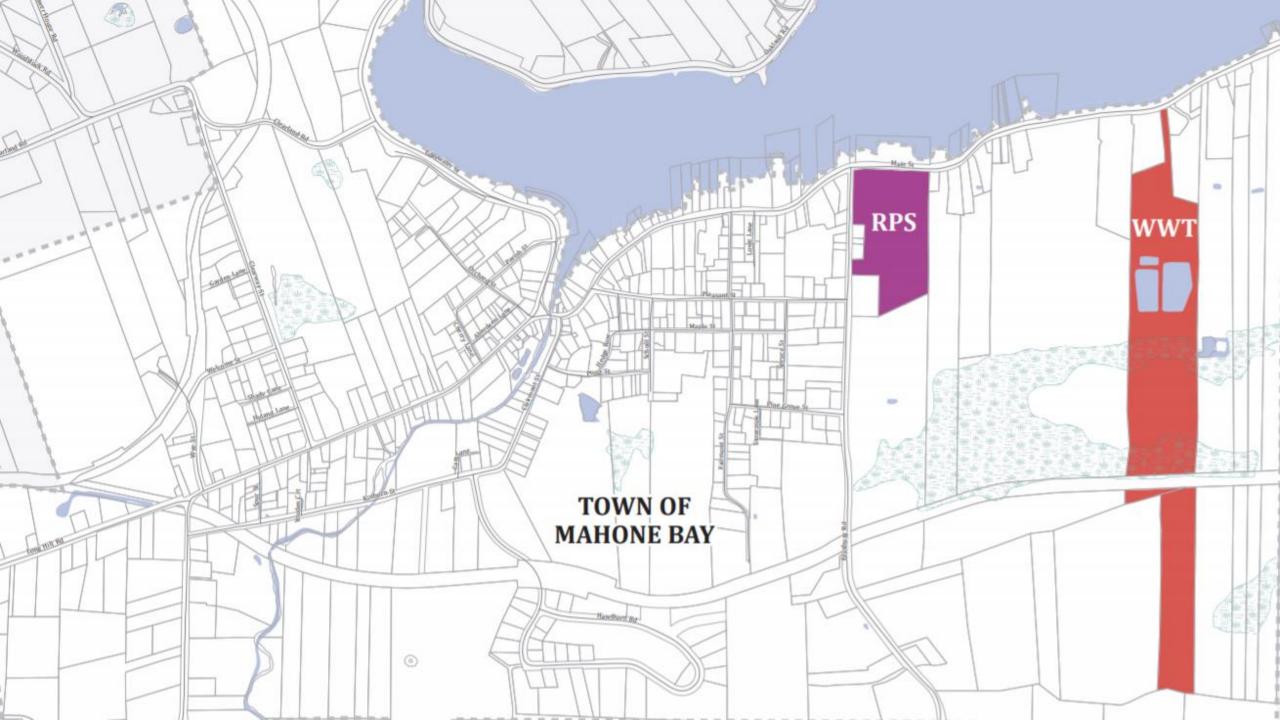
- AREA helping select munis participate in NS Community Buildings Solar PV Program
 - Town & County Yarmouth, Argyle, Antigonish, Cumberland, Amherst, Kings
 - Province runs RFP, awards 20-year PPAs to lowest bid prices
 - Final RFP April 2019
- Key learning: local market not entirely ready to help us achieve solar garden objectives
 - Labour available for installation and electrical, not necessarily hungry like us
 - Main solar contractors foreign to driving out unnecessary cost/margins

Funding Available

- AREA awarded \$ by Province to develop 3 sites
 - Geotechnical
 - Site Design
 - Solar Assessment
 - Provided AREA matches the funding (sites should be developed regardless)
- Munis have access to ICIP "greenstream"
 - \$170 million to be spent over a decade with munis on green infrastructure
 - Province wants a showcase project our solar garden concept
 - Indications are that it is available, but slow moving

Potential Sites

- Each must be in/close to existing municipal utility distribution lines
- Antigonish: decommissioned landfill, owned by Town located in County
 - 1.5MW generating another 2GWh/year (2% of annual energy). Maybe 3MW?
- Berwick: town-owned field or by industrial customer
 - 1.5MW generating another 2GWh/year (5% of annual energy)
- Mahone Bay: map and recent pictures on next slides
 - 0.75MW generating 1GWh/year (7% of annual energy)



Mahone Bay



Unused RPS Industrial Land



Perimeter Land @ Sewer Treatment

Solar PV Gardens Next Steps

- Want to do this right, taking the time necessary to do so
- Develop scopes for services
 - Geotech, design, resource assessment
- Conduct customer survey so that solar gardens hit the mark
- Really get to know the industry players and value chain
- Develop sites

Replacing Liquid Fossil Fuels with Renewable Electricity



Liquid Fossil Fuels -> Renewable Electricity

- Transportation traditionally challenging to decarbonize
 - User purchase cost and convenience (range, charging, etc)
- Electric vehicle innovation + cost-effective renewables = opportunity
- Each EV generates
 - ~\$300 per year in profit to MEU (~25% sales growth per customer per vehicle)
 - significant operational/fuel cost savings to MEU customer
 - 5 tonnes of CO2 savings per year
 - A superior financial and environmental alternative to rooftop solar PV
- Heat pump replacing heating oil provides similar benefits

Promotion

How can MEUs/AREA maximize conversion?

- AREA procuring marketing firm services to
 - help us deeply understand MEU customer intentions re solar, EV, heat pump
 - devise & execute strategy to promote conversion, redirect rooftop PV interest
- Province keen to collaborate with MEUs
 - Open houses, surveys, test drives, etc

Overall Process Recap

 Develop community solar sites so we're ready when Fed/Prov funding is available

- Engage with our customers
 - Marketing scope, open houses, etc

- Desired end state:
 - A well-functioning process to create/redirect customer participation with GHG reduction opportunities that provide benefit for all MEU customers



Municipality of the District of Lunenburg

April 2, 2019

Mayor David Devenne & Council Town of Mahone Bay PO Box 530 493 Main St Mahone Bay NS BOJ 2E0

Dear Mayor Devenne & Council:

RE: Lunenburg County Lifestyle Centre Funding Request

The Lunenburg County Lifestyle Centre (LCLC) is a large multipurpose recreation and cultural facility for the people of Lunenburg County but draws users from all across the South Shore.

Below is a table indicating the residency of the LCLC members. These numbers do not include daily pass patrons or traffic to events, the library, etc.

Municipal Unit	Percentage (%)
Municipality of the District of Lunenburg	50%
Town of Bridgewater	35%
Municipality of the District of Chester	4%
Town of Lunenburg	4%
Town of Mahone Bay	3%
Region of Queens Municipality	3%

The total cost to operate the facility exceeds \$1.8M each year. Last year the Municipality of the District of Lunenburg and the Town of Bridgewater each contributed \$440,000. If the facility were operated jointly and operating grants were allocated based on membership share would exceed \$25,000 per year.

We are asking that your Municipality provide a small operating grant of \$5,000 towards the facility, in recognition of the regional nature of the facility.

Regards,

Carolyn Bolivar-Getson, Chair

Lunenburg County Multipurpose Centre Corporation

CBG/jgp

From: <u>Timothy Merry</u>

To: Town of Mahone Bay Clerk
Cc: Colleen O"Neill; Eric

Subject: Mahone Bay United Soccer Club **Date:** Tuesday, April 9, 2019 1:56:07 PM

Attachments: Mahone Bay United v3.pdf

Hi there.

We are the middle of setting up a soccer club in Mahone Bay. Please review the attached document for more information.

At the moment we are building a circle of local supporters for the club and working through the necessary steps with Soccer Nova Scotia and Joint Stocks to launch. I wanted to make sure the town was aware of our activity and ask if they would be willing to show support in these early stages.

Local businesses and organizations are adding their logos to the attached document to show support. Should we move into a full launch in 2020 this may lead to an in kind or financial ask. If the Town of Mahone Bay at that point decided to contribute to the club, they would move from supporter to sponsor. We expect the supporters club to continue to grow as we reach out further into the community.

Please have a look and let me know if the Town would be interested in being part of the supporters club.

We would also like to initiate conversations about the use of the soccer field and would welcome advice about how to proceed on this.

Many thanks,

Tim Merry



Mahone Bay United FC For The Love Of The Game

WHY NOW? WHY HERE?

MAHONE BAY is getting younger and bigger, kicking the demographic trends in the majority of Nova Scotia. Many of the recent immigrants are from countries where soccer is the one of the primary sports and soccer clubs are unifying parts of a community.

There is a soccer field waiting for us to occupy it, and multiple businesses in the community ready to step in as partners and sponsors. The vicinity to Halifax and the newly founded Wanderers pro-team give us access to resources and people to amplify and accelerate our efforts.

This is a town ripe for a soccer club.

We have been running games through winter 2018/19 in the Mahone Bay Centre Gym. Kids aged 10-15 have joined us every Sunday for skills training and a game.

We have 2 established coaches ready and 2 newcomer coaches preparing to be part of a Mahone Bay soccer club.

The foundations

There are kids are sitting on the benches at local clubs who want to play in teams. We would love the kids who are not playing, to come and play with us.

The player numbers for the South Shore District are comparatively low compared to other regions in Nova Scotia. We believe there is significant potential to raise the profile of the game and the number of players.

There is room for another club.

We want to build a solid foundation for a long lasting local club that is part of the fabric of the community. This includes attracting a player base, building a trustworthy brand in the community and establishing Mahone Bay as a soccer town again.

Our emphasis is on building a love of the game, footballing brains, teamwork and technical ability among our players.

We want kids who love to play. You don't have to be good, you just have to love the game. From that platform we will work with you.

Our coaching is strength based and positive, encouraging kids to grow rather than focusing on their failings.

We believe success in competition would be an outcome of this foundation. The studies from the UK Football Association all point to an enjoyment of the game leading to greater technical ability and ultimately, competitive achievement.

The current focus on competitive soccer and the funnelling of elite players at early ages is undermining the joy of the game and potential of players to become technically proficient.

Mahone Bay United teams will be financially accessible or free so anyone can join. Local soccer teams and training can be financially inaccessible, winter soccer can cost up to \$300+ per child at HB Studios in Bridgewater.



THANKS FOR OUR CLUB SHIELD SKYSAIL!





OUR SUPPORTERS CLUB IS GROWING:













Mahone Bay Soccer Academy

Based on the above analysis of the current reality and our intentions as parents of soccer players and lovers of the game, we will start the Mahone Bay United.

The intention is to build a base of players through running training programs through the winter 2018/19/20 and one day community soccer camps during 2019. Once we have kids engaged in the club we will seek to launch teams to compete in the local leagues.

The kids we have coming to games currently want to be able to name their own teams. We love the idea of the kids owning and naming their teams but still operating as "academy" teams in academy colours. Our plan will be to start with young teams and build a base of players who stay with the club.

Partners and sponsors

All training so far has been offered at no cost to the participants. This has been made possible by the contribution of three local individuals offering time, money and skills. This has included the rental of the gym, purchase of equipment, coaches time and social media advertising.

Skysail, a local branding studio, has come on board to sponsor the branding ands visual identity of Mahone Bay United. This is starting with a logo and will progress to website, kit design and other communications collateral. Other local business continue to express interest in supporting the club.

We intend to seek further in kind and financial support from the town of Mahone Bay, local businesses and explore potential grants. Soccer Nova Scotia and the South Shore District Soccer Association have been offering advice and guidance.

Bernadette McIntosh who ran the Mahone Bay Mariners is talking with us about how we transfer existing funds and equipment to Mahone Bay United. Bob Sayer, a previous coach at South Shore United Football club and past President of Soccer NS is supporting us plan our next steps.

We are underway. Please join the team!



NEWS RELEASE

To arrange an interview, or more information, contact:

Tracy Verbeke

Secretary/Receptionist, NSFM

Phone: 902-423-8331 Email: tverbeke@nsfm.ca

FOR IMMEDIATE RELEASE

Clarity of Name a Small Step in the Right Direction

Halifax, April 4, 2019 —Renaming of an operating grant from the Province to Nova Scotia's municipalities is a welcome first step in addressing municipal funding concerns according to the Nova Scotia Federation of Municipalities (NSFM).

"Before you tackle any problem, you need to first have clarity of the issue. Confusion between the federal equalization grant to the province and the provincial equalization grant to municipalities was slowing progress on meaningful change to the funding formula. Renaming it the *Municipal Financial Capacity Grant* eliminates that confusion," says NSFM President, Waye Mason.

While both programs are intended to help government deliver services, the programs are fundamentally different. The federal equalization program is funded through general revenues and is intended to help provinces deliver comparable levels of services across the country. The provincial program is two thirds funded through a tax agreement with Nova Scotia Power and one third from the province and is intended to help municipalities deliver relatively the same levels of service for the same levels of taxation.

Members of the NSFM Board met with Finance Minister Casey last fall asking for clarity around the name of the operating grant. "While a small step, it is a positive sign that the provincial government has heard the concerns of our members and are willing to work with us to resolve it," says Mason. "The bigger ask that we continue to work on is for more money to be put into the grant".

NSFM has been advocating for changes to the funding formula to better reflect the operating costs of municipalities. At its annual conference in the Fall of 2018, municipal funding was identified as one of their top five priorities. NSFM is asking the Province to increase funding for the program by \$20 million over three years and freeze mandatory education payments to 2017 levels.

More information on NSFM's resolution can be found https://www.nsfm.ca/resolutions/2018-resolutions/983-3-municipal-funding-passed/file.html

Along with municipal funding, NSFM continues to advocate on behalf of its members on four other annual resolutions: reform of the CAP, Extended Producer Responsibility for consumer packaging, modernization of municipal governance, and a new funding model for roads.

Better Government. Stronger Communities.

About NSFM: The Nova Scotia Federation of Municipalities (NSFM) has been the collective voice for municipal governments across the province since 1906. With 379 members comprising Mayors, Wardens and councillors, NSFM represents the interests of municipalities on policy and program matters that fall within provincial jurisdiction. Members include all 50 of Nova Scotia's municipalities.

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Cheryl Gallant

Member of Parliament Renfrew-Nipissing-Pembroke Member of Standing Committee on National Defence Member of Standing Committee on Industry, Science and Technology



April 5th, 2019

Mahone Bay Township Po Box 530 493 Main St. Mahone Bay, Nova Scotia BOJ 2E0

Dear Mahone Bay Township,

This letter is to alert you to Bill C-68, another piece of interventionist federal legislation that will have a negative impact on your municipality, and on the property rights of your ratepayers.

Bill C-68, which is currently before the Senate, reverses changes to the Fisheries Act – changes which municipalities similar to yours requested our previous Conservative government to make.

Specifically, we amended the "HADD" provisions of the Act, (Harmful Alteration Disruption or Destruction of fish habitat).

One of the most significant problems identified by municipalities about the HADD provision was its broad application and restrictive nature, which ended up costing property taxpayers thousands of dollars, with no real or apparent benefit to the environment.

Municipalities which needed to install culverts or other flood mitigation work were in too many cases faced with negative enforcement after work was completed, with inconsistent guidance when they sought direction for compliance.

In addition to repealing our amendments, the current Federal Government has expanded the definition of "habitat," and added a new concept to the Act, "water flow."

By explicitly adding in the concept of water flow, which was not in the old legislation, the scope of offences municipalities can be charged with, have been greatly expanded.

Worst of all, rather than specifically listing what is and is not an offence under this legislation, including fines or jail, this power has been handed over to the unelected technocrats, to determine by regulation, what the penalties for non-compliance will be, after they have determined what is non-compliance.

As the longest consecutive serving Conservative MP in Ontario, representing a predominantly rural riding, I am very aware of the challenges rural and small-town municipalities have faced dealing with the Federal government.

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All municipalities should be demanding the Federal Government provide regulatory certainty before this legislation is passed into law.

Clear regulatory certainty is necessary to prevent the return of conflicted interpretations, and inconsistencies in enforcement of the Fisheries Act which happened in the past.

Cheryl Hallant

Cheryl Gallant, M.P.

Renfrew—Nipissing—Pembroke

CG:mm



14th Floor North, Maritime Centre 1505 Barrington Street PO Box 216 Halifax, NS B3J 2M4 Shannon Bennett, MPA A/Executive Director, Grants, Programs & Operations Ph: 902-483-0446

Fax: 902-424-0821

E-mail: Shannon.Bennett@novascotia.ca

April 18, 2019

To: CAOs, Directors of Finance, Janice Wentzell (AMANS), Juanita Spencer (NSFM)

We are pleased to inform you that a one-time payment of \$58,548,702 will be made available to Nova Scotia municipalities under the Federal Gas Tax Program. This funding will supplement the 2018-19 allocation for the purpose of funding municipal infrastructure and capacity building.

Similar to the regular legislated funding, these funds are aimed at contributing toward the Program's shared objectives of productivity and economic growth, a clean environment, and strong cities and communities in accordance with the Canada-Nova Scotia Administrative Agreement on the Federal Gas Tax Fund.

This funding is intended as a top-up to the 2018-19 allocation and will use the same accountability framework and formula. We anticipate the funds will be released mid-year 2019 and expenditures of these are to be reflected in your Annual Expenditure Report for 2019-20. Please ensure that you update your Federal Gas Tax pre-construction report and 2019-20 Capital Investment Plans accordingly.

Your regular 2019-20 Federal Gas Tax allocation will flow as normal with two installments released in November and March, subject to meeting reporting and audit compliance.

For more information on Federal Gas Tax, please visit our website at: http://www.novascotia.ca/dma/funding/infrastructure/gas-tax-fund.asp

If you have any questions or concerns, please contact the Federal Gas Tax Program Administrator, Rene Frigault at (902) 424-2088 or by email Rene.Frigault@novascotia.ca

Sincerely,

Shannon Bennett

A/Executive Director

c: Aileen Waller-Hebb, Director of Grants, Programs and Operations Hardy Stuckless, Manager of Infrastructure Programs Rene Frigault, Federal Gas Tax Program Administrator

Report to Council

April 25, 2019



This Report to Council is intended to provide the Mahone Bay Town Council with a high-level summary of staff progress towards Council's direction to staff. As per the Town Council Policy, the report will be provided at each regular meeting of Council. The Report to Council is a living document and will improve and expand to incorporate new source documents as approved, and to respond to feedback received from Council.

Goal	Objective	Assigned	Target	% Compl	etion		
Coun	cil Assignments to Staff						
1	Consideration of recommendation of HAC to register the house at 24 Pleasant Street as a municipal heritage property.		-	roperty matters befor ter forward to Counci			
2	Staff to work with Legal Counsel to arrange for a right-of-way.	11-Dec-18 Notes: In progress.	May, 2019		50%		
3	Staff to prepare a report on the need for a Town housing advisory committee.	08-Jan-19 Notes: None	May, 2019	Not yet b	egun		
4	Staff to research the pricing of dog waste dispensers and the advisibility of installing them in Town.	08-Jan-19 Notes: Will be include	Apr, 2019 ed as option in draft 2	2019-20 budget.	75%		
5	Staff directed to identify and pursue external funding options for Centennial.	Notes: In progress; trees canada / heritage legacy program applications submitted. Beautification & Streetscaping, Community ACCESS-ability, C Cultural Spaces planned for April/May.					
6	Staff directed to obtain a cost report on reinstating the hanging flower basket and Christmas wreath programs.	28-Feb-19 Notes: Will be include	Apr, 2019 ed as option in draft 2	2019-20 budget.	75%		

	Staff directed to review	28-Feb-19	Jul, 2019	Not yet begi	un		
7	applicable policies and banking products and make recommendation to Audit Committee.	Notes: None		, ,			
8	Staff directed to investigate the Town's practices concerning property taxes on newly/partially constructed buildings and bring a recommendation to the Audit Committee.	28-Feb-19 Notes: None	Jul, 2019	Not yet begu	un		
9	Staff directed to develop a deployment plan for ongoing use of the Town's speed signs, in consultation with the RCMP.	12-Mar-19 Notes: None	,				
10	Staff directed to confirm Centennial Program dates and to plan and advertise a Centennial launch event in the last week of March or the first week of April 2019.		am dates to be finaliz	monthly Mahone Bay Le ed for rack card by late I			
11	Send a letter of support for Mayor Mattatall's letter re HST.	09-Apr-19 Notes: None	Apr, 2019	Not yet begu	un		
12	Investigate establishing one or both cemeteries as stand-alone charities.	09-Apr-19 Notes: None	Jun, 2019	Not yet begun			
13	Investigate the development of Town Donations Policy.	09-Apr-19 Notes: None	May, 2019	Not yet begu	un		
14	Investigate the development of a plot sale program.	09-Apr-19 Notes: None	Jun, 2019	Not yet begu	un		

Chief Administratve Officer's Report - Apr 25, 2019									
1	Atlantic Infrastructure Management (AIM) Network Asset Management Cohort Program	AIM Cohort community webinar session re AM and Climate Change on Apr 18th. Staff finalizing arrangements with the Municipality of the District of Chester for GIS technical support to Town's asset management initiatives. GIS mapping demonstration expected by June.							
2	Invest in Canada Program - Call for Water / Wastewater Projects	Applications submitted Jan 18th. On follow-up from Municipal Affairs Council passed phasing motion Feb 28th. Staff awaiting further updates on status of unding.							
3	2019-20 Centennial Program	Update to Council with 2019-20 budget recommendations included in Apr 25th meeting package.							
4	Municipal Joint Services Board (MJSB)	MJSB 2019-20 budget on Apr 25th Council agenda.							
5	Lunenburg County Staff Economic Development Committee	Lunenburg County Staff Economic Development Committee met Apr 17, 2019; still awaiting Municipal Affairs response re proposed properties inventory project funding (anticipated update to Mayors/Wardens).							
6	Riverport Electric Shared Service Committee	Committee met Apr 25, discussed cooperation on several capital projects and operating initiatives to be presented in 2019-20 budget.							

Direc	Director of Operations' Report - April 25, 2019									
1	Snow & Ice Control	During the past month there were 3 significant storm events that required plowing of streets & sidewalks, snow removal activities and the digging out of fire hydrants.								
2	Bandstand Renovations	Kinburn Property Co. Ltd. was selected to conduct the work outlined in the RFP - Renovations to Mahone Bay Bandstand. It is hoped that the work will be completed by the end of June.								
3	Potholes	Winter conditions have been detrimental asphalt surfaces; staff continue to make temporary repairs to numerous potholes.								
4	Barn @ Oakland Lake	Staff removed parts/materials from old barn at Oakland Lake in preparation for its demolition.								
5	Blue Route Bicycle Route	5 radar units have been installed around Town to collect traffic volume and speed data.								

6	Streets & Sidewalks	A tender was issued for 2019 Street Line Painting. An RFQ was issued for 2019 Paint Markings for Depressions in Sidewalks. Street Excavation Permits were issued for new driveways & sewer connections for Lots 47 & 49 Hawthron Rd.; a permit was issued for culvert replacement at 143 Clearway St.
7	Cemeteries & Open Space	A tender was issued for 2019 Mowing Services - Bayview Cemetery. The seasonal Groundkeeper will be returning to work April 23. Two "no ATV's" signs were installed at Park Cemetery. Four seasonal use permits were issued for the ball field.
8	Electric Utility	Regular water & electrical meter reading duties were completed. Planning 2019 program for tree trimming. Year end materials/parts inventory was completed. Two utility staff took course on Safe Operation of Chainsaw and course on Temporary Workplace Traffic Control. Four electrical inspections were conducted.
9	Water Supply, Treatment & Distribution	Regular monitoring and maintenance activities continued. Work continued for the development of plans/specification for a back-up generator to be installed at the Raw Water Pumphouse. The 2018 Water System and Water Withdrawal Reports were submitted to NS Environment. Year end materials/parts inventory was conducted.
10	Sewage Collection & Treatment	Regular monitoring and maintenance activities continued. A sewage pump was removed from Lift Station #1 send off for assessment/repairs; a back-up pump was installed. Staff repaired a collasped storm sewer on Clairmont St.

Finance Manager's Report - Apr 25, 2019									
1	Tax Sale	Final notices are being prepared to be sent out to property owerns who failed to respond to first notice and/or make payment arrangements.							
2	Budget	Budget is currently in its final stage with minor adjustments still to be made fo the Budget Presenation meeting to be held on April 23rd.							
3	Water Rate Study	Water rate study has been completed by the consultants and will be reflected in 2019-20 utility budget. Consultants are now in the process of getting a hearing booked with the UARB to have the new rates set (effective Q2, 2019-20 if possible).							
4	Audit	Audit is scheduled to begin the week of August 6th. Staff have received a preliminary audit schedule, and it shows us receiving the draft financial statments back the first week of September with final approval at the September 26th Council Meeting.							

5 Financial Information Return (FIR)

The FIR has been submitted to the Province. However, we recently received it back due to a formula error in the document we were provided from the Province. Fixing this formula resulted in the report becoming unbalanced. Finance is reviewing the FIR to determine the issue and have the form resubmitted.

Servi	Service Statistics - Apr 25, 2019										
	Parking Enforcement (tickets	March, 2019	5	YTD (s	since Dec. 2018):	20					
1	issued)	Notes: Additional no	parking signage to be	added	on Orchard St. wh	en weather					
	issueuj	permits.									
		Oct-Dec 2018	60	YTD:	343						
	Doling Convince /founded 9 CIII	Notes: Sgt. Stephen MacQueen has taken a new post with the RCMP and a new									
2	Police Services (founded & SUI occurences)	District Commander will be selected; Sgt. Mark MacPherson will be acting as									
	occurences	Commander in the interim. Transition of responsibilities has resulted in delayed									
		2018-19 Q4 statistics									
		Fahruami 2010 :	38 Clearway St.		95 Kinbur	n St.					
3	Traffic (Speed Signage)	February, 2019 + March, 2019	Av. Speed 24 / 30 Kpl	h Feb	Av. Speed 39 / 5	0 Kph Feb					
		March, 2019	Av.Speed 25 / 30 Kph Mar		Mar = batter	y error					
	MORE TO COME										

Strategic Plan - Action Plan 2018-2021

21st Century Infrastructure

	ure		17/18 Year 1	2018/19 Year 2		-			2019/20 Year 3					20/2 ear 4			
General Action	Specific Action	Responsible	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q		
	Public Engagement Process	Council/Consultant						*	*								
		Engagement proce	ess re f	acil	ities	an	tici	pat	ed	to k	oegi	n o	n				
Facilities Management		approval of 2019/20 budget.															
	Council makes decision and authorizes staff	Council								*							
	to prepare RFP(s)	Council													L.		
	Condition Assessments of Town	CAO/DOO						_	oing								
	Infrastructure	Provincial AM pilo	t comp	olet	ed;	FCIV	1 M	IAN	/IP 1	unc	ding	ар	plic	atio	or		
		submitted (decision	on anti	cipa	ited	by	Ma	y 2	019	9).							
Asset Management	Public Engagement Process	CAO and Council	Π					•	oing						_		
		AIM Cohort partic	ination	on	goir	10. <i>[</i>	ΔM	Po	licy	dra	aft i	ınd	er				
Asset Wallagement		development; AM	-		_	_			_								
		•															
		Committee memb	ers ap	poir	ntec	ı, tra	aini	ing	ріа	nne	ea ro	or J	une	•			
	Adopt Asset Management Plan	Council												*			
	Prepare annual 10 year capital budget	Council/Staff									*				Ī		
	Request and implement traffic authority	CAO/Consultant						Ong	oing	,							
Provide safe streets and	recommendations	CAO/Consultant						Ong	יווטן	•							
sidewalks	Speed Signs Deployment Plan	D00						*									
Side Walks	Active Transportation Plan	CAO/DOO									*				Γ		
		CAO/DOO															
		T.													_		
	Ensure water pumps have a backup		orking with consultant to finalize design/specs for back-unerator; plan to go to tender mid-April.							L							
	emergency generator	Working with cons							up								
		generator; plan to															
	Establish gate valve replacement program	D00		*				*				*			Г		
		Working to establi	ish a "g	ate	val	ve e	exe	rcis	er"	pro	ogra	m	to				
		rehabilitate valves								-	_						
Meet and exceed		infrastructure repl											,20				
standards for water and		•					II VV	1111 1	HCI	uue	LITE						
wastewater		replacement of ma	any ga	te v	aive	es.											
	Straight pipe study follow-up	CAO/DOO									*				Ľ		
		Staff investigating	option	ıs p	end	ing	dis	cus	sio	n w	ith I	ИO	DLı	re			
		straight pipes on h	narbou	r ou	ıtsic	le o	f To	wc	n bo	oun	dari	es:	Sev	ver	r		
		extension to addre															
		funding applicatio		_		pes	011			J (. 1	11010	uc	u				
		runding applicatio	II, Jaii .	201	9.												
	le du la												-		T		
	Establish Lunenburg County Accessibility	Council		Щ	Щ			*	_						L		
Implement Federal and	Advisory Committee	Lunenburg Cour	nty Ac	ces	sib	ility	/ A	dvi	SOI	ry C	Com	ım	itte	e			
Provincial Accessibility		terms of referer	nce ar	nd C	Cou	ncil	ar	pc	oin	tme	ent	S					
Legislation		completed Feb															
		recruitment and				Ο.	pul	UIIC	- 111	CII	ing						

Implement Federal and Provincial Accessibility Legislation	Develop an Accessibility Plan in accordance with provincial legislation	CAO and Council County-wide Accessibility plan with Mahone Bay A be developed by Lunenburg County Accessibility A Committee.										
Foster inter-municipal cooperation	Report on existing shared services and explore opportunities for additional cooperation with other units.	Shared Building & Fire Permits / HR services currently bein pursued (startup costs included in 2019-20 budget); other under consideration: procurement, safety.						_	eas			
	CAO to make recommendations to Council for optimal operations structure, including succession planning	5.15										
Optimize operations structure for efficient delivery of services	Implement an updated records management system	Position established; timeline for records system implementation under development for inclusion in 2019-20 business plan.							-20			
	Explore enhanced customer service opportunities, including maximization of technology	CAO Ongoing CodeRED public communications system approved for launch Q1, 2019-20. Anticipated public launch in late May.							ınch	1		

Economic and Communit	y Development														
				2018/19				2019/20					2020/21		
				Year 2					ear 3			Ye			
General Action	Specific Action	Responsible	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1 (Q2 (Q3 Q4	
	Engage community partners in identifying potential areas of economic development in Mahone Bay	Council/Econ. Dev Committee								*					
an economic development strategy	Discussion with all partners as to the role of each in economic development to identify gaps in service	Council/Econ. Dev Committee										*			
	Adopt Economic Development Strategy	Council												*	
Ensure that Town policies, practices, bylaws and	Staff to review existing and proposed bylaws and policies and make recommendations to Council	CAO	Ongoing												
other regulations foster growth and development	Planning Advsory Committee to review MPS and LUB - including overseeing a public engagement process - and make recommendations to Council	PAC/Consultant							*	*	*	*	*	*	
Ensure that Town infrastructure is in place to support development plans	Work with the Mahone Bay and Area Tourism and Chamber of Commerce to identify opportunties for tourism- supporting infrastructure (wifi, signage, etc.)	CAO/Econ. Dev Committee	Ongoing												
Collaborate with	Regular meetings with Mahone Bay Tourism and Chamber of Commerce	CAO						Ong	oing						
organizations that are	MBTACC participation on Economic Development Committee	Econ. Dev Committee	Ongoing												
development activities	Engage with other Lunenburg County units via Lunenburg County Economic Development group	CAO	Ongoing												

Encourage a range of	Explore Affordable Housing Opportunities through various housing groups and agencies	Council	Ongoing											
housing options	Review permitted uses in the Land Use Bylaw re Housing Mix / Investigate viability of tiny homes in the Town of Mahone Bay	PAC	* * *											
	T	l .												
	Continue to pursue opportunities for Harbour Management	Council	Ongoing											
Preserve and enhance the	,	Apr 15. Staff in cor	et with Develop NS re Harbour Management ntact with NS Lands Adminstration re lease for Harbour Bed.											
of our heritage, harbour and green spaces through	Consult with Marina Operators and MBTACC for economic opportunities utilizing the Harbour and waterfront	Econ. Dev Committee	Ongoing											
economic development	Monitor water quality in Harbour	BCAF/MODL	*											
decisions		In discussion with	th BCAF concerning testing; MODL role TBD.											
	Continue to preserve and protect natural and heritage resources	HAC/PAC	Ongoing											
	Seek out opportunities to increase	DOO/MODL	Ongoing											
	utilization of existing facilities by groups of	·	er Lunenburg County municipalities and											
	all ages and physical abilities	——————————————————————————————————————	Route Hubs Project; Working with Pool											
		Society on training opportunties for seasonal aquatic staff;												
Enhance recreation and		awarded Bandstand Renovations tender, work to begin in April												
open space opportunities		of 2019.	id Kenovations tender, work to begin in April											
		01 2013.												
	Update website to increase awareness of recreation opportunities within the Town	CAO	* *											
	Create a welcoming environment in the													
Encourage diversity in the	Town for persons from diverse	Council	Ongoing											
community	communities													
Governance and Public E	ngagement													
			2018/19 2019/20 2020/21											
General Action	Specific Action	Responsible	Year 2 Year 3 Year 4 Q4 Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4											
Ceneral Action	Participate in Council Governance training		4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4											
Optimize governance	annually or as appropriate	Council												
structure for effective		DMA training for C	Council conducted Feb 11.											
decision-making	Engage in discussions regarding governance	Council	*											
	/ electoral systems													
	Adopt Public Engagement Policy													
Develop a policy and]													
framework to engage the public in Council activities		Council												
and decision making														
Improve communication	Explore opportunities to share information		1											
and share information	via Town website and other methods													
with the public in a		CAO/Council	Ongoing											
manner consistent with														
their needs														

Create opportunities for public engagement	Utilize newsletter, website, public meetings, etc. to increase public engagement	CAO/Council		Ongoing												
Environmental Sustainab	ility			2	018/	19		20	19/	20		20	020/	21		
				Year 2					Year 3				Year 4			
General Action	Specific Action	Responsible	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	
Durana Climata Mitigation	Establish Baseline Emissions Data	CAO/Consultant							*							
Pursue Climate Mitigation Strategies (reducing Town carbon footprint)	Adopt Targets and Develop Plan	Council/Consultant								*	*					
	Implement Plan	CAO/DOO										*	*	*	*	
														_		
	Engage with waterfront property owners	CAO		L		Щ	*		Ш					느		
Undertake Climate	on Edgewater St.	Initial contact made with all waterfront property owners on Edgewater St.														
Adaptation initiatives	Monitor and pursue funding opportunities	CAO Ongoing														
(implement further phases	for a storm surge abatement plan	Pursuing Investing	rsuing Investing in Canada Infrastructure Fundi								ding	ng (Small				
of the Harbour		Communities Com														
Development Plan)	Public engagement process	Council/Consultant		Ī	Π			*	*			Г	Π		Г	
	Council makes decision and authorizes staff to prepare RFP(s)	Council								*						
	Work with AREA to conclude agreements	CAO Ongoing														
Expand Green Energy	and contracts supporting Town energy	Pursuing decision on 2020 imports by Q1, 2019-20. AREA														
Generation (continued	objectives	agreement with County of Kings approved.														
development of Alternate	Continue to explore new renewable	CAO Ongoing														
Resource Energy	generation opportunities with AREA	rtunities with AREA Proceeding with solar garden feasibility work under							der	er Low-						
Authority)		Code of Comment to Brown and the Code of FO FV														

charger funding.

Carbon Communities Program; exploring federal 50/50 EV

Authority)



Town of Mahone Bay

Staff Report Centennial Projects / Initiatives Update April 25, 2019

General Overview:

The purpose of this staff report is to provide Council with an update and recommendations concerning the development of a program to recognize the Town's 2019 centennial.

Background:

Beginning with the initial staff report regarding the Town's 2019-20 centennial year on January 8th, 2019, Town staff have endeavored to provide Council with monthly updates on the development of the Town's centennial program, through public consultation, stakeholder engagement and early project development phases (February 12th and March 12th reports attached as Appendix B to this report); each report has added detail to the planned program.

Analysis:

Staff have provided updates since the March 12th report below. In addition to progress on individual projects and initiatives staff are in the process of developing program materials, including centennial t-shirts and a rack card with the centennial year events calendar, highlighting project donation and volunteer opportunities; the t-shirts launched March 31st at the Legion Breakfast event while the rack cards are anticipated to launch in late May, coincident with the May Mayor's newsletter release and the 100 Trees for 100 Years launch event (Council will receive a draft for review).

Projects & Initiatives

Bandstand

Staff have confirmed \$15,750 in funding for the bandstand project from the provincial Beautification & Streetscaping Program 2018-19. Tender awarded to Kinburn Property Company Ltd. for primary repair / repainting. Work to begin as weather permits, project completion anticipated not later than June 30th. Additional external funding applications (Canada Cultural Spaces, Access-ability Programs) anticipated. The bandstand project will add to the value of Town-owned assets; see financial analysis.

<u>Infrastructure Decoration</u>

Staff have received suggestions regarding guidelines for an Infrastructure Decoration initiative. Discussions now involve the development of a public process for this initiative and the establishment of a review process for submissions. External funding application (Beautification & Streetscaping 2019-20 Program) anticipated.

Boatbuilding Shed

Included in Legacy Fund application; see financial analysis.

Heritage Mural

Property owner written permission received. Arts Nova Scotia funding application submitted by Wooden Boat Society. Included in Legacy Fund application; see financial analysis. External funding application (Beautification & Streetscaping 2019-20 Program) anticipated.

Heritage Signage Rehabilitation

Town Staff participated in signage project meeting with Founder's Society on April 15th. Each sign panel has been assigned to a volunteer who is considered knowledgeable in the subject matter of that specific sign; all of these volunteers were present at the meeting. The group discussed what information should remain on the signs and what information should be updated. While the Founder's Society gathers information and photos for the signs, Town staff will research possible designs for the signage. External funding application (Beautification & Streetscaping 2019-20 Program) anticipated. The heritage signage rehabilitation project will add to the value of Town-owned assets; see financial analysis.

Mahone Bay Centre Accessibility Upgrade

Included in Legacy Fund application; see financial analysis. Additional external funding application (Access-ability Program) anticipated.

Celebration of Trees

The launch event for the 100 Trees for 100 Years initiative has been scheduled for May 23, 2019 at 2:00 pm. Peter Duinker, from the School for Resource and Environmental Studies at Dalhousie University, will present a talk on the importance of a green canopy at the Legion starting at 2:00 pm, and it is anticipated that the Town will plant a tree at the Jubilee Park pond as part of the launch of this initiative.

A graphic representation of the progress of the 100 Trees for 100 Years initiative will be posted publicly and Town Staff are working with the membership of the Talking Trees Committee to identify a location for this display. Other aspects of this initiative in discussion include the development of information for public awareness of this program, an incentive for residents who plant a tree as part of this program, tracking trees planted as part of the initiative, and a tree planting on September 25, 2019 as part of Tree Day. An orchard renewal project / annual Wassailing event has been proposed by other members of the community and it is anticipated that this will involve coordination with Town staff and Talking Trees volunteers. Planting of trees on Town lands as entailed in Celebration of Trees initiatives will add value to Town-owned assets; see financial analysis.

Centennial Book

To date, there have been two meetings of the Centennial Book steering committee. These meetings have resulted in a proposal for a 50-page (double-sided) coffee table book, the draft layout / chapter structure for which has been developed by Mr. Sayer. For a 100-book run printing costs are estimated at \$3,562.53 (250-book: \$5.255.67) plus an estimated \$800 in additional expenses; staff recommend a price of \$25 per book. See financial analysis for additional detail.

Other / Celebrations

Legion Brunch

The Centennial Legion Brunch on March 31st was a great success. Legion volunteers served 305 guests, an all-time branch record. Helen Whitehouse, branch president, expressed an interest in the Legion partnering with the Town in more Centennial events throughout the year (Legion will also host May 23rd 100 Trees event as noted above).

1919 Newsletter

Staff have been reading Council minutes from 1919 and collecting other documents from that time to help to inform this newsletter. The 1919 newsletter will likely be released in August.

Centennial Banners

Staff have reviewed existing bracket locations and identified an opportunity to order at least a half-dozen street banners recognizing the centennial (which could be re-used in subsequent years).

Financial Analysis:

See attached draft 2019-20 Centennial Projects / Initiatives Budget (Appendix A).

The increase in the proposed bandstand project budget from \$28,000 (with \$14,000 external) in 2018-19 to \$60,000 (with \$30,750 external) in 2019-20 represents recommended scope increases to include roofing and proposed upgrades to facility accessibility, power supply, all-weather performances, etc. to support additional use by performers / community. Scope increases from 2018-19 project would be the subject of an additional staff report and would require Council's approval before proceeding to external funding application / tendering.

Links to Strategic Plan:

Key Strategic Initiatives and Core Activities

- 3.4 Public Engagement
 - Create opportunities for public engagement

Recommendation:

THAT Council direct staff to include the following in the draft 2019-20 budget for consideration:

- Operating Budget Centennial Program Initiatives: \$15,000
- Capital Budget Town Bandstand: \$60,000 (anticipated Town contribution \$29,250)

Attached for Council Review:

- draft 2019-20 Centennial Projects / Initiatives Budget
- Feb 12th and Mar 12th Staff Reports (with appendices)

Respectfully Submitted,

Dylan Heide

Town of Mahone Bay CAO

Appendix A

draft 2019-20 Centennial Projects / Initiatives Budget

		External	External	External	Donations	Donations		Added. Town
Centennial Project / Initiative	Est. total	(received)	(applied for)	(anticipated)	(in-kind)	(anticipated)	Remaining	Asset Value
1 Bandstand*	\$60,000	\$15,750		\$15,000			\$29,250	\$60,000
2 Infrastructure Decoration	\$3,000			\$1,500			\$1,500	-
3 Boatbuilding Shed	\$22,159		\$11,080		\$9,188	\$1,000	\$892	-
4 Heritage Mural	\$41,021		\$25,511	\$10,255		\$3,000	\$2,256	-
5 Heritage Sign Rehabilitation	\$4,323		\$2,162	\$962	\$1,200		\$0	\$2,523
6 Mahone Bay Centre Accessibility	\$10,973		\$5,487	\$4,389			\$1,097	-
7 Celebration of Trees	\$9,248		\$2,698	\$400	\$1,080	\$1,100	\$3,970	\$5,328
8 Centennial Book**	\$4,363					\$2,500	\$1,863	-
9 Other / Celebrations**	\$8,750		\$3,750	\$900		\$1,500	\$2,600	-
TOTAL COST	\$163,837					Operating Expense	\$14,177	_
						Total Town Cost	\$43,427	\$67,851
*Town capital project				\$20,568				

^{**}donations (anticipated) includes revenue sale of books / merchandise

NOTES

¹ February 12 staff proposed a total budget of \$200,000 with \$140,000 external, \$30,000 local and \$30,000 Town; above revises to \$163,837 total, \$99,842 external, \$20,568 local, \$43,427 Town.

^{2 \$43,427} expenditure adds \$67,851 in asset value (+\$1,800 annual maintenance costs)



Town of Mahone Bay

Staff Report

RE: Town Centennial Update (Program)

March 12, 2019

General Overview:

The purpose of this staff report is to provide Council with an update and recommendations concerning the development of a program to recognize the Town's 2019 centennial.

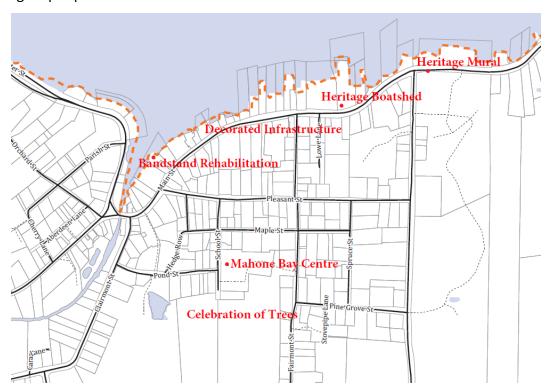
Background:

On February 12th Council considered a staff report regarding the upcoming centennial (attached as Appendix A) and the following direction was given to staff:

THAT Council approve in principle the Centennial Program as presented and direct staff to refine the 2019 Centennial Program for presentation to Council's March 12th, 2019 meeting, identify and pursue external funding to support identified projects, and develop detailed recommendations to the Town's 2019-20 budget process.

Analysis:

Staff have developed a draft 2019-20 centennial calendar (attached as Appendix B to this report) to assist in finalizing the centennial program prior to April 1st, 2019. The analysis herein is intended to clarify the draft calendar and provide associated updates to Council. The following map is provided for additional reference:



1) Bandstand Rehabilitation

Tender in progress. Work to begin on confirmation of external funding (anticipated by June); early phases not on site, bandstand likely closed for several weeks in late July / early August. In discussions with local performer(s) re possible summer concert series. On calendar: possible concert series dates June 29/30, July 1, July 6/7, July 13/14, July 20/21, and July 27/28 with reopening concert dates – following completion of rehabilitation work – Sept 7/8 or Sept 14/15.

Decorated Town Infrastructure (throughout town / downtown commercial area)

In discussions with local artist(s) – and Public Works – re decoration initiative. It is anticipated that this initiative would begin in early summer and run through the fall (weather permitting). On calendar: possible launch dates May 31 – June 2.

3) Heritage Boatbuilding Shed

Preparing external funding applications. Unveiling be incorporated into the annual Heritage Boatyard Festival as a centennial recognition event. Shed also to be utilized during Father Christmas Festival. On calendar: Heritage Boatyard Festival August 2-4, Father Christmas Festival Nov 29 – Dec 8.

4) Heritage Mural

Preparing external funding applications / discussions with RPS re proposed location. Work on mural to begin on confirmation of funding, completion anticipated by early fall if work begins by June (otherwise a two-year phased approach is possible). On calendar: anticipated project start dates June 24-28, target completion dates Sept 21/22 (for standalone event, or recognition event during Scarecrow Festival the following weekend).

5) Heritage Signage Rehabilitation

Refining scope or work for tender. Anticipated completion by late summer. On calendar: none (recognition during another event – possibly Scarecrow Festival – recommended).

6) MBC Accessibility Upgrade

Preparing external funding applications. Work to begin on confirmation of funding. Use of accessible facility for community centennial event anticipated in early fall on completion of work. On calendar: fundraising launch event at MBC Apr 22-26 (Town donation anticipated), proposed centennial event Oct 5/6 (time capsule, incorporating Bayview students, potential for centennial sporting/physical activity event(s)).

7) Celebration of Trees (throughout town)

Preparing external funding applications / concept for proposed apple wassailing / orchard restoration component. Activities planned throughout the year in partnership with Talking Trees Committee. On calendar: launch event (workshop with trees expert(s)) at MBC May 6-11 (exact day TBD), educational event with Bayview students June 17-21 (could incorporate

outdoor / orienteering element), National Tree Day planting ceremony Sept 26, Apple Wassailing Event Mar 5-8 (exact date TBD with partners).

8) Mahone Bay Milestones Book

Steering committee requires establishment for project to proceed. Could be completed by late fall (potential to combine book launch with one of several planned centennial recognition events in the fall / the centennial New Years Levee). On calendar: confirm committee prior to centennial kick-off event, proposed steering committee meetings Apr 2, Jul 2, Oct 1; proposed launch event Nov 30 (during Father Christmas Festival).

Additional Centennial Projects

- **Town Flags and other seasonal decorations** to begin on confirmation of 2019-20 budget; not on calendar.
- Centennial activities with Bayview School throughout year; on calendar combined with Celebration of Trees / MBC Accessibility Upgrade / Municipal Awareness Week.
- A plaque recognizing the Town's incorporation during another recognition event / combined with Time Capsule below or Celebration of Trees above (as a plaque marking a tree planted by the Town as one of the 100 trees initiative); not on calendar.
- A public celebration for residents in the summer content TBD (could interact with concert series referenced under Bandstand above, potential for centennial sporting/physical activity event(s)), potential location Town field adjacent to MBC; on calendar: July 14-20 (exact day TBD).
- Municipal Awareness Week centennial features on calendar: Nov 18-22.
- Renewed boundary signage to begin on confirmation of 2019-20 budget; not on calendar.
- Centennial asset management features throughout year; not on calendar.
- Historical features in Mayor's monthly newsletters throughout year; not on calendar.
- A 1919 Mayor's newsletter edition proposed for October; on calendar: Oct 25.
- Centennial Year Levee on calendar: Jan 1.
- A 2119 Time Capsule at MBC see MBC Accessibility Upgrade above.

Other calendar references:

- Centennial launch event and public release of final centennial program materials Apr 3-6 (exact date TBD as soon as possible).
- Centennial year-end event Mar 27-31 (exact date TBD).

Note: calendar currently shows no centennial activities for February 2020.

Financial Analysis:

Further recommendations to be provided to Council's 2019-20 budget process.

Links to Strategic Plan:

Key Strategic Initiatives and Core Activities

3.4 Public Engagement

Create opportunities for public engagement

Recommendation:

THAT Council direct staff to:

- a) Confirm centennial program dates for publicization;
- b) Plan and advertise centennial launch event in the first week of April, 2019.

Attached for Council Review:

- Feb 12th Staff Report (with appendices)
- Draft 2019-20 Centennial Calendar

Respectfully Submitted,

Dylan Heide

Town of Mahone Bay CAO



Town of Mahone Bay

Staff Report

RE: Town Centennial Update

February 12, 2019

General Overview:

The purpose of this staff report is to provide Council with an update and recommendations concerning the development of a program to recognize the Town's 2019 centennial.

Background:

On January 8th Council considered a staff report regarding the upcoming centennial (attached as Appendix A) and the following direction was given to staff:

THAT Council direct staff to conduct a community session concerning recognition of the Town's 2019 centennial on January 22nd, 2019 and to report back to Council in this regard at the regular Council meeting on February 12th, 2019.

Analysis:

A public session was conducted at the Mahone Bay Fire Hall at 7 PM on January 22nd, 2019 which was attended by approximately twenty-three members of the public along with all members of Council. Town staff facilitated a discussion of potential centennial ideas – encompassing both capital projects and events – and significant discussion was generated amongst participants. Feedback from the public session is attached as Appendix B.

To supplement the feedback gathered at the public session, a survey concerning the centennial was launched in the Mayor's January newsletter and on the Town website. Thirteen members of the public completed the survey; a summary of their response is attached as Appendix C.

Reviewing the feedback received, Town staff have identified the following potential centennial projects and activities for recommendation to Council. Only brief descriptions are provided here but staff have received significant input and support from the various community groups and organizations identified with each project, which will be utilized to inform the development of the Centennial Program and to support external funding applications, etc. following Council's direction in this regard. These projects have been identified as being achievable within the centennial year and supported by community groups, volunteers and fundraising. Identified projects represent a good spread in terms of both location and anticipated completion date. Priority has also been given to projects providing a lasting benefit to the community.

Centennial Project 1 – Town Bandstand Rehabilitation



The Town Council has previously identified the rehabilitation of the bandstand as a priority for 2019-20 (it was originally anticipated that work would begin in 2018-19). In conducting the initial RFP for the work in 2018 staff received unsolicited proposals for re-roofing the structure and as a result this has been included in the RFP for 2019-20 as an option. The original budget for this project was \$28,000 however staff recommend a budget of \$60,000 – of which 50% or more is anticipated to come from external sources – to allow for the re-roofing as well as potentially other minor improvements including additional lighting and accessibility upgrades, with Council's approval. It is anticipated that work on the bandstand will be completed by September of 2019 with potential for a centennial concert to recognize the completion.

Centennial Project 2 – Decorated Town Infrastructure







Participants in the January 22nd session proposed the decoration of Town infrastructure – power poles, lift stations, electrical boxes, etc. – potentially via a public competition.

Subsequently the Town has been contacted with offers to assist with organizing such a project. Public Works would be consulted to set parameters for acceptable decoration, ensuring no risk to public safety or to the condition of the infrastructure. It is estimated that this project would require a total budget of less than \$5,000 - scalable based on external funding – and could be undertaken in the early summer of 2019.

Centennial Project 3 - Heritage Boatbuilding Shed



The Heritage Boatyard Co-op proposes transforming a boatbuilding shed at the Mahone Bay Marina. When complete the shed will allow for the construction of small wooden boats using traditional skills and methods. It will also house memorabilia and displays on Mahone Bay's boatbuilding heritage to the benefit of both locals and tourists. It would be incorporated into the annual Heritage Boatyard Festival. The project also commemorates the 150th anniversary of the founding of the Ernst Shipyard.

The Co-op anticipates the total project cost at \$38,353 with a current shortfall of \$14,144 after accounting for in-kind labour and fundraising. It is anticipated that the remaining funds can be secured from external sources.

Centennial Project 4 - Heritage Mural



The Mahone Bay Wooden Boat Society is proposing a mural depicting the Town at the turn of the twentieth century. The historically themed mural could portray a panoramic view of Mahone Bay including landmarks and the heritage of the Town expressed through the shipbuilding and shipyards that existed at that time. The mural could be created on the road side of the RPS Composites building 740 Main Street as this location provides approximately 30,000 square feet of canvas highly visible both from the roadway and to visitors arriving by boat; an agreement with RPS would be required for this location. The Society has had discussions in this regard with Peter Matyas, a local mural painter of some national renown, having attended the Banff School of Fine Arts and the New School of Art in Toronto. The cost is estimated at \$45,000 as much as 80% of which could be obtained from external sources with the remainder potentially supported by local fundraising.

Centennial Project 5 - Heritage Signage Rehabilitation



The Mahone Bay Founders Society, supported by the Mahone Bay Tourism & Chamber of Commerce, is proposing the rehabilitation of heritage signage originally installed to commemorate the 250th anniversary of the founding of Mahone Bay. The three signs are located at the Marina, the Bank of Montreal, and the Visitor Information Centre. The footings for the signs can likely be preserved but the sign boards require replacement. This will also afford the opportunity to enhance the design / to include additional relevant information on the Town's heritage. The cost is estimated at \$20,000 as much as 80% of which could be obtained from external sources with the remainder potentially supported by local fundraising.

Centennial Project 6 - Tower Dedication & Gymnasium Accessibility Upgrade



The Mahone Bay Centre Society proposes an accessibility upgrade to the gymnasium providing for barrier-free full wheelchair access from the parking lot on School Street. Given the significant public use of the Centre, such an upgrade would provide a lasting benefit to the community. This upgrade would coincide with fundraising activities including the dedication of the Centre's bell tower. The cost of the upgrade is estimated at \$25,000 which could be funded by a combination of external funding and local fundraising; Town support for the Centre's fundraising activities would facilitate the project's completion.

Centennial Project 7 – A Centennial Celebration of Trees



The ad hoc residents' group Talking About Trees proposes a variety of community-wide 'tree projects' designed to engage people of all ages - from children to elders – across the community. The proposal consists of encouraging and incentivizing residents to plant 100 new trees on private property to recognize the centennial, identifying locations on Town property where additional trees may be planted by donation or with external funding support, working with Bayview School to include schoolchildren in plantings, and a Town tree-planting ceremony on National Tree Day (September 25). The proposal is well supported by volunteers and an expert resource – Professor Peter Duinker of Dalhousie University's School for Resource and Environmental Studies – has been identified who could kick-off the project with a talk in Mahone Bay in the spring. It is estimated that this project would require a total budget of less than \$5,000 - scalable based on external funding – and could be undertaken through the summer of 2019.

Centennial Project 8 – Mahone Bay Milestones Book

The Town of Mahone Bay has been approached by long-time resident and local historian/author Bob Sayer with a proposal for a Mahone Bay Milestones book, inspired by discussion at the January 22nd session. The proposal is for an attractive coffee-table type book with text and illustrations (maps, pictures, portraits and photos) to celebrate the major events in the history of the Town. It has been requested that Council and staff form a steering committee to provide direction concerning content, choice of printer, sale price, etc., under Council's final authority. The cost of this project would be scalable on the number of copies printed (potentially in lots of 50 or 100) and it is anticipated that costs can be recouped through sales. The book launch could be scheduled later in the centennial year, potentially corresponding to the Father Christmas Festival or the New Years Levee.

Additional Centennial Projects

Additional minor centennial projects identified by Town staff for inclusion in the proposed Centennial Program are as follows:

- Town Flags and other seasonal decorations
- Centennial activities with Bayview School
- A plaque recognizing the Town's incorporation
- A public celebration for residents in the summer
- Municipal Awareness Week centennial features
- Renewed boundary signage
- Centennial asset management features
- Historical features in Mayor's monthly newsletters
- A 1919 Mayor's newsletter edition
- Centennial Year Levee
- A 2119 Time Capsule

It is estimated that these projects would require a total budget of less than \$10,000 - scalable based on external funding – and could be undertaken through the centennial year utilizing existing staff resources.

With Council's approval in principle staff will work with the community organizations and volunteer groups identified herein to: refine the 2019 Centennial Program – with accompanying calendar and map of centennial projects – for presentation to Council's March 12th, 2019 meeting, identify and pursue external funding to support identified projects, and develop detailed recommendations to the Town's 2019-20 budget process. Community organizations partnering on the Centennial Program will provide letters of support for other centennial projects and seek opportunities for cross-promotion.

One additional area where Council's direction is required is in the adoption of a centennial theme (or a lack thereof). Such a theme could be utilized in the Centennial Program and various promotional materials relating to the centennial projects identified herein. In consideration of the Town's collaborative approach to the centennial as well as in recognition of the original motivations behind incorporation – residents working collectively to provide for public infrastructure and services desired by the community – staff propose for Council's consideration a centennial theme of "what we can accomplish together" or, alternatively, "together anything is possible."

Financial Analysis:

As outlined above, the estimated cost of the proposed Centennial Program is \$200,000 (a preliminary amount to be refined by the anticipated staff report to Council's March 12th meeting). Of this staff anticipate securing approximately \$140,000 from previously identified external sources – see Staff Report re External Funding Sources for 2019-20, Jan 24th, 2019 – Federal, Provincial and private with an additional \$30,000 (or more) to be raised by associated community organizations.

The anticipated financial impact of the proposed Centennial Program on the 2019-20 budget is therefore \$30,000, with the Town gaining significantly more than \$30,000 of value in assets as a result (the bandstand project alone represents a \$60,000 value to the Town). No costs would be incurred prior to approval of the 2019-20 budget and confirmation of the Town's budget allocation for the Centennial Program.

Council direction is required regarding the impact of the Centennial Program on the Town's annual Grants to Organizations Program. Staff recommend excluding all projects included in the Town's Centennial Program from eligibility under the Grants to Organizations Program for 2019-20; partner organizations may or may not be permitted to apply for other projects at Council's direction. For fiscal year 2018-19 the Grants to Organizations budget was \$3,000.

Links to Strategic Plan:

Key Strategic Initiatives and Core Activities

- 3.4 Public Engagement
 - Create opportunities for public engagement

Recommendation:

THAT Council approve in principle the Centennial Program as presented and direct staff to refine the 2019 Centennial Program for presentation to Council's March 12th, 2019 meeting, identify and pursue external funding to support identified projects, and develop detailed recommendations to the Town's 2019-20 budget process.

Attached for Council Review:

- Jan 8 Staff Report re Town Centennial
- Summary of Jan 22 Public Session
- Summary of Survey Response

Respectfully Submitted,

Dylan Heide

Town of Mahone Bay CAO

Appendix A



Town of Mahone Bay Staff Report

RE: Town Centennial January 8, 2019

General Overview:

The purpose of this report is to update council concerning the Town's 2019 centennial and to make recommendations concerning the Town's approach to recognizing the occasion.

Background:

2019 marks the 100th anniversary (centennial) of the incorporation of the Town of Mahone Bay. The Town Council has previously acknowledged a desire to recognize the occasion with operating and/or capital initiatives to benefit Town residents and encourage community pride.

Analysis:

Town staff are proposing a collaborative approach to recognizing the centennial with a focus on connecting with the aspirations of community groups and organizations to carry out community projects and initiatives which could be linked to the centennial. Staff recommend an approach of working with community groups to identify opportunities to partner on such projects — in particular capital legacy projects which will provide a lasting benefit to the community — and to pursue external funding / fundraising. The Town itself also has capital projects which could be considered legacy centennial projects including the restoration of the bandstand. Linking together these Town and community projects and initiatives in a centennial program will enable the promotion of individual festivals, events, dedications and unveilings taking place in 2019 as components of a larger recognition of the occasion.

This approach takes limited staff and budgetary capacity into account while building on the existing efforts and aspirations of community groups and individuals and aiming to provide lasting benefits to community.

A number of community groups have already contacted staff with concepts. To ensure all interested groups and individuals have the opportunity to participate, staff propose a community session in the evening on Tuesday, January 22nd at a public and accessible location such as the Mahone Bay Centre or the firehall. Groups which have previously been in communication with staff, along with interested members of the public and groups which may have a potential legacy project which could tie-into the centennial (and associated external funding streams), and Council members would engage in facilitated discussion to arrive at a

proposed list of centennial projects (with associated events) for which a budget could be developed and external funding sought. Town staff would bring this list back to Council's Feb 12th meeting for approval.

Financial Analysis:

Staff would pursue external funding to support the identified community projects and initiatives. Some examples of external funding sources which have been identified include:

Federal – Building Communities Through Arts & Heritage Legacy Fund through Canadian Heritage; Trees Canada community tree grants;

Provincial – Beautification & Streetscaping Program through Municipal Affairs; Community Facilities Improvement Program through Communities, Culture & Heritage.

Community groups would be expected to raise funds for their initiatives – some have already – but the Town would also be expected to allocate funds in the 2019-20 budget, potentially through the Grants to Organizations structure, or additionally as a special centennial initiative (funds for Town capital projects such as the bandstand would be allocated in the capital budget). It is anticipated that 2019-20 budget recommendations would be included in the February 12th staff report.

In relation to the proposed community session on January 22nd, minimal costs to advertise in the local newspaper are anticipated (the Town can also utilize free radio promotion opportunities, our website, and the Mayor's January newsletter to promote the session).

Links to Strategic Plan:

Key Strategic Initiatives and Core Activities

3.4 Public Engagement

Create opportunities for public engagement

Recommendation:

THAT Council direct staff to conduct a community session concerning recognition of the Town's 2019 centennial on January 22nd, 2019 and to report back to Council in this regard at the regular Council meeting on February 12th, 2019.

Attached for Council Review:

None

Respectfully Submitted,

Dylan Heide

Town of Mahone Bay CAO

Appendix B

Summary of Jan 22nd Public Session re Town Centennial 2019-20

The following is a summary of feedback received at the public session held January 22nd, 2019, presented for Council's information.

Attendees who Signed Contact Sheet

Nine members of the public in attendance for the session signed up to support the Town's centennial efforts and provided their contact information for follow-up.

Facilitator's Notes from Flip Chart

- 100 Trees, May September (Talking Trees)
- Bandstand, August, lighting? (Town)
- Heritage Signage (Founder's Society)
- 100 Year Plaque Recognizing Council
- Centennial Banners/Flags for 2019 Season
- 100 Year Mural, RPS Front Face (Marina)
- Painted Power Poles/Other Infrastructure
- 100 years of Mahone Bay History Book – Winter 2019/20
- Heritage Boat Shed (Heritage Boatyard Cooperative)
- Mahone Bay Centre Accessibility Upgrades
- Photo Exhibits
- Coats of Arms
- Legion



HELP US CELEBRATE MAHONE BAY!

On March 31ST 2019 the Town of Mahone Bay will begin celebrating its centennial year and we want to hear from you!

If you would like to participate in a discussion concerning potential centennial legacy projects and community celebrations, please join us for a meeting/open discussion:

When: 7:00pm on Tuesday, January 22, 2019
Where: Mahone Bay Fire Hall, 184 Kinburn Street.

Please contact Town Hall with any questions (902) 624-8327 clerk@townofmahonebay.ca

Participants were also asked to write feedback on sheets provided at each table:

Table 1 Notes

- Town Party "To Meet Your Neighbours!"
 - Levee in July
 - Mayor's garden party
 - Valentine's love-in 2020

Table 2 Notes

- Community Pot Luck/Feast
 - Traditional dishes (sausages, sauerkraut, clams)
 - Tie in to the annual community picnic and tree planting
 - Indigenous peoples fully incorporated
- Benches in Jubilee Park
- Public art installation
- Exhibition of photos
 - Permanent exhibition to which tourists are guided
 - tie in to book project
- Signage

- -Along trail
- -Memorialize Stations
- -Train Crash
- -Memorialize Trains
- -Sign the Walking Trails
- -Welcome to Mahone Bay signs on the trail
- -Tracing history and location of electric supply
- -Locate boatyards
- -Mills

- Tree project

- -Map them
- -Have the map for self-guided tours
- -Edible fruits and nuts
- -Ideal for School involvement
- -Inter-generational Past is the future
- -Places need shade
- -Involves private property
- -Can dry out wet areas
- Book project
 - Needs a lot of lead time for fine product
 - Integrational Integrates many aspects
 - Times for release at Father Christmas Festival

Table 3 Notes

- Plaque Original Mayor and Councillors
 - -Located at Mahone Bay Town Hall
 - -Weather protected case
 - -On street front or by Town Hall building
- Tour guides based on 3CF experience in 2018
 - -Expand for whole town with Mahone Bay Town Council support (grants)
- Corporate Solicitation: small to medium companies support initiatives based on their business interests in Town, tied to their corporate social enterprise (responsibility)
- Map
- -Paper map with history updated
- -Physical monument?? (too difficult to update for future change)
- Time capsule to be opened in 100 years (2119)
- Drone video tour tourism/online stream/narrated
- Mini train/Jitney: Facilitate people, transport from external parking areas to downtown Centennial benches corporate/private donor/sponsors
- Picnic benches, better rest spots around Town

Table 4 Notes

- Sculpture on Inchcape
 - Boat maybe
- "Named Houses" project

Table 5 Notes

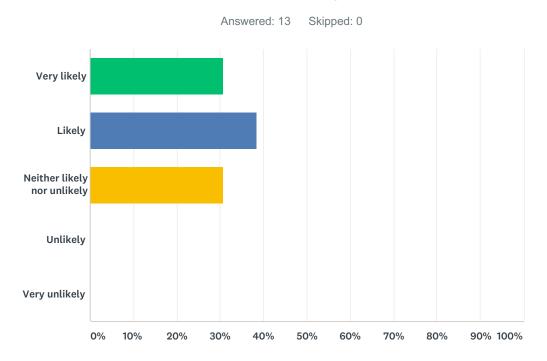
- Launch the Seawall project
- Wharf upgrades (Associate with history)
- Fence along wharf property to be painted by school students
- New Town Hall (accessible)
- New Fire Hall
- Floating welcome sign at Inchcape Island
- Do "something" to improve the traffic @ war memorial
- Pedestrian Bridge from gazebo across the Ernst Brook
- Coherent signage system throughout Town (like Lunenburg)
- Song/Skits/Show "Dear Old Mahone"
- Stories/videos from "old timers"
- Each organization have its own display of their own history (fire department/legion, etc)
- Flower baskets on poles (flags too)
- Flags for each festival
- "Then and Now" photo displays of streetscapes
- "100 Dory" races
- Project with Bayview
- Old-fashioned picnic lunch at wharf
- Block parties
- Social media exposure
- Banners across main street
- Lease RPS parking lots on weekends (avoid insurance issue)
- Street dances

Table 6 Notes

- Light up gazebo
- Roundabout at memorial
- Train through summer weekends, help with parking
- "Great walk" follow the train route
 - *look up "Great Walk" Gold River to Tahsis, 62.5 kms, 1st Saturday in June
- Larger flag for waterfront pole
- Involve Bayview School
 - Tree planting
 - Mural
 - Park and walk
- Burn the Teaser night
- Traffic free days
 - As with "Santa Claus Express"
 - RPS lot on weekends?
- "Our Town" theatre adaptation for Mahone Bay's 100th (MB Centre gym)
- 1919 Picnic (dress up)
- Benches and picnic tables

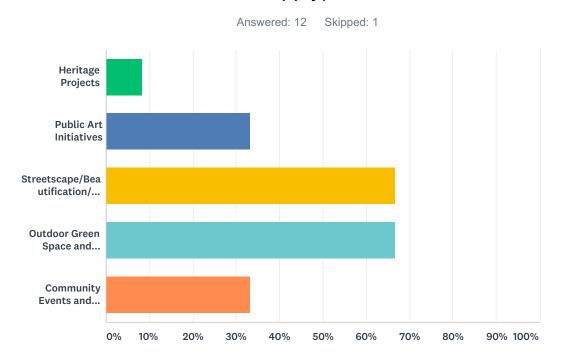
POTENIAL ROJECT IDEAS	POTENIAL EVENT IDEAS
100 Trees	Photo exhibits
Bandstand	Town Party
Heritage signage	Community Potluck
100 year plaque recognizing first Council	Tour guides
Centennial banners/flags	Song/skits/shows – "Our Town"
RPS Mural	Town picnic at wharf
Painted power poles/infrastructure	Block parties
100 Year book – MB history	Street dances
Heritage boat shed	"Great walk"
MB Centre accessibility upgrades	Burn the Teazer
Benches in Jubilee Park	Traffic free days
Public art installation	1919 Dress up picnic
Signage	
Paper map with history on back	
Time Capsule	
Drone video tour	
Mini train	
Benches/rest stops around Town	
Sculpture/welcome sign on Inchcape	
Named houses project	
Seawall project	
Wharf upgrades	
Fence along wharf property	
New accessible Town Hall	
New Fire Hall	
Floating welcome sign – Inchcape	
Improve traffic at war memorial	
Pedestrian bridge across Ernst Brook	
Stories/videos of "old timers"	
Organizations display their history	
Flower baskets on poles	
Dory races	
Roundabout at memorial	
More benches/picnic tables around Town	

Q1 How likely are you to donate time and/or funds to a Mahone Bay Centennial Project?



ANSWER CHOICES	RESPONSES	
Very likely	30.77%	4
Likely	38.46%	5
Neither likely nor unlikely	30.77%	4
Unlikely	0.00%	0
Very unlikely	0.00%	0
TOTAL		13

Q2 In recognition of the Town's centennial in 2019, would you be interested in donating time and/or funds in support of (check all that apply):



ANSWER CHOICES	RESPONSES	
Heritage Projects	8.33%	1
Public Art Initiatives	33.33%	4
Streetscape/Beautification/Improvements	66.67%	8
Outdoor Green Space and Recreation Projects	66.67%	8
Community Events and Festivities	33.33%	4
Total Respondents: 12		

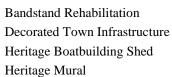
Q3 Is there a specific project or event that you or your organization would like to see included in the Town's Centennial program? If so, what role would you expect to play?

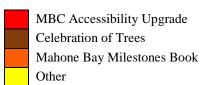
Answered: 11 Skipped: 2

#	RESPONSES	DATE
1	An outdoor celebration with free activities for the public, including activities aimed at children. A celebration of culture and heritage, both past and present. Perhaps something similar to Liverpool's privateer day event. To make the town look festive, we could borrow a leaf from Lunenburg - they string nautical bunting across the main street during certain festivals and it's a simple thing but makes for a great visual impact. I would attend such an event and our business would be willing to make a small donation. Investing in a community-enhancing project with longer impact would also be nice and does not necessarily need to be expensive - little food libraries and outdoor public art installations are some examples. More resource-intensive projects such as enhancing crosswalk safety or enhancing recreational space/infrastructure as per our Strategic Action Plan are other possible projects which we already know are valued by the Town's citizens and have been repeatedly requested.	1/30/2019 10:46 AM
2	not sure	1/28/2019 8:38 PM
3	Happy to make our ugly power poles disappear into art features.	1/25/2019 4:47 PM
4	The 100 Trees for 100 Years Project. I am an active member of the Talking Trees group here in town.	1/24/2019 9:07 AM
5	Planting 100 Trees: both ceremonial and on private properties. I plan to be part of the committee working on this.	1/23/2019 10:01 PM
6	Event(s) which may be planned by the Three Churches Foundation Board such as a progressive dinner or a historical wedding fashion show/musical presentation	1/23/2019 9:04 PM
7	Large wall mural on the RPS building	1/23/2019 5:43 PM
8	In renovation of the bandstand, please include severe reduction of the shrubbery surrounding the bandstand and make room for benches to be installed along the waterside pathway that surrounds it.	1/23/2019 3:57 PM
9	Trail signage and development. Tree planting and encouragement. I would participate.	1/22/2019 6:30 PM
10	Breaking ground for a new fire hall. I would like to organize voluntary cutting of all bushes if it would save on expenditures.	1/18/2019 11:50 AM



Town of Mahone Bay 2019-20 Centennial Calendar







April 2019									
Su	Mo Tu We Th Fr Sa								
	1	2	3	4	5	6			
7	8	9	10	11	12	13			
14	15	16	17	18	19	20			
21	22	23	24	25	26	27			
28	29	30							

	May 2019							
Su	Mo Tu We Th Fr Sa							
			1	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			

June 2019							
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9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

	July 2019									
Su	Mo	Tu	We	Th	Fr	Sa				
	1	2	3	4	5	6				
7	8	9	10	11	12	13				
14	15	16	17	18	19	20				
21	22	23	24	25	26	27				
28	28	30	31							

August 2019								
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4	5	6	7	8	9	10		
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18	18	20	21	22	23	24		
25	26	27	28	29	30	31		

September 2019							
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15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30						

October 2019									
Su	Mo	Tu	We	Th	Fr	Sa			
		1	2	3	4	5			
6	7	8	9	10	11	12			
13	14	15	16	17	18	19			
20	21	22	23	24	25	26			
27	28	29	30	31					

	November 2019							
Su	Mo	Tu	We	Th	Fr	Sa		
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10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		

December 2019							
Su	Mo	Tu	We	Th	Fr	Sa	
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22	23	24	25	26	27	28	
29	30	31					

January 2020							
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12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

February 2020							
Su	Mo	Tu	We	Th	Fr	Sa	
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23	24	25	26	27	28	29	

March 2020							
Su	Mo	Tu	We	Th	Fr	Sa	
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22	23	24	25	26	27	28	
29	30	31					

Together we can make great things happen!



Town of Mahone Bay Staff Report RE Lead Sampling April 25, 2019

General Overview:

The purpose of this report is to update Council on changes to the Guidelines for Canadian Drinking Water Quality related to lead.

Background:

Health Canada updated the drinking water guideline for lead effective March 8, 2019. The maximum acceptable concentration (MAC) for lead changed from 0.010 mg/L to 0.005 mg/L and new sampling protocols accompany the guideline. Appendix A contains the notification letters issued from the Drinking Water Program of Nova Scotia Environment (NSE).

Annual lead sampling is already a component of the Town of Mahone Bay Annual Sampling Plan. In accordance with NSE, established sampling protocols are to be maintained for the 2019 sampling year. It is anticipated that in 2020, new sampling protocols will be in effect and require an increase in sampling locations throughout the Town of Mahone Bay water distribution system.

Analysis:

Based on the Guideline Technical Document for Lead issued by Health Canada in March 2019, under section 3.1.1, total lead monitoring for residential dwellings is recommended to be "...at least once per year, at the tap of a minimum of 20 randomly selected residences in each water supply zone." The water supply zone is defined as having no more than 50,000 residents. Under section 3.1.2 of the Guideline Technical Document for Lead, monitoring for schools, multi-dwelling residences, and large buildings does not define a specific number of samples, but recommends total lead monitoring "...at least once per year, at each of the drinking water fountains or cold water taps where water is used for drinking or food preparation."

As outlined in the letter dated April 11, 2019 in Appendix A, NSE is currently working on sample requirements to comply with Health Canada's guideline.

Additional sampling points will be required for the Town of Mahone Bay lead monitoring plan. In anticipation of the required increase to monitoring locations, staff will prepare a public communication and outreach strategy based on information contained in Health Canada's lead guideline, NSE Drop on Water lead factsheet, Health Canada's advice to the public, and American Water and Wastewater Association's lead communication toolkit. The informational links and tentative communication timeline are provided below:

Links:

- https://www.canada.ca/en/health-canada/services/publications/healthy-living/guidelines-canadian-drinking-water-quality-guideline-technical-document-lead.html
- novascotia.ca/nse/water/docs/Drop_on_Water_English.pdf

- https://www.canada.ca/en/health-canada/services/environmental-workplace-health/reports-publications/water-quality/what-about-lead.html
- https://www.awwa.org/Resources-Tools/Resources/Lead/Lead-Communications

Timeline:

May 2019

- Mayor's newsletter: public notification of lead monitoring changes
- Town office: reference hand-out related to frequently asked questions
- Website: link to NSE Drop on Water for lead

September & October 2019

- Water bill: insert on lead with outreach for volunteer sampling sites
- Community points of contact: flyer on lead with outreach for volunteer sampling sites (ie schools, nursing homes, community centres, multi-unit dwellings)
- Website: content of flyer/insert and links to more information (Drop on Water, Health Canada, AWWA)

March & April 2020

- Contact volunteers to confirm interest and review expectations
- Website: refresh flyer/insert content and additional information links
- If necessary, repeat billing insert and community flyer for additional sampling locations

Financial Analysis:

AGAT Laboratories Fees for Lead Analysis 2019

Code	Package	Cost	Qty	Total
121-668	Health Canada Lead Package - Drinking Water (per bottle)	\$30	1	\$30
131-002	Environmental Sample Handling Fee	\$5	1	\$5
	Sub total			\$35

Links to Strategic Plan:

Key Strategic Initiatives and Core Activities

3.1 <u>21st Century Infrastructure</u>

Meet and exceed standards for water and wastewater

Recommendation:

THAT Council accept this report for information.

Respectfully Submitted,

Wafforty.

Meghan Rafferty

Water / Wastewater Operator



Appendix A



PO Box 442 Halifax NS B3J 2P8 Tel: (902) 471-1494 Fax: (902) 424-0501

Dear Atlantic Canada Water and Wastewater Association member:

I am writing to inform you that Health Canada has lowered the health-based drinking water guideline for lead from 0.010 mg/L to 0.005 mg/L. This new guideline is effective immediately. We have informed all public drinking water supplies about the guideline change.

Health effects and sources

There is no safe level of lead. It can affect brain development and behaviour in children and has been linked to high blood pressure and kidney problems in adults. Every effort should be made to minimize lead exposure throughout a person's life.

Although lead can occur naturally in geologic materials, the main source of lead in drinking water is through corrosion of plumbing materials with lead or brass components, such as pipes, solder, faucets, and fittings.

The National Plumbing Code allowed lead material in pipes until 1975, lead in solder until 1986 and lead in fittings/faucets until 2013.

New sampling procedures

The guideline includes new sampling protocols for lead. Health Canada recommends lead samples be collected from inside homes and buildings at taps where water is used for drinking and food preparation. The procedures vary depending on the type of building (for example, homes, schools, daycares, multi-unit residential and large buildings, etc.).

While the guideline is effectively immediately, the new sampling protocols will take longer to implement. We are currently working with our public drinking water supplies to develop lead sampling requirements to comply with the guideline.

More information

Health Canada's lead guideline: https://www.canada.ca/en/health-canada/services/publications/healthy-living/guidelines-canadian-drinking-water-quality-guideline-technical-document-lead.html

Drop on Water factsheet - novascotia.ca/nse/water/docs/Drop on Water English.pdf

Health Canada's advice for the public – https://www.canada.ca/en/health-canada/services/environmental-workplace-health/reports-publications/water-quality/what-about-lead.html

Should you have any questions, please do not hesitate to contact me at angelina.polegato@novascotia.ca .

Yours Truly,

Angelina Polegato

Angelina Polegato Supervisor, Drinking Water Program Nova Scotia Environment



81 Logan Road Bridgewater, NS Canada B4V 3T3 902-543-4685 T 902-527-5480 F www.novascotia.ca

Our File Number: 94600-30-BRI-2008-061157

Apr 11, 2019

TOWN OF MAHONE BAY 493 MAIN STREET, BOX 530 MAHONE BAY, NS BOJ 2E0

Municipal Supplies

Dear Municipal Public Drinking Water Supply Owner,

You are receiving this letter as the owner of a Municipal Public Drinking Water Supply in the Province of Nova Scotia, to notify you of Health Canada's recent change to the guideline for lead in drinking water.

Health Canada has recently lowered the health-based drinking water guideline for lead from 0.010 mg/L to 0.005 mg/L. Please see the attached letter for additional information regarding this change.

Yours truly, Nova Scotia Environment



Tel: (902)543 4685



Dear Municipal Public Drinking Water Supply Owner:

Health Canada has lowered the health-based drinking water guideline for lead from 0.010 mg/L to 0.005 mg/L.

There is no safe level of lead. It can affect brain development and behaviour in children and has been linked to high blood pressure and kidney problems in adults. Every effort should be made to minimize lead exposure throughout a person's life.

Although lead can occur naturally in geologic materials, the main source of lead in drinking water is through corrosion of plumbing materials with lead or brass components, such as pipes, solder, faucets, and fittings.

The National Plumbing Code allowed lead material in pipes until 1975, lead in solder until 1986 and lead in fittings/faucets until 2013.

Health Canada has established special water sampling procedures to test for lead.

Health Canada recommends lead samples be collected from inside homes and buildings at taps where water is used for drinking and food preparation. The procedures vary depending on the type of building (for example, homes, schools, daycares, multi-unit residential and large buildings, etc.). More information is available at: https://www.canada.ca/en/health-canada/services/publications/healthy-living/guidelines-canadian-drinking-water-quality-guideline-technical-document-lead.html.

In Nova Scotia, health-based values in the Guidelines for Canadian Drinking Water Quality are enforced by Nova Scotia Environment under the Water and Wastewater Facilities and Public Drinking Water Supplies Regulations. We are working with public drinking water supply owners to develop sampling requirements to comply with Health Canada's guideline. You will be notified about these requirements and when they take effect.

Until these requirements have been finalized, utilities should continue to follow sampling protocols outlined in Health Canada's "Guidance on Controlling Corrosion in Drinking Water Distribution Systems." This guidance is available at: https://www.canada.ca/en/health-canada/services/publications/healthy-living/guidance-controlling-corrosion-drinking-water-distribution-systems.html .

If the lead level in any of the samples you test exceeds the new guideline of 0.005 mg/L, regardless of

sample location, you must contact your local Nova Scotia Environment office at **1-877-936-8476** to report the exceedance. Department staff will help you determine appropriate next steps.

If you would like more information to communicate the new lead guideline to your customers, here are two resources that can help:

Drop on Water factsheet – novascotia.ca/nse/water/docs/Drop_on_Water_English.pdf Health Canada's website – https://www.canada.ca/en/health-canada/services/environmental-workplace-health/reports-publications/water-quality/what-about-lead.html

Should you have any questions, please do not hesitate to contact Angelina Polegato at angelina.polegato@novascotia.ca .

Yours Truly,

David Clarke A/District Manager Nova Scotia Environment

Heritage Advisory Committee Terms of Reference

Background

The Heritage Advisory Committee is established under the Heritage Property By-Law dated April 12th, 1988 pursuant to the Nova Scotia Heritage Property Act.

Committee Mandate

The responsibilities of the Heritage Advisory Committee shall include making recommendations to Council concerning:

- (a) The inclusion of buildings, public-building interiors, streetscapes, cultural landscapes and areas in the municipal registry of heritage property;
- (b) An application for permission to substantially alter or demolish a municipal heritage property;
- (c) Building or other regulations that affect the attainment of the intent and purpose of the Heritage Property Act; and,
- (d) Any other matters conducive to the effective carrying out of the intent and purpose of the Heritage Property Act.

The Heritage Advisory Committee meets no more than monthly and only as required to discharge its responsibilities.

Committee Membership

The membership of the Heritage Advisory Committee shall include:

- Two members of the Town Council;
- A Town employee designated as Secretary by the CAO (non-voting);
- A Town Researcher, as designated by the CAO (non-voting)
- Two members representing the Mahone Bay Founders Society; and,
- Up to three additional public members as appointed by Council.

In the selection of public members preference will be given to applicants with backgrounds in architecture or history and those with a demonstrated knowledge of the history and heritage of the Town of Mahone Bay.

Voting membership on the Heritage Advisory Committee will be restricted to residents of the Town of Mahone Bay.

Town of Mahone Bay April 16, 2019 Planning Advisory Committee Meeting Minutes



The regular meeting of the Planning Advisory Committee for the Town of Mahone Bay was held on Tuesday, April 16, 2019 at 7:00 p.m. in Council Chambers.

Present:

Councillor C. O'Neill (Chair) Deputy Mayor K. Nauss

R. Johnson

K. Martell

J. Biebesheimer

C. Barr

Senior Planner, G. Sturtevant Planner, J. Genee CAO, Dylan Heide Clerk, Maureen Hughes

Absent:

Councillor R. Nowe

Gallery: 2

Agenda

A motion by J. Biebesheimer, seconded by Mr. Barr, "THAT the agenda be approved as amended to include the approval of the agenda."

Motion carried.

Minutes

A motion by R. Johnson, seconded by J. Biebesheimer, "THAT the minutes of the March 5, 2019 Planning Advisory Committee meeting be approved as circulated." Motion carried.

New Business

Consideration of Staff Report and Draft Development Agreement - 995 Main Street

Planners Jason Genee and Garth Sturtevant presented an overview of the application for a Development Agreement to permit the development of a single-unit residential structure at 995 Main Street. Mr. Genee also provided an analysis of the Land Use Bylaw and Municipal Planning Strategy as it pertains to the received application, as well as a review of the recommendations included in the 2016 CBCL Mahone Harbour Flood Prevention and Shoreline Enhancement Plan.

Mr. Genee advised the members of the Planning Advisory Committee that a boathouse was in existence on the parcel of land in question at the time of the adoption of the Land Use By-law and therefore the proposed development is permitted to replace the former boathouse through the Existing Structures Clause of the Land Use By-law. Staff have included a clause in the draft Development Agreement that a stormwater management plan as well as an erosion and sedimentation plan be submitted to the Town before a Development Permit can be issued. An additional clause in the draft Development Agreement includes a statement that the developer acknowledges the inherent risks of developing on the shoreline and that measures shall be taken to protect the property from seawater incursion so as not to have a negative impact on neighbouring properties.

A Public Information Meeting on the requested Development Agreement was held on April (3), 2019 which was attended by one member of the public. The primary concerns raised at the Public Information Meeting were regarding storm surge and that the structure would impede the view of Mahone Bay Harbour from the road.

A motion by Deputy Mayor Nauss, seconded by Mr. Carr, "THAT the Planning Advisory Committee recommend that Town Council enter into a Development Agreement with the Developer to construct one single-unit residential structure at 995 Main Street, Mahone Bay PID 60371291."

A motion by Martell, seconded by Carr, "THAT Council defer making a decision until the Town reviews the new data on the 2018 IPCC report to determine how it affects development within shoreline planning."

Motion defeated.

A motion by Deputy Mayor Nauss, seconded by Mr. Carr, "THAT the Planning Advisory

Committee recommend that Town Council enter into a Development Agreement with the

Developer to construct one single-unit residential structure at 995 Main Street, Mahone Bay

PID 60371291."

Motion carried.

<u>Consideration to permit Special Planning Advisory Committee Meetings to be requested by a</u> Developer

Mr. Sturtevant noted that staff receive requests from Developers to schedule meetings of the Planning Advisory to consider draft agreements when the advertising requirements are met but there is a delay in the process while waiting for the next regularly scheduled meeting of the Planning Advisory Committee. After discussion among staff and committee members, staff will develop a draft process for special consideration to be reviewed at the next meeting of the Planning Advisory Committee.

Discussion regarding the initiation of a review of the Municipal Planning Strategy

Mr. Heide noted that a review of Municipal Planning Strategy involves a great deal of staff time which would exceed the contract the Town of Mahone Bay has with the Municipality of the District of Chester for planning staff, necessitating budgetary considerations for additional planning resources which would have to be accommodated in the Town budget.

A motion by Deputy Mayor Nauss, seconded by Ms. Martell, "THAT the Planning Advisory

Committee recommend that Council initiate a review of the Municipal Planning Strategy in the 2019/20 fiscal year."

Motion carried.

Resignation of Richard W. Johnson

The Planning Advisory Committee received a letter of resignation from committee member Richard Johnson, effective immediately following the April 16, 2019 meeting. Councillor O'Neill extended appreciation on behalf of the Planning Advisory Committee for Mr. Johnson's service on the committee.

New Business

Councillor O'Neill noted that at future meetings of the Planning Advisory Committee she would encourage discussion about planning matters as a way for the committee to continue to provide feedback to Town Council.

Meeting adjourned upon motion at 8:01 p.m.

Town of Mahone Bay

Town of Mahone Bay

Town Clerk, Maureen Hughes

Chair, Colleen O'Neill

Minutes of a meeting of the Board of Directors for the Mahone Bay and Area Swimming Pool Society held on Monday, April 15, 2019 at the Mahone Bay Town Hall.

<u>Present</u>: Cara Youden, Anna Patscha, Nancy McCarthy, Sara Whynot, Fleur Lawrence, Erica Moore, Peter Freeman and Derrick MacKenzie.

Regrets: Chip Dickison.

Call to Order

Youden called the meeting to order at 7:00 pm.

Previous Minutes

Motion by Moore seconded by MacKenzie that the minutes of the March 25, 2019 meeting be approved as circulated. Motion unanimously approved.

Financial Report

Moore reported that Society has approximately \$17,000 in its bank account and just received a \$3,000 cheque from the Town of Mahone Bay (utilities rebate payment) which has not been deposited.

A draft 2018-19 Budget was circulated and reviewed. It was agreed that draft budget be amended to include the following:

- Expenses Wages, MEC & Benefits change from \$27,000 to \$29,000
- Expenses Capital Expense change from \$0 to \$5,000 (new pool cover @ \$2,000 + solar blanket rollers @ \$3,000)
- Total Expenses change from \$38,930 to \$45,930

Motion by MacKenzie seconded by Whynot to approved the 2018-19 Budget as amended above. Motion unanimously approved.

Youden indicated that she will now file a funding request with the Town of Mahone Bay.

Committee Reports:

Human Resources

Whynot reported all 2018 staff indicated a desire to return this season. She indicated that last years Pool Manager has another job offer, however, she would talk with the individual to encourage him to stay with the Society for 2019.

Grants & Funding

Youden reported that a Provincial Staffing grant to the Society has recently been approved @ approx. \$4,000; \$1,875 approved by United Way for free Saturday afternoon swims; and \$3,000 approved from the Community Health Board.

Property

Nothing to report except what is shown above regarding amendments to the budget.

Membership/User Fees

MacKenzie circulated a "User Fee Schedule" showing a history of fees charged from 2000 to 2018. It was agreed that members would review this information and be prepared to determine the 2019 Membership/User Fee Schedule at the next meeting.

2019 Program Schedule

Deferred to next meeting.

Phone & Internet

Lawrence reported that she contacted Eastlink to see if more affordable phone & internet services could be found. She indicated that Bell Aliant was cheaper than what Eastlink would offer, thus, no change in provider for the upcoming season.

3rd Annual Musicfest

Youden reported a committee meeting still has not been held. Various members indicated that they would reach out to Jake Wheeler to try to get this activity back on track.

Critical Path - April 2019:

Finalize Pool Schedule – deferred to next meeting.

<u>Review/Establish Membership/User Fee Schedule</u> – deferred to next meeting.

<u>Establish Timelines for Capital & Maintenance Projects</u> – Dickison is currently work on new rollers for solar blankets. MacKenzie will order a new pool cover sometime before its needed.

<u>Finalize Hiring</u> – Whynot has this task almost complete.

Registration Date and Book Town Hall – Society no longer does this and registration will occur by visiting the pool office.

<u>Update Website</u> – deferred until Program Schedule & Membership/User Fees Schedule is confirmed.

Advertise in "The View" for May & June – Youden will co-ordinate this advertising.

Next Meeting:

• 7:00 pm, Monday, May 13, 2019 / Location: Town Hall

Adjournment

It was agreed by consensus that the meeting be adjourned. Time: 8:00 pm.

Prepared by: Derrick MacKenzie Secretary

 $N: \\ \label{lem:normalize} N: \\ \label{lem:normalize} April 15-19. docx$

Municipal Joint Services Board

131 North St, PO Box 209, Bridgewater, NS B4V 2W8 Phone: (902) 543-2991 Fax: (902) 543-7960

A Joint Services Board

MEMORANDUM

TO:

Kevin Malloy, CAO

Dylan Heide, CAO

Tammy Crowder, CAO

FROM:

Siew Secord, COO

DATE:

April 12, 2019



SUBJECT:

Approval 2019-20 Operating Budget and Capital Plan



At the March 27, 2019, meeting of the Municipal Joint Services Board the Board approved the proposed 5-year Capital Program and draft 2019-20 Operating Budget as presented, with \$17,000 added to the IT Operating Reserve Fund for cyber security. Enclosed is an updated Operating Budget for 2019-20 as amended.

Please do not hesitate to contact me if you have any questions. I will be available to attend your council meeting to present the 2019-20 Operating Budget and Capital Plan if required.

Siew Secord, COO



SS/tf

Municipal Joint Services Board

Proposed 2019-20 Operating Plan and 5 year Capital Program

February 27, 2019

Highlights from 2018-19

- "0" Put/Pay penalty
- Completion of Env. Management Plan reduced Site monitoring from 4 times/year to Biannual testing
- Compliance with all aspect of the NSE requirements including Purchase of South Side 400' buffer
- Completion of Waste Collection RFP
- Completion of several new Site improvement projects:
 - Water supply well
 - Site fencing for litter control
 - Security and Fire control plan etc.

Extra works in 2018-19 (Funding TBD)

Major Projects	Extra	Recovery	Funding from Reserve	Operating
Gate (Damaged by Customer)	18,250	4,618		13,632
Generator	5,547			5,547
Water supply well and Electric	29,162		27,000	2,162
C&D Wood Bins	22,013			22,013
Fencing	19,128		20,000	- 872
Loader	220,000	72,000	148,000	-
Land	100,000			100,000
	414,100	76,618	195,000	142,482

Continued challenges for 2019-20

- Volume uncertainty
- Increased costs long term contractual commitment
- Continued high cost of diversion initiatives (Recyclable materials)
- 2.0% CPI and statutory increases
- Unpredictable weather impact on the existing Site buildings (replacement of old compost building 2011)
- Limited market for specialized services (Grinding of C&D materials)

Core Business Functions for 2019-20

- ✓ Landfill & Recycling Transfer,
- √ Compost processing
- ✓ C&D diversion
- ✓ HHW and E-Waste Depot
- ✓ Septic Treatment
- ✓ IT Shared Services (including voice communication)
 - ✓ Including Non-partner customers
- ✓ HR Shared Services (Secondment)

Municipal Joint Services Board 5 Year Capital Projection

February 20, 2019

5 year Capital Projection

					5 Year Capital Program								
			Total	2	2019-2020	2	2020-2021	2	2021-2022		2022-2023	2	2023-2024
Recycling	Building and Site Repairs	\$	110,000	\$	35,000	\$	25,000	\$	50,000				
General	Site Paving	\$	210,000	\$	105,000	\$	35,000			\$	70,000		
C&D	Public Area	\$	55,000									\$	55,000
Compost	Cover Building - Old	\$	800,000	\$	350,000	\$	450,000						
Compost	Site Vehicles	\$	115,000	\$	40,000			\$	25,000	\$	25,000	\$	25,000
Landfill Transfer	Heavy Equipment	\$	580,000					\$	200,000			\$	380,000
General	Light Equipment (Forklift, Skid Steer)	\$	170,000			\$	65,000			\$	45,000	\$	60,000
Septic	Mechanical Repairs and Maint.	\$	135,000					\$	50,000	\$	85,000		
		\$ 2	2,175,000	\$	530,000	\$	575,000	\$	325,000	\$	225,000	\$	520,000

5 Year Capital Funding Projection

				Proposed Funding					
	_		Total		Operating		Capital Reserve	Red	Other covery/Grant
All Buildings	Major Building Maintenance & Repairs	\$	50,000	\$	50,000				
General	Site Paving	\$	210,000	\$	175,000	\$	35,000		
Recycling/Transfer	Roof Repairs	\$	60,000	\$	60,000				
Compost	Old Compost Cover Building	\$	800,000	\$	50,000	\$	750,000		
Landfill Transfer	Heavy Equipment Replacement	\$	580,000	\$	150,000	\$	290,000	\$	140,000
Recycling	Light Equipment (Skid Steer/Forklift)	\$	170,000	\$	170,000				
Landfill	Public Bins Repairs	\$	55,000	\$	55,000				
General	Site Vehicle (Site and Enforcement)	\$	115,000	\$	115,000				
Septic Treatment	Septic Treatment Facility	\$	135,000			\$	135,000		
		\$	2,175,000	\$	825,000	\$	1,210,000	\$	140,000

2019-20 Proposed Capital Expenditure

Capital Budget 2019-20

				Capital Financing				
	Useful		Estimated		Debt	Capital	Other	
Functional Unit	Life	Project	Capital Cost	Operations	Financing	Reserve	Recovery	
Compost	25	Site Paving (Bio Solid By Pass)	\$ 105,000	\$ 70,000		35,000		
Transfer Station	25	Roof Repairs	\$ 35,000	\$ 35,000				
Compost	15	Compost Cover Building Replacement (Phase 1)	\$ 350,000			\$350,000		
General	10	Site Truck (Toyota 2010)	\$ 20,000	\$ 20,000				
Enforcement	1	Enforcement Vechicle (Replace CRV 2007)	\$ 20,000	\$ 20,000				
		Total	\$ 530,000	\$ 145,000	\$ -	\$385,000	\$ -	

Estimate Reserve Balance

Reserve Fund Balance Forward, March 31, 2018		\$ 954,518
2019-20		
Trans (excluding capital out of revenue \$145,000)	350,000	
Withdraw from Reserve	- 385,000	
	- 35,000	919,518
2020-2021		
Trans (excluding capital out of revenue \$175,000)	350,000	
Withdraw from Reserve	- 400,000	
	- 50,000	869,518
2021-2022		
Trans (excluding capital out of revenue \$175,000)	350,000	
Withdraw from Reserve	- 80,000	
	270,000	1,139,518
2020-2021		
Trans (excluding capital out of revenue \$145,000)	350,000	
Withdraw from Reserve	- 85,000	
	265,000	1,404,518
2020-2021		
Trans (excluding capital out of revenue \$190,000)	350,000	
Withdraw from Reserve	- 260,000	
	90,000	1,494,518
Note: Estimated based on pay-as-you-go basis ex	cluding amoi	rtization after 2

2019-20 Capital Program – Continued

- Roof and walls repair Maintenance Building \$35,000
- Paving to Bio-Solid Loading area \$105,000
- Enforcement Vehicle (CRV 2007)
- Site Vehicle (2010 Toyota) a Site vehicle that is refitted for salting and fueling

Replacement of Old Compost Building (2011-12)

- This Project will begin in 2019-20 \$350,000
- Carry over to 2020-21 \$450,000

Compost Processing Inhouse vs outsource

- Out sourcing to Northridge or Fundy
 - Est. Cost \$85 (tipping fees)+\$30 (transport)+25 (transfer station)
 - Lost of revenue from non-partners \$200k
- Current cost \$90/mt (Depreciation and replacement costs)
- 11 Municipal owned facilities
- 2 Privately owned (Fundy and Northridge)

Municipal Joint Services Board

Proposed 2019-20 Operating Plan February 20, 2019

Tonnage Projection 2019-20

	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2019-20
Recyclables	3,169	2,941	3,828	3,987	3,701	3,630	3,613
Compost	7,866	7,201	7,567	8,232	7,676	7,730	7,855
Landfill	8,427	8,288	7,815	7,894	7,720	7,970	8,605
C&D	2,198	1,934	3,279	5,130	4,595	4,441	4,685
Septic	10,898	10,236	7,464	7,569	8,381	9,286	8,820
	32,558	30,601	29,953	32,812	32,074	33,057	33,578

2019-20 Proposed Tipping Fees

	Proposed Tipping Fees per mt (2018-19)									
	Old outside	Outside	Partner's							
	Fees	Fees	2019-20	2017-18	2014-15	2013-14	2012-13			
Recycling	275	275	240	240	240	246	259			
Compost (Partners/Chester)	95	90	90	95	105	121				
Compost (ICI)	140	130	90	95	105	121	110			
Landfill (Partners)			150	150	140	155				
Landfill (ICI)	175	175	150	150	150	155	155			
Woods	135	105	60	60	60	155	155			
Shingles	135	125	75	85	85	155	155			
Drywall	135	125	95	115	115	155	155			
Metals	0	0	0	0	0	155	155			
Mixed C&D	165	150	105	105	115	155	155			
Septic	44.1	44.1	34.7	34.7	34.7	34.7	34.7			

Revenue from Partners

	2019-20 Proposed Total Contribution from Partners										
				Site	2019-20		2018-19				
	Solid Waste	ITSS	HRSS	Monitor	Total	%	Total				
MODL	1,173,350	195,141	25,121	27,257	1,420,869	59%	1,573,546				
ТОВ	603,630	234,681	37,682	9,491	885,484	37%	891,629				
TOMB	80,020	22,225		1,465	103,710	4%	113,688				
	1,857,000	452,047	62,803	38,213	2,410,063	100%	2,578,863				

2019-20 Estimated Operating Revenue

	2019-20	%	2018-19	%
Municipality of the District of Lunenburg	1,420,869	29%	1,462,873	33%
Town of Bridgewater	885,484	18%	835,132	19%
Town of Mahone Bay	103,710	2%	109,129	2%
User Fees - Billable	1,359,025	28%	1,281,926	29%
Outside Billables	335,475	7%	352,245	8%
Allocated Diversion Credit	207,000	4%	185,000	4%
Sundry and recovery	104,602	2%	157,589	4%
Internal Transfer	423,320	9%	33,817	1%
	4,839,485		4,417,711	

2019-20 Proposed Operating Expenses

		2019-20	%	2018-19	%
Personnel		1,529,136	32%	1,434,900	32%
Contracted Ser	vices	1,448,701	30%	1,418,673	32%
Operational		214,750	4%	214,250	5%
Recapitalizatio	n	924,700	19%	551,200	12%
Regulatory		71,500	1%	199,075	5%
Equip & Mtce		289,000	6%	265,895	6%
ITSS		164,686	3%	142,762	3%
Office Expense	es es	197,012	4%	190,956	4%
		4,839,485		4,417,711	

Some of the major variances

- Internal Transfer includes \$385,000 transfer from Reserve
- Personnel cost includes 2% CPI and adjustment
- New HRSS for \$63,000
- Contract Fees includes 2.1% contract escalation clause
- Recapitalization includes \$350,000 Covered Building
- Regulatory (last year \$171,575 work to complete EMP) as approved by NSE the site monitoring and testing changed from 4 times/year to 2 times/year. Cost reduced to \$41,500
- Maintenance Budget includes projected increase in diesel cost and repairs to fire services

Well Monitoring Program

	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Municipality of the District of Lunenbu	47,310	54,712	60,544	41,886	112,690	27,257
Town of Bridgewater	16,473	19,051	21,082	14,585	39,239	9,491
Town of Lunenburg	5,705	6,597	7,301	5,051	13,589	3,287
Town of Mahone Bay	2,543	2,941	3,254	2,251	6,057	1,465
	72,031	83,300	92,180	63,773	171,575	41,500
Landscaping, mowing, hydroseed	600	4,115	4,065		3,000	-
Wells Testing and Monitoring	57,092	79,463	88,115	51,972	48,575	41,500
Capital out of Revenue	14,339	-	-	11801	120,000	-
	72,031	83,578	92,180	63,773	171,575	41,500

ITSS Forecast and Budget

	2017-18 Actual	2018-19 Forecast	2018-19 Budget	2019-20 Budget
Revenue				
Fees - Modl	160,890	177,519	167,183	195,141
Fees - TOB	185,391	202,221	209,943	234,681
Fees - TOMB	36,069	21,166	21,222	22,225
Non-partner Recovery				36,915
Internal transfer & recovery	93,063	81,924	66,817	38,320
Total Revenue	475,413	482,830	465,165	527,282
Expenses				
Wages and Benefits	216,835	232,774	235,645	247,215
Staff Services	3,647	6,500	4,500	4,500
Office Lease and Expenses	20,988	19,100	16,800	19,100
ITSS Equipment/Software/Licenses	17,522	12,247	14,258	27,081
Direct Costs (recovery from units)	231,547	210,110	188,962	213,683
Non-Partner direct cost				10,703
Contingency		2,100	5,000	5,000
	490,539	483,961	465,165	527,282
Overhead Allocation	-	1,131	-	-
Total Expense	490,539	482,830	465,165	527,282

HRSS

Approved in Sep 2018	2019-20 Budget
34,897	37,682
23,265	25,121
58,162	62,803
	62,303
	500
58,162	62,803
	Sep 2018 34,897 23,265 58,162

Recommendation

Finance and Budget Committee to approve and recommend that the draft proposed 5 years Capital Program and the draft proposed Operating Budget to be tabled for Board approval

TOWN OF MAHONE BAY

BNK1 - Bank of Montreal

Cheques from 000001 to 017605 dated between 03-01-2019 and 03-31-2019

CHEQUE R	REGISTER
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Printed:	4:29:38PM	04/03/2019				Page 1 of 2
Number	Issued		Amount	sc	Status	Status Date
017557	03/19/2019	HATT, JOHN & PEGGY	143.09	A/R	OUT-STD	03/19/2019
017558	03/19/2019	ACE PEST/TERMINIX CANADA	57.50	A/P	OUT-STD	03/19/2019
017559	03/19/2019	ADVOCATE MEDIA	103.24	A/P	OUT-STD	03/19/2019
017560	03/19/2019	AGAT LABORATORIES	188.60	A/P	OUT-STD	03/19/2019
017561	03/19/2019	ALTERNATIVE RESOURCE ENERGY AUTHORITY	37,786.33	A/P	OUT-STD	03/19/2019
017562	03/19/2019	ATLANTIC PURIFICATION SYSTEMS	4,017.87	A/P	OUT-STD	03/19/2019
017563	03/19/2019	CBCL LIMITED	7,245.00	A/P	OUT-STD	03/19/2019
017564	03/19/2019	CUMINGS FIRE & SAFETY	229.99	A/P	OUT-STD	03/19/2019
017565	03/19/2019	DAVID ADAMS	29.45	A/P	OUT-STD	03/19/2019
017566	03/19/2019	DERRICK MACKENZIE	141.28	A/P	OUT-STD	03/19/2019
017567	03/19/2019	DYLAN HEIDE	12.39	A/P	OUT-STD	03/19/2019
017568	03/19/2019	ELMSDALE LANDSCAPING LIMITED	3,819.14	A/P	OUT-STD	03/19/2019
017569	03/19/2019	G.E.'S ALL TRUCKING	6,434.63	A/P	OUT-STD	03/19/2019
017570	03/19/2019	GOW'S HARDWARE LTD.	237.40	A/P	OUT-STD	03/19/2019
017571	03/19/2019	K&S WINDSOR SALT LTD.	7,810.11	A/P	OUT-STD	03/19/2019
017572	03/19/2019	KONICA MINOLTA	766.54	A/P	OUT-STD	03/19/2019
017573	03/19/2019	LIFTOW LIMITED	1,244.40	A/P	OUT-STD	03/19/2019
017574	03/19/2019	LMR COMMUNICATIONS LTD	91.63	A/P	OUT-STD	03/19/2019
017575	03/19/2019	LONDON LIFE ASSURANCE COMPANY	6,894.36	A/P	OUT-STD	03/19/2019
017576	03/19/2019	LUKE WENTZELL	1,165.27	A/P	OUT-STD	03/19/2019
017577	03/19/2019	LUNENBURG COUNTY CONDOMINIUM CORPORATION #2/	246.00	A/P	OUT-STD	03/19/2019
017578	03/19/2019	McCARTHY'S TOWING & RECOVERY LTD.	287.50	A/P	OUT-STD	03/19/2019
017579	03/19/2019	MINISTER OF FINANCE	81,655.00	A/P	*VOID*	03/19/2019
		ROR IN INVOICE AMOUNT	0.,000.00			
017580	03/19/2019	MUNICIPALITY OF LUNENBURG	255.29	A/P	OUT-STD	03/19/2019
017581	03/19/2019	MUNICIPAL JOINT SERVICES BOARD	5,292.20	A/P	OUT-STD	03/19/2019
017582	03/19/2019	NICK'S INDEPENDENT	23.88	A/P	OUT-STD	03/19/2019
017583	03/19/2019	N. S. BUILDING SUPPLIES	10.57	A/P	OUT-STD	03/19/2019
017584	03/19/2019	PENNY CARVER	75.05	A/P	OUT-STD	03/19/2019
017585	03/19/2019	PETTY CASH - K. BOUTILIER	74.60	A/P	OUT-STD	03/19/2019
017586	03/19/2019	PHILIP LAWSON	97.13	A/P	OUT-STD	03/19/2019
017587	03/19/2019	R.SCHNARE & SON SEPTIC & EXCAVATION LTD	230.00	A/P	OUT-STD	03/19/2019
017588	03/19/2019	REXEL ATLANTIC	274.85	A/P	OUT-STD	03/19/2019
017589	03/19/2019	RIVERPORT ELECTRIC LIGHT COMM	4,042.93	A/P	OUT-STD	03/19/2019
017590	03/19/2019	ROYAL CANADIAN LEGION	300.00	A/P	OUT-STD	03/19/2019
017591	03/19/2019	SCOTIA BUSINESS CENTRE LIMITED	560.73	A/P	OUT-STD	03/19/2019
017592	03/19/2019	SCOTIA RECYCLING LTD	46.00	A/P	OUT-STD	03/19/2019
017593	03/19/2019	SILVERS GARAGE (2008) LIMITED	3,214.18	A/P	OUT-STD	03/19/2019
017594	03/19/2019	SOUTH SHORE REGIONAL CENTRE FOR EDUCATION	33,348.00	A/P	OUT-STD	03/19/2019
017595	03/19/2019	SOUTH SHORE REGIONAL HOSPITAL	480.00	A/P	OUT-STD	03/19/2019
017596	03/19/2019	SURE COURIER SERVICES	42.71	A/P	OUT-STD	03/19/2019
017597	03/19/2019	TOWN & COUNTRY PROPERTY	797.81	A/P	OUT-STD	03/19/2019
017598	03/19/2019	TOWN OF MAHONE BAY	28,979.17	A/P	OUT-STD	03/19/2019
017599	03/19/2019	VALLEY TIRE LTD	2,345.26	A/P	OUT-STD	03/19/2019
017600	03/29/2019	KINBURN PROPERTY COMPANY LTD	18,434.50	A/P	OUT-STD	03/29/2019
017601	03/29/2019	MAHONE BAY & AREA SWIMMING POOL SOCIETY	2,915.92	A/P	OUT-STD	03/29/2019

^{** -} Name on Check was modified

TOWN OF MAHONE BAY

BNK1 - Bank of Montreal

Cheques from 000001 to 017605 dated between 03-01-2019 and 03-31-2019

				CHEQUE REGISTER			
Printed:	4:29:38PM	04/03/2019				Page 2 of 2	
Number	Issued		Amount	sc	Status	Status Date	
017602	03/29/2019	MAHONE BAY FOUNDERS' SOCIETY	7,789.20	A/P	OUT-STD	03/29/2019	
017603	03/29/2019	RICHARD NOWE	4,939.48	A/P	*VOID*	03/29/2019	
V	oid Reason: Prir	ating Error					
017604	03/29/2019	RICHARD NOWE	4,939.48	A/P	OUT-STD	03/29/2019	
		Cheque Totals Issued:	193,521.18				
		Void:	86,594.48				
		Total Cheques Generated:	280,115.66				
		Total # of Cheques Listed:	48				