

A meeting of the Cemetery Commission for the Town of Mahone Bay was held on Monday, September 17, 2018 at 3:30 p.m.

Present: Councillor John Bain (Chair)  
Mayor David Devenne  
Councillor Joe Feeney  
Robert Morse  
Derrick MacKenzie, Director of Operations  
Dylan Heide, CAO

Regrets:

### **Minutes**

A motion by Mr. Morse, seconded by Councillor Feeney, **“THAT the minutes of the July 16, 2018 regular meeting be approved as circulated.”** **Motion carried.**

### **Business Arising from the Minutes**

#### **Monument Restoration**

Mr. Morse updated the Commission on the monument restoration pilot project that took place in Park Cemetery this summer. Seven toppled monuments were erected for the budgeted amount of \$1,000. Mayor Devenne suggested that the Mayor’s Newsletter feature an article about this project.

There is currently expert opinion being sought concerning the toppled stones in Bayview Cemetery. The toppled stones in Bayview are made of a different material and are more difficult to erect without causing further damage.

#### **Maintenance Report**

Derrick MacKenzie, Director of Operations, gave a verbal update on the road work that was completed in Park Cemetery this August. Potholes were filled, and new gravel spread, some branches were also removed from the cemetery.

#### **Financial Report**

The Commission discussed the state of the Perpetual Care Fund and possible strategies to build the fund so that it can financially sustain the Town’s cemeteries in the future. The Cemetery Commission would like to see a set amount dedicated to the Perpetual Care Fund during each budget year, these funds could then be put in low risk investments. The Commission is requesting that staff develop an investment policy and a strategy for funding the Perpetual Care Fund. Councillor Feeney, CAO Dylan Heide and Luke Wentzell, Manager of Finance will meet to explore options and develop a strategy to take to budget deliberations this winter.

### **Request for Lot Markers**

Mr. Morse has requested that the Town purchase lot markers to be used in the back section of Park Cemetery. The Commission approved this request and asked Mr. Morse to submit the bill for these markers to Town Hall for payment.

### **New Business**

#### **Bylaw Review – Off Highway Vehicles**

Councillor Bain has received several complaints that off highway vehicles have been spotted driving through Park Cemetery.

A motion by Mayor Devenne, seconded by Councillor Feeney, **“THAT the Commission recommend to Council that Council direct staff to draft an amendment to the Management of Park Cemetery and Bayside Cemetery Bylaw banning the use of off highway vehicles within the Cemetery boundaries and bring this amended Bylaw back to council.”**

**Motion carried.**

With no further business, it was moved by Mayor Devenne and seconded by Robert Morse that the meeting be adjourned. The next meeting is scheduled for January 21, 2019 at 3:00 p.m.

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Councillor J. Bain, Chair

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Kelly Redden, Recording Secretary