

A meeting of the Mahone Bay Cemetery Commission was held on Monday, September 18, 2017 in Council Chambers at 3:00 p.m.

Present: Councillor John Bain (Chair)
Mayor David Devenne
Councillor Joe Feeney
Robert Morse
Marlin Risser
James A. Wentzell, CAO

Regrets: Derrick MacKenzie, Director of Operations

Minutes

Minutes - Regular Meeting, June 19, 2017

A motion by Councillor Feeney, seconded by Mayor Devenne, **“THAT the minutes from the June 19, 2017 regular meeting be approved as circulated.”** **Motion carried**

Business Arising from the Minutes

Toppled Monuments in Park Cemetery

Councillor Bain and Mr. Morse visited the Cemetery this summer and put together a list of 14 (fourteen) toppled monuments. This list was forwarded to Demone Monuments and Jeff Stevens, Bushwacker for estimates. Mr. Steven’s provided a quote for all 14 (fourteen) while Demone Monuments provided a range of costs. The committee agreed that since Demone Monuments has more experience in this matter, they should be engaged to take care of it. A motion by Mayor Devenne and Seconded by Councillor Feeney, **“That Demone Monuments be engaged to erect the toppled stones identified on the list provided.”** **Motion carried**

Signage

Discussions continued about what type of signage should be used at the entrance of Park Cemetery. Jim will review the Cemetery bylaw with Derrick to gather important information that should be included on the Sign and have a draft concept for the next meeting.

Update Mapping Project – Bayview Cemetery

The technical portion of the mapping project for Bayview Cemetery is 90-95% complete. To finish the remaining 5-10% is to bring the project live and work out any bugs that may occur. Staff is aiming to have this completed by the end of 2017

New Business

Improvement to Appearance – Park Cemetery Entrance

Commission Members would like to have the gravel and topsoil piles be moved to a less obvious location and have logs and brush removed and disposed of properly. A suggestion was made, that a flower planter and/or bench be placed near the entrance to make it more inviting.

Mowing

Mowing continued through the summer, contractors for both cemeteries will be reminded that snipping/trimming should be done when required.

Reconfiguration of Lots (Park Cemetery)

Staff discussed with the Commission the possibility of reconfiguring a section of lots at Park Cemetery to maximize the use of this section. This involves 3 (three) lots and a total of 16 (sixteen) graves.

Fall/Spring Clean-ups

Staff will schedule a Fall clean-up at Park Cemetery before Remembrance Day as time did not permit a Spring clean-up. In future, Spring clean-ups will be given greater priority than Fall clean-ups so that Remembrance Day and Christmas wreathes and any other debris is removed before Summer.

Maintenance at Bayview Cemetery

It's reported that while the gate and fence at Bayview Cemetery was scrapped it has not been painted, the gate needs repairs and the "No Dogs Allowed" sign has been removed so needs replacing. A clean-up of the ditch on the corner of Main and Clearland Road is required as it is very over grown.

Budget Items for 2018/19

Capital and Operational Budgets will be discussed at the next meeting of the Commission in March 2018. Members are reminded that suggestions can be forwarded to the Town Office at anytime throughout the year.

With no further business, it was moved by Mayor Devenne and seconded by Ms. Risser that the meeting be adjourned. The next meeting is scheduled for March 19, 2018 at 3:00pm

Councillor J. Bain, Chair

Crystal Berringer, Secretary