

A special meeting of Town Council for the Town of Mahone Bay was held on Thursday, July 6, 2017 at 1:07 pm.

Present:

Mayor D. Devenne
Deputy Mayor K. Nauss
Councillor J. Bain
Councillor P. Carver
Councillor S. Chia-Kangata
Councillor J. Feeney
Councillor R. Nowe
CAO J. Wentzell
Deputy Clerk M. Hughes

Gallery: 0

Introduction of Staff

Mr. Wentzell took the opportunity of all members of Council being present during regular business hours to introduce members of staff to Council and to highlight the job that each does for the Town and the skills that each individual brings to their role.

Review of Budgets

The budget package had been circulated to members of Council prior to the meeting and the CAO reviewed with Council the following and then answered questions from members of Council on the proposed budgets.

- Councillor Honorariums Discussion Paper
- Division of Taxation between Residential and Commercial taxpayer
- Draft Budget Tax Rates and Impact on Taxpayers
- Tax Impact Comparisons Bridgewater/Lunenburg/Mahone Bay
- Tax Rebates for 2017/18 for Low Income Individuals
- Reserve Fund Status
- Major Project Financing
- Grant Requests for 2017/18
- Tourism Costs for 2017/18
- Review of Draft 2017/18 Budgets
- Charge Out Rates for 2017

Following discussion and review of the budgets, Council made the following decisions:

Low Income Tax Exemption

Moved by **Deputy Mayor Nauss**, seconded by **Councillor Carver**, that Council set the following Low Income Tax Exemption for 2016/17 as authorized under Section 69 of the Municipal Government Act:

Family Income Level	Mahone Bay Reduction
\$0 - \$18,000	\$600
\$18,001 - \$21,000	\$500
\$21,001 - \$24,000	\$400
\$24,001 - \$27,000	\$300
\$27,001 - \$30,000	\$200
\$30,001 - \$32,000	\$100

The ratepayer must reside in the property for which an exemption is being applied. Income from all persons of the same family residing in the household shall be taken into account when granting a tax exemption. Applicant(s) shall show proof of income to be eligible for an exemption. Where a property is owned by more than one person and one of the co-owners is not eligible for an exemption, the tax exemption shall be prorated as determined by the treasurer. In addition, if the property is co-inhabited by additional adults not classified as family, and no rent or board is included in the applicant’s income for those persons, the treasurer shall add a value of \$4,800 for each such adult to the Income of the applicant before granting a tax exemption. Applications shall be received no later than September 30, 2017.

Motion carried.

Consideration of Grants

Moved by **Councillor Chia-Kangata**, seconded by **Councillor Feeney**, that Council approve the following grant requests for 2017/18:

Grants to Organizations

Bayview School (Yearbook and BayBoo)	\$ 100
Mahone Islands Conservation Society	\$ 500
South Shore Safe Communities – Seniors Safety Program	\$ 533
Mahone Bay Legion Cenotaph Upgrade	\$ 600 (maximum)
NOW Lunenburg County Tour	\$ 250
Unallocated Funds	<u>\$ 1,117</u>
Total Grants to Organizations for 2016/17	\$ 3,100

Recreation – Community Grants

Nova Scotia 55+ Games, Lunenburg County	\$ 500
Uncommitted Funds	<u>\$ 500</u>
Total Recreation – Community Grants for 2015/16	\$ 1,000

Other Grants and Contributions

Mahone Bay Museum	\$ 8,000
Mahone Bay and Area Swimming Pool Society	\$15,000
Mahone Bay Fire Department	<u>\$10,000</u>
Total – Other Grants and Contributions	\$33,000

Tourism

Operation of Visitor Information Centre	
Taxes	\$ 3,783
Insurance	\$ 2,750
Water/Electricity	\$ 1,500
Repairs	\$ 400
Telephone/Internet/Wi-Fi	\$ 2,000
Washroom Supplies	\$ 1,000
Miscellaneous	<u>\$ 0</u>
Subtotal (VIC)	\$ 11,433
MBATCC Ambassadors Event	\$ 315
MBATCC Canada 150 Events	\$ 550
MBATCC Doers and Dreamers Guide	\$ 859
Mahone Bay Home and Garden Tour	\$ 500
MBATCC Various Festivals	\$ 1,000
Various Festival Advertisements	\$ 500
Heritage Boatyard Cooperative	\$ 500
South Shore Tourism Team	\$ 293
Love Mahone Bay	<u>\$ 600</u>
Subtotal	\$ 5,117
Total	\$ 16,550

Motion carried.

2017/18 Budget Approvals

It was moved by **Councillor Nowe**, seconded by **Councillor Bain**, that be it

RESOLVED that the Council of the Town of Mahone Bay estimates that the sum required for the lawful purpose of the Town for the 2017/18 year, after crediting probable revenues from all sources, other than the rates for the year and applying an amount of **\$11,500** from the surplus, is the sum of **\$1,955,629**.

FURTHER RESOLVED that the Town Council hereby authorize the levying and collection of rates for the current year of **\$2.98** per \$100 on the value of the property assessed in the Assessment Roll as Commercial Property and **\$1.19** per \$100 on the value of the property assessed in the Assessment Roll as Residential and Resources Property for the current year, these being the rates the Council deems sufficient to raise the sum to defray the expenditures for the Town for the current year.

RESOLVED that the final instalment of taxes be due and payable on August 31, 2017.

FURTHER RESOLVED that an interest rate of 12% per annum be charged on the 2017/18 tax bills, as well as on other outstanding rates, outstanding after August 31, 2017.

Motion carried.

Moved by **Councillor Nauss**, seconded by **Deputy Mayor Devenne**, that the Electric Utility budget for 2017/18 in the amount of **\$1,898,700** be approved by Town Council.

Motion carried.

Moved by **Councillor Feeney**, seconded by **Councillor Chia-Kangata**, that the Water Utility budget for 2017/18 in the amount of **\$575,136** be approved by Town Council.

Motion carried.

Charge Out Rates

A motion by Deputy Mayor Nauss, seconded by Councillor Chia-Kangata, **“THAT the following Charge Out Rates be approved, effective August 1, 2017:**

<u>LABOUR RATES</u>	<u>2015 per hour</u>	<u>2017 per hour</u>
Director of Operations	\$60.00	\$60.00
Electric Light Dept.	\$53.00	\$53.00
Head -Public Works/Water	\$40.00	\$40.00
Other-Public Works/Water/Electric	\$35.00	\$35.00

<u>EQUIPMENT</u>	<u>2015 per hr</u>	<u>2017 per hr</u>
Backhoe	\$53.00	\$48.00
Truck (One Ton)	\$38.00	\$35.00
Truck (Five Ton)		\$38.00
Water Pump (Trash)	\$18.00	\$18.00
Tractor	\$28.00	\$30.00
Utility Line Truck	\$63.00	\$85.00 (riverport)
Half Ton Truck		\$25.00 (riverport)
Sidewalk Plow		\$65.00
Utility Van	\$23.00	\$23.00
Plate Tamper	\$60.00 per day	\$ 9.00 hr (minimum 4 hours)
Sewer Snake	\$22.00 per day	\$3.00hr (minimum 4 hours)

MATERIALS

Materials Individuals Cost + 15%
 Contractors Cost (Note Cost = Invoice price plus net HST 4.286%)

Notes
 Labour Charge Out rates based on actual plus 30% (15% benefits + 15% markup)
 Minimum Charge Out Rate = 1 hour
 HST will be charged as an extra

Motion carried.

The meeting adjourned upon motion at 6:51 pm.

TOWN OF MAHONE BAY

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J. Wentzell, CAO

David W. Devenne, Mayor