

A Regular Meeting of Town Council for the Town of Mahone Bay was held on Thursday, May 25, 2017, at 7:00 p.m.

**Present:**

Mayor D. Devenne  
Deputy Mayor K. Nauss  
Councillor J. Feeney  
Councillor R. Nowe  
Councillor P. Carver  
Councillor J. Bain  
Councillor S. Chia-Kangata  
CAO J. Wentzell  
Deputy Clerk M. Hughes  
Derrick MacKenzie, Director of Operations  
Peter Nightingale, Planning Assistant  
Tara Maguire, Director of Community Development

**Gallery: 3**

**Minutes**

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT the Minutes of the May 9, 2017 regular meeting be approved as presented.”** **Motion carried.**

**Delegations and Individuals**

Planning Department – Request for Development Agreement 659 Main Street

Peter Nightingale, Planning Assistant, reviewed with Council the details of reports prepared by planning staff in response to a request from Mahone Bay Resorts Ltd for a Development Agreement to permit marine-industrial uses at 659 Main Street. The request for the development agreement was discussed at meetings of Planning Advisory Committee on December 6, 2016 and May 2, 2017. Following amendments to the site plan to indicate the permitted location of a future permanent structure, the location of temporary structures and temporary storage, as well as landscaping that will delineate the industrial operations from public space, the Planners are prepared to recommend that Council pursue a Development Agreement with Mahone Bay Resorts.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, **“THAT Council express their intention to enter into a Development Agreement with Mahone Bay Resorts Ltd. for PID 60373990 to permit marine industrial occupation of the site, and the construction of permanent and temporary structures as recommended by the Planning Advisory Committee.”** **Motion carried.**

*It is agreed that the Public Information Meeting will be held in the Council Chambers on June 7, 2017 at 7:00 pm and that a Public Hearing will be held in the Council Chambers on June 29, 2017 followed by a Special Council meeting.*

### **Committee and Other Reports**

#### **Director of Operations – Departmental Report**

Derrick MacKenzie, Director of Operations, provided a verbal update of the activities of the public works department. Highlights of the report included opening of seasonal facilities, the start of line painting, and recent delays to the completion of the Natural Playground and replacement of pipes at the pool due to wet weather. Mr. MacKenzie also noted that netting will be installed at the bandstand to try to manage the pigeon issues.

Mr. MacKenzie advised Council that staff had met that day with Dexter Construction for the first project meeting in advance of the work that Dexter has been contracted to do on Pleasant and Clairmont Streets this summer. The contract is to be completed in 30 weeks and has a starting date of May 31, 2017. Contractors will complete a walk through town with staff as part of the development of a plan of construction. The contractors will be required to provide 72 hours notice in case of a water shut down and they hope to coordinate the work to provide optimal traffic flow, but more will be known after the next meeting when the contractors will present their work plan.

Mr. MacKenzie noted that he and the CAO are working on filling two staff vacancies and have interviewed for the Water/Waste Water Operator position.

#### **Age Friendly Committee**

Council received the minutes of the May 17, 2017 meeting of the Age Friendly Committee. Councillor Carver provided a brief update of the walkability assessment that took place on May 18, 2017.

#### **South Shore Regional Library Board**

Council received the minutes of the March 21, 2017 meeting of the South Shore Regional Library Board.

#### **Municipal Joint Services Board**

Council received the minutes of the March 22, 2017 meeting of the Municipal Joint Services Board.

### **Motion**

Council discussed a draft Audit Committee Policy which would include the addition of two members of the community to the audit committee, which is now comprised solely of Council members. Council discussion of the policy included concerns about timelines for quarterly financial statements, given the available staff resources, and concerns about the ability to find community volunteers. Suggestions included proceeding with the audit committee and increased staff resources.

A motion by Councillor Bain, seconded by Deputy Mayor Nauss, **“THAT Council adopt Policy #18, the Audit Committee Policy, as circulated to members of Council.”** Motion carried.

### **Unfinished Business**

#### **Committee Appointment – Age Friendly Committee**

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT Rev. Lee Simpson be appointed as the Interchurch Council representative to the Age Friendly Committee.”** Motion carried

### **New Business**

#### **Kilometrage Rates**

A motion by Councillor Nowe, seconded by Councillor Bain, **“THAT the Town of Mahone Bay approve a kilometrage rate for reimbursement for Town use of personal vehicles at the rate of 42.89 cents per kilometer, effective June 1, 2017.”** Motion carried.

#### **Discussion – Role of Councillor**

Council reviewed the Guide for New Municipal Councillors, produced by the Department of Municipal Affairs, as the basis of a discussion on the role of a Councillor. Council members discussed how Councillors share the duties of Council, the commitments of various committees and finding the balance between work done by committees and the need to engage the community to come forward as new Councillors. One issue noted was the number of external committees, including UNSM workshops, that meet during the day and which can be a barrier to the participation of those in the workforce.

Suggestions included reviewing the committee structure, including consideration of which committees have subcommittees, discussion of upcoming meetings to allow Council to decide which meetings they feel require representation and how much representation, and discussion about staff communications.

**The meeting adjourned upon motion at 8:29 pm.**

**TOWN OF MAHONE BAY**

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CAO, James A. Wentzell

Mayor, David Devenne