

The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, May 24, 2018, at 7:00 p.m. in Council Chambers.

**Present:**

Mayor D. Devenne

Deputy Mayor K. Nauss (Deputy Mayor Nauss arrived at 8:00pm)

Councillor J. Bain

Councillor P. Carver

Councillor J. Feeney

Councillor R. Nowe

Councillor C. O’Neill

Acting CAO, M. Hughes

**Regrets:**

**Gallery:** 1

**Minutes**

A motion by Councillor Carver, seconded by Councillor Bain, **“THAT the Minutes of the May 8, 2018 regular meeting be approved as circulated.”** **Motion carried.**

**Correspondence – Information Items**

1. Kim McGill, Manager, Health Protection, Western Zone, Public Health with information about tick safety.
2. Sandra Snow, Mayor of Kentville, with a letter to MLA John Lohr requesting support for change in legislation to shift both the responsibility and cost of printed paper and packaging recycling programs away from the taxpayer and to the producer.
3. Sandra Snow, Mayor of Kentville, with a letter to Derek Mombourquette, Minister of Municipal Affairs, requesting support for change in legislation to shift both the responsibility and cost of printed paper and packaging recycling programs away from the taxpayer and to the producer.

A motion by Councillor Nowe, seconded by Councillor Feeney, **“THAT the correspondence numbered 1–3 be received and filed.”** **Motion carried.**

**Correspondence – Action Items**

1. Betty MacDonald, Executive Director with the Nova Scotia Federation of Municipalities, with an invitation to participate in a redraft of the Motor Vehicle Act.
2. Darryl Haley of the Heritage Boatyard Cooperative with a funding request for the 2018 Mahone Bay Heritage Boatyard Weekend.

A motion by Councillor Carver, seconded by Councillor Nowe, **“THAT the Town provide a grant of \$300 to the Mahone Bay Heritage Boatyard weekend provided festival financial statements from 2017 and the festival budget for 2018 are provided and a festival permit is issued.”** **Motion carried.**

### **Committee and Other Reports**

#### Heritage Advisory Committee Minutes

Council received the minutes of the May 9, 2018 meeting of the Heritage Advisory Committee. Councillor Feeney asked that the Heritage Advisory Committee be included in planning an event for the Town’s Centennial in 2019.

#### CBCL Wastewater System Assessment Report

Council received the Wastewater System Assessment Report prepared by CBCL which assessed and made recommendations regarding the waste water treatment plant. Nova Scotia Environment issues an Approval to Operate to the Town of Mahone Bay for its Waste Water Treatment Plant, which requires the preparation of a Systems Assessment Report by a third-party consultant. Report recommendations included further testing for chlorination in effluent.

A motion by Councillor Feeney, seconded by Councillor O’Neill, **“THAT Council accept the Town of Mahone Bay Wastewater Treatment System Assessment Report, prepared by CBCL.”** **Motion carried.**

#### REMO Minutes

Council received the minutes of the March 19, 2018 meeting of REMO.

#### South Shore Tourism Cooperative Annual Report

Council received the South Shore Tourism Cooperative’s 2017/2018 Annual Report.

#### South Shore Housing Action Coalition

Council received meeting notes from the April 4, 2018 meeting of the South Shore Housing Action Coalition, along with their 2018 Housing Alternatives for Lunenburg County Report. Councillor Carver noted that there is a Co-housing Conference being held in Moncton in June; Town Planner, Garth Sturtevant will be in attendance.

#### NSFM Spring Workshop

Council received an overview of the NSFM Spring Workshop, prepared by Mayor David Devenne. Mayor Devenne presented an overview of the workshops he attended. These workshops included: Asset Management, Extended Product Responsibility in Recycling, the Provincial CAP Assessment Program and Legalization of Marijuana. Councillor O’Neill, who

also attended the NSFM Spring Conference, provided a summary of the workshops that she attended; that summary was circulated to Council by email.

#### NSFM Board Report

Council received the May 10, 2018 Board Report from the NSFM. Council asked that the Fire Services Review, completed by the NSFM in 2016, be forwarded to all Council members.

#### NSFM Board Initiatives Report

Council received the May 10, 2018 Board Initiatives Report from the NSFM.

#### Region 6 Inter-Municipal Agreement

Council received the Region 6 Inter-Municipal Agreement for Solid Waste Resource Management Services.

A motion by Councillor Feeney, seconded by Deputy Mayor Nauss, **“THAT Council authorize the Mayor and the Acting CAO to sign the Region 6 Intermunicipal Agreement.”**

**Motion carried.**

#### **Unfinished Business**

##### UNSM Name Change and New Website

Council was informed that the Union of Nova Scotia Municipalities (UNSM) has recently updated their name, logo and website. They are now known as the Nova Scotia Federation of Municipalities (NSFM).

#### **New Business**

##### Tender Results – 2018 Painting of Sidewalk Depressions

Acting CAO, Maureen Hughes, informed Council that this item was on the agenda for information only. This tender had already been awarded as the cost associated with it was within staff's capacity to authorize.

##### Tender Results – 2018 Patching of Streets and Sidewalks

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT Council accept the recommendation of the Director of Operations and award the tender for 2018 Asphalt Streets and Sidewalk Patching to Town and Country Property Improvements at a cost of \$185/tonne plus HST for overlay by spreader work and \$213/tonne plus HST for hand patch work.”**

**Motion Carried.**

##### Tender Results – 2018 Street Line Painting

A motion by Councillor Bain, seconded by Councillor Nowe, **“THAT Council accept the recommendation of the Director of Operations and award the contract for 2018 Streetline**

**Painting, Centreline and Edge/Shoulder Line, to Provincial Pavement Markings at a cost of \$4,664.80 plus HST.”** Motion carried.

A motion by Councillor Carver, seconded by Councillor O’Neill, **“THAT Council accept the recommendation of the Director of Operations and award the contract for 2018 Streetline Painting and Other Street Markings, to Oceanside Property at a cost of \$1,074.50 plus HST.”** Motion carried.

Committee Appointments

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT Councillor Colleen O’Neill be appointed to the Planning Advisory Committee for the duration of the 2017 – 2018 term.”** Motion carried.

A motion by Councillor O’Neill, seconded by Councillor Feeney, **“THAT Councillor Penny Carver be removed from the planning advisory committee at her request and further move that she be appointed to the Bylaw Review Working Group for the duration of the 2017 – 2018 term.”** Motion carried.

A motion by Councillor Bain, seconded by Councillor Carver, **“THAT Councillor Colleen O’Neill be appointed to the Economic Development Committee for the duration of the 2017 – 2018 term.”** Motion carried.

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, **“THAT Councillor Colleen O’Neill replace Councillor Penny Carver as the Town’s appointment to the South Shore Housing Action Coalition.”** Motion carried.

Request for Development Agreement – 260 Main Street

The owners of 260 Main Street have requested approval to convert an accessory structure on their property into a single unit dwelling. They are also seeking approval to subdivide their property to allow the second structure to be sold separately from their main dwelling. The parcel is not large enough to be subdivided by right, according to the Town’s Subdivision Bylaw, so they have applied for a development agreement.

A motion by Councillor O’Neill, seconded by Deputy Mayor Nauss, **“THAT the request for a development agreement to permit a second single-unit dwelling at 260 Main Street and to allow subdivision so that each dwelling sits on its own lot which would require a relaxation of the standard lot size required for properties in the residential zone be referred to the Planners and the PAC for review and recommendation to Council.”** Motion carried.

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe to go in Camera at 8:33 pm to discuss contract negotiations, personnel matters and litigation or potential litigation, as permitted by MGA 22(2)(e), (c), and (f). Motion carried.

**A motion by Deputy Mayor Nauss, seconded by Councillor Feeney to return to open session at 9:34pm. Motion carried.**

**The meeting adjourned upon motion at 9:35 p.m.**

**TOWN OF MAHONE BAY**

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Acting CAO, Maureen Hughes

Mayor, David Devenne