

The Regular Meeting of Town Council for the Town of Mahone Bay was held on Tuesday, February 13, 2018 at 7:00 p.m.

**Present:**

Mayor D. Devenne  
Deputy Mayor K. Nauss  
Councillor J. Bain  
Councillor R. Nowe  
Councillor P. Carver  
Deputy Clerk M. Hughes  
Luke Wentzell, Manager of Accounting  
Derrick, Director of Operations

**Regrets:**

Joe Feeney

**Gallery:** 3

**Minutes**

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT the Minutes of the January 25, 2018 regular meeting be approved as circulated.”** **Motion carried.**

A notation that an In Camera meeting was held on February 6, 2018 to discuss contract negotiations and personnel matters, as permitted by the MGA 22(2)(e) and (c).

A notation that an In Camera meeting was held on February 8, 2018 to discuss contract negotiations and personnel matters, as permitted by the MGA 22(2)(e) and (c).

**Delegations and Individuals**

South Shore Field House Society

Ken Smith and Josh Goode of the South Shore Field House Society gave a presentation to Council with an overview of the current Field House financial situation. Mr. Smith explained that they are in need of additional grant money and requested a grant of \$1,000 from the Town of Mahone Bay.

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT Council refer the request for \$1,000 in funding from the South Shore Fieldhouse Society to the 2018/19 budget process”.** **Motion carried.**

**Correspondence – Information Items**

1. Glennie Langille, Chief of Protocol, Secretary of the Order of Nova Scotia – Information on nominations for the 2018 Order of Nova Scotia.

2. Judy Webber, UNSM Event Planner – Request for session topics for UNSM Spring Workshop and Fall Conference.

A motion by Councillor Nauss, seconded by Councillor Nowe, **“THAT the correspondence be received and filed.”** **Motion carried.**

### **Correspondence – Action Items**

3. Debbi Tobin, Executive Director, Epilepsy Association of Nova Scotia – Request that Council wear purple ribbons to show support for Purple Day 2018 to increase awareness of Epilepsy.

Debbi Tobin, Executive Director of the Epilepsy Association of Nova Scotia has requested that Council wear purple ribbons in March to support increasing awareness of Epilepsy. Council agreed to wear the ribbons. A discussion about which associations Council would publicly support followed. Council referred this to the Bylaw and Policy Review Working Group, asking them to assess whether a policy should be drafted.

4. Jamie Green, 2018 Esso Cup Sponsorship & Game Operations Director, Events Lunenburg County – Request for financial support.

A motion by Councillor Nauss, seconded by Councillor Bain, **“THAT Council refer the request from Events Lunenburg County for funding to support the 2018 Esso Cup, Midget AAA Female Hockey National Championship, to the 2018/19 budget process”.**

**Motion carried.**

5. Warden Leland Anthony, Municipality of the District of Yarmouth – Invitation for representative to attend luncheon meeting regarding Doppler Radar.

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT the correspondence be received and filed”.** **Motion carried.**

### **Committee and Other Reports**

#### **Departmental Report – Derrick MacKenzie**

Derrick MacKenzie, Director of Operations, updated Council on snow and ice control statistics for this year, the status and anticipated installation date of mobile speed signs, and the current status of a complaint of discoloured water within the Town.

### Bylaw Review Working Group

Council received the minutes of the February 6, 2018 meeting of the Bylaw and Policy Review Working Group. Deputy Mayor Nauss updated Council on the policies and bylaws that were discussed at the meeting. The Working Group was asked to assess and give a recommendation on a specific bylaw, the Town's Streets and Sidewalks Bylaw.

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT Council accept the recommendation of the Bylaw and Policy Review Working Group and confirm that the Streets and Sidewalks Bylaw remain unchanged”**. **Motion carried.**

### Audit Committee Minutes

Council received the minutes of the February 8, 2018 meeting of the Audit Committee.

### Lunenburg County Senior Safety Program

Council received the January 2018 monthly report of the Lunenburg County Senior Safety Program.

### Bluenose Coastal Action Foundation

Council received the January 2018 quarterly newsletter from Bluenose Coastal Action Foundation.

### UNSM – Province of Nova Scotia Press Release

Council received a press release from UNSM which listed the NSLC locations that will be licensed to sell cannabis.

### **Notice of Motions**

#### Respectful Workplace Policy

Notice was given that the Respectful Workplace Policy #20 will be revisited at the March 13, 2018 Council meeting. Council was asked to provide feedback on the draft policy before March 1, 2018 so that any amendments could be circulated 7 days prior to the March 13, 2018 Council meeting.

### **Unfinished Business**

#### Town of Mahone Bay Strategic Plan 2018-2021 and Action Plan

The Deputy Clerk presented the Town of Mahone Bay's 2018-2021 Strategic Plan and Action Plan.

A motion by Deputy Mayor Nauss, seconded by Councillor Carver, **“THAT Council approve the 2018-2021 Town of Mahone Bay Strategic Plan and Action Plan”**. **Motion carried.**

Town of Mahone Bay 2018 Representative Volunteer

Council received a report on the nominations for the 2018 Town of Mahone Bay Representative Volunteer.

A motion by Councillor Carver, seconded by Councillor Nowe, “**THAT Michael O’Connor be named Town of Mahone Bay 2018 Representative Volunteer**”. **Motion carried.**

Election Update

Council received a memo from Town staff, updating them on Special Election preparations.

A motion by Councillor Nowe, seconded by Councillor Carver, “**THAT Leah Zinck be appointed Returning Officer for the 2018 Town of Mahone Bay Special Election**”. **Motion carried.**

A motion by Councillor Bain, seconded by Councillor Carver, “**THAT Kelly Redden be appointed the Revising Officer for the 2018 Town of Mahone Bay Special Election**”. **Motion carried.**

New Business

2018/2019 Budget Timelines

Manager of Finance, Luke Wentzell, provided Council with a timeline of the 2018-19 budget process. The timeline is constructed to meet the April 30, 2018 budget preparation deadline.

Renewal of Temporary Borrowing Resolutions

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe,

**Fire Truck - \$55,000**

**WHEREAS Section 66 of the Municipal Government Act provides that the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;**

**AND WHEREAS clause 65(g) of the Municipal Government Act authorizes the Town of Mahone Bay to expend funds for the purpose of equipping and maintaining fire departments or emergency services providers;**

**AND WHEREAS pursuant to a resolution passed by the Municipal Council on the 26th day of March, 2009, the Council postponed the issue of debentures and with the approval of the Minister of Service Nova Scotia and Municipal Relations dated the 21st day**

of April, 2009, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Two Hundred Seventy-Five Thousand Dollars (\$275,000) for the purpose set out above for a period not exceeding twelve months;

**AND WHEREAS** the twelve month period has expired since the date of the last approval of the Minister of Municipal Affairs of this borrowing;

**AND WHEREAS** the said Town has repaid a sum leaving a balance of Fifty Five Thousand Dollars (\$55,000) to be borrowed for the purpose set out above;

**AND WHEREAS** it is deemed expedient that the period of borrowing be further extended;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Town of Mahone Bay borrow a sum or sums not exceeding Fifty Five Thousand Dollars (\$55,000) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

**THAT** the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and the Town borrow from time to time a sum or sums not exceeding Fifty Five Thousand Dollars (\$55,000) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon;

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

Motion carried.

A motion by Councillor Carver, seconded by Deputy Mayor Nauss

**\$23,000 – Longhill Rd – Sewer**

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** clause 65(ak) of the Municipal Government Act authorizes the Town of Mahone Bay to expend funds for the purpose of wastewater facilities and stormwater systems and water systems;

**AND WHEREAS** pursuant to a resolution passed by the Municipal Council on the 12th day of January, 2010, the Council postponed the issue of debentures and with the approval of the Minister of Service Nova Scotia and Municipal Relations dated the 27th day of January, 2010, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Three Hundred Sixty Thousand Five Hundred Fifty Dollars (\$360,550) for the purpose set out above for a period not exceeding twelve months;

**AND WHEREAS** the twelve-month period has expired since the date of the last approval of the Minister of Municipal Affairs of this borrowing;

**AND WHEREAS** the said Town has repaid a sum leaving a balance of Twenty-Three Thousand Dollars (\$23,000) to be borrowed for the purpose set out above;

**AND WHEREAS** it is deemed expedient that the period of borrowing be further extended;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Town of Mahone Bay borrow a sum or sums not exceeding Twenty-Three Thousand Dollars (\$23,000) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

**THAT** the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and the Town borrow from time to time a sum or sums not exceeding Twenty-Three Thousand Dollars (\$23,000) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon;

**THAT** the amount borrowed by repaid from the proceeds of the debentures when sold.

Motion carried.

A motion by Councillor Bain, seconded by Councillor Carver,

**\$10,000 – Longhill Road – Water**

**WHEREAS Section 66 of the Municipal Government Act provides that the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;**

**AND WHEREAS clause 65(a) of the Municipal Government Act authorizes the Town of Mahone Bay to expend funds for the purpose of water systems;**

**AND WHEREAS pursuant to a resolution passed by the Municipal Council on the 12th day of January, 2010, the Council postponed the issue of debentures and with the approval of the Minister of Service Nova Scotia and Municipal Relations dated the 27th day of January, 2010, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding One Hundred Sixty-Five Thousand Dollars (\$165,000) for the purpose set out above for a period not exceeding twelve months;**

**AND WHEREAS the twelve-month period has expired since the date of the last approval of the Minister of Municipal Affairs of this borrowing;**

**AND WHEREAS the said Town has repaid a sum leaving a balance of Ten Thousand Dollars (\$10,000) to be borrowed for the purpose set out above;**

**AND WHEREAS it is deemed expedient that the period of borrowing be further extended;**

**BE IT THEREFORE RESOLVED**

**THAT under the authority of Section 66 of the Municipal Government Act, the Town of Mahone Bay borrow a sum or sums not exceeding Ten Thousand Dollars (\$10,000) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;**

**THAT the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;**

**THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and the Town borrow from time to time a sum or sums not exceeding Ten Thousand Dollars (\$10,000) in total from any chartered bank or trust company doing business in Nova Scotia;**

**THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;**

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon;

**THAT** the amount borrowed by repaid from the proceeds of the debentures when sold.

**Motion carried.**

A motion by Councillor Nowe, seconded by Councillor Bain,

**\$33,000 – Street Paving – Edgewater**

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** clause 65(aa) of the Municipal Government Act authorizes the Town of Mahone Bay to expend funds for the purpose of streets, culverts, retaining walls, sidewalks, curbs and gutters;

**AND WHEREAS** pursuant to a resolution passed by the Municipal Council on the 8th day of February, 2011, the Council postponed the issue of debentures and with the approval of the Minister of Service Nova Scotia and Municipal Relations dated the 16th day of March, 2011, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding One Hundred Ten Thousand Dollars (\$110,000) for the purpose set out above for a period not exceeding twelve months;

**AND WHEREAS** the twelve-month period has expired since the date of the last approval of the Minister of Municipal Affairs of this borrowing;

**AND WHEREAS** the said Town has repaid a sum leaving a balance of Thirty-Three Thousand Dollars (\$33,000) to be borrowed for the purpose set out above;

**AND WHEREAS** it is deemed expedient that the period of borrowing be further extended;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Town of Mahone Bay borrow a sum or sums not exceeding Thirty-Three Thousand Dollars (\$33,000) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

**THAT** the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;



**THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and the Town borrow from time to time a sum or sums not exceeding Thirty-Three Thousand Dollars (\$33,000) in total from any chartered bank or trust company doing business in Nova Scotia;**

**THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;**

**THAT the interest payable on the borrowing be paid at a rate to be agreed upon;**

**THAT the amount borrowed by repaid from the proceeds of the debentures when sold.**

**Motion carried.**

A motion by Councillor Carver, seconded by Councillor Nowe,

**\$218,400 – Old Edgewater**

**WHEREAS Section 66 of the Municipal Government Act provides that the Town of Mahone Bay, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;**

**AND WHEREAS clause 65(aa) of the Municipal Government Act authorizes the Town of Mahone Bay to expend funds for the purpose of streets, culverts, retaining walls, sidewalks, curbs and gutters;**

**AND WHEREAS pursuant to a resolution passed by the Municipal Council on the 12th day of April, 2016, the Council postponed the issue of debentures and with the approval of the Minister of Service Nova Scotia and Municipal Relations dated the 6th day of May, 2016, borrowed from a chartered bank or trust company doing business in Nova Scotia a sum not exceeding Three Hundred and Twenty Thousand Dollars (\$320,000) for the purpose set out above for a period not exceeding twelve months;**

**AND WHEREAS the twelve-month period has expired since the date of the last approval of the Minister of Municipal Affairs of this borrowing;**

**AND WHEREAS the said Town has repaid a sum leaving a balance of Two Hundred Eighteen Thousand and Four Hundred Dollars (\$218,400) to be borrowed for the purpose set out above;**

**AND WHEREAS it is deemed expedient that the period of borrowing be further extended;**

**BE IT THEREFORE RESOLVED**

**THAT under the authority of Section 66 of the Municipal Government Act, the Town of Mahone Bay borrow a sum or sums not exceeding Two Hundred Eighteen Thousand and Four Hundred Dollars (\$218,400) in total for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;**

**THAT the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;**

**THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and the Town borrow from time to time a sum or sums not exceeding Two Hundred Eighteen Thousand and Four Hundred Dollars (\$218,400) in total from any chartered bank or trust company doing business in Nova Scotia;**

**THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;**

**THAT the interest payable on the borrowing be paid at a rate to be agreed upon;**

**THAT the amount borrowed by repaid from the proceeds of the debentures when sold.**

**Motion carried.**

**Accounts**

A motion by Deputy Mayor Nauss, seconded by Councillor Nowe, “**THAT the accounts be approved in the amount of \$636,570.55**”.

**Motion carried.**

A motion by Deputy Mayor Nauss, seconded by Councillor Bain, to go in camera at 8:40 pm, to discuss personnel matters as permitted by the MGA 22(2)(e) and (c).

**Motion carried.**

**Council returned to open session at 9:28pm.**

**The meeting adjourned upon motion at 9:29pm.**

**TOWN OF MAHONE BAY**

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Deputy Clerk, Maureen Hughes

Mayor, David Devenne