



The regular meeting of the Heritage Advisory Committee for the Town of Mahone Bay was held on Wednesday, September 11, 2019 at 5:30 p.m. at the Mahone Bay Fire Hall.

Present:

Councillor Penny Carver (Acting Chair)
Bill DeGrace
Greg Matear
Deborah Trask, Consultant
Dylan Heide, CAO
Kelly Redden, Deputy Clerk

Regrets:

Councillor Joseph Feeney
Chris Berkeley

Agenda

A motion by Mr. Degrace, seconded by Mr. Matear, **“THAT the agenda be approved as amended to add Anglican Rectory as number 7.”** **Motion carried.**

Minutes

A motion by Mr. Matear, seconded Mr. Degrace, **“THAT the minutes of the June 12th meeting of the Heritage Advisory Committee be approved as presented.”** **Motion carried.**

Discussion – New Forms

The Committee was presented with an updated Application to Register a Municipal Heritage Property form and Heritage Incentive Program information document as well as a new form, Approval Request for Exterior Alterations to a Municipally Registered Heritage Property. It was agreed by all Committee members to Change the word “Application” on the Heritage Property Application form to “Nomination”. It was also agreed that the approval request be renamed “Application to Alter the Exterior of a Municipally Registered Heritage Property”. Staff will update the Heritage Property Scoring Sheet and FAQ sheet for the next meeting of the Committee. Staff will forward information about the Heritage Incentive Program to all Heritage Property owners this fall.

Discussion – Development of Procedures and Policies

The Committee discussed what should be included in an orientation package for all new Heritage Advisory Committee members: Heritage Property Act, the Town’s Heritage Property

Bylaw, Code of Conduct, Terms of Reference, Committee/Council Calendar and all committee forms.

Centennial Planning

Staff will continue to work with the owners of 16 Orchard Street to plan a plaquing ceremony and will update committee via email. Deborah Trask will give a talk about the evolution of Mahone Bay.

Update on 16 Orchard Street and 24 Pleasant Street

The Committee was advised that the final motion of Council to register 16 Orchard Street as a Municipal Heritage Property was passed at Council on September 10, 2019 and that the forms are being registered with the Registry of Deeds.

The owner of 24 Pleasant Street has decided not to go forward with registering the property as a Municipal Heritage Property.

Anglican Rectory

Mr. Degrace asked the committee questions about the process for potentially registering the Anglican Rectory as a Municipal Heritage Property.

The meeting adjourned upon motion at 6:38 p.m.

Town of Mahone Bay

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Deputy Clerk, Kelly Redden