

**Heritage Advisory Committee
Mahone Bay**

MINUTES

September 11th, 2013

Town Hall, 7PM

Present: Dell Macomber, chair; Norman Whynot; Ann Benitz; Mai Al Nabhan
Councillor: Penny Carver
Advisor/Secretary: Deborah Trask
Regrets: Councillor Kelly Wilson

Call to Order the Chair called the meeting to order at 7:02 PM

1. Approval of agenda: *approved by concensus*

2. Welcome new committee member, Mai Al Nabhan: members of the HAC welcomed Mai and each explained their role on the committee. Mai then described her extensive background in heritage preservation and urban design.

3. Approval of Minutes of June 12th meeting: moved by Penny, seconded by Norman.
approved

3. Business Arising:

a. Schedule of 2013-14 HAC meetings

The HAC will meet as scheduled, October 9 and November 13. There will be no meeting in December or January, unless of course an application for registration or for alteration is received. *Agreed by concensus*

b. The 2013 Heritage Conference: will be held at White Point September 25-27. The theme this year is Cultural Landscapes. Deborah will be attending and will report back to the October meeting.

c. Plaques – Dell reported that the plaques for this year have arrived.

d. frequently asked questions: for the website and distribution through the town office: Dell provided a 1 page FAQ for discussion. Mai and Dell will work together to fine tune the questions and draft answers. Deborah will assist.

4. Standing Agenda Items:

a. **encouragement for property owners: public information event** – after some discussion it was agreed that Deborah will contact Jeffrey Reed to see if he is available to do a presentation in April, and to enquire about costs.

- b. **Review of potential registrations:** Dell provided copies of draft letters, prepared by Penny. Penny and Deborah will check some of the historical information for two of the properties for the next meeting.
- c. **Town Website & info sheet:** the Founders Society has agreed to add their walking tours to their website. The Town website is to be renovated, and a link to the walking tours will be added.

5. Correspondence:

Nothing to report

6. New Business:

Dell will contact the mayor about a thank you note to Gilbert van Ryckevorsel.

7. Date of next meeting: October 9th

8. Adjournment: the meeting was adjourned by the Chair at 8:30 PM.