
The regular meeting of the Town of Mahone Bay's Asset Management Committee for the Town of Mahone Bay was held on Thursday, September 21, 2023, at 12:05 AM via video conference.

Present:

Mayor, D. Devenne

CAO, D. Heide

Manager of Finance, A. Yeadon-Wentzell

N. Pavlinic

D. Waterfield

H. Baxter

Absent:

Councillor R. Nowe - with regrets

Climate & Energy Program Manager, L. Clark- with regrets

Gallery:

None

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

Approval of Agenda

A motion by, D. Waterfield seconded by N. Pavlinic "THAT the agenda be approved as presented." Motion Carried

Approval of Minutes

A motion by D. Waterfield, seconded by N. Pavlinic, "THAT the minutes of the July 13, 2023, Asset Management Committee be approved as presented." Motion carried.

AIM Conference (Sept 19-20) Debrief

D. Heide, D. Devenne and N. Pavlinic attended the AIM Conference in September and provided their feedback to the Committee.

It was noted by N. Pavlinic how both the Town and D. Heide are invested in Asset Management and are well ahead of the process when compared to other towns of similar size.

Review of 10-year Capital Investment Plan (CIP)

D. Heide and A. Yeadon-Wentzell discussed how the 10-year CIP has been created during the budget process and how the Committee can properly read and work with the plan.

The 2024-25 budget preparation process will afford the opportunity for Committee members to engage with staff on the creation of the 10-year CIP.

D. Devenne noted to the Committee that the items on the CIP (outside of the current budget year) have not been approved by Council and the timelines for the projects in the future are subject to change.

Initial Discussion re Reconciliation of AM Data with 10-year CIP

D. Heide went over section 4.0 (Guiding Principles) of the Town's Asset Management Policy for the Committee - focusing specifically on parts 4.3 and 4.4 - and how this guides the annual development of the CIP.

In response to discuss between members, D. Heide suggested an additional subsection of 4.6 focusing on natural infrastructure which will be discussed during the annual Asset Management Policy review in December.

D. Heide went through a detailed review of the Asset Management system and what types of data input is required as well as examples of outputs from the system to be used with the development of the CIP. Outputs include probability/consequences of failure, assets useful life/book value life, etc.

In the future it is hoped that these outputs from the Town's Asset Management system can also be used to inform the public.

Opportunities for Cross-Committee Meetings

The Committee felt there would be advantages in cross-committee meetings in the future, such as when dealing with discussions around climate and infrastructure.

Training Opportunities

AIM Conference was just completed. Training opportunities will be updated once available.

Committee Membership

The Committee is currently seeking two public members to join.

Next Meeting

October 19, 2023, at 12 PM.

The meeting adjourned upon motion at 1:51 PM

TOWN OF MAHONE BAY

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Mayor, David Devenne

Recording Secretary, Ashley Yeadon-Wentzell

