
The regular meeting of the Town of Mahone Bay's Asset Management Committee was held on Thursday, December 16th, 2021 at 12:01 p.m. via videoconference.

Present:

Mayor D. Devenne
Councillor R. Nowe
CAO D. Heide (acting Secretary)
Manager of Public Works & Transportation J. Uhlman
Climate & Energy Coordinator M. Horsman
B. Lewis
D. Waterfield
A. St-Onge
P. Sharpe

Absent:

Deputy Mayor F. Kangata (Regrets)
Manager of Finance L. Wentzell (Regrets)

Gallery: NONE

Land Acknowledgement

Let us begin by acknowledging that we are gathered today in Mi'kma'ki. The ancestral, present and future territory of the Mi'kmaw people. Today, we gather with the intent followed by the living Peace and Friendship Treaties - with respect, cooperation and coexistence.

Approval of Agenda

A motion by Councillor R. Nowe, seconded by B. Lewis, "THAT the agenda be approved as presented." **Motion carried.**

Approval of Minutes

A motion by D. Waterfield, seconded by B. Lewis, "THAT the minutes of the November 18th, 2021 Asset Management Committee be approved as presented." **Motion carried.**

3 AIM Network Cohort Program Update

3.1 Step One: policy renewal (draft amended Asset Management Policy)

Committee members reviewed draft amended asset management policy prepared by staff. There was significant discussion of how climate mitigation

could be factored into the Town's AM program. Committee members also discussed interconnections between AM and land-use planning; at the Committee's next meeting a further amended draft will be considered with proposed additional wording relating to land-use planning and AM. It was noted that several new document references also need to be added to section 2.0 of the policy.

3.2 Step Two: level of service review

Committee members reviewed the level of service spreadsheet previously developed for AIM Cohort 1.0. CAO D. Heide highlighted how the results of the Cohort 1.0 level of service exercised were incorporated into the development of Fact Sheets for each asset class, and in turn into the draft asset management plans currently under development. Members provided feedback to update the spreadsheet, which will be completed at the committee's next meeting, for reference in the current AIM Cohort 2.0 process.

4 Town-owned Property Assets

CAO D. Heide provided a brief report on town-owned property assets, focusing on those with unspecified municipal purpose (not currently used in the delivery of Town services). Members discussed and agreed to the value of including reference to the management of land assets in the Town's AM plans; in particular the rationale for the ownership and management of lands in the Town's watershed should be reflected in the AM plan for water assets.

5 Training Opportunities

Committee members discussed potential training opportunities for 2022 including the annual AIM conference planned to take place in PEI in September 2022.

6 Committee Membership

A motion by Councilor R. Nowe, seconded by B. Lewis, **"THAT the Committee recommend to Council that staff be directed to draft a letter to Tim Merry, thanking him for his service on the committee."**

Next Meeting Date

The next meeting is scheduled for January 20th, 2022 at 12:00 PM.

The meeting adjourned upon motion at 2:05 PM

TOWN OF MAHONE BAY

Mayor David Devenne

TOWN OF MAHONE BAY

CAO, Dylan Heide