



The regularly scheduled meeting of the Town of Mahone Bay's Cemetery Committee was held on Monday, March 15th, 2021 at 3:30 p.m. via videoconference.

Present:

Mayor D. Devenne
CAO D. Heide
Manager of Finance L. Wentzell, Secretary
Director of Operations D. Mackenzie
Councilor J. Feeney, Chair
B. Morse
S. Maples

Absent:

None

Gallery:

Approval of Agenda

A motion by D. Devenne, seconded by S. Maples **"THAT the agenda be approved as presented."**

Motion carried.

Approval of Minutes

No minutes presented.

Operating Report

Director of Operations D. Mackenzie reported that routine maintenance was done at the cemeteries over the fall/winter, including the removal of a tree.

Finance Report

Manager of Finance L. Wentzell gave a brief overview of the financial performance of the cemeteries during Fiscal 2020-21. Committee members discussed long-term finances and management of the Perpetual Care Fund.

Cemetery Budget at year-end be contributed to the Perpetual Care Fund. I recommend to Council that any Operating Surplus within the 2020-21

The discussion then turned to review the 2021-22 Budget and there was a general consensus that the draft budget provided by Manager of Finance seemed appropriate.

A motion by B. Morse, seconded by D. Devenne **“THAT the Committee recommend that Council approve the 2021-22 budgets as presented for both Park and Bayview Cemeteries.”** Motion carried.

Old Business

Park Cemetery Mapping and Boundaries

A discussion was had regarding the progress on the mapping project of Bayview and Park Cemeteries. It was mentioned that a link is available on the Town website to access the mapping data on Bayview Cemetery data. Staff are continuing to undertake work to complete the GIS mapping for Park Cemetery.

Edgewater Streetscaping and Beautification Project

It was discussed that components of the Edgewater Streetscaping Project (which included improvements to the fence at Bayview Cemetery) were postponed as the matching grant funds were not received by the Town. Various scopes for the proposed project were discussed, with possible external funding sources. D. Mackenzie addressed the replacement of the fence and recommended that the fence be replaced with a composite material with a longer life and lower maintenance requirements than wood.

A motion by D. Devenne, seconded by S. Maples **“THAT the committee recommends to Council that the replacement of the picket fence at Bayview Cemetery with a long-lasting composite material be included in Council’s upcoming Budget Deliberations.”** Motion carried.

Next Meeting

June 14th, 2021 at 3:30pm

The meeting adjourned upon motion at 4:16 PM

TOWN OF MAHONE BAY

TOWN OF MAHONE BAY

Mayor David Devenne

Committee Secretary, Luke Wentzell